

Loyalsock Township School District

Meeting of School Directors

May 11, 2022

7:03 p.m.

***Board Conference Room
1605 Four Mile Drive
Williamsport, PA 17701***

MINUTES

- 1. Call to Order – President**
- 2. Pledge of Allegiance**
- 3. Administrative Report/Executive Session Purpose – Mr. Christopher Kenyon, Solicitor**
6:10-7:00 p.m. Personnel, Legal & Contracts
- 4. Roll Call – Mr. M. Daniel Egly, Board Secretary**

MEMBER

x Charles W. Edmonds, Ed.D. (arrived 7:02 p.m.)
ab Hal C. Gee, Jr.
ab Christina L. Kiessling
x Valerie N. Komarnicki (remote)
x Robert D. Leidhecker
x Marissa F. Moore
Absent-Gee; Kiessling (Personal)

MEMBER

x Carolyn R. Strickland, Ph.D., President
x Melvin E. Wentzel, Vice President
x Michael J. Zicoello
x *Christopher Kenyon, Solicitor
x *Gerald L. McLaughlin, Superintendent
x *M. Daniel Egly, Business Mgr./Bd.Secretary
*(Non-Voting Member)

OTHERS

x Matthew Reitz, Loyalsock Township High School Principal
ab Marc Walter, Loyalsock Township High School Assistant Principal
x Ashley Sekel, Middle School Principal
x Matthew Johnson, K-2 Elementary Principal
ab Preston Shellenberger, 3-5 Elementary School Principal
x Eric Gee, Director of Technology
ab Suzanne Foresman, Supervisor of Curriculum & Instruction
x Lisa Fisher, Supervisor of Special Education
x Mike Reuther, *Williamsport Sun-Gazette*

5.

A. Recognition of Guests or Scheduled Speakers/Public Comments

- Odyssey of the Mind Presentation
- Audit Presentation

B. 2022-2023 Proposed Final Budget Presentation

C. Public Comments Relative to Agenda Items – None

6. Minutes

A. Approval of Minutes

It is recommended the Board approve the Minutes of the following meetings:

- April 6, 2022 – School Board
- April 20, 2022 – Work Session

Motion: Mr. Wentzel

Second: Mr. Zicoello

Yes: Edmonds, Komarnicki, Leidhecker, Moore, Strickland, Wentzel, Zicoello

No: None

Absent: Gee, Kiessling

Result: Motion Carried

7. Finance

A. Approval of Bills – March 2022

It is recommended the Board approve expenditures from March 1, 2022 through March 31, 2022, in the amount of \$4,423,966.55.

Motion: Mr. Leidhecker

Second: Mr. Zicoello

Yes: Edmonds, Komarnicki, Leidhecker, Moore, Strickland, Wentzel, Zicoello

No: None

Absent: Gee, Kiessling

Result: Motion Carried

B. Treasurer's Report – March 2022

It is recommended the Board approve the attached Treasurer's Report for the month of March 2022.

Motion: Mrs. Moore

Second: Mr. Zicoello

Yes: Edmonds, Komarnicki, Leidhecker, Moore, Strickland, Wentzel, Zicoello

No: None

Absent: Gee, Kiessling

Result: Motion Carried

C. Student Activities Fund Quarterly Report

It is recommended the Board approve the attached Student Activities Fund Quarterly Report for the period ended March 2022.

Motion: Mr. Wentzel Second: Mr. Leidhecker
Yes: Edmonds, Komarnicki, Leidhecker, Moore, Strickland, Wentzel, Zicoello
No: None
Absent: Gee, Kiessling
Result: Motion Carried

D. 2022-2023 Proposed Final Budget

It is recommended the Board adopt the 2022-2023 proposed final budget with revenues and expenditures of \$ 26,250,496 with taxes as follows:

- | | |
|----------------------|--|
| • Real Estate | <u>15.35</u> mills (2021/2022-15.1 mills) |
| • Realty Transfer | 1% |
| • Earned Income | 1.65% (1.15% to Loyalsock Twp. School District; .50 to Loyalsock Twp.) |
| • Local Services Tax | \$5/per individual employed within Loyalsock Township |
| • Business Privilege | 1 mill/Wholesale Gross Sales |
| • Business Privilege | 1.5 mills/Retail, Service or Rental Gross |

