

###### Workplace Safety Committee

**November 14, 2023**

** District Service Center**

**3:15 p.m. via Zoom**

# Minutes



|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **EMPLOYER MEMBERS** | | **EMPLOYEE MEMBER** | | | |
| X | Dan Egly, Chairperson | AB | Vicki Bair (Rec. Secretary) | X | Michele Machmer |
| **X** | Brian Bubb | X | Andrew Baker | AB | Jess McCoy |
|  |  | AB | Mike Knight | X | Noah Bower |
|  |  | X | Matt Little | X | Kyle Winton |

##### Welcome to DSC: Workplace Safety Committee meeting

##### Minutes: October 10, 2023 minutes were reviewed.

Motion: Michele Machmer Second: Andrew Baker

Yes: All present in favor.

No: None

Absent: Vicki Bair, Mike Knight, and Jess McCoy

Result: Minutes Approved

##### Occupational Injuries: None to report.

*IV.*  Winter Weather Reminders: Dan asked that the committee remind co-workers and staff to be mindful of their footwear on days there may be a weather event. He also asked that they notify the buildings and grounds department if they see any icy conditions in and around campus.

*V.*  Schick-Incident(s) & Responses: Dan notified the committee that there was a small gas leak reported outside of the Schick Elementary School. He explained how the District responded and why they responded in that way. At no point in time were students or staff in an unsafe environment. Additionally, he notified the committee of a threatening message that was left on an answering machine at the District. Again, he explained the process and procedures that were followed to deal with the incident in order to guarantee the safety of our students and staff.

*VI.*  Construction Update: Dan explained that the Cafeteria is up and running and anticipates being completed officially by January 1st. He explained until that time the traffic pattern will remain as is. If any changes are to be made, they will not go into effect until after Christmas Break. Dan asked Noah to comment on the directional signage that is currently in the procurement process.

*VI.*  Updates:

School Operations Update: Brian let the committee know that the new Playground at Schick is now open and will be monitoring any safety concerns there.

School Police Update: None.

*VII.*  Good of the Order: Brian Bubb indicated that when the fire department was responding to the gas leak they could not pull around the building to the effected area because an employee was parked illegally. He indicated this was addressed with the Building Principal.

*VIII.* Next Meeting: December 13, 2023 @ 3:15 p.m.

*IX.*  Adjournment @ 3:40 p.m.

Submitted by: M. Daniel Egly