

Loyalsock Township School District

Meeting of School Directors

June 14, 2023

7:08 p.m.

***Board Conference Room
1605 Four Mile Drive
Williamsport, PA 17701***

MINUTES

- 1. Call to Order – President**
- 2. Pledge of Allegiance**
- 3. Administrative Report/Executive Session Purpose – Mr. Christopher Kenyon, Solicitor**
05/24/2023 – 5:30-6:45 p.m. (Absent-Kiessling) Personnel; Contracts
06/14/2023 – 5:30-6:30 p.m. *Safe School & Security Report presented by School Safety & Security Coordinator; In accordance with Section 1309(b) of the PA Public School Code and Act 44 of 2018, the report included the district's current safety and security practices and identified strategies to improve school safety and security. 6:30-7:00 p.m. – Personnel; Contracts*
- 4. Roll Call – Mr. M. Daniel Egly, Board Secretary**

MEMBER

x Charles W. Edmonds, Ed.D., Treasurer
x Lynn Frey
x Hal C. Gee, Jr.
x Christina L. Kiessling
ab Robert D. Leidhecker
x Marissa F. Moore
Absent-Leidhecker, Personal

MEMBER

x Carolyn R. Strickland, Ph.D., President
x Melvin E. Wentzel, Vice President
x Michael J. Zicolello
x *Christopher Kenyon, Solicitor
x *Gerald L. McLaughlin, Superintendent
x *M. Daniel Egly, Business Mgr./Bd.Secretary
*(Non-Voting Member)

OTHERS

x Matthew Reitz, Loyalsock Township High School Principal
x Jamie Yonkin, Loyalsock Township High School Assistant Principal
x Ashley Sekel, Middle School Principal
ab Rachelle Ackerman, Middle School Dean of Students
x Marc Walter, PreK-2 Elementary Principal
x Preston Shellenberger, 3-5 Elementary School Principal
x Eric Gee, Director of Technology
x Suzanne Foresman, Supervisor of Curriculum & Instruction
x Lisa Fisher, Supervisor of Special Education
x Patricia Crossley, *Williamsport Sun-Gazette* Representative

- 5. A. Recognition of Guests or Scheduled Speakers/Public Comments**
 - ***Trout in the Classroom – Middle School Presentation***

B. Public Comments Relative to Agenda Items

6. Minutes

A. Approval of Minutes

It is recommended the Board approve the Minutes of the following meeting:

- May 10, 2023 – School Board

Motion: Mrs. Moore

Second: Mr. Wentzel

Yes: Edmonds, Frey, Gee, Kiessling, Moore, Strickland, Wentzel, Zicoletto

No: None

Absent: Leidhecker

Result: Motion Carried

7. Finance

A. Approval of Bills – April 2023

It is recommended the Board approve expenditures from April 1, 2023 through April 30, 2023, in the amount of \$1,061,113.13.

Motion: Mr. Gee

Second: Mrs. Kiessling

Yes: Edmonds, Frey, Gee, Kiessling, Moore, Strickland, Wentzel, Zicoello

No: None

Absent: Leidhecker

Result: Motion Carried

B. Treasurer's Report – April 2023

It is recommended the Board approve the attached Treasurer's Report for the month of April 2023.

Motion: Mr. Wentzel

Second: Mrs. Moore

Yes: Edmonds, Frey, Gee, Kiessling, Moore, Strickland, Wentzel, Zicoello

No: None

Absent: Leidhecker

Result: Motion Carried

C. 2023-2024 Final Budget

It is recommended the Board adopt the 2023-2024 final budget with revenues and expenditures of \$27,005,569 with taxes as follows:

- | | |
|----------------------|--|
| • Real Estate | <u>15.35</u> mills (2022/2023-15.35 mills) |
| • Realty Transfer | 1% |
| • Earned Income | 1.65% (1.15% to Loyalsock Twp. School District; .50 to Loyalsock Twp.) |
| • Local Services Tax | \$5/per individual employed within Loyalsock Township |
| • Business Privilege | 1 mill/Wholesale Gross Sales |
| • Business Privilege | 1.5 mills/Retail, Service or Rental Gross |

Motion: Mrs. Moore

Second: Mr. Gee

ROLL CALL

Yes: Edmonds, Frey, Gee, Kiessling, Moore, Strickland, Wentzel, Zicoello

No: None

Absent: Leidhecker

Result: Motion Carried

D. 2023-2024 Homestead and Farmstead Exclusion Resolution

It is recommended the Board adopt the attached Homestead and Farmstead Exclusion Resolution for the 2023-2024 school year effective July 1, 2023.

