

Loyalsock Township School District

Meeting of School Directors

August 9, 2023

7:00 p.m.

***Board Conference Room
1605 Four Mile Drive
Williamsport, PA 17701***

AGENDA

- 1. Call to Order – President**
- 2. Pledge of Allegiance**
- 3. Administrative Report/Executive Session Purpose – Mr. Christopher Kenyon, Solicitor**
- 4. Roll Call – Mr. M. Daniel Egly, Board Secretary**

MEMBER

____ Charles W. Edmonds, Ed.D., Treasurer
____ Lynn Frey
____ Hal C. Gee, Jr., President
____ Christina L. Kiessling
____ Robert D. Leidhecker
____ Marissa F. Moore

MEMBER

_____ Vacant
 _____ Melvin E. Wentzel, Vice President
 _____ Michael J. Zicoello
 _____ *Christopher Kenyon, Solicitor
 _____ *Gerald L. McLaughlin, Superintendent
 _____ *M. Daniel Egly, Business Mgr./Bd.Secretary
 _____ *(Non-Voting Member)

OTHERS

_____ Matthew Reitz, Loyalsock Township High School Principal
 _____ *Vacant*, Assistant High School Principal
 _____ Ashley Sekel, Middle School Principal
 _____ Rachelle Ackerman, Middle School Dean of Students
 _____ Marc Walter, PreK-2 Elementary Principal
 _____ Preston Shellenberger, 3-5 Elementary Principal
 _____ Suzanne Foresman, Supervisor of Curriculum & Instruction
 _____ Eric Gee, Director of Technology
 _____ Lisa Fisher, Supervisor of Special Education
 _____ , *Williamsport Sun-Gazette*

- ## 5. A. Recognition of Guests or Scheduled Speakers/Public Comments

B. Public Comments Relative to Agenda Items

6. Minutes

A. Approval of Minutes

It is recommended the Board approve the Minutes of the following meeting:

- July 19, 2023 – School Board

Motion:

Second:

Yes:

No:

Absent:

Result:

7. Finance

A. Approval of Bills – June 2023

It is recommended the Board approve expenditures from June 1, 2023 through June 30, 2023, in the amount of \$1,576,364.61.

Motion:

Second:

Yes:

No:

Absent:

Result:

B. Treasurer's Report – June 2023

It is recommended the Board approve the attached Treasurer's Report for the month of June 2023.

Motion:

Second:

Yes:

No:

Absent:

Result:

C. Student Activities Fund Quarterly Report

It is recommended the Board approve the attached Student Activities Fund Quarterly Report for the period ended June 2023.

Motion: Second:
Yes:
No:
Absent:
Result:

8. School/District Programs and Operations

A. Comprehensive Testing/Assessment Program for the 2023-2024 School Year

It is recommended the Board approve the attached list of tests/assessments as part of the district's Comprehensive Testing/Assessment Program for the 2023-2024 school year.

Motion: Second:
Yes:
No:
Absent:
Result:

9. Personnel

A. LTEA Personnel

It is recommended the Board appoint the following individuals (pending documentation):

- Kaylie Schans as a Temporary Professional Employee assigned as an English Language Arts teacher effective August 28, 2023. Ms. Schans will receive a salary based on Step 3-B of the Teacher Salary Schedule.
- Emily Mort as a Temporary Professional Employee assigned as a special education teacher effective August 28, 2023. Ms. Mort will receive a salary based on Step 1-B of the Teacher Salary Schedule.
- Brock Jones as a Temporary Professional Employee assigned as an elementary teacher effective August 28, 2023. Mr. Jones will receive a salary based on Step 2-B of the Teacher Salary Schedule.
- James Gardner as a Temporary Professional Employee assigned as a social studies teacher effective August 28, 2023. Mr. Gardner will receive a salary based on Step 1-M of the Teacher Salary Schedule.
- William Covert, Jr. as a Professional Employee assigned as a Physics teacher effective August 28, 2023. Mr. Covert will receive a salary based on Step 15-M of the Teacher Salary Schedule.

Motion: Second:
Yes:
No:
Absent:
Result:

B. LTESPA Personnel

It is recommended that the Board approve the following individuals (pending documentation):

- Donna Moyer; full-time custodial employee; effective date August 7, 2023. Ms. Moyer will receive an hourly rate of \$15.19.
- Suzann Cicconi; full-time custodial employee; effective date TBD. Ms. Cicconi will receive an hourly rate of \$15.19.

Motion: Second:
Yes:
No:
Absent:
Result:

C. Administrative Personnel

It is recommended that the Board approve the following (pending documentation):

- Ashley Sekel; Transfer from Middle School Principal to High School Principal; prorated salary of \$107,000; effective August 1, 2023.
- Rachelle Ackerman; Transfer from Middle School Dean of Students to Middle School Principal; prorated salary of \$92,000; effective August 1, 2023.
- Marc Walter; Transfer from Elementary School PreK-2 Principal to Elementary School Principal Grades PreK-5; prorated salary of \$99,000; effective August 1, 2023.
- Bradley Grey; High School Dean of Students; Mr. Grey will receive a pro-rated salary of \$85,000 for the 2023-2024 school year effective August 22, 2023. *It is noted that Mr. Grey served as a secondary science teacher.*
- Dayne Waller; Middle School Assistant Principal; Mrs. Waller will receive a pro-rated salary of \$90,000 for the 2023-2024 school year effective August 22, 2023. *It is noted that Mrs. Waller served as a secondary special education teacher.*
- Elizabeth Myers; Elementary School Assistant Principal; Ms. Myers will receive a pro-rated salary of \$85,000 for the 2023-2024 school year effective date TBD.

