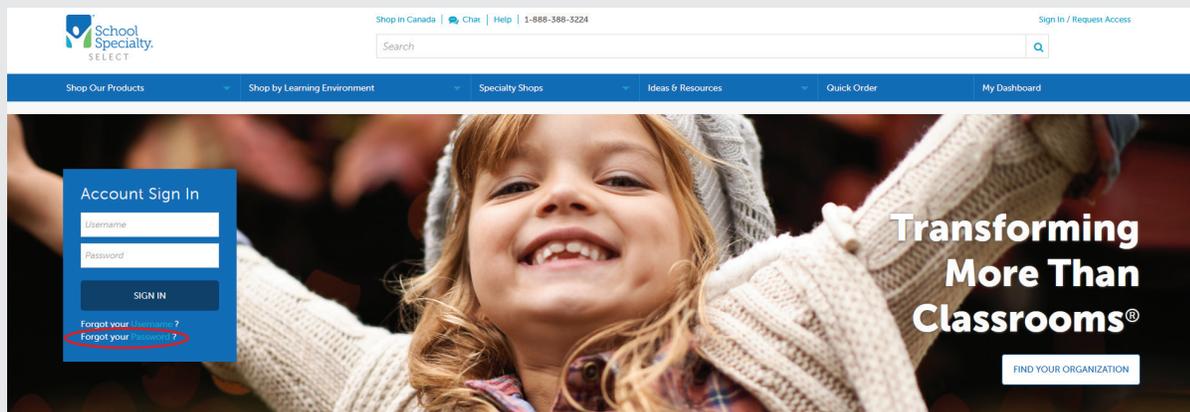


Resetting Your Password

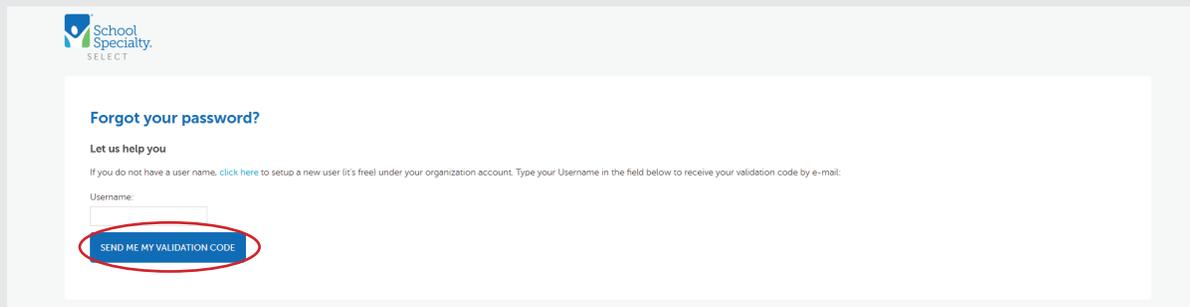
Welcome to School Specialty Online! If you have forgotten your password, there are three different ways you can reset your password to something new.

#1 User Self-Reset

- Visit select.schoolspecialty.com and select **Forgot your Password?** underneath Account Sign In

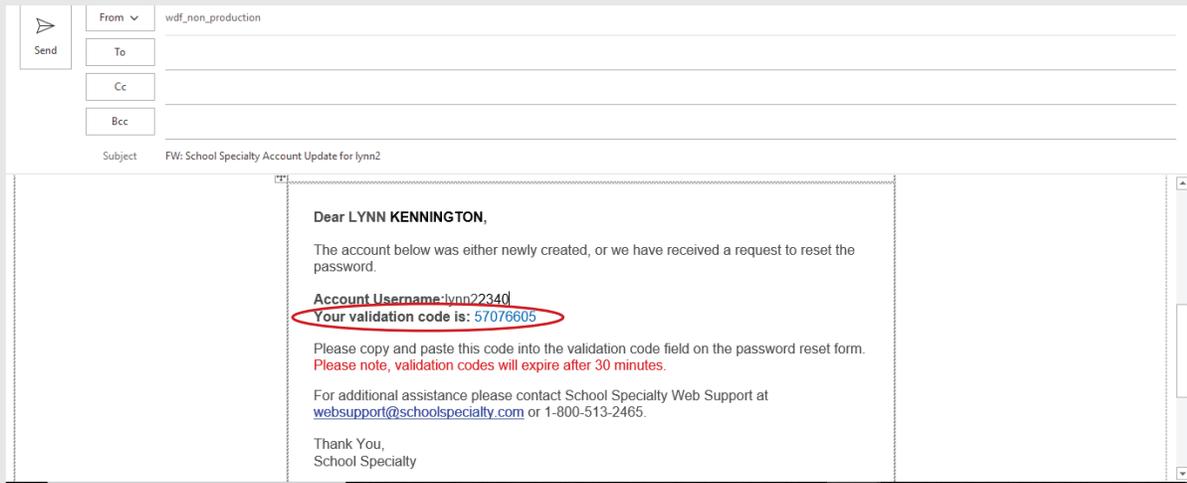


- Type in your username and click **SEND ME MY VALIDATION CODE**



Quick Instructions: Password Reset

- Go to your email and copy your validation code



- Return to your “Forgot Password” screen, type or paste your validation code, then type your new password in both the **New Password** and **Verify Password** boxes
- Click **Change Password**. You are now able to sign in with your username and new password

Important:

Passwords must be at least 8 characters long, contain at least 1 letter and 1 number and are case-sensitive.

