

Loyalsock Township School District

Meeting of School Directors

April 6, 2022

7:10 p.m.

***Board Conference Room
1605 Four Mile Drive
Williamsport, PA 17701***

MINUTES

- 1. Call to Order – President**
- 2. Pledge of Allegiance**
- 3. Administrative Report/Executive Session Purpose – Mr. Christopher Kenyon, Solicitor**
6:10-7:05 p.m. Personnel & Contracts
- 4. Roll Call – Mr. M. Daniel Egly, Board Secretary**

MEMBER

x Charles W. Edmonds, Ed.D., Treasurer
x Hal C. Gee, Jr.
x Christina L. Kiessling
ab Valerie N. Komarnicki
x Robert D. Leidhecker
x Marissa F. Moore
Absent-Komarnicki (Personal)

MEMBER

x Carolyn R. Strickland, Ph.D., President
x Melvin E. Wentzel, Vice President
x Michael J. Zicolello
x *Christopher Kenyon, Solicitor
x *Gerald L. McLaughlin, Superintendent
x *M. Daniel Egly, Business Mgr./Bd.Secretary
*(Non-Voting Member)

OTHERS

x Matthew Reitz, Loyalsock Township High School Principal
x Marc Walter, Loyalsock Township High School Assistant Principal
x Ashley Sekel, Middle School Principal
x Matthew Johnson, K-2 Elementary Principal
x Preston Shellenberger, 3-5 Elementary School Principal
x Eric Gee, Director of Technology
x Suzanne Foresman, Supervisor of Curriculum & Instruction
x Lisa Fisher, Supervisor of Special Education
x Mike Reuther, *Williamsport Sun-Gazette*

- 5. A. **Recognition of Guests or Scheduled Speakers/Public Comments****

B. 2022-2023 Tentative Budget Presentation – Attached

C. Public Comments Relative to Agenda Items – None

6. Minutes

A. Approval of Minutes

It is recommended the Board approve the Minutes of the following meeting:

- March 16, 2022 – School Board

Motion: Mr. Wentzel

Second: Mr. Gee

Yes: Edmonds, Gee, Kiessling, Leidhecker, Moore, Strickland, Wentzel, Zicoello

No: None

Absent: Komarnicki

Result: Motion Carried

7. Finance

A. Approval of Bills – February 2022

It is recommended the Board approve expenditures from February 1, 2022 through February 28, 2022, in the amount of \$966,275.12.

Motion: Mr. Leidhecker

Second: Mrs. Moore

Yes: Edmonds, Gee, Kiessling, Leidhecker, Moore, Strickland, Wentzel, Zicoello

No: None

Absent: Komarnicki

Result: Motion Carried

B. Treasurer's Report – February 2022

It is recommended the Board approve the attached Treasurer's Report for the month of February 2022.

Motion: Mr. Gee

Second: Dr. Edmonds

Yes: Edmonds, Gee, Kiessling, Leidhecker, Moore, Strickland, Wentzel, Zicoello

No: None

Absent: Komarnicki

Result: Motion Carried

C. 2022-2023 Tentative Budget

It is recommended the Board adopt the 2022-2023 tentative budget with revenues and expenditures of \$ 26,300,496 with taxes as follows:

- | | |
|----------------------|--|
| • Real Estate | <u>15.60</u> mills (2021/2022-15.1 mills) |
| • Realty Transfer | 1% |
| • Earned Income | 1.65% (1.15% to Loyalsock Twp. School District; .50 to Loyalsock Twp.) |
| • Local Services Tax | \$5/per individual employed within Loyalsock Township |
| • Business Privilege | 1 mill/Wholesale Gross Sales |
| • Business Privilege | 1.5 mills/Retail, Service or Rental Gross |

Motion: Mrs. Moore Second: Mr. Wentzel
Yes: Edmonds, Gee, Kiessling, Leidhecker, Moore, Strickland, Wentzel, Zicolello
No: None
Absent: Komarnicki
Result: Motion Carried

8. School/District Programs and Operations

A. Summer School & Remediation Programs

It is recommended the Board approve summer school and remediation programs during the summer of 2022. The programs will be staffed by current or contracted employees. *The programs will be funded by ESSER funds.*

Motion: Mr. Gee Second: Mrs. Moore
Yes: Edmonds, Gee, Kiessling, Leidhecker, Moore, Strickland, Wentzel, Zicoello
No: None
Absent: Komarnicki
Result: Motion Carried

B. Approval of 2022 Summer School Breakfast/Lunch Program

It is recommended the Board approve a 2022 Summer School Breakfast/Lunch Program. The program will be staffed by current employees. There is no estimated cost to the District.