Motion: Mr. Wentzel

Second: Mrs. Moore

ROLL CALL

Yes: Edmonds, Frey, Gee, Kiessling, Moore, Strickland, Wentzel, Zicoello

No: None

Absent: Leidhecker

Result: Motion Carried

8. School/District Programs and Operations

A. Secondary – Program of Studies

It is recommended the Board approve the attached Program of Studies for the Loyalsock Township High School and the Loyalsock Township Middle School for the 2023-2024 school year.

Motion: Mrs. Moore

Second: Dr. Edmonds

Yes: Edmonds, Frey, Gee, Kiessling, Moore, Strickland, Wentzel, Zicoello

No: None

Absent: Leidhecker

Result: Motion Carried

B. Agreement with JusticeWorks YouthCare, Inc.

It is recommended the Board approve the attached agreement with JusticeWorks YouthCare, Inc., 1500 Ardmore Boulevard, Suite 410, Pittsburgh, PA 15221, for educational services during the 2023-2024 school year.

Motion: Mrs. Kiessling Second: Mr. Gee
Yes: Edmonds, Frey, Gee, Kiessling, Moore, Strickland, Wentzel, Zicoello
No: None
Absent: Leidhecker
Result: Motion Carried

9. Personnel

A. LTEA Personnel

It is recommended the Board appoint the following individual (pending documentation):

- Jessica Hopkins as a Temporary Professional Employee assigned as a music teacher effective August 28, 2023. Ms. Hopkins will receive a salary based on Step 1-B of the Teacher Salary Schedule. It is noted that Ms. Hopkins will be working with the Lancer Marching Band prior to August 28, 2023.

Motion: Mr. Wentzel Second: Mrs. Moore
Yes: Edmonds, Frey, Gee, Kiessling, Moore, Strickland, Wentzel, Zicoello
No: None
Absent: Leidhecker
Result: Motion Carried

B. LTESPA Personnel

It is recommended that the Board terminate Timothy Packer as a part-time custodial employee effective May 12, 2023.

Motion: Mr. Wentzel Second: Mr. Gee
Yes: Edmonds, Frey, Gee, Kiessling, Moore, Strickland, Wentzel, Zicoello
No: None
Absent: Leidhecker
Result: Motion Carried

C. Summer Custodian Workers

It is recommended the Board appoint Connie Lapp, Abbie Machmer, and Jonah Schreckengast as temporary summer custodial/maintenance employees for the summer of 2023. Summer custodial/maintenance employees will receive an hourly rate of \$13.05.

Motion: Mr. Wentzel Second: Mrs. Moore
Yes: Edmonds, Frey, Gee, Kiessling, Moore, Strickland, Wentzel, Zicoello
No: None
Absent: Leidhecker
Result: Motion Carried

D. Retirements/Resignations

The Board acknowledges notice of the following retirement/resignation:

- Stacey Dangle; Social Studies Teacher; Resignation effective June 15, 2023

10. Other

A. Loyalsock Township Recreation Budget

It is recommended the Board approve the attached budget of \$31,103.68 from the Loyalsock Township Recreation Board for programs during the 2023-2024 school year.

Motion: Mrs. Moore Second: Mrs. Kiessling
Yes: Edmonds, Frey, Gee, Kiessling, Moore, Strickland, Wentzel, Zicoello
No: None
Absent: Leidhecker
Result: Motion Carried

B. BLaST IU 17 – Special Education Agreement

It is recommended the Board approve the attached 2023-2024 BLaST Intermediate Unit 17 Special Education Agreement.

