

# ***Loyalsock Township School District***

## ***Meeting of School Directors***

***August 9, 2023***

***7:04 p.m.***

***Board Conference Room  
1605 Four Mile Drive  
Williamsport, PA 17701***

## ***MINUTES***

- 1. Call to Order – President**
- 2. Pledge of Allegiance**
- 3. Administrative Report/Executive Session Purpose – Mr. Christopher Kenyon, Solicitor**  
6:45-7:00 p.m. Personnel; Contracts
- 4. Roll Call – Mr. M. Daniel Egly, Board Secretary**

### **MEMBER**

**x** Charles W. Edmonds, Ed.D., Treasurer  
**x** Lynn Frey  
**x** Hal C. Gee, Jr., President  
**x** Christina L. Kiessling  
**x** Robert D. Leidhecker  
**ab** Marissa F. Moore  
Absent- Moore-Personal

### **MEMBER**

**n/a** Vacant  
**x** Melvin E. Wentzel, Vice President  
**x** Michael J. Zicoello  
**x** \*Christopher Kenyon, Solicitor  
**x** \*Gerald L. McLaughlin, Superintendent  
**x** \*M. Daniel Egly, Business Mgr./Bd.Secretary  
\*(Non-Voting Member)

### **OTHERS**

**x** Matthew Reitz, Loyalsock Township High School Principal  
**n/a** Vacant, Loyalsock Township High School Assistant Principal  
**x** Ashley Sekel, Middle School Principal  
**x** Rachelle Ackerman, Middle School Dean of Students  
**x** Marc Walter, PreK-2 Elementary Principal  
**ab** Preston Shellenberger, 3-5 Elementary School Principal  
**x** Eric Gee, Director of Technology  
**x** Suzanne Foresman, Supervisor of Curriculum & Instruction  
**x** Lisa Fisher, Supervisor of Special Education  
**x** Patricia Crossley, *Williamsport Sun-Gazette* Representative

- 5. A. Recognition of Guests or Scheduled Speakers/Public Comments**

## B. Public Comments Relative to Agenda Items

## 6. Minutes

### A. Approval of Minutes

It is recommended the Board approve the Minutes of the following meeting:

- July 19, 2023 – School Board

Motion: Mr. Wentzel                      Second: Mr. Leidhecker  
Yes: Edmonds, Frey, Gee, Kiessling, Leidhecker, Wentzel, Zicoello  
No: None  
Absent: Moore  
Result: Motion Carried

## 7. Finance

### **A. Approval of Bills – June 2023**

It is recommended the Board approve expenditures from June 1, 2023 through June 30, 2023, in the amount of \$1,576,364.61.

Motion: Dr. Edmonds                      Second: Mrs. Kiessling  
Yes:     Edmonds, Frey, Gee, Kiessling, Leidhecker, Wentzel, Zicoello  
No:     None  
Absent: Moore  
Result: Motion Carried

## B. Treasurer's Report – June 2023

It is recommended the Board approve the attached Treasurer's Report for the month of June 2023.

Motion: Mr. Leidhecker                      Second: Mr. Wentzel  
Yes: Edmonds, Frey, Gee, Kiessling, Leidhecker, Wentzel, Zicoellelo  
No: None  
Absent: Moore  
Result: Motion Carried

**C. Student Activities Fund Quarterly Report**

It is recommended the Board approve the attached Student Activities Fund Quarterly Report for the period ended June 2023.

Motion: Dr. Edmonds                      Second: Mrs. Kiessling  
Yes: Edmonds, Frey, Gee, Kiessling, Leidhecker, Wentzel, Zicolello  
No: None  
Absent: Moore  
Result: Motion Carried

**8. School/District Programs and Operations**

**A. Comprehensive Testing/Assessment Program for the 2023-2024 School Year**

It is recommended the Board approve the attached list of tests/assessments as part of the district's Comprehensive Testing/Assessment Program for the 2023-2024 school year.

Motion: Mrs. Kiessling                      Second: Mr. Zicolello  
Yes: Edmonds, Frey, Gee, Kiessling, Leidhecker, Wentzel, Zicolello  
No: None  
Absent: Moore  
Result: Motion Carried

**9. Personnel**

**A. LTEA Personnel**

It is recommended the Board appoint the following individuals (pending documentation):

- Kaylie Schans as a Temporary Professional Employee assigned as an English Language Arts teacher effective August 28, 2023. Ms. Schans will receive a salary based on Step 3-B of the Teacher Salary Schedule.
- Emily Mort as a Temporary Professional Employee assigned as a special education teacher effective August 28, 2023. Ms. Mort will receive a salary based on Step 1-B of the Teacher Salary Schedule.
- Brock Jones as a Temporary Professional Employee assigned as an elementary teacher effective August 28, 2023. Mr. Jones will receive a salary based on Step 2-B of the Teacher Salary Schedule.
- James Gardner as a Temporary Professional Employee assigned as a social studies teacher effective August 28, 2023. Mr. Gardner will receive a salary based on Step 1-M of the Teacher Salary Schedule.
- William Covert, Jr. as a Professional Employee assigned as a Physics teacher effective August 28, 2023. Mr. Covert will receive a salary based on Step 15-M of the Teacher Salary Schedule.

