

Loyalsock Township School District

Meeting of School Directors

October 11, 2023

7:00 p.m.

*Loyalsock Township School District
Secondary Campus
Multi-Purpose Room (D10/11)
2101 Loyalsock Drive
Williamsport, PA 17701*

MINUTES

- 1. Call to Order – President**
- 2. Pledge of Allegiance**
- 3. Administrative Report/Executive Session Purpose – Mr. J. David Smith, Solicitor**
6:05-6:58 p.m. – Personnel; Contracts; Legal
- 4. Roll Call – Mr. M. Daniel Egly, Board Secretary**

MEMBER

x David Bjorkman
ab Charles W. Edmonds, Ed.D., Treasurer
ab Lynn Frey
x Hal C. Gee, Jr., President
x Christina L. Kiessling
x Robert D. Leidhecker
Absent-Edmonds, Frey; Personal

MEMBER

x Marissa F. Moore
x Melvin E. Wentzel, Vice President
x Michael J. Zicolello
x *J. David Smith, Solicitor
x *Gerald L. McLaughlin, Superintendent
x *M. Daniel Egly, Business Mgr./Bd.Secretary
*(Non-Voting Member)

OTHERS

x Ashley Sekel, High School Principal
x Bradley Grey, High School Dean of Students
x Rachelle Ackerman, Middle School Principal
x Dayne Waller, Middle School Assistant Principal
x Marc Walter, Elementary Principal
x Elizabeth Myers, Elementary Assistant Principal
x Suzanne Foresman, Supervisor of Curriculum & Instruction
x Eric Gee, Director of Technology
x Lisa Fisher, Supervisor of Special Education

Williamsport Sun-Gazette

- 5. A. Recognition of Guests or Scheduled Speakers/Public Comments**
 - Facilities Improvement Project Update – Marotta/Main Architects

B. Public Comments Relative to Agenda Items

6. Minutes

A. Approval of Minutes

It is recommended the Board approve the Minutes of the following meetings:

- September 6, 2023 – School Board
- October 3, 2023 – Special Meeting

Motion: Mr. Wentzel

Second: Mrs. Moore

Yes: Bjorkman, Gee, Kiessling, Leidhecker, Moore, Wentzel, Zicoello

No: None

Absent: Edmonds, Frey

Result: Motion Carried

7. Finance

A. Approval of Bills – July 2023

It is recommended the Board approve expenditures from July 1, 2023 through July 31, 2023, in the amount of \$1,245,572.44.

Motion: Mrs. Kiessling

Second: Mr. Leidhecker

Yes: Bjorkman, Gee, Kiessling, Leidhecker, Moore, Wentzel, Zicoello

No: None

Absent: Edmonds, Frey

Result: Motion Carried

B. Treasurer's Report – July 2023

It is recommended the Board approve the attached Treasurer's Report for the month of July 2023.

Motion: Mrs. Moore

Second: Mr. Wentzel

Yes: Bjorkman, Gee, Kiessling, Leidhecker, Moore, Wentzel, Zicoello

No: None

Absent: Edmonds, Frey

Result: Motion Carried

8. School/District Programs and Operations

A. Educational Trip Abroad Experience – Spain

It is recommended the Board approve an educational trip to Spain (tentatively Summer 2025) as outlined in the attached proposal, subject to change depending on health and safety concerns. There is no cost to the District for this request. The District assumes no liability or responsibility for this trip.

Motion: Mrs. Kiessling Second: Mrs. Moore
Yes: Bjorkman, Gee, Kiessling, Leidhecker, Moore, Wentzel, Zicoello
No: None
Absent: Edmonds, Frey
Result: Motion Carried

9. Personnel

A. LTEA Personnel

It is recommended the Board appoint the following individual (pending documentation):

- Gabrielle Clark as a Temporary Professional Employee assigned as a Special Education teacher effective October 2, 2023. Ms. Clark will receive a salary based on Step 5-B of the Teacher Salary Schedule.

Motion: Mr. Wentzel Second: Mrs. Moore
Yes: Bjorkman, Gee, Kiessling, Leidhecker, Moore, Wentzel, Zicoello
No: None
Absent: Edmonds, Frey
Result: Motion Carried

B. LTESPA Personnel

It is recommended that the Board approve the following individuals (pending documentation):

- **Jamie Vassallo**; part-time paraprofessional, effective September 19, 2023. Ms. Vassallo will receive an hourly rate of \$14.00.
- **Connie Lapp**; part-time custodial employee, effective September 15, 2023. Ms. Lapp will receive an hourly rate of \$14.00.

