

###### Workplace Safety Committee

**September 19, 2023**

** District Service Center**

**3:15 pm (via) Zoom**

# MINUTES



|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **EMPLOYER MEMBERS** | | **EMPLOYEE MEMBER** | | | |
| X | Dan Egly, Chairperson | **X** | Vicki Bair (Rec. Secretary) | AB | Michele Machmer |
| **AB** | Brian Bubb | **X** | Andrew Baker | X | Jess McCoy |
|  |  | AB | Mike Knight | X | Noah Bower |
|  |  | X | Matt Little | X | Kyle Winton |

##### Welcome: Dan thanked everyone for joining the meeting today.

##### Minutes: The August 15, 2023 minutes were reviewed and a motion to accept was made.

Motion: Andrew Baker Second: Kyle Winton

Yes: All in favor to accept the minutes.

No: None

Absent: Brian Bubb, Mike Knight, and Michele Machmer

Result: The minutes were approved.

##### Occupational Injuries: An employee injured her ankle during the Wellness Day pickleball game at Short Park. There was no outcome.

*IV.* Building Access System:

The new fob system has been installed at HS/MS campus. Matt Little advised Committee

they started handing out fobs to employees and were testing those and going forward with

new system. The district is still looking at a proposal to install this system at Schick. Matt

will check on the status and notify the Committee.

*V.* PSP Risk Vulnerability Assessment Team (RVAT):

The RVAT team will be at all campus this week. They will be at the HS/MS campus today,

September 19th and Schick tomorrow, September 20th. They will be assessing the safety in

our buildings and including our school buses. Noah Bower, Supervisor of Transportation,

was interviewed today on accountability. Questions as if student rosters and GPS systems

are on the buses. This team reviews our emergency operations plans and offers suggestions. Upon competition, the team will review their findings and provide recommendations to the district.

1. Construction Update
   * HS Gym/Cafeteria:

The HS gym is temporarily being used as our HS/MS cafeteria during construction. This is not idea but the only option currently. We continue to tape down the protective tarp to keep things safe. Looking at getting back to a limited section of the new café by November/December.

* + Schick Playground:

Permits are in and will be adding to new ADAs playground at Schick. Still looking at having this installed before winter. Unfortunately, there is a major demand for this company so we are hoping to get them here to start project soon. We are using the vendor in Mifflinburg. The playground can be installed while in session and fences will be around those areas.

*VI*. Updates:

School Operations Update: Nothing to report here

School Police Update: The quote for the SPO office at Schick was just received

and will be reviewed.

*VII.*  Good of the Order: If you see something…say something.

*VIII.* Next Meeting: October 10, 2023 @ 3:15 p.m. via Zoom

*VIIII.*  Adjournment @ 3:33 p.m.

Submitted by:

Vicki Bair

Recording Secretarys