Motion: Mrs. Kiessling Second: Dr. Edmonds
Yes: Edmonds, Frey, Gee, Kiessling, Moore, Strickland, Wentzel, Zicoellello
No: None
Absent: Leidhecker
Result: Motion Carried

C. BLaST IU 17 – IDEA Agreement

It is recommended the Board approve the attached 2023-2024 BLaST Intermediate Unit 17 IDEA Agreement.

Motion: Mrs. Moore Second: Mr. Gee
Yes: Edmonds, Frey, Gee, Kiessling, Moore, Strickland, Wentzel, Zicoello
No: None
Absent: Leidhecker
Result: Motion Carried

D. BLaST IU 17 – DARTS Software Agreement

It is recommended the Board approve the attached 2023-2024 BLaST Intermediate Unit 17 DARTS Software Agreement.

Motion: Mr. Wentzel Second: Mrs. Kiessling
Yes: Edmonds, Frey, Gee, Kiessling, Moore, Strickland, Wentzel, Zicoello
No: None
Absent: Leidhecker
Result: Motion Carried

E. Authorization to File Subsidies, Federal Programs Applications/Grant Applications

It is recommended the Board authorize administration to file the attached list of Subsidies, Federal Programs Applications and Grant Applications for the 2023-2024 school year.

Motion: Mrs. Frey Second: Mrs. Moore
Yes: Edmonds, Frey, Gee, Kiessling, Moore, Strickland, Wentzel, Zicoello
No: None
Absent: Leidhecker
Result: Motion Carried

F. Athletic – Bids

It is recommended the Board award the athletic bids (per bid specifications) on the attached list.

Motion: Mrs. Moore Second: Mrs. Kiessling
Yes: Edmonds, Frey, Gee, Kiessling, Moore, Strickland, Wentzel, Zicoellello
No: None
Absent: Leidhecker
Result: Motion Carried

G. Purchase of Vans

It is recommended the Board approve the purchase of two 2023 Dodge Ram ProMaster 2500, 10-passenger school vans (per bid specifications), from Rohrer Bus Sales, P.O. Box 100, Routes 11 & 15, Duncannon, PA 17020, at a total cost of \$139,450.26. *Funds for the purchase will come from the Capital Projects Fund.*

Motion: Mrs. Moore Second: Dr. Edmonds
Yes: Edmonds, Frey, Gee, Kiessling, Moore, Strickland, Wentzel, Zicoello
No: None
Absent: Leidhecker
Result: Motion Carried

H. Nittany Learning Services Agreement

It is recommended the Board approve the attached Customized Learning Program and ISS Support Agreement with Nittany Learning Services, PO Box 217, Bellefonte, PA 16823, to provide a support classroom and in-school suspension support for the 2023-2024 school year.

Motion: Mr. Wentzel Second: Mrs. Moore
Yes: Edmonds, Frey, Gee, Kiessling, Moore, Strickland, Wentzel, Zicoello
No: None
Absent: Leidhecker
Result: Motion Carried

I. Athletic Personnel Stipend Schedule

It is recommended the Board approve the attached Athletic Personnel Stipend Schedule effective July 1, 2023.

Motion: Mrs. Moore Second: Mrs. Kiessling
Yes: Edmonds, Frey, Gee, Kiessling, Moore, Strickland, Wentzel, Zicoellelo
No: None
Absent: Leidhecker
Result: Motion Carried

J. Memorandum of Agreement – Health & Wellness Center

It is recommended the Board approve the attached Memorandum of Agreement. The purpose of the Memorandum of Agreement is to outline the terms and conditions of a donation from Patrick and Maureen Carey for the health and wellness center.

Motion: Mrs. Moore Second: Mr. Gee
Yes: Edmonds, Frey, Gee, Kiessling, Moore, Strickland, Wentzel, Zicoello
No: None
Absent: Leidhecker
Result: Motion Carried

K. Purchase of Telecor Intercommunications System

It is recommended the Board authorize the purchase of a Telecor Intercommunications System (see attached quote) for the Donald E. Schick Elementary School from Guyette Communication Industries, 90 Narrow Road, Plymouth, PA 18651, at a cost of \$36,264.79. (PEPPM-32168R) *Funds for this project will come from the Capital Projects Construction Fund.*

