

Loyalsock Township School District Dependent Verification Requirements Chart

Relationship	
Legal Spouse (opposite Sex/Same Sex)	Standard Document: Marriage certificate or appropriately executed marriage license (recognized legal jurisdiction)
Domestic Partner (opposite Sex/Same Sex)	Standard Document: Domestic Partner Affidavit and one (1) joint document
Ex-Spouse – Not Eligible	
Relationships Not Eligible	Common-Law Spouse
Child relationship(s)	
Biological / adopted child	Standard Document: Birth certificate or court document
Stepchild	Standard Document: Birth certificate or court document & confirm eligibility of the spouse
Child placed for adoption	Standard Document: Birth certificate or court document
Legal Guardianship	Standard document: Court document assigning minor child to employee Legal guardianship or legal custody is acceptable
Grandchild	This relationship is only allowed if the employee has legal guardianship over the dependent.
Handicap child older than 26	Standard Document: Birth certificate or court document Questions: <ul style="list-style-type: none"> • Is this dependent incapable of self-sustaining employment? • Does this dependent rely solely on you for financial support and maintenance?
Standard LTSD Affidavits	
Unobtainable Marriage Certificate	Include first page of your current federal tax form 1040* to document filing status. (*Social security numbers and financial information is to be blocked out.)
Unobtainable Birth Certificate	Include first page of your current federal tax form 1040* to show the claimed dependent.
Acceptable Court Documents	
<ul style="list-style-type: none"> • Child Support Order • Paternity Test • Divorce Decree 	