

###### Workplace Safety Committee

 **October 10, 2023**

** District Service Center**

 **3:15 P.M. (via) Zoom**

#  Minutes



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| **EMPLOYER MEMBERS** | **EMPLOYEE MEMBER** |
|  X | Dan Egly, Chairperson |   **X** | Vicki Bair (Rec. Secretary) |  X | Michele Machmer |
|  **X** | Brian Bubb |  **X** | Andrew Baker |  AB | Jess McCoy |
|  X | Dayne Waller | AB | Mike Knight |  X | Noah Bower |
|  X | Rachelle Ackerman |  X | Matt Little |  X | Kyle Winton |

##### Welcome: Dan welcomed everyone for joining the meeting. He also welcomed our two quests… Dayne Waller and Rachelle Ackerman.

##### Minutes: The September 19, 2023 minutes were reviewed and a motion to accept was made.

Motion: Matt Little Second: Kyle Winton

Yes: All in favor to accept the minutes.

No: None

Absent: Mike Knight and Jess McCoy

Result: The minutes were approved.

##### Occupational Injuries:

 There were no injuries to report.

*IV.* Building Access System:

 Matt Little gave us an update on the new building fob access system. The IT department is

 working on getting fobs to all employees and administrators vs blue tooth completed by

 Friday, October 13, 2023. We are moving forward with providing this new access system

 at the elementary building as well. This has been a part of the 50/50 State Grant Health Safety- PA Commission Crime Depo Grant. In addition, we will be adding the DSC front

 door access. There were some questions related to this new fob access. One was whether

 the fob can be on same lanyard as your ID badge. At this time, it has been decided to have

 them separated. Dayne Waller suggested to try using a wrist band for the fob. This

 suggestion was received well and the district will purchase the bungie cord wristbands for

 securing the fob on your wrist.

*V.* Safety & Security Assessments

 Insurance Risk Assessment- CM Reagent

 PSP Vulnerability Assessment was here at the HS/MS campus and did our

 evaluation. They were here the next day to evaluate Schick and the DSC. One of the items

 of suggestion was that were too many things in the hallways to inhibit flow through hall in case of emergency. Another one was to have a “stop the bleed” kit down by the tech-ed rooms. These suggestions will be reviewed and items will be purchased to prevent any injury.

1. Construction Update:

The district is looking at having full access to our new cafeteria as of November 1st. The Wednesday prior to that date will be a transition time. The new classrooms in that HS wing will have full access by Thanksgiving.

*VI*. Updates:

 School Operations Update: Brian Bubb’s team will be preparing for winter.

 School Police Update: No update at this time.

*VII.*  Good of the Order: Everyone was thanked for coming to the meeting.

*VIII.* Next Meeting: November 14, 2023 @ 3:15 p.m. via Zoom

*VIIII.*  Adjournment @ 3:39 p.m.