

# ***Loyalsock Township School District***

## ***Meeting of School Directors***

***September 4, 2024***

***7:02 p.m.***

***Loyalsock Township School District  
Secondary Campus  
Multi-Purpose Room (D10/11)  
2101 Loyalsock Drive  
Williamsport, PA 17701***

## ***MINUTES***

- 1. Call to Order – President**
- 2. Moment of Silence followed by the Pledge of Allegiance**
- 3. Administrative Report/Executive Session Purpose – Mr. Christopher Kenyon, Solicitor**  
5:45-6:58 p.m. – Personnel; Legal Matter (Arrival - Zicolello 5:55 p.m.; Bjorkman, Edmonds 6:16 p.m.)
- 4. Roll Call – Mr. M. Daniel Egly, Board Secretary**

### **MEMBER**

**x** David Bjorkman  
**x** Charles W. Edmonds, Ed.D., Treasurer  
**x** Lynn Frey, Vice President  
**x** Hal C. Gee, Jr., President  
**x** Robert D. Leidhecker  
**x** JacLynne Lindsay

### **MEMBER**

**x** Tyler B. Richardson  
**x** Melvin E. Wentzel  
**x** Michael J. Zicolello  
**x** \*Christopher Kenyon, Solicitor  
**x** \*Gerald L. McLaughlin, Superintendent  
**x** \*M. Daniel Egly, Business Mgr./Bd.Secretary  
\*(Non-Voting Member)

### **OTHERS**

**ab** Ashley Sekel, High School Principal  
**x** Richard Cummings, High School Assistant Principal  
**x** Rachelle Ackerman, Middle School Principal  
**x** Dayne Waller, Middle School Assistant Principal  
**x** Marc Walter, Elementary Principal  
**x** Eric Gee, Director of Technology  
**x** Lisa Fisher, Supervisor of Special Education  
**x** Teri Key, Supervisor of Curriculum & Instruction  
\_\_\_\_\_, *Williamsport Sun-Gazette*

- 5.**
  - A. Recognition of Guests or Scheduled Speakers/Public Comments – None**
  - B. Public Comments Relative to Agenda Items**
    - Kevin Hodrick – Item 9.D. Consulting Services

**6. Minutes**

**A. Approval of Minutes**

It is recommended (Board Secretary) the Board approve the Minutes of the following meeting:

- August 21, 2024 – School Board

Motion: Mr. Wentzel

Second: Mr. Zicolello

Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicolello

No: None

Absent: None

Result: Motion Carried

**7. Finance**

**A. Approval of Bills – July 2024**

It is recommended (Business Manager) the Board approve expenditures from July 1, 2024 through July 31, 2024, in the amount of \$1,809,914.15.

Motion: Mr. Leidhecker

Second: Mr. Bjorkman

Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicolello

No: None

Absent: None

Result: Motion Carried

**B. Treasurer's Report – July 2024**

It is recommended (Business Manager) the Board approve the attached Treasurer's Report for the month of July 2024.

Motion: Mrs. Lindsay

Second: Mr. Bjorkman

Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicolello

No: None

Absent: None

Result: Motion Carried

**C. Appointment of Additional Depositories for Accounts**

It is recommended (Business Manager) the Board appoint C&N and First Citizens Community Bank as additional depositories for the General Fund and Capital Projects Fund accounts at the administration's discretion.

Motion: Dr. Edmonds                      Second: Mr. Wentzel  
Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicoello  
No: None  
Absent: None  
Result: Motion Carried

**8. Personnel**

**A. LTESPA Personnel**

It is recommended (Business Manager/Supervisor of Special Education) the Board approve the following individuals:

- Julie Sparks; part-time paraprofessional; effective August 20, 2024. Ms. Sparks will receive an hourly rate of \$16.00.
- Andrew Magyar; full-time custodial employee; effective August 26, 2024. Mr. Magyar will receive an hourly rate of \$15.00.

Motion: Mr. Bjorkman                      Second: Mrs. Frey  
Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicoello  
No: None  
Absent: None  
Result: Motion Carried

**B. Substitute Personnel**

It is recommended (Superintendent) the Board approve the following individuals as non-teaching substitutes for the 2024-2025 school year:

- Kate Ade
- Gail Hills
- Deb Kuzio

Motion: Mr. Leidhecker                      Second: Mr. Bjorkman  
Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicoello  
No: None  
Absent: None  
Result: Motion Carried

### C. Appointment of Fall Athletic Personnel – Revised

It is recommended (Athletic Director) the Board approve the attached list of fall athletic personnel (pending documentation) for the 2024-2025 sports season.

Motion: Mrs. Frey

Second: Mr. Wentzel

Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicoello

No:      None

Absent: None

Result: Motion Carried

#### **D. Employee – Statement of Charges**

Approval of the Statement of Charges for Employee 20100826-2024 in accordance with Section 1127 of the Public School Code.

Motion: Mr. Zicoello

Second: Mrs. Frey

## ROLL CALL

Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Richardson, Zicoello

No: Wentzel

Absent: None

Result: Motion Carried

### E. Retirements/Resignations

The Board acknowledges notice of the following retirement/resignation:

- Kyle Winton; Staff Accountant; Resignation effective September 6, 2024

## 9. Other

**A. Purchase of Chevrolet Trailblazer**

It is recommended (Business Manager) the Board approve the purchase of a 2025 Chevrolet Trailblazer from Frederick Chevrolet, 1505 Quentin Road, Lebanon, PA 17042, at a cost of \$25,262.27. Additionally, the Board approves to allow the trade of the District's 2004 Pontiac to offset the cost and authorizes administration to sign the necessary documentation for the trade. (COSTARS 418320) *Funds for the purchase will come from the Capital Projects Fund.*

Motion: Mrs. Frey

Second: Dr. Edmonds

Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicoello

No:       None

Absent: None

**Result: Motion Carried**

**B. Purchase of Baseball Scoreboard**

It is recommended (Business Manager/Athletic Director) the Board approve the attached proposal for the purchase of a scoreboard for the baseball field from BSN Sports, PO Box 841393, Dallas, TX 75284 in the amount of \$28,945.00. *Funds for this project will come from a \$15,000.00 donation from Woodlands Bank and the remaining funds will come from the Capital Projects Fund.*

Motion: Mrs. Lindsay

Second: Mr. Leidhecker

Mrs. Lindsay and Mr. Leidhecker rescinded their motion and second.

This item was tabled.

**C. Facility Improvement Project – Secondary Campus Parking Lot**

It is recommended (Business Manager) the Board authorize administration to move forward with the Facility Improvement Project – Secondary Campus Parking Lot as presented on August 21, 2024.

Motion: Mr. Wentzel

Second: Mrs. Lindsay

Yes: Bjorkman, Edmonds, Frey, Leidhecker, Lindsay, Wentzel

No: Richardson, Zicolello

Abstain: Gee

Absent: None

Result: Motion Carried

**D. Agreement for Consulting Services – Principal**

It is recommended (Superintendent) the Board approve the attached Agreement for Consulting Services – Principal with Matthew A. Reitz.

Motion: Mrs. Frey

Second: Mr. Leidhecker

Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicolello

No: None

Absent: None

Result: Motion Carried

**10. Information/Discussion Items**

**A. Board Comments/Reports**

- Community Wide Safety Committee – Mr. Bjorkman
- Recreation Board – Mr. Leidhecker & Mr. Zicolello
- Wellness Committee – Mr. Bjorkman
- IU 17 – Mr. Zicolello
- Act 48 Committee – Mr. Wentzel
- LycoCTC – Mrs. Frey
- The Lancer Foundation – Dr. Edmonds

**B. Administrative Reports/Discussion**

**11. Public Comments & Responses to Public Comments at Previous Meeting**

**12. Upcoming Board Meeting – September 25, 2024 Work Session  
October 2, 2024 School Board**

**13. Adjournment @ 7:37 p.m.**

Motion: Mr. Wentzel  
Second: Mrs. Lindsay

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M. Daniel Egly