Motion: Mrs. Moore Second: Dr. Edmonds

ROLL CALL VOTE

Yes: Edmonds, Komarnicki, Leidhecker, Moore, Strickland, Wentzel, Zicoello
No: None
Absent: Gee, Kiessling
Result: Motion Carried

E. Independent Auditors' Report

It is recommended the Board accept the Independent Auditors' Report as submitted by the firm of Larson, Kellett & Associates, P.C., 40 Choate Circle, Montoursville, PA 17754, for the year ended June 30, 2021.

Motion: Dr. Edmonds Second: Mr. Leidhecker
Yes: Edmonds, Komarnicki, Leidhecker, Moore, Strickland, Wentzel, Zicoello
No: None
Absent: Gee, Kiessling
Result: Motion Carried

8. School/District Programs and Operations

A. Graduating High School Seniors

It is recommended the Board approve the attached list of High School Seniors for the 2022 graduation, pending completion of all graduation requirements.

Motion: Mr. Wentzel Second: Mrs. Moore
Yes: Edmonds, Komarnicki, Leidhecker, Moore, Strickland, Wentzel, Zicolello
No: None
Absent: Gee, Kiessling
Result: Motion Carried

B. Flexible Instruction Day Program

It is recommended the Board approve the attached application for a Flexible Instruction Day program beginning with the 2022-2023 school year. Further, the Board authorizes administration to submit the Flexible Instruction Day program application to Pennsylvania Department of Education.

Motion: Mr. Leidhecker Second: Mr. Zicoello
Yes: Edmonds, Komarnicki, Leidhecker, Moore, Strickland, Wentzel, Zicoello
No: None
Absent: Gee, Kiessling
Result: Motion Carried

C. World Finals Odyssey of the Mind Competition

It is recommended the Board approve a request received from Michelle Bartley. Mrs. Bartley is requesting to take approximately six students (out-of-state) to the 2022 World Finals Odyssey of the Mind Competition in Ames, Iowa, from May 24 - May 29, 2022.

Motion: Mrs. Moore Second: Dr. Edmonds
Yes: Edmonds, Komarnicki, Leidhecker, Moore, Strickland, Wentzel, Zicolello
No: None
Absent: Gee, Kiessling
Result: Motion Carried

9. Personnel

A. Reappointment of School Board Secretary

It is recommended the Board reappoint M. Daniel Egly as School Board Secretary for the 2022-2023 through 2026-2027 school years.

Motion: Mr. Leidhecker Second: Mr. Wentzel
Yes: Edmonds, Komarnicki, Leidhecker, Moore, Strickland, Wentzel, Zicoello
No: None
Absent: Gee, Kiessling
Result: Motion Carried

B. LTEA – Staff

It is recommended the Board appoint the following individual (pending documentation) effective August 29, 2022:

- Kristin Lambert as a Professional Employee assigned as a Special Education teacher. Ms. Lambert will receive a salary based on Step 9-M of the Teacher Salary Schedule.

Motion: Dr. Edmonds Second: Mr. Zicoello
Yes: Edmonds, Komarnicki, Leidhecker, Moore, Strickland, Wentzel, Zicoello
No: None
Absent: Gee, Kiessling
Result: Motion Carried

C. LTESPA – Staff

It is recommended the Board approve the following:

- Carrie LaPoint; Transfer from a 223-day secretary to a 203-day secretary effective July 1, 2022
- Phillip Murphy; Appointment; Full-Time Custodian; pending documentation; effective date to be determined. Mr. Murphy will receive an hourly rate of \$13.00.
- Brandon Cartwright; Custodian; Discharge without recourse; effective May 5, 2022

Motion: Mrs. Moore Second: Mr. Wentzel
Yes: Edmonds, Komarnicki, Leidhecker, Moore, Strickland, Wentzel, Zicoello
No: None
Absent: Gee, Kiessling
Result: Motion Carried

D. School Van Driver

It is recommended the Board appoint Brian Mitchell as a school van driver effective April 25, 2022.

