

###### Workplace Safety Committee

**July 26, 2022**

** District Service Center**

**9:00 a.m. via Zoom**

# Minutes



|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **EMPLOYER MEMBERS** | | **EMPLOYEE MEMBER** | | | |
| X | Dan Egly, Chairperson | **X** | Vicki Bair (Rec. Secretary) | AB | Michele Machmer |
| **X** | Brian Bubb | AB | Andrew Baker | X | Jess McCoy |
|  |  | AB | Mike Knight | X | Noah Bower |
|  |  | X | Matt Little | X | Kyle Winton |

##### Welcome to DSC: Workplace Safety Committee meeting

##### Minutes: May 17, 2022 minutes were reviewed.

Motion: Jess McCoy Second: Matt Little

Yes: All present in favor.

No: None

Absent: Andrew Baker, Mike Knight, and Michele Machmer

Result: Minutes Approved

##### Occupational Injuries: Two injuries were reported since the late meeting. One was a slip, trip, or fall and the employee did not require medical treatment. The other was similar in nature but all was fine with the follow-up.

*IV.*  Workplace Safety Meetings: Dates for new school year 2022-2023.

August 9, 2022; September 13, 2022; October 11, 2022; November 8, 2022; December 13, 2022; January 10, 2023; February 14, 2023; March 14, 2023; April 11, 2023; May 9, 2023;

and June 13, 2023. These meeting dates were posted on the LTSD website.

Dan asked the Committee what times works best for everyone. All present thought the 3:15

time slot works best. Calendar invites for this year’s meetings listed above were sent out.

*V.*  Building Project Update & Back to School:

There is a lot of changes happening with the building construction project. At Schick, the

traffic pattern will be only one way. The classroom additions need to set the steel but

waiting to do this to avoid concrete areas. This should be done by October. The High

School will have one car lane going around the building. The construction there will take

up one third of the back parking lot. There will be traffic plans to come off Four Mile Drive

put out to the community. The hope is that by November this traffic pattern will be opened up. The bus drives will need to be attentive to the traffic pattern areas. The baseball parking lot will be taken over for the construction of the East wing.

Schick should have a fully functioning kitchen with out issue with the exception of breakroom and bathroom. The construction at Schick should be done by the end of October with detailed renovations for within classrooms to be completed by November. However, we will not be opening up these classrooms until next year due to waiting on the purchase of furniture, etc.

The HS/MS is ahead of schedule about a month at this time. Classroom area on east side will be coming. The water, sewer and gas lines between the baseball field and building will be moved for construction. Again, traffic will enter off Four Mile Drive for the HS/MS and be only one way.

Remember…if you see something…say something.

*VI.*  Updates:

School Operations Update: Working on getting buildings ready for start of school.

School Police Update: Dan advised the Committee that the SROs meet with the

Board and put in a request for some items to be purchased for school safety. The list

included the purchase of (2) ballistic shields and (2) Blackhawk backpack entry

kits.

*VII.*  Good of the Order: No additional comments

*VIII.* Next Meeting: August 9, 2022 @ 3:00 p.m.

*IX.*  Adjournment @ 9:20 a.m.

Submitted by: Vicki Bair