Motion: Mr. Wentzel Second: Mrs. Moore
Yes: Edmonds, Frey, Gee, Kiessling, Moore, Strickland, Wentzel, Zicoellello
No: None
Absent: Leidhecker
Result: Motion Carried

L. Facility Improvement Projects (DES-Cafeteria Expansion, Addition of Classrooms; LTHS/LTMS Campus-Gymnasium Expansion, Cafeteria Expansion, Addition of Classrooms)

1. **LTMS/LTMS Campus-Gymnasium Expansion, Cafeteria Expansion, Addition of Classrooms**

i. Authorization of Change Order(s)

It is recommended the Board approve the following Change Orders:

- Change Order #34 (Electrical-02/Lecce) – Relocation of main breaker at a cost of \$9,396.14.
- Change Order #35 (Electrical-02/Lecce) – Relocation of panels and transformer at a credit of \$5,744.00.
- Change Order #36 (GC-30/ECI) – Removal and replacement of unsuitable soil at a cost of \$3,510.00.
- Change Order #37 (GC-22/ECI) – Modification to roof at a cost of \$859.00.

- Change Order #38 (GC-22/ECI) – Modification to roof at a cost of \$6,213.00.
- Change Order #39 (Mechanical-10/Silvertip) – Insulated duct curbs and caps at a cost of \$1,577.58.

Motion: Dr. Edmonds Second: Mrs. Moore
Yes: Edmonds, Frey, Gee, Kiessling, Moore, Strickland, Wentzel, Zicoello
No: None
Absent: Leidhecker
Result: Motion Carried

M. Addendum to LTESPA Agreement

It is recommended the Board approve the attached Addendum #1 to the Agreement between Loyalsock Township School District and Loyalsock Township Education Support Professionals Association.

Motion: Mr. Gee Second: Dr. Edmonds
Yes: Edmonds, Frey, Gee, Kiessling, Moore, Strickland, Wentzel, Zicoello
No: None
Absent: Leidhecker
Result: Motion Carried

N. Approval of Contract – Independent School Bus Drivers Association

It is recommended the Board approve the attached Memorandum of Contract with the Loyalsock Township School District Independent School Bus Drivers Association effective August 1, 2023 through July 31, 2027.

Motion: Dr. Edmonds Second: Mrs. Moore
Yes: Edmonds, Frey, Gee, Kiessling, Moore, Strickland, Wentzel, Zicoellello
No: None
Absent: Leidhecker
Result: Motion Carried

O. Act 93 Administrative Personnel – Compensation Plan

It is recommended the Board approve the attached terms and conditions of the Act 93 Administrative Personnel Compensation Plan effective July 1, 2023 – June 30, 2027.

Motion: Mr. Wentzel Second: Mr. Gee
Yes: Edmonds, Frey, Gee, Kiessling, Moore, Strickland, Wentzel, Zicoello
No: None
Absent: Leidhecker
Result: Motion Carried

P. Election of Board President

Dr. Carolyn Strickland announced that she is resigning as School Board President effective June 19, 2023.

Nomination of Hal Gee by Carolyn Strickland.
Seconded by Melvin Wentzel.

Roll Call Vote

Yes: Edmonds, Frey, Gee, Kiessling, Moore, Strickland, Wentzel, Zicoello

No: None

Absent: Leidhecker

Result: Motion Carried

11. Information/Discussion Items

A. Board Comments/Reports

- IU 17 – Mrs. Kiessling
- Recreation Board – Mr. Leidhecker & Mr. Zicoello
- Wellness Committee – Mrs. Kiessling & Mrs. Moore
- Act 48 Committee – Mr. Wentzel
- LycoCTC – Dr. Strickland or Mrs. Frey
- The Lancer Foundation – Dr. Edmonds

B. Administrative Reports/Discussion

- **Policy Review** – It is noted that administration has reviewed the anti-bullying policy as well as policies regarding homeless students, Title I parent involvement, and Title IX. No revisions are recommended at this time; however, more discussion and review regarding these policies will continue.

12. Public Comments –

- Tyler Richardson – Attachments for Board Items

13. Upcoming Board Meeting – July 19, 2023

14. Adjournment @ 8:28 p.m.

Motion: Mrs. Moore

Second: Dr. Edmonds

M. Daniel Egly