

###### Workplace Safety Committee

**April 12, 2022**

** District Service Center**

**3:15 p.m.**

# Minutes



|  |  |  |  |  |  |
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| **EMPLOYER MEMBERS** | | **EMPLOYEE MEMBER** | | | |
| X | Dan Egly, Chairperson | **X** | Vicki Bair (Rec. Secretary) | X | Michele Machmer |
| **X** | Brian Bubb | **X** | Andrew Baker | X | Jess McCoy |
| **X** | Matt Johnson | X | Mike Knight | X | Noah Bower |
|  |  | AB | Matt Little | X | Kyle Winton |

##### Welcome to DSC: Mr. Egly welcomed everyone in attendance to the meeting.

##### Minutes – March 29, 2022 were reviewed

Motion: Mike Knight Second: Andrew Baker

Yes: All present in favor

No: None

Absent: Matt Little

Result: Minutes approved

##### Occupational Injuries:

Two injuries were reported since last month. A district employee through her back out. The employee reported being fine and case unfounded. Another staff member had a medical episode and fell and hit head. All responded accordingly and staff member will be fine.

*IV.*  AED update and CPR training:

AED Update: The district office is in the process of updating our AED list. We are including the AED serial number, location, battery & electrode expiration dates to a report. This will also include unit type and manufacture date. Upon completion, a list of AED and locations will be made available. There was discussion of whether to have one AED at each office or outside office in hallway for accessibility.

CPR training: The district will be setting up a CPR training within the summer months

with the help of Brian Bubb. Discussion was made on who CPR is mandatory for ie: coaching staff and gym teachers. Also, on how we improve our response time. Some businesses have a call-out system (ex: Group B report). This was asked to be reviewed with administration staff during work session.

*V.*  Building Project:

The cell tower was started at the MS/HS behind Joe’s Pizza. A six to eight foot

fence will be placed around this area. This is to prevent children from getting into this area.

Building construction project will start at Schick on May 9th. There will be a safe path for children to access the playground area. The MS/HS construction will start around May 16th on the west side of high school.

*VI.*  Updates:

School Operations Update: Brian Bubb advised that with construction starting that the morning was a little hectic with traffic and was a little back logged. But all went well.

School Police Update: Mike Knight advised the Committee a school drill will take

place on Friday, May 20 at the MS/HS buildings.

*VII.*  Good of the Order: Dan asked the committee to let him know if you have any

recommendations regarding CPR training.

*VIII.* Next Meeting: May 10, 2022 @ 3:15pm (via) Zoom

*IX.*  Adjournment @ 3:39 pm.

Submitted by: Vicki Bair