

# ***Loyalsock Township School District***

## ***Meeting of School Directors***

***March 6, 2024***

***7:04 p.m.***

***Loyalsock Township School District  
Secondary Campus  
Multi-Purpose Room (D10/11)  
2101 Loyalsock Drive  
Williamsport, PA 17701***

## ***MINUTES***

- 1. Call to Order – President**
- 2. Pledge of Allegiance**
- 3. Administrative Report/Executive Session Purpose – Mr. Christopher Kenyon, Solicitor**  
03/04/2024 6-7:28 p.m.; Board Conference Room/District Service Center, 1605 Four Mile Drive,  
Williamsport, PA (Absent Zicoello) Safety & Security  
03/06/2024 6-7:00 p.m. Personnel; Legal; Safety & Security
- 4. Roll Call – Mr. M. Daniel Egly, Board Secretary**

### **MEMBER**

x David Bjorkman  
x Charles W. Edmonds, Ed.D., Treasurer  
ab Lynn Frey, Vice President  
x Hal C. Gee, Jr., President  
x Robert D. Leidhecker  
x JacLynne Lindsay  
Absent-Frey, Personal

### **MEMBER**

x Tyler B. Richardson  
x Melvin E. Wentzel  
x Michael J. Zicoello  
x \*Christopher Kenyon, Solicitor  
x \*Gerald L. McLaughlin, Superintendent  
x \*M. Daniel Egly, Business Mgr./Bd.Secretary  
\*(Non-Voting Member)

### **OTHERS**

x Ashley Sekel, High School Principal  
x Bradley Grey, High School Dean of Students  
x Rachelle Ackerman, Middle School Principal  
x Dayne Waller, Middle School Assistant Principal  
x Marc Walter, Elementary Principal  
x Elizabeth Myers, Elementary Assistant Principal  
x Eric Gee, Director of Technology  
x Lisa Fisher, Supervisor of Special Education  
x Matthew Courter, *Williamsport Sun-Gazette*

- 5. A. Recognition of Guests or Scheduled Speakers/Public Comments**
  - Lycoming Career & Technology Center
  - Music in Our Schools
  - ~~VEX Robotics~~ \*rescheduled

### **B. Public Comments Relative to Agenda Items**

## 6. Minutes

### A. Approval of Minutes

It is recommended the Board approve the Minutes of the following meetings:

- February 7, 2024 – School Board
- February 28, 2024 – Work Session

Motion: Mr. Wentzel                      Second: Mrs. Lindsay  
Yes: Bjorkman, Edmonds, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicoello  
No: None  
Absent: Frey  
Result: Motion Carried

## 7. Finance

### **A. Approval of Bills – December 2023**

It is recommended the Board approve expenditures from December 1, 2023 through December 31, 2023, in the amount of \$2,042,226.03.

Motion: Mr. Bjorkman                      Second: Dr. Edmonds  
Yes:     Bjorkman, Edmonds, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicoello  
No:     None  
Absent: Frey  
Result: Motion Carried

### **B. Treasurer's Report – December 2023**

It is recommended the Board approve the attached Treasurer's Report for the month of December 2023.

Motion: Mr. Leidhecker                      Second: Mr. Wentzel  
Yes: Bjorkman, Edmonds, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicoello  
No: None  
Absent: Frey  
Result: Motion Carried



**B. Approval of 2024 Summer School Breakfast/Lunch Program**

It is recommended the Board approve a 2024 Summer School Breakfast/Lunch Program. The program will be staffed by current employees. There is no estimated cost to the District.

Motion: Mrs. Lindsay                      Second: Mr. Leidhecker  
Yes:     Bjorkman, Edmonds, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicolello  
No:     None  
Absent: Frey  
Result: Motion Carried

## 9. Personnel

### A. Food Service Personnel

It is recommended that the Board appoint Suhavi Shah as a substitute food service employee effective February 29, 2024. Ms. Shah will receive an hourly rate of \$12.50.

Motion: Mr. Wentzel                      Second: Mr. Zicoello  
Yes: Bjorkman, Edmonds, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicoello  
No: None  
Absent: Frey  
Result: Motion Carried

### **B. Appointment of Spring Athletic Personnel – Revised**

It is recommended the Board appoint the attached revised list of spring athletic personnel (pending documentation) for the 2023-2024 sports season.