Motion: Mr. Wentzel Second: Mr. Leidhecker
Yes: Edmonds, Gee, Kiessling, Leidhecker, Moore, Strickland, Wentzel, Zicolello
No: None
Absent: Komarnicki
Result: Motion Carried

C. 2022 VEX Robotics World Championship

It is recommended the Board approve a request received from Andrew Baker. Mr. Baker is requesting to take approximately eight students (out-of-state) to the 2022 VEX Robotics World Championship Competition in Dallas, Texas, from May 7- May 12, 2022.

Motion: Dr. Edmonds Second: Mrs. Kiessling
Yes: Edmonds, Gee, Kiessling, Leidhecker, Moore, Strickland, Wentzel, Zicolello
No: None
Absent: Komarnicki
Result: Motion Carried

9. Personnel

A. LTESPA Personnel

It is recommended the Board approve the following LTESPA Personnel transfers/appointments in accordance with the terms of the LTESPA agreement:

- Steven Bowman; transfer from Part-Time Custodian to Full-Time Custodian; effective March 30, 2022.
- ~~Todd Lassen; Part Time Paraprofessional; pending documentation. Effective date will be determined upon receipt of all required documentation. Mr. Lassen will receive an hourly rate of \$13.00. It was announced that Mr. Lassen rescinded his acceptance of employment.~~

Motion: Mr. Gee Second: Mrs. Moore
Yes: Edmonds, Gee, Kiessling, Leidhecker, Moore, Strickland, Wentzel, Zicolello
No: None
Absent: Komarnicki
Result: Motion Carried

B. School Van Drivers

It is recommended the Board appoint Michael Knight and Todd Lassen (pending documentation) as a school van driver. *It was announced that Mr. Lassen rescinded his acceptance of employment.*

Motion: Mr. Wentzel Second: Mr. Leidhecker
Yes: Edmonds, Gee, Kiessling, Leidhecker, Moore, Strickland, Wentzel, Zicoello
No: None
Absent: Komarnicki
Result: Motion Carried

C. Spring Athletic Personnel – Revised

It is recommended the Board appoint the attached list of revised Spring athletic personnel (pending documentation) for the 2021-2022 sports season.

Motion: Dr. Edmonds Second: Mrs. Moore
Yes: Edmonds, Gee, Kiessling, Leidhecker, Moore, Strickland, Wentzel, Zicolello
No: None
Absent: Komarnicki
Result: Motion Carried

D. Act 93 Support Personnel Agreement

It is recommended the Board approve the attached Act 93 Support Personnel Agreement effective July 1, 2021 – June 30, 2025.

Motion: Mr. Leidhecker Second: Mrs. Moore
Yes: Edmonds, Gee, Kiessling, Leidhecker, Moore, Strickland, Wentzel, Zicoello
No: None
Absent: Komarnicki
Result: Motion Carried

E. Athletic/Activities Director

It is recommended the Board appoint Benjamin Lorson as the Athletic/Activities Director effective July 1, 2022, in accordance with the terms of the Agreement with Act 93 Support Personnel. Mr. Lorson will receive a salary of \$72,000.00 for the 2022-2023 school year. It is noted that Mr. Lorson will continue to serve as a Physics teacher through the end of the 2021-2022 school year.

Motion: Mr. Wentzel Second: Mr. Gee
Yes: Edmonds, Gee, Kiessling, Leidhecker, Moore, Strickland, Wentzel, Zicolello
No: None
Absent: Komarnicki
Result: Motion Carried

F. Substitute Personnel

It is recommended the Board approve the attached list of non-teaching substitutes for the 2021-2022 school year.

Motion: Mrs. Moore Second: Mr. Wentzel
Yes: Edmonds, Gee, Kiessling, Leidhecker, Moore, Strickland, Wentzel, Zicolello
No: None
Absent: Komarnicki
Result: Motion Carried

G. Retirements/Resignations

The Board acknowledges notice of the following retirement/resignation:

- Christina DeRemer; Full-Time Middle School Secretary; Resignation; effective April 1, 2022.

10. Other

A. Lease Purchase Agreement – Apple, Inc.

It is recommended the Board approve the attached Master Lease Purchase Agreement between Apple, Inc. and the Loyalsock Township School District at a cost of \$265,709.79, and authorize the appropriate officers to execute the necessary documents for said purchase. *Funds for this purchase will come from the general fund assigned fund balance.*

Motion: Mr. Gee Second: Mrs. Moore
Yes: Edmonds, Gee, Kiessling, Leidhecker, Moore, Strickland, Wentzel, Zicolello
No: None
Absent: Komarnicki
Result: Motion Carried

B. EdInsight Data Warehouse Software

It is recommended the Board approve the attached contract (April 7, 2022 – June 30, 2025), with OnHand Schools Inc., 1501 Reedsdale Street Suite 5000, Pittsburgh, PA 15233, at a cost of \$38,421.00 for EdInsight Data Warehouse Software.

