

###### Workplace Safety Committee

**April 18, 2023**

** District Service Center**

**3:15 PM (via) Zoom**

# MINUTES



|  |  |  |  |  |  |
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| **EMPLOYER MEMBERS** | | **EMPLOYEE MEMBER** | | | |
| X | Dan Egly, Chairperson | **X** | Vicki Bair (Rec. Secretary) | X | Michele Machmer |
| **X** | Brian Bubb | **X** | Andrew Baker | X | Jess McCoy |
|  |  | AB | Mike Knight | X | Noah Bower |
|  |  | X | Matt Little | X | Kyle Winton |

##### Welcome: Dan welcomed everyone for attending the meeting.

##### Minutes: The minutes for March 14, 2023 meeting were reviewed.

Motion: Michele Machmer Second: Andrew Baker

Yes: All in favor to approve the minutes.

No: None

Absent: Mike Knight and Brian Bubb

Result: The minutes were approved

##### Occupational Injuries: There were no injuries to report since our last meeting.

*IV.*  Workplace Safety Training/Certification: Dan advised everyone that he has almost

everyone’s certification. If not, please make sure to get him your certification.

*V.*  Schick flower planters update:

The district has purchased and placed flower planters (2x6x6) out at the Schick campus

for safety of our students and faculty. These should prevent vehicles from becoming a weapon and jumping the curb and hitting anyone. These have been placed 6 feet apart in

the back of the building. This still allows for emergency vehicles to have access into our building. We are looking for the Schick PTO to plant some flowers in these. The custodian vehicle for snow removal can fit between these planters as well.

*VI*. Updates:

School Operations Update:

Brian Bubb indicated that the custodian staff have started mowing grass so you will

start to have the grass smell.

Dan advised the committee that there was a fire in Mr. Bubb’s office in the MS. Since then, two air quality test have come back normal. Mr. Bubb wanted to thank

everyone who helped with the cleanup and hopefully his office will be back to normal soon.

School Police Update:

-April 6, 2023 Security Drill was held. All went well and we gain valuable

information from this drill. We did notice some issues at Schick. There were

two (2) doors at Schick that were air-tight and this issue have been corrected. A request was made by Michele Machmer that Mike Knight hold a formal training with the cafeteria workers incase students were in the cafeteria for a drill. Dan will follow-up on this request.

-Matt Little has been working on phone system with lock down button at the HS/MS campus. Currently it is with the PA system at Schick. He is aware of the challenges with the cafeteria and they are working on this area too. They have been on conference calls with the new security company. Looking at possible keyless entry in other areas and push button on belt (2 clicks principal, 3 clicks nurse) for cafeteria, auditorium, and gym areas. We are working on security for all our buildings in order to make it more secure.

*VII.*  Good of the Order: Dan asked everyone if anything else for Committee. Matt Little indicated he would be glad to spend more time with Committee to address any concerns on the new security.

*VIII.* Next Meeting: May 9, 2023 @ 3:15pm via Zoom

*VIIII.*  Adjournment @ \_\_\_3:41\_\_\_\_p.m.