Motion: Mr. Leidhecker Second: Mr. Wentzel
Yes: Bjorkman, Gee, Kiessling, Leidhecker, Moore, Wentzel, Zicoello
No: None
Absent: Edmonds, Frey
Result: Motion Carried

C. Retirements/Resignations

The Board acknowledges notice of the following retirements/resignations:

- Kim Massetti, Retirement; Health & Physical Education Teacher; effective January 26, 2024
- Suzanne Foresman; Retirement; Supervisor of Curriculum & Instruction; effective December 21, 2023

10. Other

A. School Physician Services

It is recommended the Board approve the attached agreement with Susquehanna Health Medical Group and Dr. Edward Gusick for school physician services.

Motion: Mrs. Kiessling Second: Mrs. Moore
Yes: Bjorkman, Gee, Kiessling, Leidhecker, Moore, Wentzel, Zicoello
No: None
Absent: Edmonds, Frey
Result: Motion Carried

B. Real Estate Tax Exoneration Agreement – Williamsport Home

It is recommended the Board approve the attached agreement between the Williamsport Home and Loyalsock Township School District for payment in lieu of taxes.

Motion: Mrs. Moore Second: Mrs. Kiessling
Yes: Bjorkman, Gee, Kiessling, Leidhecker, Moore, Wentzel, Zicoello
No: None
Absent: Edmonds, Frey
Result: Motion Carried

C. Real Estate Tax Exoneration

It is recommended the Board exonerate Dorothy White Mertz from collecting taxes on the following parcel for real estate taxes for the 2023 tax year:

- 26-349-105B-999 (Bill #4484) in the amount of \$60,965.60 (Williamsport Home) is in accordance with the agreement between Williamsport Home and Loyalsock Township School District for payment in lieu of taxes in the amount of \$54,869.04.

Motion: Mr. Wentzel Second: Mr. Leidhecker
Yes: Bjorkman, Gee, Kiessling, Leidhecker, Moore, Wentzel, Zicoello
No: None
Absent: Edmonds, Frey
Result: Motion Carried

D. PSBA Election of Officers

It is recommended the Board Secretary cast the necessary ballots for the following 2024 PSBA Officers on behalf of the Board of School Directors of the Loyalsock Township School District:

i. President-Elect (Allison Mathis) Allison Mathis

Motion: Mrs. Kiessling Second: Mrs. Moore
Yes: Bjorkman, Gee, Kiessling, Leidhecker, Moore, Wentzel, Zicolello
No: None
Absent: Edmonds, Frey
Result: Motion Carried

ii. Vice President (Sabrina Backer) Sabrina Backer

Motion: Mr. Leidhecker Second: Mr. Wentzel
Yes: Bjorkman, Gee, Kiessling, Leidhecker, Moore, Wentzel, Zicolello
No: None
Absent: Edmonds, Frey
Result: Motion Carried

iii. Treasurer (Karen Beck Pooley) Karen Beck Pooley

Motion: Mrs. Moore Second: Mrs. Kiessling
Yes: Bjorkman, Gee, Kiessling, Leidhecker, Moore, Wentzel, Zicolello
No: None
Absent: Edmonds, Frey
Result: Motion Carried

iv. PSBA Insurance Trust Trustees (Marianne Neel/Michael Faccinetto) Marianne Neel & Michael Faccinetto

Motion: Mr. Bjorkman Second: Mrs. Moore
Yes: Bjorkman, Gee, Kiessling, Leidhecker, Moore, Wentzel, Zicolello
No: None
Absent: Edmonds, Frey
Result: Motion Carried

E. Agreement for Administrative Consulting Services

It is recommended the Board approve the attached Agreement for Administrative Consulting Services with Matthew A. Reitz.

