

Loyalsock Township School District

Meeting of School Directors

December 4, 2024

7:06 p.m.

***Loyalsock Township School District
Secondary Campus
Multi-Purpose Room (D10/11)
2101 Loyalsock Drive
Williamsport, PA 17701***

MINUTES

1. **Call to Order – President**
2. **Administrative Report/Executive Session Purpose – Mr. Christopher Kenyon, Solicitor**
See 12/04/2024 Reorganization Minutes
3. **Roll Call – Mr. M. Daniel Egly, Board Secretary**

MEMBER

 x David Bjorkman
 x Charles W. Edmonds, Ed.D., Treasurer
 x Lynn Frey, Vice President
 x Hal C. Gee, Jr., President
 x Robert D. Leidhecker
 x JacLynne Lindsay

MEMBER

 x Tyler B. Richardson
 x Melvin E. Wentzel
 x Michael J. Zicoello
 x *Christopher Kenyon, Solicitor
 x *Gerald L. McLaughlin, Superintendent
 x *M. Daniel Egly, Business Mgr./Bd.Secretary
*(Non-Voting Member)

OTHERS

 x Richard Cummings, High School Assistant Principal
 x Rachelle Ackerman, Middle School Principal
 x Dayne Waller, Middle School Assistant Principal
 x Marc Walter, Elementary Principal
 x Megan Renninger, Elementary Assistant Principal
 x Eric Gee, Director of Technology
 x Lisa Fisher, Supervisor of Special Education
 x Teri Key, Supervisor of Curriculum & Instruction
 x Matthew Courter, *Williamsport Sun-Gazette*

3.
 - A. **Recognition of Guests or Scheduled Speakers/Public Comments – None**
 - B. **Public Comments Relative to Agenda Items**
 - Paul Young – Assistant Superintendent Position
 - Ben Hepburn – Assistant Superintendent Position

4. Minutes

A. Approval of Minutes

It is recommended (Board Secretary) the Board approve the Minutes of the following meetings:

- October 16, 2024 – Special Meeting
- October 30, 2024 – Special Meeting
- November 6, 2024 – School Board

Motion: Mr. Wentzel

Second: Mr. Zicolello

Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicolello

No: None

Absent: None

Result: Motion Carried

5. School/District Programs and Operations

A. 2024-2027 Comprehensive Plan

It is recommended (Superintendent) the Board adopt the 2024-2027 Comprehensive Plan as presented. The document has been available for public inspection since October 25, 2024.

Motion: Mrs. Lindsay

Second: Mr. Zicolello

Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicolello

No: None

Absent: None

Result: Motion Carried

6. Personnel

A. Act 93 – Administrative Personnel

It is recommended (Superintendent) the Board approve the following individual in accordance with the terms of the Act 93 – Administrative Personnel Agreement:

- Stephen Hafele – High School Principal; Mr. Hafele will receive a prorated salary of \$105,000.00 for the 2024-2025 school year. Mr. Hafele's effective date will be determined by release of current employer and receipt of pending documentation.

Motion: Mr. Wentzel

Second: Mr. Zicolello

ROLL CALL

Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicolello

No: None

Absent: None

Result: Motion Carried

B. LTEA Personnel

It is recommended (Superintendent/Building Principal) that the Board appoint the following individual, pending documentation/certification:

- Kristine Cole as a Long-Term Substitute School Nurse effective December 3, 2024. Mrs. Cole will receive a salary based on Step 2-B of the Teacher Salary Schedule. It is noted that Mrs. Cole will become a Temporary Professional Employee upon receipt of her Level I Certification-School Nurse.

Motion: Mrs. Lindsay

Second: Mr. Zicoello

Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicoello

No: None

Absent: None

Result: Motion Carried

C. LTESPA Personnel

It is recommended (Business Manager) the Board approve the transfer of Jacob Dame from full-time custodial employee to part-time (0-25 hours/week) custodial employee effective November 30, 2024.

Motion: Mrs. Lindsay

Second: Mr. Zicoello

Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicoello

No: None

Absent: None

Result: Motion Carried

D. Assistant Superintendent – Establish Position

It is recommended (Board) the Board establish the position of Assistant Superintendent for a term ending no later than June 30, 2028.

Motion: Mrs. Frey

Second: Mr. Zicoello

**Mr. Wentzel provided the attached statement.*

Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Richardson, Zicoello

No: Wentzel

Absent: None

Result: Motion Carried

E. Assistant Superintendent – Job Description

It is recommended (Board) the Board approve the attached job description for the position of Assistant Superintendent.

Motion: Mr. Bjorkman Second: Mr. Zicoello

**Mr. Wentzel provided the attached statement.*

Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Richardson, Zicoello

No: Wentzel

Absent: None

Result: Motion Carried

F. Assistant Superintendent – Appointment

It is recommended (Board) the Board appoint Brooke Beiter, Ph.D., as Assistant Superintendent pursuant to the terms of the attached agreement at a prorated salary of \$130,000.00 for the 2024-2025 school year. Dr. Beiter's effective date will be determined by release of current employer and receipt of pending documentation.

Motion: Mrs. Lindsay Second: Mr. Zicoletto

**Mr. Wentzel provided the attached statement.*

ROLL CALL

Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Richardson, Zicoello

No: Wentzel

Absent: None

Result: Motion Carried

G. Appointment of Fall Athletic Personnel – Final

It is recommended (Athletic Director) the Board approve the attached list of fall athletic personnel (pending documentation) for the 2024-2025 sports season.

Motion: Mrs. Lindsay Second: Mr. Wentzel

**Mr. Richardson provided the attached statement.*

Yes: Edmonds, Frey, Gee, Leidhecker, Lindsay, Wentzel

No: Bjorkman, Richardson, Zicoello

Absent: None

Result: Motion Carried

H. Appointment of Winter Athletic Personnel – Revised

It is recommended (Athletic Director) the Board approve the attached list of winter athletic personnel (pending documentation) for the 2024-2025 sports season.

Motion: Mr. Wentzel

Second: Mr. Zicolello

**Mr. Richardson provided the attached statement.*

Yes: Edmonds, Frey, Gee, Leidhecker, Lindsay, Wentzel

No: Bjorkman, Richardson, Zicolello

Absent: None

Result: Motion Carried

I. Request for Uncompensated Leave

It is recommended (Superintendent) the Board approve the following request for uncompensated leave in accordance with Policy 339:

- Vanessa Gresh, Elementary Teacher (tentatively March 28, 2025 through May 2, 2025)

Motion: Mrs. Frey

Second: Mr. Zicolello

Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicolello

No: None

Absent: None

Result: Motion Carried

7. Other

A. Approval of Contract – Collection of Business Privilege Taxes

It is recommended (Business Manager) the Board approve the attached contract (January 1, 2026 through December 31, 2029) for collection of business privilege taxes between Loyalsock Township School District and Dorothy White Mertz, 2132 Northway Road, Williamsport, PA 17701.

Motion: Mr. Leidhecker

Second: Mr. Zicolello

Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicolello

No: None

Absent: None

Result: Motion Carried

B. Tax Collector Rates

It is recommended (Business Manager) the Board approve setting the elected tax collector rates for the period of January 1, 2026 through December 31, 2029 as follows:

- Real estate bills—\$4.50 per bill (*amount reflects \$.50 increase from previous years*)
- Interim real estate bills—\$4.50 per bill (*amount reflects no increase from previous years*)

Motion: Mr. Wentzel

Second: Mr. Leidhecker

Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicolello

No: None

Absent: None

Result: Motion Carried

C. Act 1 - Resolution

It is recommended (Business Manager) the Board adopt the attached Resolution electing not to increase its tax rate above the index for the 2025-2026 school year.

Motion: Mrs. Wentzel

Second: Mr. Zicolello

ROLL CALL

Yes: Bjorkman, Edmonds, Frey, Gee, Leidhecker, Lindsay, Richardson, Wentzel, Zicolello

No: None

Absent: None

Result: Motion Carried

8. Information/Discussion Items

A. Board Comments/Reports

- Community Wide Safety Committee – Mr. Bjorkman
- Recreation Board – Mr. Leidhecker & Mr. Zicolello
- Wellness Committee – Mr. Bjorkman
- IU 17 – Mr. Zicolello
- Act 48 Committee – Mr. Wentzel
- LycoCTC – Mrs. Frey
- The Lancer Foundation – Dr. Edmonds

B. Administrative Reports/Discussion

9. Public Comments & Responses to Public Comments at Previous Meeting – None

10. Upcoming Board Meeting – See Reorganization Meeting Schedule

11. Adjournment @ 7:48 p.m.

Motion: Mrs. Lindsay
Second: Mr. Wentzel

M. Daniel Egly