Motion: Mrs. Kiessling Second: Mrs. Moore
Yes: Edmonds, Gee, Kiessling, Leidhecker, Moore, Strickland, Wentzel, Zicolello
No: None
Absent: Komarnicki
Result: Motion Carried

C. CSIU – Subscription of Hosted Software Services

It is recommended the Board approve the attached rates for computer services with the Central Susquehanna Intermediate Unit for the 2022-2023 school year.

Motion: Mrs. Moore Second: Mr. Gee
Yes: Edmonds, Gee, Kiessling, Leidhecker, Moore, Strickland, Wentzel, Zicolello
No: None
Absent: Komarnicki
Result: Motion Carried

D. Facility Improvement Projects (DES-Cafeteria Expansion, Addition of Classrooms; LTHS/LTMS Campus-Gymnasium Expansion, Cafeteria Expansion, Addition of Classrooms)

1. Change Order Approval Procedures

It is recommended the Board approve the following change order approval procedures for the Facility Improvement Projects (DES-Cafeteria Expansion, Addition of Classrooms; LTHS/LTMS Campus-Gymnasium Expansion, Cafeteria Expansion, Addition of Classrooms):

- Business Manager may approve change orders up to the amount of \$10,000.00.
- Superintendent and Business Manager may approve change orders up to the amount of \$20,000.00.
- Superintendent, Business Manager and Facilities Committee may approve change orders up to the amount of \$30,000.00.
- School Board must approve change orders over the amount of \$30,000.00.

Motion: Mr. Leidhecker

Second: Dr. Edmonds

Yes: Edmonds, Gee, Kiessling, Leidhecker, Moore, Strickland, Wentzel,
Zicolello

No: None

Absent: Komarnicki

Result: Motion Carried

2. DES-Cafeteria Expansion, Addition of Classrooms

i. Food Service Equipment Package

It is recommended the Board approve the attached proposal and bill of materials for the food service equipment package for the Facility Improvement Projects, DES-Cafeteria Expansion, Addition of Classrooms, from Eleven Four Hundred, Inc., 2551 Horseshoe Road, Lancaster, PA 17601, (COSTARS 0000534253), in the amount of \$261,400.00.

Motion: Mr. Wentzel

Second: Mrs. Moore

Yes: Edmonds, Gee, Kiessling, Leidhecker, Moore, Strickland, Wentzel,
Zicolello

No: None

Absent: Komarnicki

Result: Motion Carried

3. LTHS/LTMS Campus-Gymnasium Expansion, Cafeteria Expansion, Addition of Classrooms

i. Food Service Equipment Package

It is recommended the Board approve the attached proposal and bill of materials for the food service equipment package (base bid \$430,140; alternate item #112; walk in freezer \$35,285) for the Facility Improvement Projects, LTHS/LTMS Campus-Gymnasium Expansion, Cafeteria Expansion, Addition of Classrooms, from Eleven Four Hundred, Inc., 2551 Horseshoe Road, Lancaster, PA 17601, (COSTARS 0000534253), in the amount of \$465,425.00.

Motion: Mrs. Kiessling Second: Mr. Gee
Yes: Edmonds, Gee, Kiessling, Leidhecker, Moore, Strickland, Wentzel,
Zicoello
No: None
Absent: Komarnicki
Result: Motion Carried

ii. Recreational & Fitness Equipment Contract

It is recommended the Board approve the attached contract for recreational and fitness equipment for the Facility Improvement Projects, LTHS/LTMS Campus-Gymnasium Expansion, Cafeteria Expansion, Addition of Classrooms, from C. M. Eichenlaub, Co., PO Box 8790, Pittsburgh, PA 15221, (COSTARS 014090), in the amount of \$450,879.00.

Motion: Mr. Leidhecker Second: Mrs. Kiessling
Yes: Edmonds, Gee, Kiessling, Leidhecker, Moore, Strickland, Wentzel,
Zicoello
No: None
Absent: Komarnicki
Result: Motion Carried

11. Information/Discussion Items

A. Board Comments/Reports

B. Administrative Reports/Discussion

12. Public Comments – None

13. Upcoming Board Meeting – April 20, 2022 Work Session

14. Adjournment @ 8:25 p.m.

Motion: Mr. Gee
Second: Dr. Edmonds

M. Daniel Egly