

Loyalsock Township School District

Meeting of School Directors

September 7, 2022

7:10 p.m.

***Board Conference Room
1605 Four Mile Drive
Williamsport, PA 17701***

MINUTES

- 1. Call to Order – President**
- 2. Pledge of Allegiance**
- 3. Administrative Report/Executive Session Purpose – Mr. Christopher Kenyon, Solicitor**
6:05-7:05 p.m. – Personnel; Contracts; Legal Matters
- 4. Roll Call – Mr. M. Daniel Egly, Board Secretary**

MEMBER

x Charles W. Edmonds, Ed.D. (arrival 6:15 pm)
x Hal C. Gee, Jr.
x Christina L. Kiessling
ab Valerie N. Komarnicki
x Robert D. Leidhecker
ab Marissa F. Moore
Absent-Komarnicki, Moore (Personal)

MEMBER

x Carolyn R. Strickland, Ph.D., President
x Melvin E. Wentzel, Vice President
x Michael J. Zicoello
x *Christopher Kenyon, Solicitor
x *Gerald L. McLaughlin, Superintendent
x *M. Daniel Egly, Business Mgr./Bd.Secretary
*(Non-Voting Member)

OTHERS

x Matthew Reitz, Loyalsock Township High School Principal
x Jamie Yonkin, Loyalsock Township High School Assistant Principal
ab Ashley Sekel, Middle School Principal
ab Rachelle Ackerman, Middle School Dean of Students
x Marc Walter, K-2 Elementary Principal
x Preston Shellenberger, 3-5 Elementary School Principal
x Eric Gee, Director of Technology
x Suzanne Foresman, Supervisor of Curriculum & Instruction
x Lisa Fisher, Supervisor of Special Education
x *Williamsport Sun-Gazette* Representative

- 5. A. **Recognition of Guests or Scheduled Speakers/Public Comments****
Pennsylvania Governor's School for the Sciences 2022 Summer Enrichment Program
 - ***Janet Hurwitz – Representative***
 - ***Harris Khan & Emma Strickland – Participants***

B. Public Comments Relative to Agenda Items – None

6. Minutes

A. Approval of Minutes

It is recommended the Board approve the Minutes of the following meeting:

- August 17, 2022 – School Board

Motion: Mr. Wentzel Second: Mr. Gee
Yes: Edmonds, Gee, Kiessling, Leidhecker, Strickland, Wentzel, Zicoello
No: None
Absent: Komarnicki, Moore
Result: Motion Carried

7. Finance

A. Approval of Bills – June 2022

It is recommended the Board approve expenditures from June 1, 2022 through June 30, 2022, in the amount of \$1,723,002.27.

Motion: Mr. Leidhecker Second: Mr. Wentzel
Yes: Edmonds, Gee, Kiessling, Leidhecker, Strickland, Wentzel, Zicoello
No: None
Absent: Komarnicki, Moore
Result: Motion Carried

B. Treasurer's Report – June 2022

It is recommended the Board approve the attached Treasurer's Report for the month of June 2022.

Motion: Mr. Gee Second: Dr. Edmonds
Yes: Edmonds, Gee, Kiessling, Leidhecker, Strickland, Wentzel, Zicoello
No: None
Absent: Komarnicki, Moore
Result: Motion Carried

C. Student Activities Fund Quarterly Report

It is recommended the Board approve the attached Student Activities Fund Quarterly Report for the period ended June 2022.

Motion: Mrs. Kiessling Second: Mr. Leidhecker
Yes: Edmonds, Gee, Kiessling, Leidhecker, Strickland, Wentzel, Zicoello
No: None
Absent: Komarnicki, Moore
Result: Motion Carried

8. Personnel

A. LTEA Personnel

It is recommended the Board appoint the following individual (pending documentation):

- Tatiana Beard as a Temporary Professional Employee assigned as an elementary teacher effective August 29, 2022. Ms. Beard will receive a salary based on Step 1-B of the Teacher Salary Schedule.

Motion: Mr. Wentzel Second: Mrs. Kiessling
Yes: Edmonds, Gee, Kiessling, Leidhecker, Strickland, Wentzel, Zicoello
No: None
Absent: Komarnicki, Moore
Result: Motion Carried

B. LTESPA Personnel

It is recommended the Board approve the following appointments/transfers (pending documentation):

- Lynette Pauling; Full-Time Paraprofessional; effective August 29, 2022. Ms. Pauling will receive an hourly rate of \$14.50.
- Daniel Taddeo; Part-Time Paraprofessional; effective August 29, 2022. Mr. Taddeo will receive an hourly rate of \$12.05.
- Shannon Butters; transfer from 203-day to 223-day secretary with data coordinator duties; effective August 22, 2022. Ms. Butters will receive an hourly rate of \$17.00.

Motion: Mr. Gee Second: Mr. Leidhecker
Yes: Edmonds, Gee, Kiessling, Leidhecker, Strickland, Wentzel, Zicoello
No: None
Absent: Komarnicki, Moore
Result: Motion Carried

C. School Bus/Van Driver

It is recommended the Board approve Carl Probst as a school van driver effective August 29, 2022.

Motion: Mrs. Kiessling Second: Dr. Edmonds
Yes: Edmonds, Gee, Kiessling, Leidhecker, Strickland, Wentzel, Zicoello
No: None
Absent: Komarnicki, Moore
Result: Motion Carried

D. Appointment of Fall Athletic Personnel - Revised

It is recommended the Board appoint the attached list of fall athletic personnel (pending documentation) for the 2022-2023 sports season.

