

Loyalsock Township School District

Meeting of School Directors

July 20, 2022

7:00 p.m.

***Board Conference Room
1605 Four Mile Drive
Williamsport, PA 17701***

MINUTES

- 1. Call to Order – President**
- 2. Pledge of Allegiance**
- 3. Administrative Report/Executive Session Purpose – Mr. Christopher Kenyon, Solicitor**
July 11, 2022 6-7:20 p.m. (Absent Kiessling, Komarnicki, Moore) Superintendent's Evaluation
July 20, 2022 6:05-6:56 p.m. (Kiessling departed 6:45 p.m.) Personnel; Contracts; Real Estate
- 4. Roll Call – Mr. M. Daniel Egly, Board Secretary**

MEMBER

x Charles W. Edmonds, Ed.D.
x Hal C. Gee, Jr.
ab Christina L. Kiessling
x Valerie N. Komarnicki (remote)
x Robert D. Leidhecker
ab Marissa F. Moore
Absent-Kiessling; Moore (Personal)

MEMBER

x Carolyn R. Strickland, Ph.D., President
x Melvin E. Wentzel, Vice President
x Michael J. Zicolello
x *Christopher Kenyon, Solicitor
x *Gerald L. McLaughlin, Superintendent
x *M. Daniel Egly, Business Mgr./Bd.Secretary
*(Non-Voting Member)

OTHERS

ab Matthew Reitz, Loyalsock Township High School Principal
Vacant, Loyalsock Township High School Assistant Principal
ab Ashley Sekel, Middle School Principal
x Marc Walter, K-2 Elementary Principal
x Preston Shellenberger, 3-5 Elementary School Principal
x Eric Gee, Director of Technology
ab Suzanne Foresman, Supervisor of Curriculum & Instruction
ab Lisa Fisher, Supervisor of Special Education
x Mike Reuther, *Williamsport Sun-Gazette*

- 5. A. Recognition of Guests or Scheduled Speakers/Public Comments**
VEX Robotics World Championship 2022

B. Public Comments Relative to Agenda Items – None

6. Minutes

A. Approval of Minutes

It is recommended the Board approve the Minutes of the following meeting:

- June 22, 2022 – School Board

Motion: Mr. Wentzel

Second: Mr. Gee

Yes: Edmonds, Gee, Komarnicki, Leidhecker, Strickland, Wentzel, Zicoletto

No: None

Absent: Kiessling, Moore

Result: Motion Carried

7. School/District Programs and Operations

A. 2021-2022 School Calendar Final/Revised

It is recommended the Board approve the attached Final/Revised 2021-2022 school calendar.

Motion: Mr. Gee

Second: Mr. Wentzel

Yes: Edmonds, Gee, Komarnicki, Leidhecker, Strickland, Wentzel, Zicoello

No: None

Absent: Kiessling, Moore

Result: Motion Carried

B. Reconfiguration of Donald E. Schick Elementary School

It is recommended the Board approve to reconfigure the Donald E. Schick Elementary School from a K5(Full)-Grade 5 building program to a PreK(Half)-Grade 5 building program.

Motion: Mr. Wentzel

Second: Mr. Leidhecker

ROLL CALL

Yes: Edmonds, Gee, Komarnicki, Leidhecker, Strickland, Wentzel, Zicoello

No: None

Absent: Kiessling, Moore

Result: Motion Carried

C. Health & Safety Plan

It is recommended the Board approve the revised Health and Safety Plan for the Loyalsock Township School District effective July 21, 2022.

Motion: Mr. Gee Second: Mr. Zicoello
Yes: Edmonds, Gee, Komarnicki, Leidhecker, Strickland, Wentzel, Zicoello
No: None
Absent: Kiessling, Moore
Result: Motion Carried

D. 2022-2023 School Breakfast/Lunch Prices

It is recommended the Board approve the following school breakfast/lunch prices for the 2022-2023 school year:

*Elementary Student:
Breakfast: \$1.70 (previously \$1.50); Lunch: \$2.50 (previously \$2.50)

*Secondary Student:
Breakfast: \$2.00 (previously \$1.50); Lunch: \$3.00 (previously \$2.75)

Adult Meal:
Breakfast: \$2.50 (previously \$2.50); Lunch: \$4.50 (previously \$4.00)

**Pending CEP and PDE approval, students will be entitled to one free breakfast and one free lunch each school day.*

Motion: Mr. Wentzel Second: Mr. Leidhecker
Yes: Edmonds, Gee, Komarnicki, Leidhecker, Strickland, Wentzel, Zicoello
No: None
Absent: Kiessling, Moore
Result: Motion Carried