Motion: Mr. Leidhecker                      Second: Mr. Wentzel  
Yes: Edmonds, Frey, Gee, Kiessling, Leidhecker, Wentzel, Zicoello  
No: None  
Absent: Moore  
Result: Motion Carried

**B. LTESPA Personnel**

It is recommended that the Board approve the following individuals (pending documentation):

- Donna Moyer; full-time custodial employee; effective date August 7, 2023. Ms. Moyer will receive an hourly rate of \$15.19.
- Suzann Cicconi; full-time custodial employee; effective date TBD. Ms. Cicconi will receive an hourly rate of \$15.19.

Motion: Mr. Zicoello                      Second: Dr. Edmonds  
Yes: Edmonds, Frey, Gee, Kiessling, Leidhecker, Wentzel, Zicoello  
No: None  
Absent: Moore  
Result: Motion Carried

**C. Administrative Personnel**

It is recommended that the Board approve the following (pending documentation):

- Ashley Sekel; Transfer from Middle School Principal to High School Principal; prorated salary of \$107,000; effective August 1, 2023.
- Rachelle Ackerman; Transfer from Middle School Dean of Students to Middle School Principal; prorated salary of \$92,000; effective August 1, 2023.
- Marc Walter; Transfer from Elementary School PreK-2 Principal to Elementary School Principal Grades PreK-5; prorated salary of \$99,000; effective August 1, 2023.
- Bradley Grey; High School Dean of Students; Mr. Grey will receive a pro-rated salary of \$85,000 for the 2023-2024 school year effective August 22, 2023. *It is noted that Mr. Grey served as a secondary science teacher.*
- Dayne Waller; Middle School Assistant Principal; Mrs. Waller will receive a pro-rated salary of \$90,000 for the 2023-2024 school year effective August 22, 2023. *It is noted that Mrs. Waller served as a secondary special education teacher.*
- Elizabeth Myers; Elementary School Assistant Principal; Ms. Myers will receive a pro-rated salary of \$85,000 for the 2023-2024 school year effective date TBD.

Motion: Mr. Wentzel                      Second: Mrs. Kiessling  
Yes: Edmonds, Frey, Gee, Kiessling, Leidhecker, Wentzel, Zicoello  
No: None  
Absent: Moore  
Result: Motion Carried

### **D. Appointment of Fall Athletic Personnel -Revised**

It is recommended the Board appoint the attached list of revised fall athletic personnel (pending documentation) for the 2023-2024 sports season.

Motion: Mrs. Kiessling                      Second: Mrs. Frey  
Yes: Edmonds, Frey, Gee, Kiessling, Leidhecker, Wentzel, Zicoello  
No: None  
Absent: Moore  
Result: Motion Carried

### E. Approval of Increase-Intervention Specialists

It is recommended the Board approve a 3% hourly increase for Intervention Specialists, retroactive to July 1, 2023.

Motion: Mr. Leidhecker                      Second: Mrs. Kiessling  
Yes: Edmonds, Frey, Gee, Kiessling, Leidhecker, Wentzel, Zicoello  
No: None  
Absent: Moore  
Result: Motion Carried

### F. School Bus/Van Drivers

It is recommended the Board approve the attached list of school bus/van drivers for the 2023-2024 school year.

Motion: Mrs. Kiessling                      Second: Dr. Edmonds  
Yes:        Edmonds, Frey, Gee, Kiessling, Leidhecker, Wentzel, Zicoello  
No:         None  
Absent: Moore  
Result: Motion Carried

### G. Event Staff

It is recommended the Board approve the attached list of event staff for the 2023-2024 school year.

Motion: Mr. Wentzel                      Second: Mrs. Kiessling  
Yes: Edmonds, Frey, Gee, Kiessling, Leidhecker, Wentzel, Zicoletto  
No: None  
Absent: Moore  
Result: Motion Carried

**H. Crossing Guards/Traffic Control Personnel**

It is recommended the Board approve the attached list of crossing guard/traffic control staff for the 2023-2024 school year.

