

Loyalsock Township School District

Meeting of School Directors

May 8, 2024

7:02 p.m.

***Loyalsock Township School District
Secondary Campus
Multi-Purpose Room (D10/11)
2101 Loyalsock Drive
Williamsport, PA 17701***

MINUTES

- 1. Call to Order – President**
- 2. Pledge of Allegiance**
- 3. Administrative Report/Executive Session Purpose – Mr. Christopher Kenyon, Solicitor**
6:35-7 p.m. Contracts, Personnel: Legal
- 4. Roll Call – Mr. M. Daniel Egly, Board Secretary**

MEMBER

 x David Bjorkman
 x Charles W. Edmonds, Ed.D., Treasurer
 x Lynn Frey, Vice President
 x Hal C. Gee, Jr., President
 x Robert D. Leidhecker
 x JacLynne Lindsay

MEMBER

 x Tyler B. Richardson
 x Melvin E. Wentzel
 x Michael J. Zicolello
 x *Christopher Kenyon, Solicitor
 x *Gerald L. McLaughlin, Superintendent
 x *M. Daniel Egly, Business Mgr./Bd.Secretary
*(Non-Voting Member)

OTHERS

 x Ashley Sekel, High School Principal
 ab Bradley Grey, High School Dean of Students
 x Rachelle Ackerman, Middle School Principal
 x Dayne Waller, Middle School Assistant Principal
 x Marc Walter, Elementary Principal
 x Elizabeth Myers, Elementary Assistant Principal
 x Eric Gee, Director of Technology
 ab Lisa Fisher, Supervisor of Special Education
 ab Teri Key, Supervisor of Curriculum & Instruction
 x Matthew Courter, *Williamsport Sun-Gazette*

- 5. A. Recognition of Guests or Scheduled Speakers/Public Comments**
 - Vex Robotics Presentation
 - Ben Hepburn
 - Local Audit Presentation by Larson, Kellett & Associates, P.C.

B. Public Comments Relative to Agenda Items – None

6. Minutes

A. Approval of Minutes

It is recommended (Board Secretary) the Board approve the Minutes of the following meetings:

- April 3, 2024 – School Board
- April 25, 2024 – Work Session

Motion: Mr. Wentzel

Second: Mr. Zicolello

Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicolello

No: None

Absent: None

Result: Motion Carried

7. Finance

A. Approval of Bills – March 2024

It is recommended (Business Manager) the Board approve expenditures from March 1, 2024 through March 31, 2024, in the amount of \$4,395,815.83.

Motion: Mr. Bjorkman

Second: Mr. Wentzel

Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicolello

No: None

Absent: None

Result: Motion Carried

B. Treasurer's Report – March 2024

It is recommended (Business Manager) the Board approve the attached Treasurer's Report for the month of March 2024.

Motion: Mr. Leidhecker

Second: Dr. Edmonds

Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicolello

No: None

Absent: None

Result: Motion Carried

C. Student Activities Fund Quarterly Report

It is recommended (Business Manager) the Board approve the attached Student Activities Fund Quarterly Report for the period ended March 2024.

Motion: Mr. Wentzel

Second: Mr. Leidhecker

Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicoello

No: None

Absent: None

Result: Motion Carried

D. Independent Auditors' Report

It is recommended (Business Manager) the Board accept the Independent Auditors' Report as submitted by the firm of Larson, Kellett & Associates, P.C., 40 Choate Circle, Montoursville, PA 17754, for the year ended June 30, 2023.