Motion: Dr. Edmonds

Second: Mrs. Moore

Yes: Edmonds, Komarnicki, Leidhecker, Moore, Strickland, Wentzel, Zicoello

No: None

Absent: Gee, Kiessling

Result: Motion Carried

E. Retirements/Resignations

The Board acknowledges notice of the following retirement/resignation:

- Catherine Spotts; Food Service Employee; Resignation; effective April 20, 2022.

10. Other

A. Treasurer for 2022-2023 School Year

Nomination of Charles Edmonds by Melvin Wentzel.

Seconded by Marissa Moore.

Roll Call Vote

Yes: Edmonds, Komarnicki, Leidhecker, Moore, Strickland, Wentzel, Zicoletto

No: None

Absent: Gee, Kiessling

Result: Motion Carried

B. Lycoming Career & Technology Center Budget

It is recommended the Board approve the attached Lycoming Career & Technology Center Budget (Resolution attached) for the 2022-2023 school year.

Motion: Mr. Leidhecker

Second: Mr. Wentzel

Yes: Edmonds, Komarnicki, Leidhecker, Moore, Strickland, Wentzel, Zicoellelo

No: None

Absent: Gee, Kiessling

Result: Motion Carried

C. Contributions for Student Participation at World/National Competitions

It is recommended the Board approve contributions of one-third of the total estimated expenditures (not to exceed \$4,000) for student participation in the following competitions:

- Odyssey of the Mind Competition World Finals Competition
- VEX Robotics World Championship Competition

Motion: Dr. Edmonds

Second: Mr. Zicoello

Yes: Edmonds, Komarnicki, Leidhecker, Moore, Strickland, Wentzel, Zicoello

No: None

Absent: Gee, Kiessling

Result: Motion Carried

D. Facility Improvement Projects (DES-Cafeteria Expansion, Addition of Classrooms; LTHS/LTMS Campus-Gymnasium Expansion, Cafeteria Expansion, Addition of Classrooms)

1. Revised Construction Administration Fee

It is recommended the Board approve the attached proposal with Marotta/Main Architects, 214 N. Duke Street, Lancaster, PA 17602, for a revised construction administration fee of \$203,500.00, reflecting the additional services required due to the extended construction phase duration.

Motion: Mrs. Moore

Second: Mr. Zicolello

Yes: Edmonds, Komarnicki, Leidhecker, Moore, Strickland, Wentzel, Zicoello

No: None

Absent: Gee, Kiessling

Result: Motion Carried

2. Professional Engineering Design Services (M/E/P)

It is recommended the Board approve the attached proposal with Smith Miller Associates, 35 North Main Street, Pittston, PA 18642, for professional engineering design services (mechanical, electrical, plumbing), in the amount of \$17,500.00.

Motion: Mr. Leidhecker

Second: Mr. Wentzel

Yes: Edmonds, Komarnicki, Leidhecker, Moore, Strickland, Wentzel, Zicoello

No: None

Absent: Gee, Kiessling

Result: Motion Carried

3. LTHS/LTMS Campus-Gymnasium Expansion, Cafeteria Expansion, Addition of Classrooms

i. Authorization of Change Order(s)

It is recommended the Board approve the following Change Order:

- Change Order #1 (GC-01/ECI) – Solarban 70XL, at a credit of \$4,425.00.

Motion: Mrs. Moore Second: Mr. Zicoello
Yes: Edmonds, Komarnicki, Leidhecker, Moore, Strickland, Wentzel, Zicoello
No: None
Absent: Gee, Kiessling
Result: Motion Carried

11. Information/Discussion Items

A. Board Comments/Reports

B. Administrative Reports/Discussion

12. Public Comments – None

13. Upcoming Board Meeting – May 25, 2022 Work Session

14. Adjournment @ 8:25 p.m.

Motion: Mrs. Moore
Second: Mr. Zicoello

M. Daniel Egly