

###### Workplace Safety Committee

**December 20, 2022**

** District Service Center**

**3:15 PM (via) Zoom**

# Minutes



|  |  |  |  |  |  |
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| **EMPLOYER MEMBERS** | | **EMPLOYEE MEMBER** | | | |
| **X** | Dan Egly, Chairperson | **X** | Vicki Bair (Rec. Secretary) | **X** | Michele Machmer |
| **X** | Brian Bubb | **X** | Andrew Baker | AB | Jess McCoy |
| **X** | Ashley Sekel | AB | Mike Knight | **X** | Noah Bower |
|  |  | **X** | Matt Little | **X** | Kyle Winton |

##### Welcome: Dan welcomed everyone in attendance for adjusting their schedule to make this meeting.

##### Minutes: The minutes of the November 22, 2022 meeting were reviewed and a motion was made to accept.

Motion: Matt Little Second: Andrew Baker

Yes: All in favor to approve the minutes

No: None

Absent: Mike Knight and Jess McCoy

Result: Minutes were approved.

##### Occupational Injuries:

There were none to report. The Committee was reminded to make sure to wear the correct foot attire for the winter months with the weather changes. Remember if you see something…say something.

*IV.*  Threat Assessment Team / December 5th Incident:

Dan advised the Committee of a threat incident that happened on December 5th in the

middle school. It was brought to the MS administration’s attention, by 4 students that came forward, who heard another student saying threating things about the school. Our District’s Threat Assessment Team responded to the situation and the student was located at home and brought back to the district. The team was able to categorize the treat and we coordinated with outside agencies for help. The incident was then turned over to the state police. Our TAT responded appropriately.

*V.*  Workplace Safety Committee Training Webinar:

Dan will be sending out new dates on additional training webinars when he receives them.

Please make sure you complete one of these webinars for the school year. Also, we

currently implemented new insurance through, Vector Solutions, which will have specific

areas of training for different departments and groups. EX: transportation, maintenance &

custodial staff, special education department and food service. These will be specific

training modules to that area.

*VI*. Updates:

School Operations Update: Brian Bubb advised the Committee with the outside

weather changing to be careful walking on the sidewalks and floors. Right now, his

staff is doing a good job with keeping these areas safe.

School Police Update: Mike Knight not present for an update.

*VII.*  Good of the Order: Everyone be safe & have a happy holiday. See you back in the new

year.

*VIII.* Next Meeting: January 10, 2023 @ 3:15pm via Zoom

*VIIII.*  Adjournment @ 3:31 p.m.

*Submitted by:*

***Vicki Bair***

*Vicki Bair*

*Recording Secretary*