

Course: ACCOUNTING I Sub-topic: Accounting

Course Description:	Accounting 1 provide a valuable skill for all students who are college bound, and who are entering the field of self-employment, or who intend to seek employment in the business world. Students are encouraged to take this course if they plan to take the advanced course in Accounting. Students will learn accounting applications for a service business as well as for a merchandising business. Emphasis is on the basic principles, concepts, and procedures of accounting which will insure all students's maximum opportunity when entering the world of business. Areas of concentration include:
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All of our resources for this course can be found in our Moodle Course and Google Drive folders.

Timeline: 3 Weeks

Topic: Analyzing Transactions in Debit and Credit Parts

Timeline: 8 Weeks

Topic: Posting to a General Ledger

Topic: Worksheet and Adjusting Entries for a Service Business

Topic: Recording Closing Entries and Preparing a Post-Closing Trial Balance

Unit: Accounting
Timeline: 3 Weeks

Topic: Accounting Sales and Cash Receipts

Topic: Accounting for Transactions using a General Journal

Unit: Accounting Payroll and Final Project

Timeline: 3 Weeks

Topic: Preparing Payroll Records

Topic: Accounting for Payroll and Payroll Taxes

Topic: Final Projects