Motion: Mrs. Frey

Second: Mr. Zicoello

Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicoello

No: None

Absent: None

Result: Motion Carried

E. 2024-2025 Proposed Final Budget

It is recommended (Business Manager) the Board adopt the 2024-2025 proposed final budget with revenues and expenditures of \$28,278,855 with taxes as follows:

- | | |
|----------------------|--|
| • Real Estate | 15.35 mills (2023/2024-15.35 mills) |
| • Realty Transfer | 1% |
| • Earned Income | 1.65% (1.15% to Loyalsock Twp. School District; .50 to Loyalsock Twp.) |
| • Local Services Tax | \$5/per individual employed within Loyalsock Township |
| • Business Privilege | 1 mill/Wholesale Gross Sales |
| • Business Privilege | 1.5 mills/Retail, Service or Rental Gross |

Motion: Dr. Edmonds

Second: Mr. Leidhecker

ROLL CALL

Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicoello

No: None

Absent: None

Result: Motion Carried

8. School/District Programs and Operations

A. Secondary – Program of Studies

It is recommended (Secondary Administration) the Board approve the attached Program of Studies for the Loyalsock Township High School and the Loyalsock Township Middle School for the 2024-2025 school year.

Motion: Mr. Zicoello Second: Mr. Leidhecker
Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicoello
No: None
Absent: None
Result: Motion Carried

B. Agreement with River Rock Academy

It is recommended (Superintendent) the Board approve the attached agreement with River Rock Academy, LLC, 129 Sullivan Street, Canton, PA 17724, for educational services during the 2023-2024 school year.

Motion: Dr. Edmonds Second: Mr. Zicoello
Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicoello
No: None
Absent: None
Result: Motion Carried

C. Graduating High School Seniors

It is recommended (High School Administration) the Board approve the attached list of High School Seniors for the 2024 graduation, pending completion of all graduation requirements.

Motion: Mrs. Lindsay Second: Mr. Bjorkman
Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicoello
No: None
Absent: None
Result: Motion Carried

D. Athletic Ticket Prices

It is recommended (Athletic Director) the Board approve the following athletic ticket prices for the 2024-2025 school year:

Basketball, Football, Volleyball, Soccer & Wrestling

- Varsity/JV – Adult \$5.00 *JV Football will be \$4.00/adult
- Varsity/JV – Student \$2.00
- J/H – Adult \$3.00
- J/H – Student \$2.00

SEASON PASS: \$150.00/Individual; \$250.00/Family

**The 2024-2025 athletic ticket prices reflect no increase.*

Motion: Dr. Edmonds

Second: Mr. Leidhecker

Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicoello

No: None

Absent: None

Result: Motion Carried

E. 2024-2025 School Breakfast/Lunch Prices

It is recommended (Business Manager) the Board approve the following school breakfast/lunch prices for the 2024-2025 school year:

Students will be entitled to one free breakfast and one free lunch each school day through the Community Eligibility Program.

-Additional Student Meal Prices:

*Elementary Student: Breakfast: \$2.25; Lunch: \$3.00

*Secondary Student: Breakfast: \$2.75; Lunch: \$3.75

-Adult Meal Prices: Breakfast: \$3.25; Lunch: \$5.25

**The 2024-2025 breakfast/lunch prices reflect a \$.25 increase.*

Motion: Mr. Wentzel

Second: Dr. Edmonds

Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicoello

No: None

Absent: None

Result: Motion Carried

F. World Finals Odyssey of the Mind Competition

It is recommended (HS Administration) the Board approve a request received from Michelle Bartley. Mrs. Bartley is requesting to take approximately seven students (out-of-state) to the 2024 World Finals Odyssey of the Mind Competition in Ames, Iowa, from May 20-May 26, 2024.

Motion: Mrs. Frey

Second: Mr. Zicoello

Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicoello

No: None

Absent: None

Result: Motion Carried

9. Personnel

A. Food Service Personnel

It is recommended (Business Manager) the Board appoint Dina Davidson as a full-time assistant cook supervisor (190 days) effective April 15, 2024. Ms. Davidson will receive an hourly rate of \$17.50.

Motion: Mr. Leidhecker

Second: Mrs. Frey

Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicoello

No: None

Absent: None

Result: Motion Carried

B. Appointment of Spring Athletic Personnel – Revised

It is recommended (Athletic Director) the Board appoint the attached revised list of spring athletic personnel (pending documentation) for the 2023-2024 sports season.

Motion: Mrs. Lindsay

Second: Mr. Bjorkman

Yes: Bjorkman, Edmonds, Frey, Leidhecker, Lindsay, Richardson, Wentzel, Zicoello

Abstain: Gee

No: None

Absent: None

Result: Motion Carried

- Motion: Mr. Bjorkman Second: Mrs. Lindsay
Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicoello
No: None
Absent: None
Result: Motion Carried

D. Purchase of Laser Cutter

It is recommended (Superintendent) the Board authorize the purchase of a laser cutter for automated manufacturing (see attached quote of \$31,338.10) for the technology education program from Forest Scientific Corporation, PO Box 510, 668 Elm Street, Tionesta, PA 16353, (PEPPM #2022-jem) at a District cost of \$19,125.10. Funds for this project will come from the Capital Projects Fund. It is noted that the District received funding in the amount of \$12,213.00 through a Venture Grant/Educational Improvement Tax Credit Program of the First Community Foundation Partnership of Pennsylvania.

Motion: Mr. Leidhecker Second: Mr. Wentzel
Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicoello
No: None
Absent: None
Result: Motion Carried

E. PSBA 2024 Delegate Assembly – Voting Delegate

It is recommended (Board) the Board appoint JacLynne Lindsay as a 2024 voting delegate to the PSBA 2024 Delegate Assembly.

Motion: Mrs. Frey Second: Mr. Zicoello
Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicoello
No: None
Absent: None
Result: Motion Carried

F. Softball Field

It is recommended (Superintendent/Athletic Director) the Board approve the softball program to continue to utilize Short Park Softball Field while working with the Township to provide adequate amenities for the 2024-2025 school year. Additionally, the Board authorizes administration to continue to pursue other options for facilities for the softball program, and for this project to be considered part of a long-term facilities plan coinciding with the reduction of bond payments after the 2026-2027 school year.

Motion: Dr. Edmonds Second: Mr. Leidhecker
Motion rescinded by Dr. Edmonds and Mr. Leidhecker

i. Short Park Softball Field

It is recommended (Superintendent/Athletic Director) the Board approve the softball program to continue to utilize Short Park Softball Field while working with the Township to provide adequate amenities for the 2024-2025 school year.

Motion: Dr. Edmonds

Second: Mr. Zicoello

ROLL CALL

Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicoello

No: None

Absent: None

Result: Motion Carried

ii. Options for Softball Program

It is recommended the Board authorize administration to continue to pursue other options for facilities for the softball program.

Motion: Dr. Edmonds

Second: Mr. Bjorkman

ROLL CALL

Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Richardson, Zicoello

No: Wentzel

Absent: None

Result: Motion Carried

iii. Long-Term Facility Plan for Softball Program

It is recommended the Board approve the softball program project be considered part of a long-term facilities plan coinciding with the reduction of bond payments after the 2026-2027 school year.

Motion: Dr. Edmonds

Second: Mr. Leidhecker

Mr. Richardson provided the attached statement regarding the softball field and the softball program.

ROLL CALL

Yes: Edmonds, Frey, Gee, Leidhecker, Lindsay, Zicoellelo

No: Bjorkman, Richardson, Wentzel

Absent: None

Result: Motion Carried

11. Information/Discussion Items

A. Board Comments/Reports

- Community Wide Safety Committee – Mr. Bjorkman
- Recreation Board – Mr. Leidhecker & Mr. Zicolello
- Wellness Committee – Mr. Bjorkman
- IU 17 – Mr. Zicolello
- Act 48 Committee – Mr. Wentzel
- LycoCTC – Mrs. Frey
- The Lancer Foundation – Dr. Edmonds

B. Administrative Reports/Discussion

12. Public Comments & Responses to Public Comments at Previous Meeting – None

13. Upcoming Board Meeting – June 12, 2024 (Final Budget)

14. Adjournment @ 8:49 p.m.

Motion: Mrs. Lindsay
Second: Dr. Edmonds

M. Daniel Egly