Motion: Mr. Leidhecker                      Second: Mr. Zicolello  
Yes: Edmonds, Frey, Gee, Kiessling, Leidhecker, Wentzel, Zicolello  
No: None  
Absent: Moore  
Result: Motion Carried

**I. Crossing Guards/Traffic Control Personnel, Cafeteria/Playground Monitors, High School/Middle School Monitors, Transportation Monitors, Event Staff & Substitute Secretaries/Cleaning Attendants**

It is recommended the Board approve the attached list of rates for crossing guards/traffic control personnel, cafeteria/playground monitors, high school/middle school monitors, transportation monitors, event staff & substitute secretaries/cleaning attendants for the 2023-2024 school year.

Motion: Dr. Edmonds                      Second: Mr. Zicolello  
Yes: Edmonds, Frey, Gee, Kiessling, Leidhecker, Wentzel, Zicolello  
No: None  
Absent: Moore  
Result: Motion Carried

**J. School Police Officers – Approval of Hourly Rate**

It is recommended the Board approve an hourly rate for School Police Officers of \$35.00 retroactive to July 1, 2023. *It is noted that the last increase was in 2015.*

Motion: Mrs. Frey                      Second: Mr. Wentzel  
Yes: Edmonds, Frey, Gee, Kiessling, Leidhecker, Wentzel, Zicolello  
No: None  
Absent: Moore  
Result: Motion Carried

**K. Retirements/Resignations**

The Board acknowledges notice of the following retirements/resignations:

- John Peters; Secondary Social Studies Teacher; Resignation effective July 18, 2023
- Christianna Woodling; Elementary Teacher; Resignation effective July 17, 2023
- Preston Shellenberger; Donald E. Schick Elementary School Principal (Grades 3-5); Resignation effective August 25, 2023
- Maurice Jett; Part-Time Monitor/Crossing Guard; Resignation effective July 13, 2023

The school bus will be sold to Transporte Escolar YILBAN, 6303 Tulip St., Philadelphia PA 00783, at a cost of \$12,000.

Motion: Mrs. Kiessling                      Second: Mr. Wentzel  
Yes: Edmonds, Frey, Gee, Kiessling, Leidhecker, Wentzel, Zicoello  
No: None  
Absent: Moore  
Result: Motion Carried

**E. Security and Access System**

It is recommended the Board approve the attached request for proposal for the security and access system at the Middle School / High School complex at a cost not to exceed \$55,000. *Cost for this project will come from the School Mental Health, School Safety and Security Grant through Pennsylvania Commission on Crime and Delinquency.*

Motion: Mr. Wentzel                      Second: Mrs. Kiessling  
Yes: Edmonds, Frey, Gee, Kiessling, Leidhecker, Wentzel, Zicoello  
No: None  
Absent: Moore  
Result: Motion Carried

**F. Facility Improvement Projects (DES-Cafeteria Expansion, Addition of Classrooms; LTHS/LTMS Campus-Gymnasium Expansion, Cafeteria Expansion, Addition of Classrooms)**

**1. LTHS/LTMS Campus-Gymnasium Expansion, Cafeteria Expansion, Addition of Classrooms**

**i. Authorization of Change Order(s)**

It is recommended the Board approve the following Change Orders:

- Change Order #46 (Plumbing-05/Silvertip) – Relocate condensate lines and hose bib at a cost of \$799.89.
- Change Order #47 (Mechanical-11/Silvertip) – Modify fire damper size at a cost of \$603.28.
- Change Order #48 (Mechanical-12/Silvertip) – Add and install fire damper at a cost of \$1,076.73.
- Change Order #49 (GC-33/ECI) – Provide roof curb support for mechanical equipment at a cost of \$1,720.00.
- Change Order #50 (GC-34/ECI) – Provide shaft wall ceiling to achieve fire rating at a cost of \$3,823.00.

Motion: Mr. Wentzel                      Second: Mr. Leidhecker  
Yes: Edmonds, Frey, Gee, Kiessling, Leidhecker, Wentzel, Zicoello  
No: None  
Absent: Moore  
Result: Motion Carried



**11. Information/Discussion Items**

**A. Board Comments/Reports**

- Recreation Board – Mr. Leidhecker & Mr. Zicolello
- Wellness Committee – Mrs. Kiessling & Mrs. Moore
- Act 48 Committee – Mr. Wentzel
- LycoCTC – Mrs. Frey
- The Lancer Foundation – Dr. Edmonds

**B. Administrative Reports/Discussion**

**12. Public Comments – None**

**13. Upcoming Board Meeting – September 6, 2023**

**14. Adjournment @ 7:43 p.m.**

Motion: Dr. Edmonds  
Second: Mr. Leidhecker

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M. Daniel Egly