

###### Workplace Safety Committee

**May 16, 2023**

** District Service Center**

**3:15 PM (via) Zoom**

# MINUTES



|  |  |  |  |  |  |
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| **EMPLOYER MEMBERS** | | **EMPLOYEE MEMBER** | | | |
| X | Dan Egly, Chairperson | **X** | Vicki Bair (Rec. Secretary) | X | Michele Machmer |
| **AB** | Brian Bubb | **X** | Andrew Baker | X | Jess McCoy |
|  |  | AB | Mike Knight | X | Noah Bower |
|  |  |  | Matt Little | X | Kyle Winton |

##### Welcome: “Good Afternoon” everyone! Thank you for coming to the meeting.

##### Minutes: The minutes of the April 18, 2023 meeting were reviewed.

Motion: Matt Little Second: Andrew Baker

Yes: All in favor to approve the minutes?

No: None

Absent: Brian Bubb and Mike Knight

Result: The minutes were approved.

##### Occupational Injuries:

There was a report of an injury that did not lead to anything. This person went to the school nurse and had her look at foot injury. It was only a possible injury due to a student stepping on the staff member’s foot.

Recently, our district received back our insurance module for workman’s compensation. The module factor shows our school district’s factor being below (1) one. Dan advised the Committee that, “Our district should be very proud of this indicator and to make every effort to continue to reduce our workman’s compensation insurance”.

*IV.*  Building Access System:

The district is looking at changing our entry at each building. We are looking a purchasing

a fob system for all door access. Requested pricing from vendors. Just waiting for these to

come back.

*V.*  Schick SPO office:

The district is also looking at making the SPOs at Schick more visible. It has been determined to create an office space up front in the Schick office area to have the SPOs visible to students, staff and the community. Dan indicated that this will be a huge benefit for a minor cost. We are getting pricing on this now.

*VI*. Updates:

School Operations Update:

There has been some settling of ground around the curbs of our buildings. We are

using topsoil to bring this area to ground level to prevent any ankle or foot injury.

Noah Bower advised the Committee that we are looking at a major paving project

of parking area at the Schick and high school/middle school buildings. We are

hoping to have additional parking area added to the HS/MS complex. The funds for

this project will come from the capital projects reserve funds.

School Police Update:

None to report at this time

*VII.*  Good of the Order:

* Michele brought to the Committee’s attention that the planter boxes at Schick are being used as door stops. Dan said he will address this with the principals.
* Jess asked if there is a plan in the works to provide a water fountain in the hallway of the basement classrooms of the new construction rooms. Dan will look into this this.
* With no other discussion the meeting was adjourned.

*VIII.* Next Meeting: June 13, 2023 @ 3:15pm via Zoom

*VIIII.*  Adjournment @ 3:34p.m.

Submitted by:

Vicki Bair