

Loyalsock Township School District

Meeting of School Directors

June 22, 2022

7:00 p.m.

***Board Conference Room
1605 Four Mile Drive
Williamsport, PA 17701***

AGENDA

- 1. Call to Order – President**
- 2. Pledge of Allegiance**
- 3. Administrative Report/Executive Session Purpose – Mr. Eugene Yaw, Solicitor**
Safe School & Security Report
- 4. Roll Call – Mr. M. Daniel Egly, Board Secretary**

MEMBER

_____ Charles W. Edmonds, Ed.D., Treasurer
_____ Hal C. Gee, Jr.
_____ Christina L. Kiessling
_____ Valerie N. Komarnicki
_____ Robert D. Leidhecker
_____ Marissa F. Moore

MEMBER

_____ Carolyn R. Strickland, Ph.D., President
_____ Melvin E. Wentzel, Vice President
_____ Michael J. Zicolello
_____ *Eugene Yaw, Solicitor
_____ *Gerald L. McLaughlin, Superintendent
_____ *M. Daniel Egly, Business Mgr./Bd.Secretary
_____ *(Non-Voting Member)

OTHERS

_____ Matthew Reitz, Loyalsock Township High School Principal
_____ Marc Walter, Assistant High School Principal
_____ Ashley Sekel, Middle School Principal
_____ Matthew Johnson, K-2 Elementary Principal
_____ Preston Shellenberger, 3-5 Elementary Principal
_____ Suzanne Foresman, Supervisor of Curriculum & Instruction
_____ Eric Gee, Director of Technology
_____ Lisa Fisher, Supervisor of Special Education
_____ _____, *Williamsport Sun-Gazette*

- 5. A. Recognition of Guests or Scheduled Speakers/Public Comments**

B. 2022-2023 Final Budget Presentation

C. Public Comments Relative to Agenda Items

6. Minutes

A. Approval of Minutes

It is recommended the Board approve the Minutes of the following meetings:

- May 1, 2022 – School Board
- May 25, 2022 – Work Session

Motion:

Second:

Yes:

No:

Absent:

Result:

7. Finance

A. Approval of Bills – April 2022

It is recommended the Board approve expenditures from April 1, 2022 through April 30, 2022, in the amount of \$1,017,205.35.

Motion:

Second:

Yes:

No:

Absent:

Result:

B. Treasurer's Report – April 2022

It is recommended the Board approve the attached Treasurer's Report for the month of April 2022.

Motion:

Second:

Yes:

No:

Absent:

Result:

C. 2022-2023 Final Budget

It is recommended the Board adopt the 2022-2023 final budget with revenues and expenditures of \$_____ with taxes as follows:

- Real Estate _____ mills (*2021/2022-15.1 mills*)
- Realty Transfer 1%
- Earned Income 1.65% (1.15% to Loyalsock Twp. School District; .50 to Loyalsock Twp.)
- Local Services Tax \$5/per individual employed within Loyalsock Township
- Business Privilege 1 mill/Wholesale Gross Sales
- Business Privilege 1.5 mills/Retail, Service or Rental Gross

Motion:

Second:

ROLL CALL

Yes:

No:

Absent:

Result:

D. 2022-2023 Homestead and Farmstead Exclusion Resolution

It is recommended the Board adopt the attached Homestead and Farmstead Exclusion Resolution for the 2022-2023 school year effective July 1, 2022.

Motion:

Second:

ROLL CALL

Yes:

No:

Absent:

Result:

E. Agreement with Larson, Kellett & Associates to Perform Auditing Services

It is recommended the Board authorize a contract with Larson, Kellett & Associates, P.C., 40 Choate Circle, Montoursville, PA 17754, to perform auditing services for Loyalsock Township School District for the years ended June 30, 2022, through June 30, 2024, pursuant to the terms of the attached agreement.

Motion:

Second:

Yes:

No:

Absent:

Result:

8. School/District Programs and Operations

A. PDE – Emergency Instructional Time Template Section 520.1

It is recommended the Board approve the attached Pennsylvania Department of Education – Emergency Instructional Time Template for the 2022-2023 school year.