Motion: Mr. Leidhecker Second: Mr. Wentzel
Yes: Gee, Kiessling, Leidhecker, Moore, Wentzel
No: Bjorkman, Zicolello
Absent: Edmonds, Frey
Result: Motion Carried

F. Extension of Agreement for Contracted Data Coordinator Support Services

It is recommended the Board extend the Agreement for Contracted Data Coordinator Support Services with Julia Muse through June 30, 2024. *It is noted the initial Agreement was approved on July 20, 2021.*

Motion: Mrs. Moore Second: Mr. Wentzel
Yes: Bjorkman, Gee, Kiessling, Leidhecker, Moore, Wentzel, Zicoello
No: None
Absent: Edmonds, Frey
Result: Motion Carried

G. Facility Improvement Projects (DES-Cafeteria Expansion, Addition of Classrooms; LTHS/LTMS Campus-Gymnasium Expansion, Cafeteria Expansion, Addition of Classrooms)

1. **LTMS/LTMS Campus-Gymnasium Expansion, Cafeteria Expansion, Addition of Classrooms**

i. Authorization of Change Order(s)

It is recommended the Board approve the following Change Orders:

- Change Order #55 (GC-36/ECI) – Provide underlayment for resinous flooring; Provide mud bed repairs in dishwashing/cooking area at a cost of \$32,418.00.
- Change Order #56 (GC-37/ECI) – Provide metal stud wall with layers of drywall at a cost of \$16,388.00.
- Change Order #57 (GC-38/ECI) – Provide concrete infill on bathroom and restroom floors at a cost of \$7,850.00.
- Change Order #58 (GC-39/ECI) – Provide waterline from new vault to outside of building at a cost of \$24,660.00.
- Change Order #59 (Plumbing-6/Silvertip) – Install sprinkler service at a cost of \$37,189.15.
- Change Order #60 (Plumbing-6/Silvertip) – Install plumbing for dishwasher in training room, install valves on existing lines, relocate existing pipes in kitchen, at a cost of \$5,402.88.

Motion: Mrs. Moore Second: Mr. Wentzel
Yes: Bjorkman, Gee, Kiessling, Leidhecker, Moore, Wentzel, Zicoello
No: None
Absent: Edmonds, Frey
Result: Motion Carried

H. Security and Access System

It is recommended the Board approve the attached request for proposal from Allegheny Safe & Lock, 501 Thomson Park Drive, Cranberry Township, PA 16066, for the security and access system at the elementary school at a cost of \$29,850.71. *Cost for this project will come from the School Mental Health, School Safety and Security Grant through Pennsylvania Commission on Crime and Delinquency.*

Motion: Mrs. Moore Second: Mr. Wentzel
Yes: Bjorkman, Gee, Kiessling, Leidhecker, Moore, Wentzel, Zicoello
No: None
Absent: Edmonds, Frey
Result: Motion Carried

I. Purchase of Lighting & Sound Equipment

It is recommended the Board approve the purchase of lighting and sound equipment (quote attached) from Illuminated Integration, 2900 Canby Street, Harrisburg, PA 17103, at a cost of \$49,985.26; COSTARS – 034-E22-163. *Funds for the purchase will come from the Capital Projects Fund.*

Motion: Mrs. Moore Second: Mr. Leidhecker
Yes: Bjorkman, Gee, Kiessling, Leidhecker, Moore, Wentzel, Zicoello
No: None
Absent: Edmonds, Frey
Result: Motion Carried

J. Softball Field Renovations & Services – Short Park

It is recommended the Board approve the attached proposal from BrightView Sports Turf, 7431 Montevideo Road, Jessup, MD 20794, for renovations and services for Short Park softball field at a cost of \$11,400.00. *Funds for the purchase will come from the Capital Projects Fund.*

Motion: Mr. Wentzel Second: Mrs. Kiessling
Yes: Bjorkman, Gee, Kiessling, Leidhecker, Moore, Wentzel, Zicoello
No: None
Absent: Edmonds, Frey
Result: Motion Carried

11. Information/Discussion Items

A. Board Comments/Reports

- Community Wide Safety Committee – Mr. Bjorkman
- Recreation Board – Mr. Leidhecker & Mr. Zicolello
- Wellness Committee – Mrs. Kiessling & Mrs. Moore
- Act 48 Committee – Mr. Wentzel
- LycoCTC – Mrs. Frey
- The Lancer Foundation – Dr. Edmonds

B. Administrative Reports/Discussion

12. Public Comments – See Attached Sheets

- Larry Allison, Jr. – Softball
- Tyler Richardson – Board addressing previous concerns; Board meeting signs on message boards
- Jennifer Wahl – Hiring practices of administrators (hire outside of district)
- Jennifer Eldred – Use of iPads; Spelling tests
- Julia French – On-campus softball field
- Kathryn Ryder – On-campus softball field
- Sally O’Neil – On-campus softball field

13. Upcoming Board Meeting – November 8, 2023

14. Adjournment @ 8:00 p.m.

Motion: Mrs. Moore

Second: Mr. Leidhecker

M. Daniel Egly