

###### Workplace Safety Committee

**August 15, 2023**

** District Service Center**

**8:30 AM (via) Zoom**

# MINUTES



|  |  |  |  |  |  |
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| **EMPLOYER MEMBERS** | | **EMPLOYEE MEMBER** | | | |
| X | Dan Egly, Chairperson | **X** | Vicki Bair (Rec. Secretary) | X | Michele Machmer |
| **AB** | Brian Bubb | **AB** | Andrew Baker | X | Jess McCoy |
|  |  | AB | Mike Knight | X | Noah Bower |
|  |  | X | Matt Little | AB | Kyle Winton |

##### Welcome: Dan welcomed everyone to the meeting.

##### Minutes: The July 25, 2023 minutes were reviewed and a motion to accept was made.

Motion: Matt Little Second: Noah Bower

Yes: All in favor to accept the minutes.

No: None

Absent: Brian Bubb, Andrew Baker, Mike Knight, and Kyle Winton

Result: The minutes were approved.

##### Occupational Injuries:

There were no injuries to report. Just a reminder, if an employee was out for medical, they

will need a note from the doctor to return to work.

*IV.*  Building Access System:

Matt Little advised the Committee that this new system was just board approved last week.

This probably won’t be up and running the 1st of school, but we anticipate soon after. The

bid took a little longer that excepted. We will be starting at the HS/MS campus first and

extending to Schick.

1. Construction Update
   * Traffic Pattern & Signs- Noah Bower

* We received all the signs. Brian Bubb’s crew is getting them installed this week.
* Road by the baseball field will be shut down for construction.
* Noah worked with PennDOT over the summer to install traffic delineator posts at Schick in order to prevent parking on the shoulder at the top of Four Mile Drive. Advised the Committee that we are looking at having these installed prior to start of school. In addition, we looked at getting “no parking” signs at the top of Bond Street. However, the Township would not agree to this.
  + Back to School
* Due to construction to the HS/MS cafeteria, the HS/MS campus will be

eating lunch in the HS gym at the start of school. This will be a monumental task for first couple of months. But we have been planning this for many months.

* This is on schedule to be completed by mid-October.

*VI*. Updates:

School Operations Update:

* Trying to button-up a lot of things before the start of school. Rooms at HS have been cleaned with the exception of the science wing.
* Schick has a lot of rooms being moved up there, but we are on pace to have completed before the start of school.

School Police Update:

* The district is looking at constructing a SPO office at Schick. The office will measure around 8’ x 12’ and will be in the front so they are visible and have access to front office. We have quotes out for this and waiting to hear back on them for the timing to construct. There is a possibility to complete over Christmas break, but if not, then next summer.

*VII.*  Good of the Order:

Dan wished everyone good luck to the start of school and appreciated taking the time to attend the meeting.

*VIII.* Next Meeting: September 12, 2023 @ 3:15 p.m. via Zoom

*VIIII.*  Adjournment @ 8:40 a.m.

*Submitted by:* Vicki Bair

Recording Secretary