Motion: Dr. Edmonds                      Second: Mr. Wentzel  
Yes: Bjorkman, Edmonds, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicolello  
No: None  
Absent: Frey  
Result: Motion Carried

### C. Retirements/Resignations

The Board acknowledges notice of the following retirements/resignations:

- Mark Worthington; Maintenance Employee; Retirement; effective May 3, 2024
- Brianna Robertson; Paraprofessional; Resignation effective February 4, 2024

**10. Policy**

**A. Policy**

It is recommended the Board adopt the following policies as attached:

- ♦ Policy No. 827 (REVISED) – Conflict of Interest
- ♦ ~~Policy No. 002.1 (REVISED) – School Visits by Board Members~~ (Tabled)

Motion: Mr. Wentzel

Second: Mr. Leidhecker.

Yes: Bjorkman, Edmonds, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicolello

No: None

Absent: Frey

Result: Motion Carried

**11. Other**

**A. Food Service Equipment Package**

It is recommended the Board approve the attached proposal and bill of materials for the food service equipment package for the secondary campus, from Eleven Four Hundred, Inc., 2551 Horseshoe Road, Lancaster, PA 17601, (COSTARS 0000534253), in the amount of \$149,869.00. *Funds for this project will come from the Capital Projects Fund.*

Motion: Mrs. Lindsay

Second: Dr. Edmonds

Yes: Bjorkman, Edmonds, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicolello

No: None

Absent: Frey

Result: Motion Carried

**B. Purchase of Cafeteria Furniture – Tanner Furniture**

It is recommended the Board authorize the purchase of cafeteria furniture (see attached quote) for the secondary campus from Tanner Furniture, 7813 Derry Street, Harrisburg, PA 17111, at a cost of \$62,419.45. (PA State Contract 4400025562; COSTARS-035-E22-183) *Funds for this project will come from the Capital Projects Fund.*

Motion: Mr. Wentzel

Second: Mrs. Lindsay

Yes: Bjorkman, Edmonds, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicolello

No: None

Absent: Frey

Result: Motion Carried

### C. Purchase of Gymnasium Floor Cover – Cover Sports

It is recommended the Board authorize the purchase of a gymnasium floor cover (see attached quote) for the secondary campus from Cover Sports, 5000 Paschal Avenue, Philadelphia, PA 19143, at a cost of \$13,404.60. *Funds for this project will come from the Capital Projects Fund.*

Motion: Mrs. Lindsay                                 Second: Dr. Edmonds  
Yes: Bjorkman, Edmonds, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicoello  
No: None  
Absent: Frey  
Result: Motion Carried

#### **D. Lease Purchase Agreement – Apple, Inc.**

It is recommended the Board approve the attached Master Lease Purchase Agreement between Apple, Inc. and the Loyalsock Township School District at a cost of \$771,580.80, and authorize the appropriate officers to execute the necessary documents for said purchase. *Funds for this purchase will come from the general fund assigned fund balance.*

Motion: Mr. Wentzel                      Second: Mr. Leidhecker  
Yes: Bjorkman, Edmonds, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicoello  
No: None  
Absent: Frey  
Result: Motion Carried

## 12. Information/Discussion Items

### A. Board Comments/Reports

- Community Wide Safety Committee – Mr. Bjorkman
- Recreation Board – Mr. Leidhecker & Mr. Zicoello
- Wellness Committee – Mr. Bjorkman
- IU 17 – Mr. Zicoello
- Act 48 Committee – Mr. Wentzel
- LycoCTC – Mrs. Frey
- The Lancer Foundation – Dr. Edmonds

## B. Administrative Reports/Discussion

**13. Public Comments – (Public Participation Forms attached)**

- George Koons – Incident with Trespasser on Campus
- Robert Belvin – Safety; Green Space; Building Construction; Traffic Patters
- Nancy Spagnuolo – Safety Issues
- Chawn Gehr – Financials; Summer School; School Police Officers; Community Engagement (See attached sheet.)
- Ed Paquin; Metal Detectors
- Larry Allison; Clearview Asset; Metal Detectors

**14. Upcoming Board Meeting – April 3, 2024 (First Reading of Budget – Tentative)**

**15. Adjournment @ 9:05 p.m.**

Motion: Dr. Edmonds

Second: Mr. Zicoello

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M. Daniel Egly