Motion: Mr. Gee Second: Mrs. Kiessling
Yes: Edmonds, Gee, Kiessling, Leidhecker, Strickland, Wentzel, Zicoello
No: None
Absent: Komarnicki, Moore
Result: Motion Carried

E. Request for Uncompensated Leave

It is recommended the Board approve the following request for uncompensated leave in accordance with Policy 339:

- Alayna Justice, Teacher (tentatively November 9, 2022 through February 2, 2023)

Motion: Mr. Leidhecker Second: Mr. Wentzel
Yes: Edmonds, Gee, Kiessling, Leidhecker, Strickland, Wentzel, Zicoello
No: None
Absent: Komarnicki, Moore
Result: Motion Carried

F. Retirements/Resignations

The Board acknowledges notice of the following retirements/resignations:

- Tiffany Gettinger; Food Service Employee; Resignation; effective August 30, 2022
- Arin Moyer; Food Service Employee; Resignation; effective August 29, 2022
- Sandra Caschera; Food Service Employee; Resignation; effective August 13, 2022
- Laura Sands; Paraprofessional; Resignation; effective August 17, 2022
- Ashley Hewlett; Mathematics Teacher; Resignation; effective tentatively October 17, 2022

9. Other

A. **School Based Outreach Services – Letter of Agreement**

It is recommended the Board approve the attached Letter of Agreement for School Based Outreach Services between the Lycoming-Clinton Joinder Board and the Loyalsock Township School District.

Motion: Mrs. Kiessling Second: Mr. Gee
Yes: Edmonds, Gee, Kiessling, Leidhecker, Strickland, Wentzel, Zicoello
No: None
Absent: Komarnicki, Moore
Result: Motion Carried

B. **Student Assistance Program Services – Letter of Agreement**

It is recommended the Board approve the attached Letter of Agreement for Student Assistance Program Services between the Lycoming-Clinton Joinder Board and the Loyalsock Township School District.

Motion: Mr. Leidhecker Second: Mrs. Kiessling
Yes: Edmonds, Gee, Kiessling, Leidhecker, Strickland, Wentzel, Zicoello
No: None
Absent: Komarnicki, Moore
Result: Motion Carried

C. **Donation of Office Furniture & Equipment**

It is recommended the Board accept the donation of office furniture and equipment with an approximate value of \$150,000 from Chesapeake Energy Corporation, PO Box 18496, Oklahoma City, OK 73154.

Motion: Mr. Gee Second: Mrs. Kiessling
Yes: Edmonds, Gee, Kiessling, Leidhecker, Strickland, Wentzel, Zicoello
No: None
Absent: Komarnicki, Moore
Result: Motion Carried

D. Purchase of Equipment for Buildings & Grounds Department – Gator

It is recommended the Board authorize the purchase of a John Deere Gator with accessories (per attached quote) from LandPro Equipment LLC, 141 Byers Lane, Watsontown, PA 17777, at a cost of \$19,636.18. The gator is purchased under Deere & Company, 2000 John Deere Run, Cary, NC 27513, State Contract (PA State Power Equipment 4400020085, PG 61; CG 22). *Funds for this project will come from the Capital Projects Fund.*

Motion: Mrs. Kiessling Second: Mr. Gee
Yes: Edmonds, Gee, Kiessling, Leidhecker, Strickland, Wentzel, Zicoello
No: None
Absent: Komarnicki, Moore
Result: Motion Carried

E. Extension of Agreement for Contracted Transportation Support Services

It is recommended the Board extend the Agreement for Contracted Transportation Support Services with Glenn Drick through September 2, 2023. *It is noted the initial Agreement was approved on June 24, 2020.*

Motion: Mr. Gee Second: Mr. Leidhecker
Yes: Edmonds, Gee, Kiessling, Leidhecker, Strickland, Wentzel, Zicoello
No: None
Absent: Komarnicki, Moore
Result: Motion Carried

F. Facility Improvement Projects (DES-Cafeteria Expansion, Addition of Classrooms; LTHS/LTMS Campus-Gymnasium Expansion, Cafeteria Expansion, Addition of Classrooms)

1. DES-Cafeteria Expansion, Addition of Classrooms

i. Authorization of Change Order(s)

It is recommended the Board approve the following Change Order:

- Change Order #2 (GC-02/Lobar) – Sidewalk removal/replacement; additional fire-related hardware, steel beams; additional stone in kitchen area, at a cost of \$22,186.32.

Motion: Mr. Leidhecker Second: Mr. Wentzel
Yes: Edmonds, Gee, Kiessling, Leidhecker, Strickland, Wentzel, Zicoello
No: None
Absent: Komarnicki, Moore
Result: Motion Carried

G. Resignation of School Board Director

It is recommended the Board accept the attached letter of resignation from Valerie Komarnicki, as a School Board Director effective September 7, 2022.

Motion: Mr. Wentzel Second: Mr. Gee
Yes: Edmonds, Gee, Kiessling, Leidhecker, Strickland, Wentzel, Zicoello
No: None
Absent: Komarnicki, Moore
Result: Motion Carried

H. Lighting Panel Repairs – Auditorium

It is recommended the Board authorize repairs to the auditorium lighting panels at the secondary campus not to exceed \$50,000.00. *Funds for the repairs will come from the Capital Projects Fund.*

Motion: Mr. Gee Second: Mr. Leidhecker
Yes: Edmonds, Gee, Kiessling, Leidhecker, Strickland, Wentzel, Zicoello
No: None
Absent: Komarnicki, Moore
Result: Motion Carried

10. Information/Discussion Items

A. Board Comments/Reports

B. Administrative Reports/Discussion

11. Public Comments – None

12. Upcoming Board Meeting – October 5, 2022

13. Adjournment @ 8:30 p.m.

Motion: Mr. Wentzel
Second: Mr. Gee

M. Daniel Egly