E. Athletic Ticket Prices

It is recommended the Board approve the following athletic ticket prices for the 2022-2023 school year:

Basketball, Football, Volleyball, Soccer & Wrestling

- Varsity/JV – Adult \$5.00 *JV Football will be \$4.00/adult
- Varsity/JV – Student \$2.00
- J/H – Adult \$3.00
- J/H – Student \$2.00

SEASON PASS: \$150.00/Individual; \$250.00/Family

Motion: Dr. Edmonds Second: Mr. Gee
Yes: Edmonds, Gee, Komarnicki, Leidhecker, Strickland, Wentzel, Zicoellello
No: None
Absent: Kiessling, Moore
Result: Motion Carried

F. Agreement with JusticeWorks YouthCare, Inc.

It is recommended the Board approve the attached agreement with JusticeWorks YouthCare, Inc., 1500 Ardmore Boulevard, Suite 410, Pittsburgh, PA 15221, for educational services during the 2022-2023 school year.

Motion: Mr. Wentzel Second: Mr. Gee
Yes: Edmonds, Gee, Komarnicki, Leidhecker, Strickland, Wentzel, Zicoello
No: None
Absent: Kiessling, Moore
Result: Motion Carried

8. Personnel

A. LTEA Personnel

It is recommended the Board appoint the following individuals (pending documentation) effective August 29, 2022:

- Michael Fry as a Temporary Professional Employee assigned as a mathematics teacher. Mr. Fry will receive a salary based on Step 1-B of the Teacher Salary Schedule.
- Shelby Young as a Temporary Professional Employee assigned as an elementary teacher. Ms. Young will receive a salary based on Step 1-B of the Teacher Salary Schedule.
- Alayna Justice as a Temporary Professional Employee assigned as an elementary teacher. Ms. Justice will receive a salary based on Step 1-B of the Teacher Salary Schedule.

Motion: Mr. Leidhecker Second: Mr. Wentzel
Yes: Edmonds, Gee, Komarnicki, Leidhecker, Strickland, Wentzel, Zicoellello
No: None
Absent: Kiessling, Moore
Result: Motion Carried

B. Act 93 Administrative Personnel

It is recommended the Board appoint Jamie Yonkin as Assistant High School Principal, pending documentation, in accordance with the terms of the Act 93 Administrative Compensation Plan. Mr. Yonkin will receive a prorated salary of \$90,000 for the 2022-2023 school year. The effective date is contingent upon release of current employer.

Motion: Mr. Wentzel Second: Mr. Gee
Yes: Edmonds, Gee, Komarnicki, Leidhecker, Strickland, Wentzel, Zicoello
No: None
Absent: Kiessling, Moore
Result: Motion Carried

C. Addendum to Agreement with Act 93 Administrative Personnel

It is recommended the Board approve the attached Addendum #1 to the Agreement between Loyalsock Township School District and Loyalsock Township Act 93 Administrative Personnel.

Motion: Mr. Gee

Second: Mr. Leidhecker

Yes: Edmonds, Gee, Komarnicki, Leidhecker, Strickland, Wentzel, Zicoletto

No: None

Absent: Kiessling, Moore

Result: Motion Carried

Board President Strickland announced that Andrew Cook has rescinded his acceptance of the position of Dean of Students; therefore, Items D. & E. were removed from the agenda as no action was necessary.

~~D. Memorandum of Understanding with LTEA~~

It is recommended the Board approve the attached Memorandum of Understanding between the Loyalsock Township School District and Loyalsock Township Education Association regarding the position of Middle School Dean of Students.

~~E. Appointment of Dean of Students~~

It is recommended the Board appoint Andrew Cook as a Middle School Dean of Students effective July 21, 2022, in accordance with the terms of the Agreement with Act 93 Administrative Personnel. Mr. Cook will receive a prorated salary of \$70,000 for the 2022-2023 school year.

F. Appointment of Fall Athletic Personnel

It is recommended the Board appoint the attached list of fall athletic personnel (pending documentation) for the 2022-2023 sports season.

