

# ***Loyalsock Township School District***

## ***Meeting of School Directors***

***August 21, 2024***

***7:00 p.m.***

***Loyalsock Township School District  
Secondary Campus  
Multi-Purpose Room (D10/11)  
2101 Loyalsock Drive  
Williamsport, PA 17701***

## ***MINUTES***

- 1. Call to Order – President**
- 2. Pledge of Allegiance**
- 3. Moment of Silence In Memory of Sabrina Nolan**
- 4. Administrative Report/Executive Session Purpose – Mr. Christopher Kenyon, Solicitor**  
6:01-6:57 p.m. – Personnel; Contracts; 8:10-9:15 p.m. – Personnel
- 5. Roll Call – Mr. M. Daniel Egly, Board Secretary**

### **MEMBER**

  **x**   David Bjorkman  
  **ab**   Charles W. Edmonds, Ed.D., Treasurer  
  **ab**   Lynn Frey, Vice President  
  **x**   Hal C. Gee, Jr., President  
  **x**   Robert D. Leidhecker  
  **x**   JacLynne Lindsay  
Absent-Edmonds, Frey; Personal

### **MEMBER**

  **x**   Tyler B. Richardson  
  **x**   Melvin E. Wentzel  
  **x**   Michael J. Zicolello  
  **x**   \*Christopher Kenyon, Solicitor  
  **x**   \*Gerald L. McLaughlin, Superintendent  
  **x**   \*M. Daniel Egly, Business Mgr./Bd.Secretary  
\*(Non-Voting Member)

### **OTHERS**

\_\_\_\_\_ Ashley Sekel, High School Principal  
\_\_\_\_\_ Richard Cummings, High School Assistant Principal  
\_\_\_\_\_ Rachelle Ackerman, Middle School Principal  
\_\_\_\_\_ Dayne Waller, Middle School Assistant Principal  
  **x**   Marc Walter, Elementary Principal  
  **x**   Eric Gee, Director of Technology  
\_\_\_\_\_ Lisa Fisher, Supervisor of Special Education  
  **x**   Teri Key, Supervisor of Curriculum & Instruction  
\_\_\_\_\_, *Williamsport Sun-Gazette*

- 6. A. Recognition of Guests or Scheduled Speakers/Public Comments**
  - Secondary Campus Parking Lot – Hawbaker Engineering

## B. Public Comments Relative to Agenda Items

## 7. Minutes

### A. Approval of Minutes

It is recommended (Board Secretary) the Board approve the Minutes of the following meetings:

- July 17, 2024 – School Board
- July 24, 2024 – Work Session

Motion: Mrs. Lindsay                      Second: Mr. Wentzel  
Yes: Bjorkman, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicoello  
No: None  
Absent: Edmonds, Frey  
Result: Motion Carried

## 8. Finance

### **A. Approval of Bills – June 2024**

It is recommended (Business Manager) the Board approve expenditures from June 1, 2024 through June 30, 2024, in the amount of \$1,772,140.58.

Motion: Mr. Wentzel                                Second: Mr. Bjorkman  
Yes:      Bjorkman, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicoello  
No:      None  
Absent: Edmonds, Frey  
Result: Motion Carried

## **B. Treasurer's Report – June 2024**

It is recommended (Business Manager) the Board approve the attached Treasurer's Report for the month of June 2024.

Motion: Mrs. Lindsay                      Second: Mr. Leidhecker  
Yes: Bjorkman, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicoello  
No: None  
Absent: Edmonds, Frey  
Result: Motion Carried

**C. Student Activities Fund Quarterly Report**

It is recommended (Business Manager) the Board approve the attached Student Activities Fund Quarterly Report for the period ended June 2024.

Motion: Mr. Bjorkman                      Second: Mr. Zicolello  
Yes: Bjorkman, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicolello  
No: None  
Absent: Edmonds, Frey  
Result: Motion Carried

**9. School/District Programs and Operations**

**A. Comprehensive Testing/Assessment Program for the 2024-2025 School Year**

It is recommended (Supervisor of Curriculum & Instruction) the Board approve the attached list of tests/assessments as part of the District's Comprehensive Testing/Assessment Program for the 2024-2025 school year.

Motion: Mrs. Lindsay                      Second: Mr. Bjorkman  
Yes: Bjorkman, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicolello  
No: None  
Absent: Edmonds, Frey  
Result: Motion Carried

**10. Personnel**

**A. LTEA Personnel**

It is recommended (Superintendent/Building Principal) the Board appoint the following individuals, pending documentation/certification:

- Jaime Smith as a Temporary Professional Employee assigned as an elementary teacher effective August 20, 2024. Ms. Smith will receive a salary based on Step 1-B of the Teacher Salary Schedule. *It is noted that Ms. Smith previously served as a full-time paraprofessional.*
- Alanna VanFleet as a Professional Employee assigned as an elementary teacher effective August 20, 2024. Ms. VanFleet will receive a salary based on Step 15-M of the Teacher Salary Schedule.

Motion: Mr. Leidhecker                      Second: Mr. Wentzel  
Yes: Bjorkman, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicolello  
No: None  
Absent: Edmonds, Frey  
Result: Motion Carried



### E. Approval of Increase-Intervention Specialists

It is recommended (Superintendent) the Board approve a 3.5% hourly increase for Intervention Specialists, retroactive to July 1, 2024.

Motion: Mrs. Lindsay                      Second: Mr. Leidhecker  
Yes: Bjorkman, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicoello  
No: None  
Absent: Edmonds, Frey  
Result: Motion Carried

### F. School Bus/Van Drivers

It is recommended (Business Manager) the Board approve the attached list of school bus/van drivers for the 2024-2025 school year.

Motion: Mr. Zicoello                      Second: Mr. Bjorkman  
Yes:     Bjorkman, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicoello  
No:     None  
Absent: Edmonds, Frey  
Result: Motion Carried

### G. Event Staff

It is recommended (Superintendent) the Board approve the attached list of event staff for the 2024-2025 school year.

Motion: Mrs. Lindsay                      Second: Mr. Leidhecker  
Yes: Bjorkman, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicoellello  
No: None  
Absent: Edmonds, Frey  
Result: Motion Carried

## H. Crossing Guards/Traffic Control Personnel

It is recommended (Business Manager) the Board approve the attached list of crossing guard/traffic control staff for the 2024-2025 school year.

Motion: Mr. Wentzel                      Second: Mr. Leidhecker  
Yes: Bjorkman, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicoello  
No: None  
Absent: Edmonds, Frey  
Result: Motion Carried

**I. Crossing Guards/Traffic Control Personnel, Cafeteria/Playground Monitors, High School/Middle School Monitors, Transportation Monitors, Event Staff & Substitute Secretaries/Cleaning Attendants**

It is recommended (Business Manager) the Board approve the attached list of rates for crossing guards/traffic control personnel, cafeteria/playground monitors, high school/middle school monitors, transportation monitors, event staff & substitute secretaries/cleaning attendants for the 2024-2025 school year.

Motion: Mr. Leidhecker                      Second: Mr. Wentzel  
Yes: Bjorkman, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicoello  
No: None  
Absent: Edmonds, Frey  
Result: Motion Carried

**J. School Safety & Security Coordinator**

It is recommended (Superintendent) the Board appoint School Police Officer Michael Knight as the District's School Safety & Security Coordinator in accordance with Act 44 of 2018 effective September 1, 2024. *It is noted that this role was served by Superintendent Gerald McLaughlin since 2018.*

Motion: Mr. Bjorkman                      Second: Mrs. Lindsay  
Yes: Bjorkman, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicoello  
No: None  
Absent: Edmonds, Frey  
Result: Motion Carried

**K. Retirements/Resignations**

The Board acknowledges notice of the following retirements/resignations:

- Judith Flook; Food Service Substitute; Resignation effective July 22, 2024
- Elizabeth Myers; Elementary School Assistant Principal; Resignation effective August 1, 2024
- Melanie Schramm; Elementary Teacher; Resignation effective August 5, 2024

Motion: Mr. Zicoello                                 Second: Mrs. Lindsay  
Yes: Bjorkman, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicoello  
No: None  
Absent: Edmonds, Frey  
Result: Motion Carried

**D. Student Assistance Program Services – Letter of Agreement**

It is recommended (Superintendent) the Board approve the attached Letter of Agreement for Student Assistance Program Services between the Lycoming-Clinton Joinder Board and the Loyalsock Township School District.

Motion: Mr. Zicoello                      Second: Mrs. Lindsay  
Yes: Bjorkman, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicoello  
No: None  
Absent: Edmonds, Frey  
Result: Motion Carried

### E. Sale of Truck

It is recommended (Business Manager) the Board approve the sale (as per bid specifications) of the following vehicle:

- 1995 Chevrolet 2500 4X4 truck w/Plow (VIN: 1GCGK24K6SE185354) at a cost of \$3,550.00

The truck will be sold to Randy Hidlay, 2396 Old Berwick Road, Bloomsburg, PA 17815.

Motion: Mr. Zicoello                      Second: Mrs. Lindsay  
Yes: Bjorkman, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicoello  
No: None  
Absent: Edmonds, Frey  
Result: Motion Carried

### F. Purchase of Baseball Scoreboard

It is recommended (Business Manager) the Board approve the attached proposal for the purchase of a scoreboard for the baseball field from BSN Sports, PO Box 841393, Dallas, TX 75284 in the amount of \$28,945.00. *Funds for this project will come from a \$15,000.00 donation from Woodlands Bank and the remaining funds will come from the Capital Projects Fund.*

President Hal Gee announced that this agenda item is tabled.

## G. Addendum to LTEA Agreement

It is recommended (Superintendent) the Board approve the attached Addendum #2 to the Agreement between Loyalsock Township School District and Loyalsock Township Education Association.

Motion: Mr. Zicoello                      Second: Mrs. Lindsay  
Yes: Bjorkman, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicoello  
No: None  
Absent: Edmonds, Frey  
Result: Motion Carried



**12. Information/Discussion Items**

**A. Board Comments/Reports**

- Superintendent's Evaluation  
*On July 17, 2024, the Board of School Directors of the Loyalsock Township School District assessed the performance of Superintendent Gerald McLaughlin for the 2023-2024 school year. Mr. McLaughlin received an overall rating of Proficient. Criteria used to achieve this rating include: Student Growth and Achievement, Organizational Leadership, District Operations and Financial Management, Communications and Community Relations, Human Resource Management, Professionalism, and Annual Performance Goals. The Superintendent's salary for the 2024-2025 was adjusted in accordance to his current contract.*
- Community Wide Safety Committee – Mr. Bjorkman
- Recreation Board – Mr. Leidhecker & Mr. Zicolello
- Wellness Committee – Mr. Bjorkman
- IU 17 – Mr. Zicolello
- Act 48 Committee – Mr. Wentzel
- LycoCTC – Mrs. Frey
- The Lancer Foundation – Dr. Edmonds
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**B. Administrative Reports/Discussion**

**13. Public Comments (See attached sheets) & Responses to Public Comments at Previous Meeting**

- Kevin Hodrick – Posting time of Agenda and scheduling of meetings during district events; Lunch Period; Strategic Plan
- Martin Forsburg – Title IX
- Kari Sauder – Security, One-way driving out of parking lot

**14. Upcoming Board Meeting – September 4, 2024**

**15. Adjournment @ 8:02 p.m.**

Motion: Mrs. Lindsay  
Second: Mr. Zicolello

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M. Daniel Egly