

###### Workplace Safety Committee

**May 21, 2024**

** District Service Center**

**3:15 P.M. (via) Zoom**

# MINUTES



|  |  |  |  |  |  |
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| **EMPLOYER MEMBERS** | | **EMPLOYEE MEMBER** | | | |
| X | Dan Egly, Chairperson | **X** | Vicki Bair (Rec. Secretary) | X | Michele Machmer |
| **AB** | Brian Bubb | **X** | Andrew Baker | AB | Jess McCoy |
|  |  | X | Mike Knight | X | Noah Bower |
|  |  | X | Matt Little | X | Kyle Winton |

##### Welcome: Everyone was welcomed to the meeting by Dan.

##### Minutes: April 9, 2024 minutes were reviewed.

Motion: Andrew Baker Second: Michele Machmer

Yes: All in favor to accept the minutes

No: None

Absent: None

Result: The minutes were approved.

##### Occupational Injuries:

There was one reportable injury involving a walk-off mat. The employee caught the front

of the flip flop and fell hitting the side of her head and shoulder on the door. She was seen by her doctor and was released. Another incident took place, where a student bit a staff

member. The nurse checked the bit mark, but since the skin was not broken the incident

was not reported.

*IV.* Summer Projects:

* The district is looking to place 3M film on all the glass windows on new entry ways. Currently, we are working on getting prices from vendors.
* Working on quotes for updating our back-up generator for IT department. This upgrade will allow us not to have disruptions in our internet services. Unfortunately, squirrels keep chewing through the fibers and that the reason for the disruption in service for the last couple days.
* The district is also getting quotes for the SPOs office windows at Schick.

*V.* Safety Security Grant:

* The Security Grant has provided us to get speed bumps through-out the district. Some have been placed around the bus garage and out by the new Lancer Drive.
* Around 15 to 16 speed bumps have been placed around the HS/MS campus. There

were 4 placed at Schick. We are working on installing more during the summer.

* Noah Bower advised the Committee that new signage will be installed late June early July for the new school year 2024-2025 around the HS/MS campus. We have

been working with the Township officials and zoning for approval. The vendor is working on these signs now.

*VI*. Updates:

School Operations Update: none at this time.

School Police Update: Another police officer will be joining our team. He was one

of our original officers. Just waiting on approval from the courts.

*VII.*  Good of the Order:

* There will be a District wide Safety Drill this week at both campuses. Schick Elementary drill will take place at 9:30am and the HS/MS campus will be at 1:30pm. Michele brought to the attention of the Committee that during these drills the cafeteria people need to checked on. This was noted and will be mentioned in the admin meeting.
* Dan advised that we have a short summer preparing for the upcoming school year and hoping to get back to our normal schedule this year without the construction.

*VIII.* Next Meeting: June 11, 2024 @ 3:15 p.m. via Zoom (unless notified differently)

*VIIII.*  Adjournment @ 3:33 p.m

Submitted By:

Vicki Bair

Recording Secretary.