Motion: Second:
Yes:
No:
Absent:
Result:

B. Community Eligibility Provision Program

It is recommended the Board approve the participation in the Community Eligibility Provision program for school years 2022-2023, 2023-2024, 2024-2025 and 2025-2026, pending approval by the Pennsylvania Department of Education. *Program information was presented during the May 25, 2022 Work Session.*

Motion: Second:
Yes:
No:
Absent:
Result:

C. Authorization to File Subsidies, Federal Programs Applications/Grant Applications

It is recommended the Board authorize administration to file the attached list of Subsidies, Federal Programs Applications and Grant Applications for the 2022-2023 school year.

Motion: Second:
Yes:
No:
Absent:
Result:

D. Secondary – Programs of Study

It is recommended the Board approve the attached Programs of Study for Loyalsock Township High School and Loyalsock Township Middle School for the 2022-2023 school year.

Motion: Second:
Yes:
No:
Absent:
Result:

E. Textbook/Resource Adoption

It is recommended the Board adopt the K-8 Ready PA Reading Curriculum (teacher/student editions, digital learning pathways and supplemental resources) from Curriculum Associates at an estimated cost of \$28,095.00. *Funds for this purchase will come from ARP-ESSER Grant.*

Motion: Second:
Yes:
No:
Absent:
Result:

9. Personnel

A. LTEA – Staff

It is recommended the Board appoint the following individuals (pending documentation) effective August 29, 2022:

- Mark Spencer as a Temporary Professional Employee assigned as a physics teacher. Mr. Spencer will receive a salary based on Step 1-M of the Teacher Salary Schedule.
- Joshua Haley as a Temporary Professional Employee assigned as a Business, Computers & Informational Technology teacher. Mr. Haley will receive a salary based on Step 1-B of the Teacher Salary Schedule.

Motion: Second:
Yes:
No:
Absent:
Result:

B. LTESPA – Staff

It is recommended the Board appoint the following individuals pending documentation:

- Douglas Sauter; Full-Time Maintenance; effective May 23, 2022; Hourly Rate – \$16.00
- Shelby Laielli; 203-Day Middle School Secretary; effective June 1, 2022; Hourly Rate – \$13.00
- Mikenah Hoffman; Full-Time Custodian; effective date TBD; Hourly Rate – \$13.00

Motion:

Second:

Yes:

No:

Absent:

Result:

C. Food Service Personnel

It is recommended the Board approve the following individual pending documentation:

- Melissa Badger; Appointment; Full-Time Head Cook Supervisor; effective date TBD; Hourly Rate – \$20.00

Motion:

Second:

Yes:

No:

Absent:

Result:

D. Summer Custodial/Maintenance Employee

It is recommended the Board appoint Gavin Briggs as a temporary summer custodial/maintenance employee for the summer of 2022, effective June 14, 2022. Mr. Briggs will receive an hourly rate of \$13.00.

Motion:

Second:

Yes:

No:

Absent:

Result:

E. Retirements/Resignations

The Board acknowledges notice of the following retirements/resignations:

- Lisa Hnatin; School Bus Driver; Retirement; effective June 10, 2022
- Matthew Johnson; Principal; Resignation; effective June 30, 2022
- Daniel Nagel; Mathematics Teacher; Resignation; effective June 10, 2022
- Gerald Kaplan; Art Teacher; Resignation; effective August 11, 2022

10. Other

A. Loyalsock Township Recreation Budget

It is recommended the Board approve the attached budget of \$30,207.34 from the Loyalsock Township Recreation Board for programs during the 2022-2023 school year.

Motion: Second:
Yes:
No:
Absent:
Result:

B. BLaST IU 17 – Special Education Agreement

It is recommended the Board approve the attached BLaST Intermediate Unit 17 2022-2023 Special Education Agreement.

Motion: Second:
Yes:
No:
Absent:
Result:

C. BLaST IU 17 – IDEA Agreement

It is recommended the Board approve the attached BLaST Intermediate Unit 17 IDEA Agreement.

Motion: Second:
Yes:
No:
Absent:
Result:

D. BLaST IU 17 – Technology Services Agreement

It is recommended the Board approve the attached 2022-2023 BLaST Intermediate Unit 17 Technology Services Agreement.