Motion: Second:
Yes:
No:
Absent:
Result:

D. Appointment of Fall Athletic Personnel -Revised

It is recommended the Board appoint the attached list of revised fall athletic personnel (pending documentation) for the 2023-2024 sports season.

Motion: Second:
Yes:
No:
Absent:
Result:

E. Approval of Increase-Intervention Specialists

It is recommended the Board approve a 3% hourly increase for Intervention Specialists, retroactive to July 1, 2023.

Motion: Second:
Yes:
No:
Absent:
Result:

F. School Bus/Van Drivers

It is recommended the Board approve the attached list of school bus/van drivers for the 2023-2024 school year.

Motion: Second:
Yes:
No:
Absent:
Result:

G. Event Staff

It is recommended the Board approve the attached list of event staff for the 2023-2024 school year.

Motion: Second:
Yes:
No:
Absent:
Result:

H. Crossing Guards/Traffic Control Personnel

It is recommended the Board approve the attached list of crossing guard/traffic control staff for the 2023-2024 school year.

Motion: Second:
Yes:
No:
Absent:
Result:

I. Crossing Guards/Traffic Control Personnel, Cafeteria/Playground Monitors, High School/Middle School Monitors, Transportation Monitors, Event Staff & Substitute Secretaries/Cleaning Attendants

It is recommended the Board approve the attached list of rates for crossing guards/traffic control personnel, cafeteria/playground monitors, high school/middle school monitors, transportation monitors, event staff & substitute secretaries/cleaning attendants for the 2023-2024 school year.

Motion: Second:
Yes:
No:
Absent:
Result:

J. School Police Officers – Approval of Hourly Rate

It is recommended the Board approve an hourly rate for School Police Officers of \$35.00 retroactive to July 1, 2023. *It is noted that the last increase was in 2015.*

Motion: Second:
Yes:
No:
Absent:
Result:

K. Retirements/Resignations

The Board acknowledges notice of the following retirements/resignations:

- John Peters; Secondary Social Studies Teacher; Resignation effective July 18, 2023
- Christianna Woodling; Elementary Teacher; Resignation effective July 17, 2023
- Preston Shellenberger; Donald E. Schick Elementary School Principal (Grades 3-5); Resignation effective August 25, 2023
- Maurice Jett; Part-Time Monitor/Crossing Guard; Resignation effective July 13, 2023

10. Other

A. **Extension of Agreement for Contracted Transportation Support Services**

It is recommended the Board extend the Agreement for Contracted Transportation Support Services with Glenn Drick through September 2, 2024. *It is noted the initial Agreement was approved on June 24, 2020.*

Motion: Second:
Yes:
No:
Absent:
Result:

B. **Food Service Personnel**

It is recommended the Board approve the attached list of assignments and salaries for food service personnel for the 2023-2024 school year.

Motion: Second:
Yes:
No:
Absent:
Result:

C. **Appointment of School Board Director**

It is recommended the Board appoint _____ as a School Board Director upon receipt of required documentation. *It should be noted that this appointment will fill the vacancy as a result of Dr. Carolyn Strickland's resignation.*

Motion: Second:
ROLL CALL
Yes:
No:
Absent:
Result:

D. **Sale of School Bus**

It is recommended the Board approve the sale (as per bid specifications of the following handicap school bus:

- 2010 Freightliner Handicap School Bus (VIN 4UZABRDJ0ACAP1784)

The school bus will be sold to Transporte Escolar YILBAN, 6303 Tulip St., Philadelphia PA 00783, at a cost of \$12,000.

Motion: Second:
Yes:
No:
Absent:
Result:

E. Security and Access System

It is recommended the Board approve the attached request for proposal for the security and access system at the Middle School / High School complex at a cost not to exceed \$55,000. *Cost for this project will come from the School Mental Health, School Safety and Security Grant through Pennsylvania Commission on Crime and Delinquency.*

Motion: Second:
Yes:
No:
Absent:
Result:

F. Facility Improvement Projects (DES-Cafeteria Expansion, Addition of Classrooms; LTHS/LTMS Campus-Gymnasium Expansion, Cafeteria Expansion, Addition of Classrooms)

1. LTHS/LTMS Campus-Gymnasium Expansion, Cafeteria Expansion, Addition of Classrooms

i. Authorization of Change Order(s)

It is recommended the Board approve the following Change Orders:

- Change Order #46 (Plumbing-05/Silvertip) – Relocate condensate lines and hose bib at a cost of \$799.89.
- Change Order #47 (Mechanical-11/Silvertip) – Modify fire damper size at a cost of \$603.28.
- Change Order #48 (Mechanical-12/Silvertip) – Add and install fire damper at a cost of \$1,076.73.
- Change Order #49 (GC-33/ECI) – Provide roof curb support for mechanical equipment at a cost of \$1,720.00.
- Change Order #50 (GC-34/ECI) – Provide shaft wall ceiling to achieve fire rating at a cost of \$3,823.00.

Motion: Second:
Yes:
No:
Absent:
Result:

11. Information/Discussion Items

A. Board Comments/Reports

- Recreation Board – Mr. Leidhecker & Mr. Zicolello
- Wellness Committee – Mrs. Kiessling & Mrs. Moore
- Act 48 Committee – Mr. Wentzel
- LycoCTC – Mrs. Frey
- The Lancer Foundation – Dr. Edmonds

B. Administrative Reports/Discussion

12. Public Comments

13. Upcoming Board Meeting – September 6, 2023

14. Adjournment

Motion:

Second: