

Loyalsock Township School District

Meeting of School Directors

June 12, 2024

7:02 p.m.

***Loyalsock Township School District
Secondary Campus
Multi-Purpose Room (D10/11)
2101 Loyalsock Drive
Williamsport, PA 17701***

MINUTES

- 1. Call to Order – President**
- 2. Pledge of Allegiance**
- 3. Administrative Report/Executive Session Purpose – Mr. Christopher Kenyon, Solicitor**
5:30-5:40 p.m. Student Discipline; 5:40-7:00 p.m. Personnel, Safe School & Security Report presented by School Safety & Security Coordinator; In accordance with Section 1309(b) of the PA Public School Code and Act 44 of 2018, the report included the district's current safety and security practices and identified strategies to improve school safety and security. (Mr. Zicoello absent from Executive Session.)
- 4. Roll Call – Mr. M. Daniel Egly, Board Secretary**

MEMBER

x David Bjorkman
x Charles W. Edmonds, Ed.D., Treasurer
x Lynn Frey, Vice President
x Hal C. Gee, Jr., President
x Robert D. Leidhecker
x JacLynne Lindsay
*Absent-Richardson, Personal

MEMBER

ab Tyler B. Richardson
x Melvin E. Wentzel
x Michael J. Zicoello (remote)
x *Christopher Kenyon, Solicitor
x *Gerald L. McLaughlin, Superintendent
x *M. Daniel Egly, Business Mgr./Bd.Secretary
*(Non-Voting Member)

OTHERS

x Ashley Sekel, High School Principal
ab Bradley Grey, High School Dean of Students
x Rachelle Ackerman, Middle School Principal
x Dayne Waller, Middle School Assistant Principal
x Marc Walter, Elementary Principal
x Elizabeth Myers, Elementary Assistant Principal
x Eric Gee, Director of Technology
x Lisa Fisher, Supervisor of Special Education
x Teri Key, Supervisor of Curriculum & Instruction
x Matthew Courter, *Williamsport Sun-Gazette*

- 5. A. Recognition of Guests or Scheduled Speakers/Public Comments**
 - 2024 World Finals Odyssey of the Mind Competition Participants

B. Public Comments Relative to Agenda Items – None

6. Minutes

A. Approval of Minutes

It is recommended (Board Secretary) the Board approve the Minutes of the following meetings:

- May 2, 2024 – Special Meeting
- May 8, 2024 – School Board

Motion: Mrs. Lindsay Second: Dr. Edmonds
Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoellelo
No: None
Absent: Richardson
Result: Motion Carried

7. Finance

A. Approval of Bills – April 2024

It is recommended (Business Manager) the Board approve expenditures from April 1, 2024 through April 30, 2024, in the amount of \$1,141,110.95.

Motion: Mr. Leidhecker Second: Mr. Wentzel
Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoellelo
No: None
Absent: Richardson
Result: Motion Carried

B. Treasurer's Report – April 2024

It is recommended (Business Manager) the Board approve the attached Treasurer's Report for the month of April 2024.

Motion: Mr. Bjorkman Second: Mr. Wentzel
Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello
No: None
Absent: Richardson
Result: Motion Carried

C. 2024-2025 Final Budget

It is recommended (Business Manager) the Board adopt the 2024-2025 final budget with revenues and expenditures of \$28,365,200 with taxes as follows:

- | | |
|----------------------|--|
| • Real Estate | 15.35 mills (2023/2024-15.35 mills) |
| • Realty Transfer | 1% |
| • Earned Income | 1.65% (1.15% to Loyalsock Twp. School District; .50 to Loyalsock Twp.) |
| • Local Services Tax | \$5/per individual employed within Loyalsock Township |
| • Business Privilege | 1 mill/Wholesale Gross Sales |
| • Business Privilege | 1.5 mills/Retail, Service or Rental Gross |

Motion: Mr. Wentzel

Second: Mr. Leidhecker

ROLL CALL

Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello

No: None

Absent: Richardson

Result: Motion Carried

D. 2024-2025 Homestead and Farmstead Exclusion Resolution

It is recommended (Business Manager) the Board adopt the attached Homestead and Farmstead Exclusion Resolution for the 2024-2025 school year effective July 1, 2024.

Motion: Mr. Wentzel

Second: Mr. Leidhecker

ROLL CALL

Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello

No: None

Absent: Richardson

Result: Motion Carried

8. School/District Programs and Operations

A. Nittany Learning Services Agreement – Elementary Intervention Specialist

~~It is recommended (Superintendent) the Board approve the attached Elementary Intervention Specialist Agreement with Nittany Learning Services, PO Box 217, Bellefonte, PA 16823, to provide elementary intervention services for the 2024-2025 and 2025-2026 school years.~~

Item Removed from Agenda (approved in December 2023)

B. Nittany Learning Services Agreement – Customized Learning/Motivational Resource Center

It is recommended (Superintendent) the Board approve the attached Customized Learning Program/Motivational Resource Center Agreement with Nittany Learning Services, PO Box 217, Bellefonte, PA 16823, to provide support at the secondary level for 2024-2025 school year through the 2026-2027 school year.

Motion: Mrs. Lindsay Second: Mr. Bjorkman
Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicolello
No: None
Absent: Richardson
Result: Motion Carried

C. River Rock – Educational Services

It is recommended (Superintendent) the Board approve the attached agreement with River Rock Academy, LLC, 129 Sullivan Street, Canton, PA 17724, for educational services during the 2024-2025 school year.

Motion: Mr. Wentzel Second: Mrs. Lindsay
Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoellelo
No: None
Absent: Richardson
Result: Motion Carried

9. Personnel

A. LTEA Personnel

It is recommended (Superintendent/Building Principal) that the Board appoint the following individuals, pending documentation/certification:

- Victoria Campman; Transfer from Full-Time Secondary School Counselor to Part-Time Career Counselor (120 days) effective August 20, 2024. Mrs. Campman will receive a pro-rated salary.
- Sara Conrad as a Temporary Professional Employee assigned as an elementary teacher effective August 20, 2024. Ms. Conrad will receive a salary based on Step 1-B of the Teacher Salary Schedule.
- Emily Cromley as a Professional Employee assigned as an elementary teacher effective August 20, 2024. Ms. Cromley will receive a salary based on Step 7-M of the Teacher Salary Schedule.
- Allison Kelly as a Temporary Professional Employee assigned as a mathematics teacher effective August 20, 2024. Ms. Kelly will receive a salary based on Step 1-B of the Teacher Salary Schedule.

- Kaitlyn Winton as a Temporary Professional Employee assigned as an English teacher effective August 20, 2024. Mrs. Winton will receive a salary based on Step 8-M of the Teacher Salary Schedule.

Motion: Dr. Edmonds Second: Mr. Bjorkman
Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello
No: None
Absent: Richardson
Result: Motion Carried

B. LTESPA Personnel

It is recommended (Business Manager) that the Board appoint the following individuals:

- Nathan Steele as a full-time maintenance employee pending documentation. Mr. Steele will receive an hourly rate of \$17.00.
- Michael Zeyn as a full-time custodial employee effective June 17, 2024. Mr. Zeyn will receive an hourly rate of \$14.00.

Motion: Mr. Bjorkman Second: Mrs. Lindsay
Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello
No: None
Absent: Richardson
Result: Motion Carried

C. Summer Custodial/Maintenance Workers – Revised

It is recommended (Business Manager) the Board approve the attached (revised) list of custodial/maintenance employees for the summer of 2024. Summer custodial/maintenance employees will receive an hourly rate of \$14.00.

Motion: Mr. Wentzel Second: Mr. Lindsay
Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello
No: None
Absent: Richardson
Result: Motion Carried

D. Boys' Head Wrestling Coach

It is recommended (Athletic Director/Superintendent) the Board appoint Chris Engler as the boys' head wrestling coach for the 2024-2025 school year. Mr. Engler will receive a stipend of \$5,500.00. *It is noted that Mr. Engler previously served as an assistant wrestling coach.*

Motion: Mr. Bjorkman Second: Mr. Leidhecker
Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicolello
No: None
Absent: Richardson
Result: Motion Carried

E. Retirements/Resignations

The Board acknowledges notice of the following retirements/resignations:

- Savannah Cajka; Secondary English Teacher; Resignation effective end of 2023-2024 school year
- Kameryn Cornish; Full-Time Custodian; Resignation effective May 31, 2024
- Zoey Davis; Substitute Food Service Employee; Resignation effective April 19, 2024
- Jane Hutchinson; Food Service Employee; Retirement effective June 13, 2024
- Linda LaCoe; High School Mathematics Teacher; Retirement effective June 28, 2024
- Jessica McCoy; Elementary Teacher; Resignation effective June 13, 2024
- Diane Smith; Substitute Food Service Employee; Resignation effective May 10, 2024
- Craig Weaver; 6th Grade Mathematics Teacher; Resignation effective June 30, 2024

10. Other

A. Loyalsock Township Recreation Budget

It is recommended (Business Manager) the Board approve the attached budget of \$30,356.16 from the Loyalsock Township Recreation Board for programs during the 2024-2025 school year.

Motion: Mrs. Frey Second: Mr. Wentzel
Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicolello
No: None
Absent: Richardson
Result: Motion Carried

B. BLaST IU 17 – Special Education Agreement

It is recommended (Business Manager) the Board approve the attached 2024-2025 BLaST Intermediate Unit 17 Special Education Agreement.

Motion: Dr. Edmonds Second: Mr. Leidhecker
Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello
No: None
Absent: Richardson
Result: Motion Carried

C. BLaST IU 17 – IDEA Agreement

It is recommended (Business Manager) the Board approve the attached 2024-2025 BLaST Intermediate Unit 17 IDEA Agreement.

Motion: Dr. Edmonds Second: Mr. Leidhecker
Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello
No: None
Absent: Richardson
Result: Motion Carried

D. BLaST IU 17 – DARTS Software Agreement

It is recommended (Business Manager) the Board approve the attached 2024-2025 BLaST Intermediate Unit 17 DARTS Software Agreement.

Motion: Dr. Edmonds Second: Mr. Leidhecker
Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello
No: None
Absent: Richardson
Result: Motion Carried

E. BLaST IU 17 – Technology Services Agreement

It is recommended (Technology Director) the Board approve the attached 2024-2025 BLaST Intermediate Unit 17 Technology Services Agreement.

Motion: Dr. Edmonds Second: Mr. Leidhecker
Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello
No: None
Absent: Richardson
Result: Motion Carried

F. Authorization to File Subsidies, Federal Programs Applications/Grant Applications

It is recommended (Supervisor of Curriculum & Instruction) the Board authorize administration to file the attached list of Subsidies, Federal Programs Applications and Grant Applications for the 2024-2025 school year.

Motion: Mr. Leidhecker Second: Mrs. Lindsay
Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello
No: None
Absent: Richardson
Result: Motion Carried

G. Athletic – Bids

It is recommended (Business Manager) the Board award the athletic bids (per bid specifications) on the attached list.

Motion: Mr. Wentzel Second: Mrs. Frey
Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello
No: None
Absent: Richardson
Result: Motion Carried

H. Girls' Wrestling Participation Agreement – Williamsport Area School District

It is recommended (Athletic Director) the Board approve a Cooperative Agreement between Loyalsock Township School District and Williamsport Area School District commencing with the 2024-2025 school year. The purpose of the agreement is to provide an opportunity for students enrolled at Loyalsock Township School District to participate in girls' wrestling at Williamsport Area School District.

Motion: Mrs. Frey Second: Mrs. Lindsay
Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello
No: None
Absent: Richardson
Result: Motion Carried

I. Facility Improvement Project (Locker Room/Restrooms Secondary Campus)

It is recommended the Board approve the attached proposal for architectural services and engineering services for facility improvement project (Locker Room/Restrooms Secondary Campus) from Marotta/Main Architects, 214 North Duke Street, Lancaster, PA 17602, in the amount of \$30,500.00.

Motion: Mr. Leidhecker Second: Mr. Wentzel
Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello
No: None
Absent: Richardson
Result: Motion Carried

J. Purchase of Elementary School Sign

It is recommended (Business Manager) the Board approve the attached proposal for the purchase of an elementary school sign from WJ Strickler Signs, Inc., 3999 Carlisle St, New Oxford, PA 17350, (COSTARS # 032-E22-055), in the amount of \$ _____. *Funds for this project will come from the Capital Projects Fund.*

Motion: Mrs. Lindsay Second: Mrs. Frey
Motion rescinded by Mrs. Lindsay and Mrs. Frey.

Motion to table this item until the July meeting by Dr. Edmonds and seconded by Mrs. Frey.
Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Wentzel, Zicoello
No: Lindsay
Absent: Richardson
Result: Motion Tabled

K. Adoption of Resolution – Student #25168

It is recommended the Board adopt the attached Resolution relating to Student #25168.

Motion: Mr. Bjorkman Second: Mrs. Frey
ROLL CALL
Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Wentzel
No: None
Abstain: Zicoello
Absent: Richardson
Result: Motion Carried

11. Information/Discussion Items

A. Board Comments/Reports

- Community Wide Safety Committee – Mr. Bjorkman
- Recreation Board – Mr. Leidhecker & Mr. Zicolello
- Wellness Committee – Mr. Bjorkman
- IU 17 – Mr. Zicolello
- Act 48 Committee – Mr. Wentzel
- LycoCTC – Mrs. Frey
- The Lancer Foundation – Dr. Edmonds

B. Administrative Reports/Discussion

- **Policy Review** – It is noted that administration has reviewed the anti-bullying policy as well as policies regarding homeless students, Title I parent involvement, and Title IX. Administration will recommend revisions to Title IX Policies in accordance with new regulations in July. No revisions to the other policies are recommended at this time.
Mr. Bjorkman provided the attached statement regarding Title IX.

12. Public Comments & Responses to Public Comments at Previous Meeting

- Larry Allison – Softball; Facilities Committee

13. Upcoming Board Meeting – July 10, 2024

14. Adjournment @ 8:28 p.m.

Motion: Mr. Wentzel
Second: Mrs. Lindsay

M. Daniel Egly