Motion: Mr. Wentzel

Second: Mr. Leidhecker

Yes: Edmonds, Gee, Komarnicki, Leidhecker, Strickland, Wentzel, Zicoellelo

No: None

Absent: Kiessling, Moore

Result: Motion Carried

G. Approval of Salary Increases/Adjustments

It is recommended the Board approve salary increases/adjustments for the following employees retroactive to July 1, 2022:

- Timothy Stahl; Maintenance Employee; increase hourly rate to \$21.00
- Jeramiah Jones; Maintenance Employee; increase hourly rate to \$21.00
- Jamie Sortman; Payroll & Benefits Administrator; salary adjustment from \$44,258.07 to \$49,258.07
- Susan Iachini; Executive Secretary to Business Manager; salary adjustment from \$40,751.95 to \$45,751.95

Motion: Mr. Gee

Second: Dr. Edmonds

Yes: Edmonds, Gee, Komarnicki, Leidhecker, Strickland, Wentzel, Zicoello

No: None

Absent: Kiessling, Moore

Result: Motion Carried

H. Request for Uncompensated Leave

It is recommended the Board approve the following request for uncompensated leave in accordance with Policy 339:

- Mary Keller, Custodian (tentatively July 1-August 26, 2022)

Motion: Mr. Wentzel

Second: Mr. Leidhecker

Yes: Edmonds, Gee, Komarnicki, Leidhecker, Strickland, Wentzel, Zicoello

No: None

Absent: Kiessling, Moore

Result: Motion Carried

I. Retirements/Resignations

The Board acknowledges notice of the following retirement/resignation:

- Patricia Cozza; District Librarian; effective January 26, 2023

9. Other

A. BLaST IU 17 – Web Hosting Agreement

It is recommended the Board approve the attached BLaST Intermediate Unit 17 2022-2023 Web Hosting Agreement.

Motion: Dr. Edmonds

Second: Mr. Wentzel

Yes: Edmonds, Gee, Komarnicki, Leidhecker, Strickland, Wentzel, Zicoello

No: None

Absent: Kiessling, Moore

Result: Motion Carried

B. Purchase of Wrestling Mats – Resilite

It is recommended the Board authorize the purchase of wrestling mats (see attached quotes) for the wrestling room from Resilite, 200 Point Township Drive, Northumberland, PA 17857, at a cost of \$43,599.79. (PA State Contract COSTARS-014-E22-263) *Funds for this project will come from the Capital Projects Fund.*

Motion: Mr. Leidhecker Second: Mr. Gee
Yes: Edmonds, Gee, Komarnicki, Leidhecker, Strickland, Wentzel, Zicoello
No: None
Absent: Kiessling, Moore
Result: Motion Carried

C. Purchase of Furniture – Tanner Furniture

It is recommended the Board authorize the purchase of furniture (see attached quote) for Donald E. Schick Elementary School from Tanner Furniture, 7813 Derry Street, Harrisburg, PA 17111, at a cost of \$48,564.57. (PA State Contract COSTARS-035-025) *Funds for this project will come from the Capital Projects Construction Fund.*

Motion: Dr. Edmonds Second: Mr. Gee
Yes: Edmonds, Gee, Komarnicki, Leidhecker, Strickland, Wentzel, Zicoello
No: None
Absent: Kiessling, Moore
Result: Motion Carried

D. Facility Improvement Projects (DES-Cafeteria Expansion, Addition of Classrooms; LTHS/LTMS Campus-Gymnasium Expansion, Cafeteria Expansion, Addition of Classrooms)

1. LTHS/LTMS Campus-Gymnasium Expansion, Cafeteria Expansion, Addition of Classrooms

i. Authorization of Change Order(s)

It is recommended the Board approve the following Change Order:

- Change Order #2 (GC-02/ECI) – Unsuitable Soil Remediation, at a cost of \$9,322.00

Motion: Mr. Wentzel Second: Mr. Leidhecker
Yes: Edmonds, Gee, Komarnicki, Leidhecker, Strickland, Wentzel, Zicoello
No: None
Absent: Kiessling, Moore
Result: Motion Carried

10. Information/Discussion Items

A. Board Comments/Reports

On July 11, 2022, the Board of School Directors of the Loyalsock Township School District assessed the performance of Superintendent Gerald McLaughlin for the 2021-2022 school year. Mr. McLaughlin received an overall rating of Distinguished. Criteria used to achieve this rating include: Student Growth and Achievement, Organizational Leadership, District Operations and Financial Management, Communications and Community Relations, Human Resource Management, Professionalism, and Annual Performance Goals. The Superintendent's salary for the 2022-2023 was adjusted in accordance to his current contract.

B. Administrative Reports/Discussion – None

11. Public Comments

Mr. Ben Hepburn thanked the Board and Administration for their support.

12. Upcoming Board Meeting – August 10, 2022

13. Adjournment @ 7:57 p.m.

Motion: Mr. Gee

Second: Mr. Leidhecker

M. Daniel Egly