Motion: Second:
Yes:
No:
Absent:
Result:

E. BLaST IU 17 – DARTS Software Agreement

It is recommended the Board approve the attached 2022-2023 BLaST Intermediate Unit 17 DARTS Software Agreement.

Motion: Second:
Yes:
No:
Absent:
Result:

F. Pennsylvania Governor's School for the Sciences 2022 Summer Enrichment Program

It is recommended the Board approve a contribution of \$6,000 for two students to attend the Pennsylvania Governor's School for the Sciences 2022 summer enrichment program.

Motion: Second:
Yes:
No:
Absent:
Result:

G. Athletic – Bids

It is recommended the Board award the athletic bids (per bid specifications) on the attached list.

Motion: Second:
Yes:
No:
Absent:
Result:

H. Purchase of Vehicle

It is recommended the Board approve the purchase of a 2013 Ford Police Interceptor (VIN 1FAHP2MT0DG158100) from the Muncy Township Police Department, 1922 Pond Road, Muncy, PA 17756, at a cost of \$11,000. *Funds for the purchase will come from the Capital Projects Fund.*

Motion: Second:
Yes:
No:
Absent:
Result:

I. Extension of Agreement for Contracted Data Coordinator Services

It is recommended the Board extend the Agreement for Contracted Data Coordinator Services with Julia Muse through the 2022-2023 school year. *It is noted the initial Agreement was approved on July 14, 2021.*

Motion: Second:
Yes:
No:
Absent:
Result:

J. Extension of Athletic Personnel Stipend Schedule

It is recommended the Board extend the Athletic Personnel Stipend Schedule through June 30, 2023, according to the following:

- Returning athletic personnel will receive a \$200 increase from his/her previous school year's stipend.
- The maximum stipend amount for each position will increase by \$200.
- New athletic personnel will receive the minimum stipend as listed on the July 1, 2017-June 30, 2022 Athletic Personnel Stipend Schedule.

Motion: Second:
Yes:
No:
Absent:
Result:

K. Renewal – Agreement for HVAC Control Services

It is recommended the Board renew the Services Agreement with Siemens Industry, Inc., 5095 Ritter Road, Mechanicsburg, PA 17055, to provide heating, ventilating, and air conditioning control services July 1, 2022 through June 30, 2025, renewal attached.

Motion: Second:
Yes:
No:
Absent:
Result:

L. Facility Improvement Projects (DES-Cafeteria Expansion, Addition of Classrooms; LTHS/LTMS Campus-Gymnasium Expansion, Cafeteria Expansion, Addition of Classrooms)

1. DES-Cafeteria Expansion, Addition of Classrooms

i. Authorization of Change Order(s)

It is recommended the Board approve the following Change Order:

- Change Order #1 (GC-01/Lobar) – Removal of Project Sign, at a credit of \$604.56.

Motion: Second:
Yes:
No:
Absent:
Result:

2. LTHS/LTMS Campus-Gymnasium Expansion, Cafeteria Expansion, Addition of Classrooms

i. Food Service Equipment Package

It is recommended the Board amend the food service equipment package (approved on April 6, 2022) to include a walk-in freezer/refrigeration (see attached) at an additional cost of \$20,000, for the Facility Improvement Projects, LTHS/LTMS Campus-Gymnasium Expansion, Cafeteria Expansion, Addition of Classrooms, from Eleven Four Hundred, Inc., 2551 Horseshoe Road, Lancaster, PA 17601, (COSTARS 0000534253).

Motion: Second:
Yes:
No:
Absent:
Result:

M. Agreement for Contracted Athletic Director Consultant

It is recommended the Board approve the attached Agreement for athletic director consulting and mentoring services with Ronald Insinger, 2075 Meadow Lane, Montoursville, PA 17754.

Motion:

Second:

Yes:

No:

Absent:

Result:

11. Information/Discussion Items

A. Board Comments/Reports

B. Administrative Reports/Discussion

- **Policy Review** – It is noted that administration has reviewed the anti-bullying policy as well as policies regarding homeless students, Title I parent involvement, and Title IX. No revisions are recommended at this time.

12. Public Comments

13. Upcoming Board Meeting – July 13, 2022

14. Adjournment

Motion:

Second: