

Loyalsock Township School District

Meeting of School Directors

March 5, 2025

7:00 p.m.

Loyalsock Township School District

Secondary Campus

Multi-Purpose Room (D10/11)

2101 Loyalsock Drive

Williamsport, PA 17701

AGENDA

- 1. Call to Order – President**
- 2. Pledge of Allegiance**
- 3. Administrative Report/Executive Session Purpose – Mr. Christopher Kenyon, Solicitor**
- 4. Roll Call – Mr. M. Daniel Egly, Board Secretary**

MEMBER

____ David Bjorkman
____ Charles W. Edmonds, Ed.D., Treasurer
____ Lynn Frey, Vice President
____ Hal C. Gee, Jr., President
____ Robert D. Leidhecker
____ JacLynne Lindsay

MEMBER

____ Tyler B. Richardson
____ Melvin E. Wentzel
____ Michael J. Zicolello
____ *Christopher Kenyon, Solicitor
____ *Gerald L. McLaughlin, Superintendent
____ *M. Daniel Egly, Business Mgr./Bd.Secretary
____ *Brooke Beiter, Ph.D., Assistant Superintendent
____ *(Non-Voting Member)

OTHERS

_____ Stephen Hafele, High School Principal
 _____ Richard Cummings, High School Assistant Principal
 _____ Rachelle Ackerman, Middle School Principal
 _____ Dayne Waller, Middle School Assistant Principal
 _____ Marc Walter, Elementary Principal
 _____ Megan Renninger, Elementary Assistant Principal
 _____ Eric Gee, Director of Technology
 _____ Lisa Fisher, Supervisor of Special Education
 _____ Teri Key, Supervisor of Curriculum & Instruction
 _____ , *Williamsport Sun-Gazette*

5. **A. Recognition of Guests or Scheduled Speakers/Public Comments**
- K-12 Guidance Plan – Presentation

B. Public Comments Relative to Agenda Items

6. Minutes

A. Approval of Minutes

It is recommended (Board Secretary) the Board approve the Minutes of the following meeting:

- February 19, 2025 – School Board

Motion: _____ Second: _____
 Yes: _____
 No: _____
 Absent: _____
 Result: _____

7. Finance

A. Approval of Bills – December 2024

It is recommended (Business Manager) the Board approve expenditures from December 1, 2024 through December 31, 2024, in the amount of \$2,030,617.88.

Motion: _____ Second: _____
 Yes: _____
 No: _____
 Absent: _____
 Result: _____

B. Treasurer's Report – December 2024

It is recommended (Business Manager) the Board approve the attached Treasurer's Report for the month of December 2024.

Motion:	Second:
Yes:	
No:	
Absent:	
Result:	

C. Student Activities Fund Quarterly Report

It is recommended (Business Manager) the Board approve the attached Student Activities Fund Quarterly Report for the period ended December 2024.

Motion: Second:
Yes:
No:
Absent:
Result:

8. Policy

A. Policies

It is recommended the Board adopt the following policies as attached:

- Policy 113.1(Revised) – Discipline of Students with Disabilities
- Policy 113.2 (Revised) – Behavior Support
- Policy 202 (Revised) – Eligibility of Nonresident Students
- Policy 218 (Revised) – Student Discipline
- Policy 218.1 (Revised) – Weapons
- Policy 218.2 (Revised) – Terroristic Threats

Motion: Second:
Yes:
No:
Absent:
Result:

9. Personnel

A. LTESPA Personnel

It is recommended the Board approve the following appointments/transfers (pending documentation):

- (Business Manager) Perry Ford; Full-Time Custodian. Mr. Ford will receive an hourly rate of \$15.00.
- (Superintendent) Jennifer Jones; Full-Time Paraprofessional; effective February 19, 2025. Ms. Jones will receive an hourly rate of \$15.15.

Motion: Second:
Yes:
No:
Absent:
Result:

B. Appointment of Spring Athletic Personnel – Revised

It is recommended (Athletic Director/Superintendent) the Board appoint the attached revised list of spring athletic personnel (pending documentation) for the 2024-2025 sports season.

Motion: Second:
Yes:
No:
Absent:
Result:

C. Retirements/Resignations

The Board acknowledges notice of the following resignation:

- Lisa Walter; English Teacher; effective April 18, 2025

10. Other

A. Intermediate Unit 17 Budget Approval

It is recommended (Superintendent) the Board approve the attached Intermediate Unit 17 General Operations Budget (Resolution attached) for the fiscal year July 1, 2025 through June 30, 2026.

Motion: Second:
Yes:
No:
Absent:
Result:

B. Purchase of Technology Hardware

It is recommended (Director of Technology) the Board authorize the purchase of technology hardware, Juniper Network Firewall and APC Uninterruptible Power supplies (see attached quote) from ePlus Technology, Inc., 13595 Dulles Technology Drive, Herndon, VA 20171, at a District estimated cost of \$10,286.87. The District receives a 60% erate reimbursement with a total equipment cost of \$25,717.18. *Funds for this purchase will come from the general assigned fund balance fund (technology).*

Motion: Second:
Yes:
No:
Absent:
Result:

11. Information/Discussion Items

A. Board Comments/Reports

- Community Wide Safety Committee – Mr. Bjorkman
- Recreation Board – Mr. Leidhecker & Mr. Richardson
- Wellness Committee – Mr. Bjorkman
- IU 17 – Mr. Zicolello
- Act 48 Committee – Mr. Wentzel
- LycoCTC – Mrs. Frey
- The Lancer Foundation – Dr. Edmonds
- PSBA Liaison – Mrs. Lindsay

B. Administrative Reports/Discussion

C. Policy Discussion

12. Public Comments & Responses to Public Comments at Previous Meeting

13. Upcoming Board Meeting – April 2, 2025 (Tentative Budget)

14. Adjournment

Motion:

Second:

Loyalsock Township School District

Meeting of School Directors

February 19, 2025

7:03 p.m.

***Loyalsock Township School District
Secondary Campus
Multi-Purpose Room (D10/11)
2101 Loyalsock Drive
Williamsport, PA 17701***

MINUTES

- 1. Call to Order – President**
- 2. Pledge of Allegiance**
- 3. Administrative Report/Executive Session Purpose – Mr. Christopher Kenyon, Solicitor**
6-7 p.m. – Personnel; Contracts
- 4. Roll Call – Mr. M. Daniel Egly, Board Secretary**

MEMBER

 x David Bjorkman
 ab Charles W. Edmonds, Ed.D., Treasurer
 x Lynn Frey, Vice President
 x Hal C. Gee, Jr., President
 x Robert D. Leidhecker
 x JacLynne Lindsay
 *Absent-Edmonds; Richardson – Personal

MEMBER

 ab Tyler B. Richardson
 x Melvin E. Wentzel
 x Michael J. Zicolello
 x *Christopher Kenyon, Solicitor
 x *Gerald L. McLaughlin, Superintendent
 x *M. Daniel Egly, Business Mgr./Bd.Secretary
 *(Non-Voting Member)

OTHERS

 x Stephen Hafele, High School Principal
 x Richard Cummings, High School Assistant Principal
 x Rachelle Ackerman, Middle School Principal
 x Dayne Waller, Middle School Assistant Principal
 x Marc Walter, Elementary Principal
 x Megan Renninger, Elementary Assistant Principal
 x Eric Gee, Director of Technology
 x Lisa Fisher, Supervisor of Special Education
 x Teri Key, Supervisor of Curriculum & Instruction
_____, *Williamsport Sun-Gazette*

- 5. A. Recognition of Guests or Scheduled Speakers/Public Comments**
 - FBLA Presentation
 - Charles Luppert, 1618 Heather Lane, Williamsport, PA 17701 – Personnel (Appointment and Creation of Assistant Superintendent position)

B. Public Comments Relative to Agenda Items – None

Mr. Zicoello made an omnibus motion to approve Items 6A-8c. Seconded by Mrs. Lindsay.

Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello

No: None

Absent: Edmonds, Richardson

Result: Motion Carried

6. Minutes

A. Approval of Minutes

It is recommended (Board Secretary) the Board approve the Minutes of the following meeting:

- January 15, 2025 – School Board

Motion: Mr. Zicoello Second: Mrs. Lindsay

Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello

No: None

Absent: Edmonds, Richardson

Result: Motion Carried

7. Finance

A. Student Activities Fund Quarterly Report

It is recommended (Business Manager) the Board approve the attached Student Activities Fund Quarterly Report for the period ended September 2024.

Motion: Mr. Zicoello Second: Mrs. Lindsay

Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello

No: None

Absent: Edmonds, Richardson

Result: Motion Carried

B. Approval of Bills – October 2024

It is recommended (Business Manager) the Board approve expenditures from October 1, 2024 through October 31, 2024, in the amount of \$1,436,045.27.

Motion: Mr. Zicoello Second: Mrs. Lindsay

Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello

No: None

Absent: Edmonds, Richardson

Result: Motion Carried

C. Treasurer's Report – October 2024

It is recommended (Business Manager) the Board approve the attached Treasurer's Report for the month of October 2024.

Motion: Mr. Zicolello Second: Mrs. Lindsay
Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicolello
No: None
Absent: Edmonds, Richardson
Result: Motion Carried

D. Approval of Bills – November 2024

It is recommended (Business Manager) the Board approve expenditures from November 1, 2024 through November 30, 2024, in the amount of \$1,120,920.69.

Motion: Mr. Zicolello Second: Mrs. Lindsay
Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicolello
No: None
Absent: Edmonds, Richardson
Result: Motion Carried

E. Treasurer's Report – November 2024

It is recommended (Business Manager) the Board approve the attached Treasurer's Report for the month of November 2024.

Motion: Mr. Zicolello Second: Mrs. Lindsay
Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicolello
No: None
Absent: Edmonds, Richardson
Result: Motion Carried

8. School/District Programs and Operations

A. Memorandum of Understanding (Career & Technical Programming)

It is recommended (High School Administration) the Board approve the attached Memorandum of Understanding with the Williamsport Area School District. The purpose of the agreement is for the Williamsport Area School District to continue to provide career and technical programming to senior high students on an as-needed basis.

Motion: Mr. Zicolello Second: Mrs. Lindsay
Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicolello
No: None
Absent: Edmonds, Richardson
Result: Motion Carried

B. Summer School & Remediation Programs

It is recommended (Superintendent) the Board approve summer school and remediation programs during the summer of 2025. The programs will be staffed by current or contracted employees

Motion: Mr. Zicoello Second: Mrs. Lindsay
Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello
No: None
Absent: Edmonds, Richardson
Result: Motion Carried

C. Approval of 2025 Summer School Breakfast/Lunch Program

It is recommended (Superintendent) the Board approve a 2025 Summer School Breakfast/Lunch Program. The program will be staffed by current employees. There is no estimated cost to the District.

Motion: Mr. Zicoello Second: Mrs. Lindsay
Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello
No: None
Absent: Edmonds, Richardson
Result: Motion Carried

9. Personnel

A. Food Service Personnel

It is recommended (Business Manager) the Board appoint Felicia Auman (pending documentation) as a substitute food service employee. Ms. Auman will receive an hourly rate of \$15.00.

Motion: Mrs. Frey Second: Mrs. Lindsay
Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello
No: None
Absent: Edmonds, Richardson
Result: Motion Carried

B. Appointment of Spring Athletic Personnel

It is recommended (Athletic Director/Superintendent) the Board appoint the attached list of spring athletic personnel (pending documentation) for the 2024-2025 sports season.

Motion: Mr. Wentzel Second: Mrs. Frey
Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello
No: None
Absent: Edmonds, Richardson
Result: Motion Carried

C. Retirements/Resignations

The Board acknowledges notice of the following retirements/resignations:

- Kymberly Dunlap; Elementary Teacher; Retirement; effective June 6, 2025
- Jean Roush; Paraprofessional; Retirement; effective June 6, 2025

10. Other

A. Memorandum of Understanding – Law Enforcement

It is recommended (Superintendent) the Board approve the attached Memorandum of Understanding between the Pennsylvania State Police and Loyalsock Township School District effective July 1, 2025 through June 30, 2027. The Memorandum of Understanding must be reviewed and re-executed every two years.

Motion: Mr. Bjorkman Second: Mrs. Lindsay
Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello
No: None
Absent: Edmonds, Richardson
Result: Motion Carried

B. Athletic Field House – Lockers

It is recommended (Business Manager) the Board approve the attached proposal for the purchase of lockers for the Athletic Field House from CM Eichenlaub, Co., 1500 Ardmore Boulevard, Suite 303, Pittsburgh, PA 15221, in the amount of \$117,829.00. COSTARS #014-E23-315. *Funds for this project will come from the Capital Projects Fund.*

Motion: Mr. Wentzel Second: Mr. Leidhecker
Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello
No: None
Absent: Edmonds, Richardson
Result: Motion Carried

C. Purchase of Secondary Campus Digital Display

It is recommended (Business Manager) the Board approve the replacement of the secondary campus digital display (proposal attached; with contingencies: payment of 50% down, remaining payment after completion; must be completed by May 1; if not completed by May 1, a \$250/day liquidated damages fee will be imposed until completed) from WJ Strickler Signs, Inc., 3999 Carlisle St, New Oxford, PA 17350, in the amount of \$27,560.00. COSTARS # 032-E22-055. *Funds for this project will come from the Capital Projects Fund.*

Motion: Mrs. Lindsay Second: Mr. Zicoello
Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello
No: None
Absent: Edmonds, Richardson
Result: Motion Carried

11. Information/Discussion Items

A. Board Comments/Reports

- Community Wide Safety Committee – Mr. Bjorkman
- Recreation Board – Mr. Leidhecker & Mr. Richardson
- Wellness Committee – Mr. Bjorkman
- IU 17 – Mr. Zicoello
- Act 48 Committee – Mr. Wentzel
- LycoCTC – Mrs. Frey
- The Lancer Foundation – Dr. Edmonds
- PSBA Liaison – Mrs. Lindsay

B. Administrative Reports/Discussion

C. Policy Discussion

The Board reviewed Policies 113.1, 113.2, 202, 218, 218.1 and 218.2.

12. Public Comments & Responses to Public Comments at Previous Meeting

13. Upcoming Board Meeting – March 5, 2025

14. Adjournment @ 7:48 p.m.

Motion: Mrs. Lindsay
Second: Mr. Zicoello

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - GENERAL FUND **Payment Dates:** 12/01/2024 - 12/31/2024 **Omit Dates:** 2024-12-29

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000065433	12/06/2024	COMMONWEALTH UNIVERSITY	GIRLS BB-TOWANDA VS LOYALSOCK @ MU		283.34
0000065434	12/06/2024	AMAZON CAPITAL SERVICES	LIBRARY BOOKS FOR SCHICK	TITLE 1 SUPPLIES-BOOKS	7,778.11
0000065435	12/13/2024	ACE-TA LOCK AND SAFE CO.	MAINT SUPPLIES	SCHICK	725.98
0000065436	12/13/2024	AMERICAN WELDING & GAS INC.	0010474060	0010405139	261.59
0000065437	12/13/2024	BAKER DISTRIBUTING COMPANY	MAINT SUPPLIES		12.44
0000065438	12/13/2024	BENEDICTS BUS SERVICE	BAND COMPETITION CHARTER BUS		2,467.00
0000065439	12/13/2024	BSN SPORTS LLC	CSTM VAPOR PRO JERSEYS		60.80
0000065440	12/13/2024	C H WALTZ & SONS INC	SERVICE & MAINT TO TRACTOR		809.43
0000065441	12/13/2024	CABLE & WIRELESS TECHNOLOGIES INC	FIBER OPTIC CABLE		598.80
0000065442	12/13/2024	COMCAST CABLE	COMMUNICATIONS-DSC		15.90
0000065443	12/13/2024	CREST/GOOD MFG CO INC	MAINT SUPPLIES		52.62
0000065444	12/13/2024	CRITICAL RESPONSE GROUP	ANNUAL IMPLEMENTATION & MAINT SUBSCRIPTION		1,070.00
0000065445	12/13/2024	ELERY W NAU INC.	MAINT SUPPLIES		251.28
0000065446	12/13/2024	ENGIE POWER & GAS LLC	GAS-MS	GAS-HS	5,318.93
0000065447	12/13/2024	FRED HAMM INC.	HS	SCHICK	2,098.53
0000065448	12/13/2024	FULMER'S STORAGE TRAILERS	EQUIP RENTAL		180.00
0000065449	12/13/2024	HILLYARD/MID-ATLANTIC	605683420		1,105.51
0000065450	12/13/2024	J W PEPPER & SON INC	EPRINT MUSIC		92.00
0000065451	12/13/2024	KEYSTONE SCALE INC.	CALIBRATION OF WRESTLING SCALES		50.00
0000065452	12/13/2024	LAWN & GOLF SUPPLY CO INC	BAGS OF SOILMASTER SOIL-ATHLETICS		746.40
0000065453	12/13/2024	LECCE ELECTRIC	REPAIRED BAD UNDERGROUND WIRING & BROKEN CONDUIT		2,040.70

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - GENERAL FUND **Payment Dates:** 12/01/2024 - 12/31/2024 **Omit Dates:** 2024-12-29

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000065454	12/13/2024	LOWE'S	MAINT SUPPLIES	HS	261.46
0000065455	12/13/2024	MADISON ENERGY INVESTMENT II LLC	MS	HS	5,827.30
0000065456	12/13/2024	MARCO TECHNOLOGIES LLC	MX-4111N DSC UPSTAIRS	MX-M465N MS/HS LIBRARY	435.97
0000065457	12/13/2024	MATTHEW A REITZ	11/4/24-11/15/24	11/18/24-11/27/24	6,600.00
0000065458	12/13/2024	MAYER eLECTRIC SUPPLY COMPANY INC	33952946	33938530	267.71
0000065459	12/13/2024	MECHTLY COMMERCIAL DOOR LLC	(3) DOORS AT HS	(2) DOORS AT SCHICK	6,625.00
0000065460	12/13/2024	MINDFIELD CONSULTING CORP	LTSD MOODLE ADMIN SUPPORT SERVICES		580.00
0000065461	12/13/2024	MIRABITO ENERGY PRODUCTS	BIODIESEL 1777351	GASOLINE-1777369	3,560.11
0000065462	12/13/2024	NAVIGATE360 LLC	PBIS REWARDS PROGRAM SUBSCRIPTION-SCHICK		2,362.50
0000065463	12/13/2024	POWERSCHOOL GROUP LLC	RENEWAL OF TALENED HIRE-ESSENTIALS		2,266.09
0000065464	12/13/2024	PPL ELECTRIC UTILITIES	MS	HS	8,992.74
0000065465	12/13/2024	PRO SUPPLY	71714	71713	2,360.38
0000065466	12/13/2024	QUADIENT LEASING USA INC	QTLY LEASE PYMT-POSTAGE MACHINE HS		340.23
0000065467	12/13/2024	RIVER VALLEY TRANSIT AUTHORITY	NOVEMBER 2024 TRIPS		1,140.00
0000065468	12/13/2024	ROBERT M SIDES	HS PIANO TURNING		216.00
0000065469	12/13/2024	SCENARIO LEARNING LLC	SLSST	SLEC	9,792.13
0000065470	12/13/2024	SCHOOL SPECIALTY LLC	ART SUPPLIES - JOYCE	FACULTY ROOM SUPPLIES-COMINI	881.20
0000065471	12/13/2024	SOTER TECHNOLOGIES LLC	MS-RENEWAL OF FLYSENSE	HS-RENEWAL OF FLYSENSE	600.00
0000065472	12/13/2024	STEVE WEISS MUSIC	DRUMSTICKS AND MALLETS		63.80
0000065473	12/13/2024	SURPLUS CITY INC	317241	317252	509.99

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - GENERAL FUND **Payment Dates:** 12/01/2024 - 12/31/2024 **Omit Dates:** 2024-12-29

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000065474	12/13/2024	SV SPORTS	FOOTBALL-VARSITY	FOOTBALL-JH	1,560.00
0000065475	12/13/2024	TULPEHOCKEN MOUNTAIN SPRING WATER	2665251	2685076	51.25
0000065476	12/13/2024	UNITED PARCEL SERVICE	SHIPPING CHARGE FEE		9.88
0000065477	12/13/2024	UNITED RENTALS NORTH AMERICAN INC	RENTAL OF SCISSOR LIFT		763.90
0000065478	12/13/2024	VERIZON WIRELESS	VERIZON WIRELESS-CELL PHONES		232.32
0000065479	12/13/2024	WILLARD BATTERY OUTLET	BATTERIES FOR SCHICK'S FIRE ALARM		88.00
0000065480	12/13/2024	WILLIAMSPORT SUN-GAZETTE	ADVERTISING		165.20
0000065481	12/13/2024	WINDSTREAM	137-301-3346	137-301-4636	0.28
0000065482	12/13/2024	WMWA	2607-0	339-0	5,969.81
0000065483	12/13/2024	WORK CENTER SUSQUEHANNA PHYSICIAN SERVICES	STUDENT DRUG TESTING	BUS DRIVERS DRUG TESTING	3,653.69
0000065485	12/20/2024	ADELPHOI KETTERER CHARTER SCHOOL	TUITION-SH 11/1-11/30/24	TUITION-JH 11/1-11/30/24	4,118.25
0000065486	12/20/2024	AHOLD DELHAIZE USA	504519-JT TOKEN PROGRAM	646735-JT TOKEN PROGRAM	760.36
0000065487	12/20/2024	ALAN HUFF	ATHLETIC TRIPS	SCHICK FIELD TRIP	60.00
0000065488	12/20/2024	AMY BRUNO	REIMBURSE 3 CREDITS		1,620.00
0000065489	12/20/2024	ANDI MUTHLER	RE-ISSUE OF REIMBURSEMENT CHECK NEVER CASHED		91.96
0000065490	12/20/2024	ASHLEY HARMAN	REFUND OF CREDIT RECOVERY-T PACKER		50.00
0000065491	12/20/2024	AUDREY EARNEST	TEEN LINK TRIP	SPECIAL ED-TEEN LINK TRIP	20.00
0000065492	12/20/2024	AVA MILLER	PIAA FALL POSTSEASON WORKERS		50.00
0000065493	12/20/2024	BARB WERTZ	PIAA FALL POSTSEASON WORKERS		120.00
0000065494	12/20/2024	BEN LORSON	CELL PHONE REIMBURSEMENT	PIAA FALL POSTSEASON WORKERS	295.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - GENERAL FUND **Payment Dates:** 12/01/2024 - 12/31/2024 **Omit Dates:** 2024-12-29

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000065495	12/20/2024	BILL FRYE	PIAA FALL POSTSEASON WORKERS		50.00
0000065496	12/20/2024	BLAST IU 17	MONTHLY WAN-OCTOBER 2024	IEP REVIEWS-ACCESS DISTRICTS	2,300.40
0000065497	12/20/2024	BRANDON MULASKI	PIAA FALL POSTSEASON WORKERS		40.00
0000065498	12/20/2024	BRIAN LOWMILLER	ATHLETIC TRIP		10.00
0000065499	12/20/2024	BULK BOOKSTORE	TO KILL A MOCKINGBIRD BOOK		475.50
0000065500	12/20/2024	CASEY WALLER	HEALTH INS PREMIUM		240.00
0000065501	12/20/2024	CHRISTIAN TYMESON	HEALTH INS PREMIUM		215.00
0000065502	12/20/2024	CHRISTINE SHIFFLET	REIMBURSE FOR CLEARANCE FEE	HS FIELD TRIP	36.20
0000065503	12/20/2024	CM REGENT LLC	COBRA-NOVEMBER 2024		249.00
0000065504	12/20/2024	CM REGENT LLC	LIFE	LONG TERM DISABILITY	2,881.57
0000065505	12/20/2024	COLLEGE BOARD	FALL PSAT TESTING		1,142.64
0000065506	12/20/2024	COLUMN SOFTWARE PBC	ADVERTISING		157.30
0000065507	12/20/2024	DAYNE WALLER	CELL PHONE REIMBURSEMENT		195.00
0000065508	12/20/2024	DEMANS INC	MAINT SUPPLIES		425.00
0000065509	12/20/2024	DOROTHY R. WHITE MERTZ- OA & PC	BPT & LICENSES-DECEMBER 2024		5,188.00
0000065510	12/20/2024	DUANE HEVERLY	ATHLETIC TRIP		10.00
0000065511	12/20/2024	DYLAN HINE	PIAA FALL POSTSEASON WORKERS		60.00
0000065512	12/20/2024	EDUCERE	ONLINE CLASSES-HS		9,642.50
0000065513	12/20/2024	EMILY MORT	REIMBURSE 3 CREDITS		1,713.00
0000065514	12/20/2024	ERIC GEE	CELL PHONE REIMBURSEMENT		195.00
0000065515	12/20/2024	ESS NORTHEAST LLC	INV607006	INV595145	44,275.14
0000065516	12/20/2024	FAITH GINGRICH	PIAA FALL POSTSEASON WORKERS		180.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

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Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000065517	12/20/2024	FRANK MUSHENO	PIAA FALL POSTSEASON WORKERS		30.00
0000065518	12/20/2024	GERALD MCLAUGHLIN	VETERAN'S DAY PURCHASES	CELL PHONE REIMBURSEMENT	529.69
0000065519	12/20/2024	GLENN DRICK	FLEET SPECIALIST 12/9/24-12/14/24	FLEET SPECIALIST 11/18/24-11/23/24	1,485.00
0000065520	12/20/2024	GROVE CITY AREA SCHOOL DISTRICT	SPECIAL ED PLACEMENT-SH		2,880.00
0000065521	12/20/2024	HEATHER WHARY	CELL PHONE REIMBURSEMENT	MILEAGE REIMBURSEMENT	208.80
0000065522	12/20/2024	HIGHMARK BLUE SHIELD	VISION-EMPLOYEE PAID	RETIREE SELF-PAYS	1,672.58
0000065523	12/20/2024	HUDL	HUDL YEARLY INVOICE ACCOUNT		13,000.00
0000065524	12/20/2024	HUGHESVILLE WRESTLING BOOSTER CLUB	JH BOYS/GIRLS REGIONAL WRESTLING TOURNAMENT		250.00
0000065525	12/20/2024	INDEPENDENT SCHOOL BUS	IND SCHOOL BUS DRIVER'S ASSOC-VOL DEDUCTIONS		60.00
0000065526	12/20/2024	JAMIE THOMAS	TOKEN ECONOMY SYSTEM REIMBURSEMENT-JT		85.80
0000065527	12/20/2024	JEFF LACOE	PIAA FALL POSTSEASON WORKERS		95.00
0000065528	12/20/2024	JOHN WHEELER	ATHLETIC TRIP	ATHLETICS	20.00
0000065529	12/20/2024	JOSEPH W. SMITH III	HEALTH INS PREMIUM		215.00
0000065530	12/20/2024	JOSTENS INC.	DIPLOMA COVERS	DIPLOMA ENVELOPES	1,174.90
0000065531	12/20/2024	KADEN STENSLAND	PIAA FALL POSTSEASON WORKERS		30.00
0000065532	12/20/2024	KATE ADE	PIAA FALL POSTSEASON WORKERS		160.00
0000065533	12/20/2024	KIM MASSETTI	PIAA FALL POSTSEASON WORKERS		205.00
0000065534	12/20/2024	LANCER FOUNDATION	THE LANCER FOUNDATION-VOL DEDUCTIONS		294.00
0000065535	12/20/2024	LARRY BREON	PIAA FALL POSTSEASON WORKERS		40.00
0000065536	12/20/2024	LCBDA	`		360.00

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - GENERAL FUND **Payment Dates:** 12/01/2024 - 12/31/2024 **Omit Dates:** 2024-12-29

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000065537	12/20/2024	LINDA LaCOE	HEALTH INS PREMIUM	PIAA FALL POSTSEASON WORKERS	400.00
0000065538	12/20/2024	LISA FISHER	CELL PHONE REIMBURSEMENT	REIMBURSE FOR PIZZA-SP ED	217.98
0000065539	12/20/2024	LISA HNATIN	SCHICK FIELD TRIP		10.00
0000065540	12/20/2024	LISA WALTER	PIAA FALL POSTSEASON WORKERS		40.00
0000065541	12/20/2024	LOYALSOCK CAFETERIA FUND	TITLE 1 THANKSGIVING FAMILY MEAL	NO TARDY EVENT SNACK COUPONS-MS	1,547.25
0000065542	12/20/2024	LOYALSOCK TWP ED SUPPORT PROFESSIONALS ASSN	LTESPA-VOLUNTARY DEDUCTIONS		679.47
0000065543	12/20/2024	LYCOMING AUTO SERVICE	19783	19785	945.31
0000065544	12/20/2024	LYCOMING CAREER & TECHNOLOGY CENTER	STUDENT TUITION PAYMENT 7 OF 10	VO-TECH REDEVELOPMENT ASST FEE (RACP) AWARD	50,532.98
0000065545	12/20/2024	LYCOMING/CLINTON TRANSPORTATION	NOVEMBER 2024 TRIPS	OCTOBER 2024 TRIPS	644.00
0000065546	12/20/2024	M. DANIEL EGLY	CELL PHONE REIMBURSEMENT		195.00
0000065547	12/20/2024	MARC WALTER	CELL PHONE REIMBURSEMENT	PIAA FALL POSTSEASON WORKERS	245.00
0000065548	12/20/2024	MARGARETTE BROOKS	REIMBURSE FOR MANUALS SPIRAL BOUNDING		11.48
0000065549	12/20/2024	MARK GODFREY	ATHLETIC TRIPS	MS JAZZ BAND TRIP	30.00
0000065550	12/20/2024	MARK PYSHER	PIAA FALL POSTSEASON WORKERS		50.00
0000065551	12/20/2024	MARSHALL DENNEHEY WARNER COLEMAN & GOGGIN PC	14096482-19024 FEES		487.50
0000065552	12/20/2024	MASTERLIBRARY	ML SCHEDULES SOFTWARE-3/1/24-2/28/25		1,800.00
0000065553	12/20/2024	MATTHEW A REITZ	CONSULTANT FEE 12/3/24-12/20/24		3,600.00
0000065554	12/20/2024	MAYER eLECTRIC SUPPLY COMPANY INC	MAINT SUPPLIES		13.78
0000065555	12/20/2024	MEGAN RENNINGER	CELL PHONE REIMBURSEMENT		195.00

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - GENERAL FUND **Payment Dates:** 12/01/2024 - 12/31/2024 **Omit Dates:** 2024-12-29

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000065556	12/20/2024	MICHAEL SILVAGNI	REIMBURSE FOR CLEARANCE FEES	ATHLETIC TRIP	36.20
0000065557	12/20/2024	MIRABITO ENERGY PRODUCTS	BIODIESEL 1777351		1,021.27
0000065558	12/20/2024	NGA	2025 REGISTRATION FEE		55.00
0000065559	12/20/2024	NIAAA	NIAAA CAA CERTIFICATION APPL FEE		175.00
0000065560	12/20/2024	NITTANY LEARNING SERVICES	BEHAVIORAL & ISS SUPPORT CLASSROOM 2023-2024-2ND INSTALL-MS	BEHAVIORAL & ISS SUPPORT CLASSROOM 2023-2024-2ND INSTALL-HS	36,000.00
0000065561	12/20/2024	NOAH BOWER	CELL PHONE REIMBURSEMENT	REIMBURSE FOR BUS DRIVER'S TRAINING REFRESHMENTS	316.96
0000065562	12/20/2024	PATRICIA COZZA	HEALTH INS PREMIUM		240.00
0000065563	12/20/2024	PHAC	PHAC TECHNOLOGY FEES		2,100.00
0000065564	12/20/2024	PIAA INC.	PIAA GIRLS WRESTLING CO-OP FEE		100.00
0000065565	12/20/2024	PORT ELEVATOR INC	INV-173532-D9R1	INV-173531-D8B4	522.00
0000065566	12/20/2024	PPL ELECTRIC UTILITIES	ELECTRIC-SCHICK		2,520.03
0000065567	12/20/2024	R.I.C.H. INC	CLAY ORDER - SHARON COMINI		643.00
0000065568	12/20/2024	RACHELLE ACKERMAN	REIMBURSE FOR DOCTORATE COURSES-FALL 2024	CELL PHONE REIMBURSEMENT	2,430.00
0000065569	12/20/2024	RESILITE WRESTLING CLUB	JH WRESTLING DUALS @ SHIKELLAMY		300.00
0000065570	12/20/2024	RICHARD CUMMINGS	CELL PHONE REIMBURSEMENT		195.00
0000065571	12/20/2024	RIVER ROCK ACADEMY LLC	6TH INSTALLMENT OF 10		13,597.50
0000065572	12/20/2024	RIVER VALLEY TRANSIT AUTHORITY	STUDENT TRANSPORTATION- OCTOBER 2024 TRIPS		1,320.00
0000065573	12/20/2024	RONALD INSINGER	PIAA FALL POSTSEASON WORKERS		205.00
0000065574	12/20/2024	SHANNON BUTTERS	PIAA FALL POSTSEASON WORKERS		50.00
0000065575	12/20/2024	SHELBY YOUNG	REIMBURSE 6 CREDITS		3,234.00

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - GENERAL FUND **Payment Dates:** 12/01/2024 - 12/31/2024 **Omit Dates:** 2024-12-29

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000065576	12/20/2024	SOUTH WILLIAMSPORT WRESTLING	JH WRESTING TOURNAMENT FEES	JH WRESTLING DUALS FEES	700.00
0000065577	12/20/2024	STAPLES	PENCILS-MS	PENCILS-HS	795.79
0000065578	12/20/2024	STAPLES ADVANTAGE	SECURITY BOX		30.68
0000065579	12/20/2024	STEAM SPECIALIST HVAC LLC	SERVICE TO SSHVAC SYSTEM		1,448.90
0000065580	12/20/2024	STEPHANIE PACKARD	PIAA FALL POSTSEASON WORKERS		50.00
0000065581	12/20/2024	STEVEN ERTEL	PIAA FALL POSTSEASON WORKERS		50.00
0000065582	12/20/2024	SUSAN IACHINI	PIAA FALL POSTSEASON WORKERS		40.00
0000065583	12/20/2024	TERI KEY	REIMBURSE FOR CONF EXPENSES	CELL PHONE REIMBURSEMENT	0.00
0000065584	12/20/2024	THE HARTMAN AGENCY INC	24-25 WORK COMP-3 OF 4 QTLY INSTALL		10,125.25
0000065585	12/20/2024	TRAVELERS	TREASURERS BOND		100.00
0000065586	12/20/2024	TYLER S GRANT MUSIC WORKS LLC	2ND INSTALLMENT-MUSIC COMMISSION FOR 5TH GRADE		2,250.00
0000065587	12/20/2024	UPMC FREDDIE FU SPORTS MEDICINE CTR	EXTRA ATHLETIC TRAINING COVERAGE		360.00
0000065588	12/20/2024	VERIZON WIRELESS	VERIZON WIRELESS-MACH/MACH UNLIMITED		210.28
0000065589	12/20/2024	VICTORIA KROUT	HEALTH INS PREMIUM		215.00
0000065590	12/20/2024	VICTORIA BAIR	PIAA FALL POSTSEASON WORKERS		55.00
0000065591	12/20/2024	WES BRINK	PIAA FALL POSTSEASON WORKERS		30.00
0000065592	12/20/2024	WEX HEALTH INC.	HRA-HSA MONTHLY-NOVEMBER 2024		362.75
0000065593	12/20/2024	WILLIAMSPORT AREA SD	8TH GRADE GIRLS BASKETBALL TOURNEY FEES		150.00
0000065594	12/20/2024	WOUNDED WARRIORS OF PA	WOUNDED WARRIORS DONATION-DRESS DOWN DAYS		311.25
0000065595	12/20/2024	ZOOM VIDEO COMMUNICATIONS INC	ZOOM SUBSCRIPTION 11/20/24-11/19/2025		1,800.00

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - GENERAL FUND **Payment Dates:** 12/01/2024 - 12/31/2024 **Omit Dates:** 2024-12-29

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
* 0000ET6270	12/03/2024	WEX HEALTH INC.	HSA EMPLOYER CONTRIBUTION-M MAHER		1,800.00
* 0000ET6271	12/04/2024	PSERS	TRANSACTION #2827947	TRANSACTION #2826771	315.52
* 0000ET6272	12/04/2024	PSERS	PSERS-EMPLOYEE-RET	PSERS-EMPLOYEE-RET-POS	107,470.43
* 0000ET6273	12/06/2024	UGI UTILITIES INC	GAS-SCHICK UNIT 1		171.34
* 0000ET6274	12/06/2024	UGI UTILITIES	GAS-SCHICK		1,423.45
* 0000ET6275	12/06/2024	UGI UTILITIES	GAS-MS	GAS-HS	3,588.84
* 0000ET6276	12/13/2024	PA STATE INCOME TAX	PA INCOME TAX WITHHELD		16,057.55
* 0000ET6277	12/13/2024	ELECTRONIC PAYMENT TRANSFER	FIT WITHHOLDINGS	ER SOCIAL SECURITY	124,187.37
* 0000ET6278	12/13/2024	DELTA DENTAL OF PENNSYLVANIA	DELTA DENTAL CLAIMS PAID		1,570.50
* 0000ET6279	12/13/2024	VOYA FINANCIAL	VOYA FINANCIAL-RET VOY- EMPLOYEE	VOYA FINANCIAL-EMPLOYER	4,611.03
* 0000ET6280	12/13/2024	WEX HEALTH INC.	HSA-EMPLOYEE CONTRIBUTIONS		13,054.82
* 0000ET6281	12/17/2024	MARCO TECHNOLOGIES LLC	AGREEMENT 025-1696237		6,674.09
* 0000ET6282	12/19/2024	PSERS	RETIREMENT		900,715.22
* 0000ET6283	12/27/2024	VOYA FINANCIAL	VOYA FINANCIAL-RET VOY- EMPLOYEE	VOYA FINANCIAL-EMPLOYER	4,840.90
* 0000ET6284	12/27/2024	PSERS	PSERS-EMPLOYEE-RET	PSERS-EMPLOYEE-RET-POS	71,888.65
* 0000ET6285	12/27/2024	PA STATE INCOME TAX	PA INCOME TAX WITHHELD		15,099.79
* 0000ET6286	12/27/2024	ELECTRONIC PAYMENT TRANSFER	FIT WITHHOLDINGS	ER SOCIAL SECURITY	112,039.27
* 0000ET6287	12/27/2024	LOYALSOCK TOWNSHIP EDUCATION ASSOCIATION	LTEA VOLUNTARY DUES		9,097.30
* 0000ET6288	12/27/2024	DELTA DENTAL OF PENNSYLVANIA	DELTA DENTAL CLAIMS PAID		2,205.60
* 0000ET6289	12/27/2024	TSA CONSULTING GROUP INC	EE CONTRIBUTIONS	ER CONTRIB. MCLAUGHLIN-KM	28,147.46

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - GENERAL FUND Payment Dates: 12/01/2024 - 12/31/2024 Omit Dates: 2024-12-29

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
* 0000ET6290	12/27/2024	WEX HEALTH INC.	HSA-EMPLOYEE CONTRIBUTIONS		12,954.82
* 0000ET6291	12/30/2024	LYCOMING COUNTY INSURANCE	ACTIVE-DIST EXPENSE	EMPLOYEE CONTRIBUTIONS	255,054.43
10 - GENERAL FUND					2,030,617.88
Grand Total All Funds					2,030,617.88
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					0.00
Grand Total Manual Checks					(835.20)
Grand Total Other Disbursement Non-negotiables					1,692,968.38
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					338,484.70
Grand Total Virtual Payments					0.00
Grand Total All Payments					2,030,617.88

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LOYALSOCK TOWNSHIP SCHOOL DISTRICT
GENERAL FUND
CASH RECEIPTS AND DISBURSEMENTS SUMMARY
FOR THE MONTH OF DECEMBER 31, 2024

WOODLANDS BANKS

BEGINNING BALANCE - DECEMBER 1, 2024 WOODLANDS CHECKING ACCOUNT GF:	6,816,135.47
Athletic Admissions	4,386.00
Delinquent Taxes	12,595.32
Donation/Grant	1,709.00
Earned Income Tax	320,157.55
Interest	21,942.26
Ipad Revenue	1,510.00
Miscellaneous Revenue	40.50
Real Estate Taxes	73,021.48
Recoverable Disbursements - Insurance	9,007.00
Recoverable Disbursements - Other	1,222.94
Rental Income	1,734.00
Real Estate Transfer	65,550.23
Total Receipts:	512,876.28
Transfer from PLGIT	
Other Transfers	
Returned ACH	
Total Funds Available:	7,329,011.75
Disbursements: Accts Payable Expenses	2,030,617.88
Net Payroll	690,631.91
Check #65583, posted in December and voided in January	835.20
Check #64394, posted in June and voided in December	(91.96)
Total Disbursements:	2,721,993.03
Ending Balance - Woodlands Checking Account GF Yield 4.75%	4,607,018.72
Ending Balance - Woodlands Federated Government Obligations T/M Fund Yield 4.20%	20,687.19
Ending Balance - Woodlands 12 Month CD - Merrick Bank Yield 4.25%	250,000.00
Ending Balance - Woodlands 12 Month CD - Charles Schwab Yield 5.40%	250,000.00
Ending Balance - Woodlands 12 Month CD - Flagstar Bank Yield 4.80%	250,000.00
Ending Balance - Woodlands 6 Month CD - PNC Bank Yield 4.35%	250,000.00
Ending Balance - Woodlands 9 month CD - BMO Chicago Yield 5.40%	250,000.00
Ending Balance - Woodlands 18 Month CD - Oakstar Bank Yield 4.15%	250,000.00
Ending Balance - Woodlands - 12 Month CD - Bank of America Yield 5.35%	250,000.00
Ending Balance - Woodlands - 6 Month CD - Devon Bank Yield 5.25%	250,000.00
Ending Balance - PLGIT 12 Month CD HARMONY BANK Yield 5.33%	245,202.21

Ending Balance - PLGIT 12 Month CD, CORNERSTONE BANK Yield 5.35%	248,337.20
Ending Balance - PLGIT 12 Month CD, BANK OF CHINA Yield 5.80%	244,581.35
Ending Balance - PLGIT 12 Month CD, GBANK Yield 4.45%	240,660.89
Ending Balance - PLGIT General Fund Yield 4.40%	<u>8,974,769.28</u>
TOTAL GENERAL FUND ENDING BALANCE DECEMBER 31, 2024:	<u>16,581,256.84</u> =====

LOYALSOCK TOWNSHIP SCHOOL DISTRICT
GENERAL FUND
CASH RECEIPTS AND DISBURSEMENTS SUMMARY
FOR THE MONTH OF DECEMBER 31, 2024
Average Yield 4.40%

PLGIT

BEGINNING BALANCE - DECEMBER 1, 2024 PLGIT GENERAL FUND:

7,759,591.35

Receipts:

Comm of PA - Medicaid Admin Claims	646.74
Comm of PA - Basic Education Funding	601,114.51
Comm of PA - Retirement Subsidy	473,252.39
Comm of PA - SD Transportation	49,967.00
Comm of PA - NP Transportation	1,155.00
Comm of PA - PA Pre-K Counts Program	15,000.00
Comm of PA - Act 30 PRRI	29.60
Comm of PA - School Safety & Security Grant	42,857.35
Federal Programs - Title II #020-240234 Improving Teacher Quality	457.00
Federal Programs - Impact Aid	2,488.00
Interest	30,364.32

Total Receipts:

1,217,331.91

Total Funds Available:

8,976,923.26

Disbursements:

November Purchase Card Transactions	2,153.98
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Total Disbursements:

2,153.98

ENDING BALANCE - PLGIT GENERAL FUND DECEMBER 31, 2024:

8,974,769.28
=====

CAPITAL RESERVE FUND
CASH RECEIPTS AND DISBURSEMENTS SUMMARY
FOR THE MONTH OF DECEMBER 31, 2024
Average Yield 4.40%

PLGIT

BEGINNING BALANCE - DECEMBER 1, 2024 PLGIT CAPITAL RESERVE

1,002,732.66

Receipts:

Interest - PLGIT Regular	
Transfer	3,735.45

Total Receipts:

3,735.45

Total Funds Available:

1,006,468.11

Disbursements:

Checks:

Total Disbursements:

-

Less Outstanding Checks:

ENDING BALANCE - PLGIT CAPITAL RESERVE DECEMBER 31, 2024:

1,006,468.11
=====

LOYALSOCK TOWNSHIP SCHOOL DISTRICT
CAPITAL RESERVE CONSTRUCTION FUND
CASH RECEIPTS AND DISBURSEMENTS SUMMARY
FOR THE MONTH OF DECEMBER 31, 2024
Average Yield 4.40%

		PLGIT
BEGINNING BALANCE - DECEMBER 1, 2024 CAPITAL RESERVE CONSTRUCTION FUND		2,490,941.65
Receipts:	Transfer from GF	-
	Interest	9,431.97
Total Receipts:		9,431.97
Total Funds Available:		2,500,373.62
Disbursements:		
Checks:		
	1329 Hawk Industries, Inc.	6,143.00
	1330 Hawbaker Engineering	3,776.06
	1331 BSN Sports	28,945.00
Total Disbursements:		38,864.06
Prior Outstanding - Cleared in December		
	1323 Lycoming County Clean Water Fund	500.00
	1324 Commonwealth of PA Clean Water Fund	100.00
	1325 Lycoming County Conservation District	100.00
	1327 All American Athletics, LLC	6,300.00
	1328 Mechtly Commercial Door, LLC	9,656.00
Total:		16,656.00
Less Outstanding Checks:		
	1329 Hawk Industries, Inc.	6,143.00
		6,143.00
CAPITAL RESERVE CONSTRUCTION FUND DECEMBER 31, 2024:		2,450,996.56
		=====
TOTAL ENDING BALANCE - DECEMBER 31, 2024 CAPITAL RESERVE FUND:		3,457,464.67
		=====

Loyalsock Township School District
Student Activity Fund Account Balances
Quarter Ended December 31, 2024

Middle School

<u>Student Activity</u>	Fund Amount as of 12/31/2024	Fund Amount as of 9/30/24	Fund Amount as of 6/30/24
Band	\$ 1,584.15	\$ 2,089.15	\$ 1,938.17
Cheerleading	1,110.17	1,438.81	1,157.11
6th Grade Student Activity	844.19	844.19	843.77
7th Grade Student Activity	953.25	953.25	952.77
8th Grade Student Activity	1,637.23	1,009.23	1,008.72
Yearbook	1,331.59	1,331.59	1,330.92
MS Football	50.09	50.09	50.06
MS Student Council	705.82	705.82	705.46
MS Spanish Club	127.55	127.55	127.49
MS Track & Field	85.93	85.93	85.89
MS FBLA	275.48	275.48	275.34
MS PBIS	7,726.73	5,678.97	5,676.11
MS Vex Robotics	839.45	1,859.65	1,858.71
Clearinghouse Interest	26.00	23.86	29.85
Total	\$ 17,297.63	\$ 16,473.57	\$ 16,040.37

High School

<u>Student Activity</u>	Fund Amount as of 12/31/2024	Fund Amount as of 9/30/24	Fund Amount as of 6/30/24
Athletic Training	\$ 1,353.80	\$ 1,353.80	\$ 1,294.64
Band	295.46	224.56	84.51
Baseball	1,138.96	1,138.96	1,138.34
Boys Basketball	332.70	332.70	332.52
Boys Soccer	6,793.03	5,804.38	7,465.30
Chorus	311.53	311.53	311.36
Spirit Club	292.38	292.38	292.22
Green House Club	30.09	30.09	30.07
Class of 2024	1,083.01	1,083.01	1,349.18
Class of 2025	7,953.52	8,200.50	7,326.52
Class of 2026	5,022.57	3,792.57	3,790.51
International Thespian Society	1,685.43	1,685.43	1,684.51
Eco-Act	202.04	202.04	201.93
Girl's Basketball	9,762.21	7,470.00	7,465.94
Girl's Soccer	9,141.28	9,046.47	10,598.74
Golf	365.84	223.89	223.77
History Club	587.71	587.71	587.39
KeyClub	366.40	556.40	1,055.83
Leo Club	55.12	55.12	55.09
National Honor Society	985.87	985.87	985.33
Scholastic Challenge	1,004.43	1,004.43	1,003.88
S.A.D.D.	1,746.37	1,557.37	1,556.52
Softball Club	11,699.58	11,545.38	11,586.08
Spanish Club	2,650.20	2,100.20	100.15
Student Assembly Account	3,806.15	2,322.00	2,251.33
Student Council	2,537.15	1,871.14	1,870.07
Girls Tennis	350.90	337.82	337.64
Varsity Cheerleaders	2,824.57	4,504.53	1,005.75
Volleyball	5,751.56	4,920.74	3,361.85
Yearbook	18,259.81	13,989.81	16,580.80
Ski Club	651.66	612.46	612.13
Football	40.83	40.83	40.81
Cultures of the World	98.74	157.70	157.61
Track and Field	8,259.99	7,655.85	6,028.57
GSA	298.86	298.86	298.70

Yr Book/Brick Fundraiser	1,214.25	1,214.25	1,213.59
National Art Honor Society	937.73	937.73	937.22
Cross Country	443.15	432.43	432.20
Interact	57.16	304.66	304.49
FBLA	129.63	(0.37)	7,911.89
Penn College Youth LDSH	1,367.53	1,367.53	1,366.79
Maroon Market	1,077.70	736.43	1,916.03
BIO-MED	117.10	117.10	117.04
Envirothon	91.08	91.08	91.03
Boys Tennis	29.73	29.73	29.71
Clearinghouse Fund (Interest)	<u>28.43</u>	<u>13.79</u>	<u>58.38</u>
	<u>\$ 114,793.24</u>	<u>\$ 101,540.89</u>	<u>\$ 107,443.96</u>
Total All Funds	<u>\$ 132,090.87</u>	<u>\$ 118,014.46</u>	<u>\$ 123,484.33</u>



Book	Policy Manual
Section	100 Programs
Title	Discipline of Students With Disabilities
Code	113.1 Vol V 2024
Status	From PSBA

Purpose

The district shall develop and implement Positive Behavior Support Plans and programs for students with disabilities who require specific interventions to address behaviors that interfere with learning.[\[1\]](#)[\[2\]](#)[\[3\]](#)

Students with disabilities who violate the Code of Student Conduct, or engage in inappropriate behavior, disruptive or prohibited activities and/or actions injurious to themselves or others, which would typically result in corrective action or discipline of students without disabilities, shall be disciplined in accordance with state and federal laws and regulations and Board policy and, if applicable, their Individualized Education Program (IEP) and Positive Behavior Support Plan.[\[1\]](#)[\[4\]](#)[\[5\]](#)[\[6\]](#)[\[7\]](#)

Definitions

Students with disabilities - school-aged children within the jurisdiction of the district who have been evaluated and found to have one or more disabilities as defined by law, and who require, because of such disabilities, special education and related services.[\[2\]](#)

Suspensions from school - disciplinary exclusions from school for a period of one (1) to ten (10) consecutive school days.[\[7\]](#)[\[8\]](#)

Expulsions from school - disciplinary exclusions from school by the Board for a period exceeding ten (10) consecutive school days and may include permanent exclusion from school.[\[7\]](#)[\[8\]](#)

Interim alternative educational settings - removal of a student with a disability from the student's current placement. Interim alternative educational settings may be used by school personnel for up to forty-five (45) school days for certain infractions committed by students with disabilities. The IEP team shall determine the interim alternative educational setting; however, this does not constitute a change in placement for a student with a disability.[\[5\]](#)[\[9\]](#)

Authority

The Board directs that the district shall comply with provisions and procedural safeguards of the Individuals with Disabilities Education Act (IDEA) and federal and state regulations when disciplining students with disabilities for violations of Board policy or district rules or regulations. No student with a disability shall be subjected to a disciplinary change in placement if the student's particular misconduct is a manifestation of the student's disability. However, under

certain circumstances a student with a disability may be placed in an interim alternative educational setting by school personnel or the IEP team could, if appropriate, change the student's educational placement to one which is more restrictive than the placement where the misconduct occurred.[\[4\]](#)[\[5\]](#)[\[9\]](#)

Provision of Education During Disciplinary Exclusions

During any period of expulsion, or suspension from school for more than ten (10) cumulative days in a year, or placement in an interim alternative educational setting for disciplinary reasons, a student with a disability shall continue to receive a free and appropriate public education (FAPE), in accordance with law.[\[5\]](#)[\[8\]](#)[\[10\]](#)

Suspension From School

A student with a disability may be suspended for ten (10) consecutive and fifteen (15) cumulative days of school per school year, for the same reasons and duration as a student without a disability. Such suspension shall not constitute a change in the student's educational placement.[\[4\]](#)[\[5\]](#)[\[8\]](#)[\[9\]](#)[\[11\]](#)

Changes in Educational Placement/Manifestation Determinations

For disciplinary exclusions which constitute a change in educational placement, the district shall first determine whether the student's behavior is a manifestation of the student's disability. Expulsion, or exclusion from school for more than fifteen (15) cumulative days in a year, or patterns of suspensions for substantially identical behaviors, constitute changes in educational placements requiring a manifestation determination. For students with intellectual disability, any disciplinary suspension or expulsion is a change in educational placement.[\[4\]](#)[\[5\]](#)

A student with a disability whose behavior is not a manifestation of the student's disability may be disciplined in accordance with Board policy, district rules and regulations in the same manner and to the same extent as students without disabilities.[\[4\]](#)[\[5\]](#)[\[6\]](#)[\[7\]](#)

Parent/Guardian Appeals From Disciplinary Actions/Request for Hearing by District for Students Who Are a Danger to Themselves or Others

A due process hearing may be requested by a parent/guardian of a student with a disability who disagrees with a disciplinary placement or manifestation determination, or by the district if the district believes that the current placement is substantially likely to result in injury to the student or others. On parent/guardian appeal, or when the district requests a due process hearing, the hearing officer may return the student to the placement from which the student was removed or order the student's removal to an appropriate interim alternative educational setting for up to forty-five (45) school days if the hearing officer determines that maintaining the student's current placement is substantially likely to result in an injury to the student or others.[\[9\]](#)[\[12\]](#)

Placement during appeals of disciplinary actions shall be in the interim alternative educational setting pending the decision of the hearing officer or expiration of the time period set for the disciplinary exclusion from the student's regular placement unless the district and the parent/guardian agree otherwise.[\[9\]](#)[\[13\]](#)

Students Not Identified as Disabled/Pending Evaluation

Students who have not been identified as disabled may be subject to the same disciplinary measures applied to students without disabilities if the district did not have knowledge of the disability. If a request for evaluation is made during the period the student is subject to disciplinary measures, the evaluation shall be expedited.[\[9\]](#)[\[14\]](#)

Administrative Removal to Interim Alternative Educational Setting for Certain Infractions

School personnel may remove a student with a disability, including intellectual disability, to an interim alternative educational setting for not more than forty-five (45) school days without regard to whether the behavior is determined to be a manifestation of the student's disability if the student:[5][9]

1. Carries a weapon to or possesses a weapon at school, on school property or at school functions under the jurisdiction of the district. For purposes of this provision, **weapon** is defined as a weapon, device, instrument, material or substance, animate or inanimate, that is used for, or is readily capable of, causing death or serious bodily injury, except that such term does not include a pocket knife with a blade of less than two and one-half (2 ½) inches in length.[5][9][15][16]
2. Knowingly possesses or uses illegal drugs, as defined by law, or sells or solicits the sale of a controlled substance, as defined by law, while at school, on school property or at school functions under the jurisdiction of the district.[5][9][17][18]
3. Has inflicted serious bodily injury upon another person while at school, on school property or at school functions under the jurisdiction of the district. For purposes of this provision, **serious bodily injury** means bodily injury which involves a substantial risk of death, extreme physical pain, protracted and obvious disfigurement or protracted loss or impairment of the function of a bodily member, organ or mental faculty.[5][9][19]

Referral to Law Enforcement and Reporting Requirements

For reporting purposes, the term **incident** shall mean an instance involving an act of violence; the possession of a weapon; the possession, use or sale of a controlled substance or drug paraphernalia as defined in the Pennsylvania Controlled Substance, Drug, Device and Cosmetic Act; the possession, use or sale of alcohol or tobacco **products**; or conduct that constitutes an offense listed **in the school safety and security provisions of School Code**. [20][21][22]

The Superintendent or designee shall immediately report required incidents and may report discretionary incidents committed on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity by a student with a disability, including a student for whom an evaluation is pending, to the **law enforcement agency** that has jurisdiction over the school's property, in accordance with state and federal laws and regulations, the procedures set forth in the memorandum of understanding with **law** enforcement and Board policies. The Superintendent or designee shall respond to such incidents in accordance with the district's Special Education Plan and, if applicable, the procedures, methods and techniques defined in the student's Positive Behavior Support Plan. [1][2][3][6][9][16][18][20][21][23][24][25][26][27][28][29][30][31][32][33][34]

For a student with a disability who does not have a Positive Behavior Support Plan, subsequent to notification to law enforcement, the district shall convene the student's IEP team to consider whether a Positive Behavior Support Plan should be developed to address the student's behavior, in accordance with law, regulations and Board policies. [1][3][26][31]

When reporting an incident committed by a student with a disability to the appropriate authorities, the district shall provide the information required by state and federal laws and regulations and shall ensure that copies of the special education and disciplinary records of the student are transmitted for consideration by these authorities. The district shall ensure compliance with the Family Educational Rights and Privacy Act when transmitting copies of the student's special education and disciplinary records. [9][21][24][25][26][29][34][35][36][37][38]

In accordance with state law, the Superintendent shall annually, by July 31, report to the **PA Department of Education** on the required form all new incidents committed by students with disabilities, including students for whom an evaluation is pending, which occurred on school

property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity.[\[20\]](#)[\[23\]](#)[\[34\]](#)

PSBA Revision 9/24 © 2024 PSBA

Legal

[1. 22 PA Code 14.133](#)

2. Pol. 113

3. Pol. 113.2

[4. 22 PA Code 14.143](#)

[5. 34 CFR 300.530](#)

6. Pol. 218

7. Pol. 233

[8. 22 PA Code 12.6](#)

[9. 20 U.S.C. 1415](#)

[10. 20 U.S.C. 1412](#)

[11. 34 CFR 300.536](#)

[12. 34 CFR 300.532](#)

[13. 34 CFR 300.533](#)

[14. 34 CFR 300.534](#)

[15. 18 U.S.C. 930](#)

16. Pol. 218.1

[17. 21 U.S.C. 812](#)

18. Pol. 227

[19. 18 U.S.C. 1365](#)

[20. 24 P.S. 1319-B](#)

[21. 22 PA Code 10.2](#)

[22. 35 P.S. 780-102](#)

[23. 24 P.S. 1306.2-B](#)

[24. 22 PA Code 10.21](#)

[25. 22 PA Code 10.22](#)

[26. 22 PA Code 10.23](#)

[27. 22 PA Code 10.25](#)

[28. 22 PA Code 14.104](#)

[29. 34 CFR 300.535](#)

30. Pol. 103.1

31. Pol. 113.3

32. Pol. 218.2

33. Pol. 222

34. Pol. 805.1

[35. 20 U.S.C. 1232g](#)

[36. 34 CFR Part 99](#)

37. Pol. 113.4

38. Pol. 216

[24 P.S. 510](#)

[20 U.S.C. 1400 et seq](#)

[34 CFR Part 300](#)



Book	Policy Manual
Section	100 Programs
Title	Behavior Support
Code	113.2 Vol V 2024
Status	From PSBA

Purpose

Students with disabilities shall be educated in the least restrictive environment (LRE) in accordance with their Individualized Education Program (IEP), and shall only be placed in settings other than the regular education class when the nature or severity of the student's disability is such that education in the regular education class with the use of appropriate supplementary aids and services cannot be achieved satisfactorily and cannot meet the needs of the student. The IEP team for a student with a disability shall develop a Positive Behavior Support Plan if the student requires specific intervention to address behavior that interferes with learning. The identification, evaluation and plan or program shall be conducted and implemented in accordance with state and federal laws and regulations.[\[1\]](#)[\[2\]](#)[\[3\]](#)[\[4\]](#)[\[5\]](#)

Authority

The Board directs that the district's behavior support programs shall be based on positive rather than negative behavior techniques to ensure that students shall be free from demeaning treatment and unreasonable use of restraints or other aversive techniques. The use of restraints shall be considered a measure of last resort and shall only be used after other less restrictive measures, including de-escalation techniques. Behavior support programs and plans shall be based on a functional behavioral assessment and shall include a variety of research-based techniques to develop and maintain skills that will enhance students' opportunity for learning and self-fulfillment.[\[1\]](#)[\[3\]](#)[\[5\]](#)[\[6\]](#)[\[7\]](#)[\[8\]](#)[\[9\]](#)[\[10\]](#)[\[11\]](#)

Definitions

The following terms shall have these meanings, unless the context clearly indicates otherwise.[\[1\]](#)

Aversive techniques - deliberate activities designed to establish a negative association with a specific behavior.

Behavior support - development, change and maintenance of selected behaviors through the systematic application of behavior change techniques.

Positive Behavior Support Plan or Behavior Intervention Plan - plan for students with disabilities who require specific intervention to address behavior that interferes with learning. A Positive Behavior Support Plan shall be developed by the IEP team, be based on a functional behavioral assessment and become part of the individual student's IEP. These plans must include methods that use positive reinforcements, other positive techniques and related services required to assist a student with a disability to benefit from special education.

Positive techniques - methods that utilize positive reinforcement to shape a student's behavior, ranging from the use of positive verbal statements as a reward for good behaviors to specific tangible rewards.

Restraints - application of physical force, with or without the use of any device, designed to restrain free movement of a student's body, excluding the following:

1. Briefly holding a student, without force, to calm or comfort the student.
2. Guiding a student to an appropriate activity.
3. Holding a student's hand to escort the student safely from one area to another.
4. Hand-over-hand assistance with feeding or task completion.
5. Techniques prescribed by a qualified medical professional for reasons of safety or for therapeutic or medical treatment, as agreed to by the student's parents/guardians and specified in the IEP.
6. Mechanical restraints governed by this policy, such as devices used for physical or occupational therapy, seatbelts in wheelchairs or on toilets used for balance and safety, safety harnesses in buses and functional positioning devices.

Seclusion - confinement of a student in a room, with or without staff supervision in the same room at all times, in order to provide a safe environment to allow the student to regain self-control.

Students with disabilities - school-aged children within the jurisdiction of the district who have been evaluated and found to have one or more disabilities as defined by law, and who require, because of such disabilities, special education and related services.[9]

Delegation of Responsibility

The Superintendent or designee shall ensure that this Board policy is implemented in accordance with federal and state laws and regulations.

The Superintendent or designee shall develop administrative regulations to implement this policy.

The Superintendent or designee shall provide regular training and retraining of staff in the use of specific procedures, methods and techniques, including de-escalation techniques, emergency responses, restraints and seclusions, that will be used to implement positive behavior supports or interventions in accordance with students' IEPs, Positive Behavior Support Plans and Board policy.[1]

The Superintendent or designee shall maintain and report data on the use of restraints, as required. Such report shall be readily available for review during the state's cyclical compliance monitoring. Procedures shall be established requiring reports to be made to the district by entities educating students with disabilities who attend programs or classes outside the district, including private schools, agencies, intermediate units and career and technical schools.[1]

Guidelines

Development of a separate Positive Behavior Support Plan is not required when appropriate positive behavioral interventions, strategies and supports can be incorporated into a student's IEP.[1][5]

When an intervention is necessary to address problem behavior, the positive techniques and types of intervention chosen for a student shall be the least intrusive necessary.

Physical Restraints

Restraints to control acute or episodic aggressive behavior may be used only when the student is acting in a manner that presents a clear and present danger to the student, other students or employees, and only when less restrictive measures and techniques have proven to be or are less effective.[\[1\]](#)

The Director of Special Education or designee shall notify the parent/guardian as soon as practicable of the use of restraints to control the aggressive behavior of the student and shall convene a meeting of the IEP team within ten (10) school days of the use of restraints, unless the parent/guardian, after written notice, agrees in writing to waive the meeting. At this meeting, the IEP team shall consider whether the student needs a functional behavioral assessment, re-evaluation, a new or revised Positive Behavior Support Plan or a change of placement to address the inappropriate behavior.[\[1\]](#)

The use of restraints shall not be included in the IEP for the convenience of staff, as a substitute for an educational program or employed as punishment. Restraints may be included in an IEP with parental consent only if:[\[1\]](#)

1. The restraint is used with specific component elements of a Positive Behavior Support Plan.
2. The restraint is used in conjunction with teaching socially appropriate alternative skills or behaviors.
3. Staff are authorized to use the restraint and have received appropriate training.
4. Positive Behavior Support Plan includes efforts to eliminate the use of restraints.

Mechanical Restraints

Mechanical restraints, which are used to control involuntary movement or lack of muscular control of a student when due to organic causes or conditions, may be employed only when specified by an IEP and as determined by a medical professional qualified to make the determination, and as agreed to by the student's parents/guardians.[\[1\]](#)

Mechanical restraints shall prevent a student from injuring the student or others, or promote normative body positioning and physical functioning.

Seclusion

The district permits involuntary seclusion of a student for a limited period of time in accordance with the student's IEP or in an emergency to prevent immediate or imminent injury to the student or others, but the seclusion must be the least restrictive alternative. District staff shall provide continuous supervision of students in seclusion, which need not always involve presence of staff within the same room.

The district prohibits the seclusion of students in locked rooms, locked boxes and other structures or spaces from which the student cannot readily exit.[\[1\]](#)

Aversive Techniques

The following aversive techniques of handling behavior are considered inappropriate and shall not be used in educational programs:[\[1\]](#)

1. Corporal punishment.
2. Punishment for a manifestation of a student's disability.
3. Locked rooms, locked boxes, other locked structures or spaces from which the student cannot readily exit.
4. Noxious substances.
5. Deprivation of basic human rights, such as withholding meals, water or fresh air.
6. Suspensions constituting a pattern as defined in state regulations.[\[12\]](#)
7. Treatment of a demeaning nature.
8. Electric shock.
9. Methods implemented by untrained personnel.
10. Prone restraints, which are restraints by which a student is held face down on the floor.

Referral to Law Enforcement

The Superintendent or designee shall immediately report required incidents and may report discretionary incidents committed on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity by a student with a disability, including a student for whom an evaluation is pending, to the **law enforcement agency** that has jurisdiction over the school's property, in accordance with state and federal laws and regulations, the procedures set forth in the memorandum of understanding with **law** enforcement and Board policies. The Superintendent or designee shall respond to such incidents in accordance with the district's Special Education Plan and, if applicable, the procedures, methods and techniques defined in the student's Positive Behavior Support Plan.[\[1\]](#)[\[6\]](#)[\[9\]](#)[\[10\]](#)[\[13\]](#)[\[14\]](#)[\[15\]](#)[\[16\]](#)[\[17\]](#)[\[18\]](#)[\[19\]](#)[\[20\]](#)[\[21\]](#)[\[22\]](#)[\[23\]](#)[\[24\]](#)[\[25\]](#)[\[26\]](#)[\[27\]](#)[\[28\]](#)

For a student with a disability who has a Positive Behavior Support Plan at the time of referral, subsequent to notification to law enforcement, the district shall convene the student's IEP team and an updated functional behavioral assessment and Positive Behavior Support Plan shall be required.[\[1\]](#)[\[11\]](#)[\[18\]](#)

If, as a result of such referral, the student is detained or otherwise placed in a residential setting located outside the district, the Director of Special Education or designee shall ensure that the responsible school district or intermediate unit is informed of the need to update the student's functional behavioral assessment and Positive Behavior Support Plan.[\[1\]](#)

For a student with a disability who does not have a Positive Behavior Support Plan, subsequent to notification to law enforcement, the district shall convene the student's IEP team to consider whether a Positive Behavior Support Plan should be developed to address the student's behavior, in accordance with law, regulations and Board policy.[\[1\]](#)[\[18\]](#)

Relations With Law Enforcement

The district shall provide a copy of its administrative regulations and procedures for behavior support, developed in accordance with the Special Education Plan, to each **law enforcement agency** that has jurisdiction over school property. Updated copies shall be provided each time the administrative regulations and procedures for behavior support are revised by the district.[\[9\]](#)[\[18\]](#)[\[20\]](#)[\[28\]](#)

The district shall invite representatives of each **law enforcement agency** that has jurisdiction over school property to participate in district training on the use of positive behavior supports, de-escalation techniques and appropriate responses to student behavior that may require intervention, as included in the district's Special Education Plan and positive behavior support program.[\[1\]](#)[\[9\]](#)[\[18\]](#)[\[20\]](#)[\[28\]](#)

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Legal

[1. 22 PA Code 14.133](#)

[2. 22 PA Code 14.145](#)

[3. 20 U.S.C. 1414](#)

[4. 34 CFR 300.114](#)

[5. 34 CFR 300.324](#)

[6. 20 U.S.C. 1415](#)

[7. 34 CFR 300.34](#)

[8. 34 CFR 300.530](#)

9. Pol. 113

10. Pol. 113.1

11. Pol. 113.3

[12. 22 PA Code 14.143](#)

[13. 24 P.S. 1306.2-B](#)

[14. 24 P.S. 1319-B](#)

[15. 22 PA Code 10.2](#)

[16. 22 PA Code 10.21](#)

[17. 22 PA Code 10.22](#)

[18. 22 PA Code 10.23](#)

[19. 22 PA Code 10.25](#)

[20. 22 PA Code 14.104](#)

[21. 34 CFR 300.535](#)

22. Pol. 103.1

23. Pol. 218

24. Pol. 218.1

25. Pol. 218.2

26. Pol. 222

27. Pol. 227

28. Pol. 805.1

[20 U.S.C. 1400 et seq](#)

[34 CFR Part 300](#)

[Pennsylvania Training and Technical Assistance Network, Question and Answer Compendium, January 2020](#)



Book	Policy Manual
Section	200 Pupils
Title	Eligibility of Nonresident Students
Code	202 Vol V 2024
Status	

Purpose

The Board shall operate district schools for the benefit of students residing in this district who are eligible for attendance.[\[1\]](#)[\[2\]](#)[\[3\]](#)

Authority

{x } It shall be the policy of the Board not to permit the admission of nonresident students, except as required by law or court order.[\[4\]](#)[\[5\]](#)[\[6\]](#)[\[7\]](#)[\[8\]](#)[\[9\]](#)

{ } The Board may permit the admission of nonresident students in accordance with law and Board policy.[\[4\]](#)[\[5\]](#)[\[6\]](#)[\[7\]](#)[\[8\]](#)[\[9\]](#)[\[10\]](#)

The Board reserves the right to verify claims of residency, dependency and guardianship, and to remove from school attendance a nonresident student whose claim is invalid **and who is not otherwise entitled to enrollment within this district.**[\[11\]](#)

The district may disenroll a student following a determination that the student does not reside in the district and is not otherwise entitled to free school privileges in the district. The district shall provide notice to the parents/guardians or other person having charge or care of the student of the reason(s) for the district's determination to disenroll the student. The district may not disenroll the student until:[\[11\]](#)

1. **The parents/guardians or any other person having charge or care of the student have been provided an opportunity for a hearing with the Board or a committee of the Board to appeal the decision and the appeal process has been exhausted; or**[\[11\]](#)[\[12\]](#)
2. **The parents/guardians or other person having charge or care of the student, after being notified of the opportunity for a hearing, decline to participate in the hearing or the appeals process.**[\[11\]](#)

Prior to disenrolling a student, the district's liaison for homeless children and youth shall provide the parents/guardians or other person having charge or care of the student with information regarding the educational rights of homeless students.[\[11\]](#)[\[13\]](#)

The district shall comply with a court order directing a student to be disenrolled and enrolled in a different school.[\[11\]](#)

Guidelines

{x } The Board shall not be responsible for transportation to or from school for any nonresident student residing outside school district boundaries, except in accordance with law and Board policy.[13]

Tuition rates shall be determined annually in accordance with law. Tuition shall be charged monthly, in advance of attendance.[10][14][15]

Nonresident Children Placed in Resident's Home

Any child placed in the home of a district resident by a court or government agency shall be admitted to district schools and shall receive the same benefits and be subject to the same responsibilities as resident students.[6][16]

Residents of Institutions

A child who is living in or assigned to a facility or institution for the care or training of children that is located within this district is not a legal resident of the district by such placement; but the student shall be admitted to district schools, and a charge shall be made for tuition in accordance with law.[7][14][16][17][18][19][20][21][22]

Students Experiencing Educational Instability

The district shall immediately admit students experiencing homelessness, foster care and other forms of educational instability, even if the required documents are unavailable, in accordance with Board policy, law and regulation.[5][13][16]

Children of Military Families

Children of military families shall be eligible for enrollment in this district in accordance with the Interstate Compact on Educational Opportunity for Military Children, state law and Board policy. [5][8][9][11][23]

Other Nonresident Students

A nonresident student may be admitted to district schools without payment of tuition where attendance is justified on the grounds that the student lives full-time and not just for the school year with district residents who have assumed legal dependency or guardianship or full residential support of the student.[11][24]

The Board shall require that appropriate legal documentation showing dependency or guardianship or a sworn statement of full residential support be filed with the Board Secretary before an eligible nonresident student may be accepted as a student in district schools. The Board may require a resident to submit additional, reasonable information to substantiate a sworn statement, in accordance with guidelines issued by the PA Department of Education.[11][24]

{ } Prospective Residents

A student eligible for attendance whose parent/guardian has executed a contract to buy, build or rent a residence in this district for occupancy within 90 days may be enrolled [10]

() with payment of tuition

(x) without payment of tuition

() for _____ previous to the anticipated date of residency.

() at the beginning of the school year, provided that the anticipated date of residency is not later than _____ of the same school year.

If the student does not become a resident of the district by the end of the period for which

(x) free attendance is given,

() reduced rate tuition is charged,

tuition ~~shall~~ may be required until residency is established or student may be withdrawn.

Parents/Guardians of students who claim admission on the basis of future residency shall be required to demonstrate proof of the anticipated residency.

{x } Former Residents

Regularly enrolled students whose parents/guardians have moved out of the district may be permitted to finish the [\[10\]](#)

() school year

() semester

() marking period

() with payment of tuition.

() without payment of tuition.

(x) when the parents/guardians move from the district after April 1.

(x) when the student is completing the senior year and will graduate.

Delegation of Responsibility

The Superintendent or designee may develop administrative regulations for the enrollment of nonresident students.

The Superintendent may

{ } recommend to the Board for its approval the admission of qualified nonresident students.

{x } report to the Board for its information the enrollment of nonresident students.

NOTES:

Incarcerated Juveniles

Convicted – SC 1306.2, 1318

Charged – SC 1306.2

Legal

[1. 24 P.S. 501](#)

[2. 24 P.S. 502](#)

[3. 24 P.S. 503](#)

[4. 24 P.S. 1301](#)

5. Pol. 200

[6. 24 P.S. 1305](#)

[7. 24 P.S. 1306](#)

[8. 24 P.S. 1302.1](#)

[9. 24 P.S. 1184](#)

[10. 24 P.S. 1316](#)

[11. 24 P.S. 1302](#)

12. Pol. 906

13. Pol. 251

[14. 24 P.S. 2561](#)

15. Pol. 607

[16. 24 P.S. 1331.1](#)

[17. 24 P.S. 1307](#)

[18. 24 P.S. 1308](#)

[19. 24 P.S. 1309](#)

[20. 24 P.S. 1310](#)

[21. 24 P.S. 2562](#)

[22. 22 PA Code 11.18](#)

23. Pol. 254

[24. 22 PA Code 11.19](#)

[22 PA Code 11.41](#)

[24 P.S. 1306.2](#)

[24 P.S. 2503](#)

[24 P.S. 7302](#)

Pol. 103

Pol. 103.1

Interstate Compact on Educational Opportunity for Military Children (MIC3)



Book	Policy Manual
Section	200 Pupils
Title	Student Discipline
Code	218 Vol III 2024
Status	

Purpose

The Board recognizes that student conduct is closely related to learning. An effective educational program requires a safe and orderly school environment.

Authority

The Board shall establish fair, reasonable and nondiscriminatory rules and regulations regarding the conduct of all students in the district. [\[1\]](#)[\[2\]](#)[\[3\]](#)[\[4\]](#)[\[5\]](#)

The Board shall adopt a Code of Student Conduct to govern student discipline, and students shall not be subject to disciplinary action because of race, sex, color, religion, sexual orientation, national origin or handicap/disability. Each student must adhere to Board policies and the Code of Student Conduct governing student discipline. [\[1\]](#)[\[2\]](#)[\[4\]](#)[\[5\]](#)[\[6\]](#)[\[7\]](#)[\[8\]](#)

{x } The Board shall approve the inclusion of restorative practices in the Code of Student Conduct to address violations where applicable. [\[9\]](#)

The Board prohibits the use of corporal punishment by district staff to discipline students for violations of Board policies, the Code of Student Conduct and district rules and regulations. [\[10\]](#)

Any student disciplined by a district employee shall have the right to be informed of the nature of the infraction and the applicable rule or rules violated. [\[11\]](#)

When suspensions and expulsions are imposed, they shall be carried out in accordance with Board policy. [\[7\]](#)[\[11\]](#)

In the case of a student with a disability, including a student for whom an evaluation is pending, the district shall take all steps required to comply with state and federal laws and regulations, the procedures set forth in the memorandum of understanding with **law** enforcement and Board policies. [\[5\]](#)[\[7\]](#)[\[12\]](#)[\[13\]](#)[\[14\]](#)[\[15\]](#)

On and Off-Campus Activities

This policy and the Code of Student Conduct apply to the behavior of students at all times during the time they are under the supervision of the school or at any time while on school property, while present at school-sponsored activities and while traveling to or from school and school-

sponsored activities or at other times while riding in school-provided means of transportation ("on-campus"). This policy and the Code of Student Conduct also apply to student behavior that occurs at other times and places ("off-campus") when: [\[3\]](#)

1. The conduct involves, threatens or makes more likely violence, use of force or other serious harm directed at students, staff or the school environment;
2. The conduct materially and substantially disrupts or interferes with the school environment or the educational process, such as school activities, school work, discipline, safety and order on school property or at school functions;
3. The conduct interferes with or threatens to interfere with the rights of students or school staff or the safe and orderly operation of the schools and their programs;
4. The conduct involves the theft or vandalism of school property; or
5. The proximity, timing or motive for the conduct in question or other factors pertaining to the conduct otherwise establish a direct connection to attendance at school, to the school community or to a school-sponsored activity. This would include, for example, but not be limited to, conduct that would violate the Code of Student Conduct if it occurred in school that is committed in furtherance of a plan made or agreed to in school, or acts of vandalism directed at the property of school staff because of their status as school staff.

Delegation of Responsibility

The Superintendent or designee shall ensure that reasonable and necessary rules and regulations are developed to implement Board policy governing student conduct.

The Superintendent or designee shall publish and distribute to all staff, students and parents/guardians the rules and regulations for student behavior contained in the Code of Student Conduct, the sanctions that may be imposed for violations of those rules and a listing of students' rights and responsibilities. A copy of the Code of Student Conduct shall be available in each school library and school office and may be included in student handbooks and on the district website. [\[1\]](#)[\[8\]](#)

The building principal **or designee** shall have the authority to assign discipline to students, subject to Board policies, administrative regulations, the Code of Student Conduct and school rules, and to the student's due process right to notice, hearing and appeal. [\[7\]](#)[\[11\]](#)[\[16\]](#)[\[17\]](#)

Teaching staff and other district employees responsible for students shall have the authority to take reasonable actions necessary to control the conduct of students in all situations and in all places where students are within the jurisdiction of this Board, and when such conduct interferes with the educational program of the schools or threatens the health and safety of others, in accordance with Board policy, administrative regulations, the Code of Student Conduct and school rules. [\[16\]](#)

Reasonable force may be used by teachers and school authorities under any of the following circumstances: to quell a disturbance, obtain possession of weapons or other dangerous objects, for the purpose of self-defense, **and/or** for the protection of persons or property. [\[10\]](#)

Referral to Law Enforcement and Reporting Requirements

For reporting purposes, the term **incident** shall mean an instance involving an act of violence; the possession of a weapon; the possession, use or sale of a controlled substance or drug paraphernalia as defined in the Pennsylvania Controlled Substance, Drug, Device and Cosmetic Act; the possession, use or sale of alcohol or tobacco **products**; or conduct that constitutes an offense listed **in the school safety and security provisions of School Code**. [\[18\]](#)[\[19\]](#)[\[20\]](#)

The Superintendent or designee shall immediately report required incidents and may report discretionary incidents committed by students on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity to the **law enforcement agency** that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with **law** enforcement and Board policies.[15][18][20][21][22][23]

The Superintendent or designee shall notify the parent/guardian of any student directly involved in an incident as a victim or suspect immediately, as soon as practicable. The Superintendent or designee shall inform the parent/guardian whether or not the **law enforcement agency** that has jurisdiction over the school property has been or may be notified of the incident. The Superintendent or designee shall document attempts made to reach the parent/guardian.[15][18][24]

In accordance with state law, the Superintendent shall annually, by July 31, report all new incidents to the **PA Department of Education** on the required form.[15][20][23][25][26][27][28]

When a student's behavior indicates a threat to the safety of the student, other students, school employees, school facilities, the community or others, district staff shall report the student to the threat assessment team, in accordance with applicable law and Board policy.[29][30]

The Superintendent shall report to the Board the methods of discipline imposed by administrators and incidences of student misconduct, in the degree of specificity required by the Board.

NOTES:

Act 116 of 2002 defines graffiti as it relates to criminal mischief offenses and defines defiant trespassers – Title 18, Sec. 3304 (3503)

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Legal

[1. 22 PA Code 12.3](#)

[2. 22 PA Code 12.4](#)

[3. 24 P.S. 510](#)

4. Pol. 103

5. Pol. 103.1

[6. 22 PA Code 12.2](#)

7. Pol. 113.1

8. Pol. 235

9. Pol. 146.1

[10. 22 PA Code 12.5](#)

11. Pol. 233

[12. 22 PA Code 10.23](#)

[13. 20 U.S.C. 1400 et seq](#)

14. Pol. 113.2

15. Pol. 805.1

[16. 24 P.S. 1317](#)

[17. 24 P.S. 1318](#)

[18. 22 PA Code 10.2](#)

[19. 35 P.S. 780-102](#)

[20. 24 P.S. 1319-B](#)

[21. 22 PA Code 10.21](#)

[22. 22 PA Code 10.22](#)

[23. 24 P.S. 1306.2-B](#)

[24. 22 PA Code 10.25](#)

25. Pol. 218.1

26. Pol. 218.2

27. Pol. 222

28. Pol. 227

[29. 24 P.S. 1302-E](#)

30. Pol. 236.1

[22 PA Code 12.1 et seq](#)

[22 PA Code 403.1](#)

[20 U.S.C. 7114](#)

[34 CFR Part 300](#)

Mahanoy Area School District v. B.L., 594 U.S. _____ (2021)

Pol. 122

Pol. 123

Pol. 218.3

Pol. 805



Book	Policy Manual
Section	200 Pupils
Title	Weapons
Code	218.1 Vol III 2024
Status	

Purpose

The Board recognizes the importance of a safe school environment relative to the educational process. Possession of weapons in the school setting is a threat to the safety of students and staff and is prohibited by law.

Definitions

Weapon - the term shall include but is not limited to any knife, cutting instrument, cutting tool, nunchaku, firearm, shotgun, rifle, replica of a weapon and any other tool, instrument or implement capable of inflicting serious bodily injury.[1][2]

Possession - a student is in possession of a weapon when the weapon is found on the person of the student; in the student's locker or assigned storage area; or under the student's control while on school property, on property being used by the school, at any school function or activity, at any school event held away from the school or while the student is coming to or from school.

Authority

The Board prohibits students from possessing and bringing weapons and replicas of weapons into any district buildings, onto school property, to any school-sponsored activity and onto any public vehicle providing transportation to or from school or a school-sponsored activity, or while the student is coming to or from school.[2][3]

The Board shall expel for a period of not less than one (1) year any student who violates this weapons policy. Such expulsion shall be given in conformance with formal due process proceedings required by law and Board policy.[2][4][5]

The Superintendent may recommend modifications of such expulsion requirement on a case-by-case basis.[2]

In the case of a student with a disability, including a student for whom an evaluation is pending, the district shall take all steps required to comply with state and federal laws and regulations, the procedures set forth in the memorandum of understanding **with** law enforcement and Board policies.[2][4][6][7][8][9][10][11]

Delegation of Responsibility

The Superintendent or designee shall react promptly to information and knowledge concerning possession of a weapon. Such action shall be in compliance with state law and regulations and with the procedures set forth in the memorandum of understanding with **the law enforcement agency that has jurisdiction over the school's property**, and the district's emergency preparedness plan.[11][12][13]

When the behavior of a student in possession of a weapon indicates a threat to the safety of the student, other students, school employees, school facilities, the community or others, district staff shall report the student to the threat assessment team, in accordance with applicable law and Board policy.[14][15]

Guidelines

The Superintendent or designee shall immediately report incidents involving weapons on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity to the **law enforcement agency** that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding **with** law enforcement and Board policies.[2][11][12][16][17][18]

The Superintendent or designee shall notify the parent/guardian of any student directly involved in an incident involving weapons as a victim or suspect immediately, as soon as practicable. The Superintendent or designee shall inform the parent/guardian whether or not the **law enforcement agency** that has jurisdiction over the school property has been or may be notified of the incident. The Superintendent or designee shall document attempts made to reach the parent/guardian.[11][17][19]

In accordance with state law, the Superintendent shall annually, by July 31, report all incidents involving possession of a weapon to the **PA Department of Education** on the required form. [11][12][16]

The building principal shall annually inform staff, students and parents/guardians about the Board policy prohibiting weapons and about their personal responsibility for the health, safety and welfare of the school community.

An exception to this policy may be made by the Superintendent, **in accordance with law**, who shall prescribe special conditions or administrative regulations to be followed.[2]

{X } In accordance with federal law, possession or discharge of a firearm in, on, or within 1,000 feet of school grounds is prohibited. Violations shall be reported to the appropriate law enforcement agency.[20][21]

Transfer Students

When the district receives a student who transfers from a public or private school during an expulsion period for an offense involving a weapon, the district may assign that student to an alternative assignment or may provide alternative education, provided the assignment does not exceed the expulsion period.[2][22]

NOTES:

Gun-Free School Zone Act was found unconstitutional – change language to read “In accordance with federal law...” and keep cites to 18 U.S.C. Sec. 921, 922.

The “replica of a weapon” language in the policy definition of “weapon” is not included in School Code 1301-A or 1317.2; it was included because PSBA and solicitors agree that districts may define “weapon” through policy based on their needs—that language was included as a

recommendation from a school safety standpoint, since it is often difficult to tell whether a weapon, particularly a gun, is real or a model.

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Legal

- [1. 24 P.S. 1301-A](#)
- [2. 24 P.S. 1317.2](#)
3. Pol. 218
4. Pol. 113.1
5. Pol. 233
- [6. 20 U.S.C. 1400 et seq](#)
- [7. 22 PA Code 10.23](#)
8. Pol. 103.1
9. Pol. 113.2
10. Pol. 113.3
11. Pol. 805.1
- [12. 24 P.S. 1319-B](#)
13. Pol. 805
- [14. 24 P.S. 1302-E](#)
15. Pol. 236.1
- [16. 24 P.S. 1306.2-B](#)
- [17. 22 PA Code 10.2](#)
- [18. 22 PA Code 10.21](#)
- [19. 22 PA Code 10.25](#)
- [20. 18 U.S.C. 921](#)
- [21. 18 U.S.C. 922](#)
22. Pol. 200
- [18 Pa. C.S.A. 912](#)
- [20 U.S.C. 7114](#)
- [20 U.S.C. 7961](#)
- [22 PA Code 403.1](#)
- [34 CFR Part 300](#)



Book	Policy Manual
Section	200 Pupils
Title	Terroristic Threats
Code	218.2 Vol III 2024
Status	From PSBA

Purpose

The Board recognizes the danger that terroristic threats by students present to the safety and welfare of district students, staff and community. The Board acknowledges the need for an immediate and effective response to a situation involving a terroristic threat.

Definitions

Communicate - shall mean to convey in person or by written or electronic means, including telephone, electronic mail, Internet, facsimile, telex and similar transmissions.[\[1\]](#)

Terroristic threat - shall mean a threat communicated either directly or indirectly to commit any crime of violence with the intent to terrorize another; to cause evacuation of a building, place of assembly or facility of public transportation; or to otherwise cause serious public inconvenience, or cause terror or serious public inconvenience with reckless disregard of the risk of causing such terror or inconvenience.[\[1\]](#)

Authority

The Board prohibits any district student from communicating terroristic threats directed at any student, employee, **school director**, community member or property owned, leased or being used by the district.

In the case of a student with a disability, including a student for whom an evaluation is pending, the district shall take all steps required to comply with state and federal laws and regulations, the procedures set forth in the memorandum of understanding with law enforcement and Board policies.[\[2\]](#)[\[3\]](#)[\[4\]](#)[\[5\]](#)[\[6\]](#)[\[7\]](#)

Delegation of Responsibility

The Superintendent or designee, in coordination with the threat assessment team, shall react promptly to information and knowledge concerning a possible or actual terroristic threat. Such action shall be in compliance with state law and regulations, Board policy and administrative regulations, the procedures set forth in the memorandum of understanding with **law enforcement agencies having jurisdiction over school property** and the district's emergency preparedness plan.[\[2\]](#)[\[8\]](#)[\[9\]](#)[\[10\]](#)[\[11\]](#)

Guidelines

In all cases of terroristic threats, where a student's behavior indicates a threat to the safety of the student, other students, school employees, school facilities, the community or others, district staff shall report the student to the threat assessment team, in accordance with applicable law and Board policy.[8][10]

Staff members and students shall be made aware of their responsibility for informing the threat assessment team regarding any information or knowledge relevant to a possible or actual terroristic threat.[10][12]

The threat assessment team shall immediately inform the Superintendent or designee, School Safety and Security Coordinator and building principal of a terroristic threat, in accordance with Board policy and administrative regulations.[10]

The Superintendent or designee may report incidents involving terroristic threats on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity to the **law enforcement agency** that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding **with** law enforcement and Board policies.[2][9][13][14][15]

The Superintendent or designee shall notify the parent/guardian of any student directly involved in an incident involving a terroristic threat as a victim or suspect immediately, as soon as practicable. The Superintendent or designee shall inform the parent/guardian whether or not the **law enforcement agency** that has jurisdiction over the school property has been or may be notified of the incident. The Superintendent or designee shall document attempts made to reach the parent/guardian.[2][14][16]

In accordance with state law, the Superintendent shall annually, by July 31, report all incidents of terroristic threats to the **PA Department of Education** on the required form.[2][9][13]

{ } If a student is expelled for making terroristic threats, the Board may require, prior to readmission, that the student provide competent and credible evidence from a behavioral service provider that the student does not pose a risk of harm to others.[6][10][17]

NOTES:

Act 76 of 1998 – Restitution Payments – 18 Pa. C.S.A. Sec. 2706

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Legal

[1. 18 Pa. C.S.A. 2706](#)

2. Pol. 805.1

[3. 22 PA Code 10.23](#)

[4. 20 U.S.C. 1400 et seq](#)

5. Pol. 103.1

6. Pol. 113.1

7. Pol. 113.2

[8. 24 P.S. 1302-E](#)

[9. 24 P.S. 1319-B](#)

10. Pol. 236.1

11. Pol. 805

[12. 22 PA Code 12.2](#)

[13. 24 P.S. 1306.2-B](#)

[14. 22 PA Code 10.2](#)

[15. 22 PA Code 10.22](#)

[16. 22 PA Code 10.25](#)

17. Pol. 233

[34 CFR Part 300](#)



Intermediate Unit 17

Proposed 2025-2026 General Operations Budget

- Bradford
- Lycoming
- Sullivan
- Tioga

Board Member Copy

Office Locations:

- 2400 Reach Road, Williamsport
570-323-8561 Voice / 570-323-1738 Fax
- 33 Springbrook Drive, Canton
570-673-6001 Voice / 570-673-6007 Fax

Reviewed by the IU Council on January 9, 2025
Approved by the IU 17's Board of Directors on January 15, 2025.

BLaST IU 17

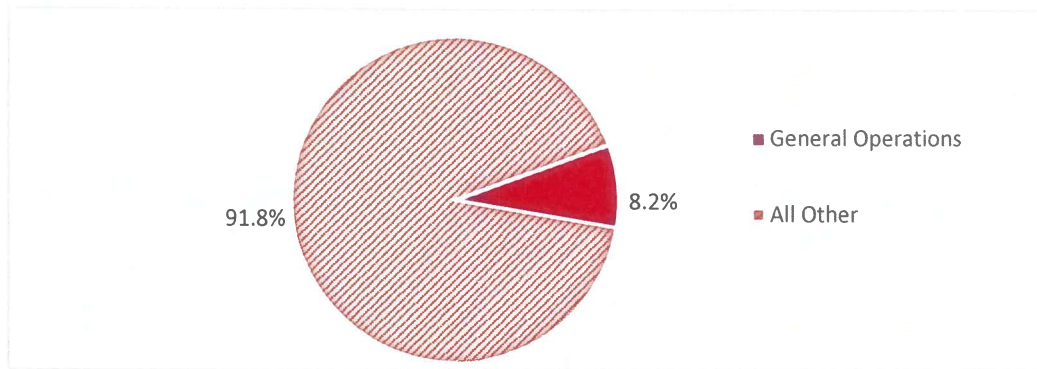
Proposed Budget

2025/2026

Executive Summary

The IU team invites your inquiries and suggestions for its budgets and services and is available to discuss them at any district board meeting or administrative team meeting. Please direct inquiries to Christina Steinbacher-Reed, Executive Director or Sara McNett, Director of Management Services at (570) 673-6001.

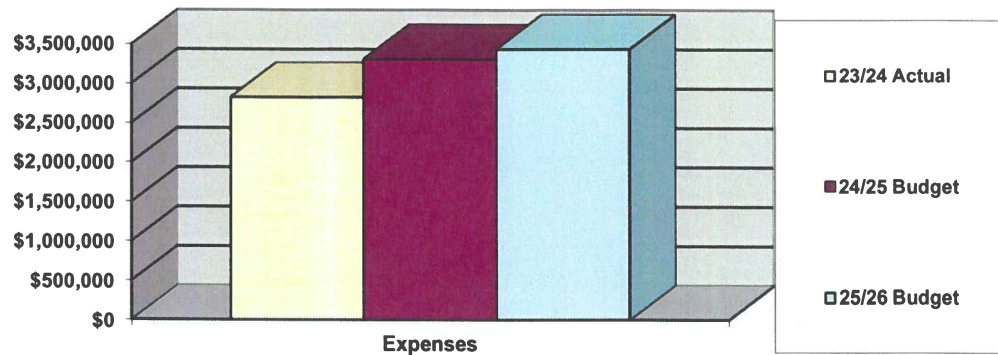
Overview:



This budget package contains a balanced budget for the General Operation (Funds 10 and 12) of IU 17. This budget does not include most program budgets for Federal, State, or local sources for specific purposes. Examples of these budgets are IDEA Supplemental Education Services (Individuals with Disability Education Act), Alternative Ed, partial hospitalization, Software consortium, eQUIP, etc. These budgets are governed by IU 17's Board of Directors and are adopted throughout the year. As the pie chart above illustrates, the General Operations Budget (Funds 10 and 12) comprises approximately 8.2% of the I.U. budgets, as compared to 8.1% last year.

General Operations:

Again this year, there is no assessment to the districts being proposed to support the General Operations Budget.



Expenses:

As the above graph indicates, budgeted expenses are higher than last year's by approximately \$127,548, for an increase of 3.85%. Aside from normal year-over-year growth in employee salaries, a key driver in the increasing expenses is rising employee benefit costs. Early projections for healthcare insurance require a 8.7% budgetary increase for this benefit. Fortunately, growth in required employer share for PSERS retirement contributions has now slowed. The current budget reflects estimated 2025-26 salaries, with actual employee salaries to be set by the IU 17 Board of Directors during the Spring of 2025.

We have an anticipated capital transfer amount of \$200,000 in order to continue building a reserve to replace the heating units and fund upgrades and upkeep at both the Canton and Williamsport offices. Also, it is important to note that some expenses are allocated across many IU budgets (utilities, copiers, etc.) As revenue to other budgets diminishes, and salary, health care and PSERS increase, there is an increased pressure on the General Operations budget to absorb these costs.

Revenue:

The General Operations Subsidy for Intermediate Units remains eliminated from the State budget. IU 17 has been fortunate to receive revenue-generating opportunities from the state in past years, but a change in PDE's procurement strategy for Statewide System of Support initiatives has altered this revenue stream by channeling contracts through larger Intermediate Units that act as a "prime contractor" to PDE. We must continue to be proactive in seeking contracting opportunities outside IU 17 in order to fund our general operations without placing a financial burden on IU 17 member districts. We continue to contract services and products to our districts, as well as to districts and Intermediate Units throughout the state, to generate revenue in support of the General Operations budget.

IU 17 receives a significant portion of its revenue from indirect cost streams related to many of its state and federal programs. As these programs continue to experience flat funding or very small increases, we are struggling to accommodate salary and benefit increases within program grant funds. As a result, the indirect cost pool is being tapped to help cover these expenses, placing additional pressure on General Operations revenue. To the extent these revenues decrease, fund balance will be used, if necessary.

In order to continue providing delivery of training and technical assistance services to our member districts at no charge whenever possible, IU 17 intends to once again apply to PDE for an administrative waiver of 11% of Component 2 funds to support training and consultative (TAC) services.

There is no assessment to the IU 17 member school districts. On the affirmative vote of the IU Superintendents, we will request a \$2,000 per district contribution to help defer the cost of continuing professional development for school district administrative staff.

BUDGET ADOPTION PROCESS

1. The IU 17 Team prepares the General Operation Budget.
2. The IU 17 Advisory Council of Superintendents reviews the Budget.
3. Reviewed and recommended for adoption to the IU 17 Board of Directors.
4. The Intermediate Unit Board of Directors shall, at least thirty (30) days before May 1st, adopt and advertise the proposed Intermediate Unit budget.
5. Copies of the approved budget are provided to each school board member of each component school district for consideration and approval.
6. The budget approval requires: (a) the affirmative vote of a majority of the nineteen school districts, and (b) a majority of the proportionate weighted votes (as determined by the Pennsylvania Department of Education) calculated from the resolution. This resolution is to be submitted to the Intermediate Unit by each board's secretary no later than April 16, 2025.

BLaST Intermediate Unit 17
General Operations (Funds 10 and 12)

	Revenue		
	23/24 Budget	24/25 Budget	25/26 Budget
Interest	\$85,000	\$225,000	\$295,000
Indirect Cost/transfer from fund	\$1,334,647	\$1,217,387	\$1,235,317
Contracted Services	\$1,504,618	\$1,554,195	\$1,578,215
State Support (Retirement/SS)	\$290,844	\$314,329	\$329,927
	\$3,215,109	\$3,310,911	\$3,438,459

**General Operations - Fund Balance Summary
2025-2026**

Anticipated June 30, 2025 Fund Balance Fund 10	\$2,000,000
Total Revenue	\$3,438,459
Total Available Resources	\$5,438,459
Total Budgeted Expenses	\$3,438,459
Projected Unreserved Fund Balance - June 30, 2026	\$2,000,000

**BlaST INTERMEDIATE UNIT 17
GENERAL OPERATIONS FUND 10**

Function	Object		23/24 Actual	24/25 Budget	24/25 Projected Actuals	25/26 Budget
2310	151	Salaries-Board Services	\$1,000	\$1,000	\$600	\$0
2310	331	Legal Services	\$2,090	\$2,000	\$2,000	\$2,100
2310	500's	Board Travel/Meals/Advertising	\$5,081	\$4,700	\$5,000	\$5,300
2350	331	Legal Services	\$0	\$3,000	\$0	\$3,000
2360	111/151	Salaries-Office of Exec. Dir.	\$201,578	\$207,625	\$207,625	\$218,860
2360	200's	Benefits-Office of Exec. Dir.	\$141,539	\$146,319	\$143,492	\$154,940
2360	390	Purchased Prof Serv	\$3,830	\$4,000	\$4,000	\$4,000
2360	540	Advertising	\$754	\$1,000	\$900	\$1,000
2360	550	Communications	\$0	\$500	\$0	\$500
2360	580	Staff Travel/Other Expenses	\$43,341	\$43,000	\$43,000	\$43,500
2360	610	Administrative Supplies	\$4,723	\$3,000	\$3,000	\$3,500
2360	640	Books/Publications	\$997	\$1,000	\$1,000	\$1,000
2360	810	Dues/Memberships	\$9,418	\$10,000	\$10,000	\$10,000
2380	111	Salaries-Office of Principal Ser.	\$46,017	\$77,021	\$77,021	\$78,000
2380	200's	Benefits-Office of Principal Ser	\$30,372	\$48,734	\$48,734	\$46,487
2380	580	Staff Travel/Other Expenses	\$4,517	\$2,500	\$3,500	\$2,872
2380	610	Supplies	\$574	\$2,000	\$2,000	\$1,000
2380	810	Dues/Memberships	\$5	\$500	\$500	\$250
2500	111/112/151	Salaries- Business Office	\$345,194	\$413,875	\$384,721	\$435,621
2500	200's	Benefits - Business Office	\$236,448	\$276,310	\$257,736	\$284,542
2500	330	Audit/Legal	\$7,513	\$7,500	\$7,500	\$8,000
2500	340	Contracted Services	\$803	\$3,000	\$3,000	\$2,000
2500	531	Communication - Telephone	\$0	\$250	\$250	\$250
2500	532	Communication - Postage	\$3,282	\$3,750	\$3,600	\$3,750
2500	540	Advertising	\$2,229	\$250	\$750	\$250
2500	580	Staff Travel/Other Expenses	\$20,176	\$15,500	\$15,500	\$19,500
2500	610	Supplies	\$29,505	\$16,000	\$16,000	\$18,000
2500	750	Equipment-Noninstructional	\$0	\$0	\$0	\$0
2500	810	Dues/Memberships	\$6,549	\$6,000	\$7,000	\$7,000
2600	330	Professional Services	\$629	\$1,000	\$1,000	\$1,000
2600	411	Disposal Service	\$2,899	\$2,500	\$2,500	\$3,000
2600	413	Contracted Serv. Cleaning	\$26,676	\$18,000	\$27,200	\$28,000
2600	432	Contracted Serv. Maint.	\$21,791	\$25,000	\$25,000	\$25,000
2600	442	Rental - Equipment	\$6,937	\$8,300	\$8,300	\$8,000
2600	520	General Insurance	\$3,000	\$3,000	\$3,000	\$3,000
2600	610	Supplies- Cleaning	\$2,081	\$1,000	\$2,000	\$2,000
2600	620	Energy (Gas & Electric)	\$11,380	\$16,000	\$16,000	\$15,000
2600	750	Equipment-Noninstructional	\$0	\$0	\$0	\$0
2830	151	Salaries - Personnel	\$66,000	\$67,650	\$67,650	\$119,341
2830	200's	Personnel Benefits	\$50,046	\$49,952	\$49,952	\$76,159
2830	540	Advertising (personnel Ads)	\$2,634	\$1,500	\$1,500	\$2,000
2830	580	Staff Travel	\$3,486	\$2,500	\$2,500	\$3,000
2830	611	Supplies	\$574	\$2,000	\$2,000	\$1,000
2840	111/151	Salaries - Technology	\$429,645	\$601,350	\$601,350	\$620,108
2840	200's	Personnel Benefits	\$267,007	\$405,521	\$392,227	\$395,360
2840	330	Contracted Services	\$46,009	\$29,000	\$35,000	\$35,000
2840	530	Communications	\$3,943	\$8,000	\$8,000	\$8,000
2840	580	Staff Travel	\$21,820	\$35,000	\$35,000	\$30,000
2840	600's	Supplies	\$322,484	\$236,000	\$275,000	\$240,000
5200	400	Bldg Purch/Renov	\$200,000	\$200,000	\$200,000	\$200,000
5900	840	Budgetary Reserve	\$0	\$15,000	\$25,000	\$8,500
Fund 10 Total (General Operation)			\$2,636,575	\$3,028,607	\$3,028,607	\$3,178,690

**BLaST INTERMEDIATE UNIT 17
GENERAL OPERATIONS FUND 12**

Function	Object		23/24 Actual	24/25 Budget	24/25 Projected Actuals	25/26 Budget
2890	111/151	Salaries - Office of Prog Spec	\$48,617	\$145,542	\$145,542	\$112,354
2890	200's	Benefits - Office of Prog Spec	\$100,994	\$123,262	\$104,180	\$132,915
2890	330	Workshop	\$6,125	\$2,000	\$2,000	\$2,000
2890	580	Staff Travel/Other Expenses	\$9,974	\$4,000	\$10,000	\$5,000
2890	610	Materials & Supplies	\$25,169	\$5,000	\$18,082	\$5,000
2890	750	Equipment	\$0	\$0	\$0	\$0
5900	840	Budgetary Reserve	\$0	\$2,500	\$2,500	\$2,500
Fund 12 Total (Educational Planning)			\$190,879	\$282,304	\$282,304	\$259,769
Total Fund 10 + 12			\$2,827,454	\$3,310,911	\$3,310,911	\$3,438,459

POSITIONS / PERSONNEL -- GENERAL OPERATIONS BUDGET (FUNDS 10 AND 12)

Position	Personnel
Executive Director	Christina Steinbacher-Reed
Assistant Executive Director	Vacant
Director: Division of Educational Planning	Rebecca Gibboney
Director: Division of Management Services/Board Secretary	Sara McNett
Coordinator of Special Projects	Kelly Beck
Personnel Specialist	Cheryl Starr
Business Services Coordinator	Vacant
Administrative Assistants	Teaka Wilcox
	Renee Peluso
	Jennifer Diefenderfer
	Vacant
	Christy Colton
	Vacant
Accounting Personnel	Alisha Ragan
	Norine Fuller
	Aimee Pepper
Technology	Jason Albright
	Ed Ploy
	Tim Confer
	Ethan Smith
	Sean Meleski
	Ty Jackson
	Brooke Wise
	Alyssa English
	Blayne Wesneski
Coordinator of Professional Learning	Amanda Karaffa

The proposed 2025 - 2026 General Operations Budget projects costs of maintaining the staff positions listed above. Some positions represent partial FTE's.

Comprehensive Listing of All BLAST IU 17 Budgets
Fiscal Year - 2025-2026
AUN: 1-17-00-000-0

Fund	Description	Director	Source	Rate	Amount
16	NTIC Health Professional	McNett	NTIC	0	\$ 92,558
19	Act 89	Coran/Pepper	State Grant	0.06	\$ 719,266
20	Equip	Gibboney	Districts	0	\$ 1,074,345
21	LCIC Health Professional	McNett	LCIC	0	\$ 140,138
23	Special Ed Core	Swinehart/Pepper	State Grant	0.06	\$ 1,894,830
23	Special Ed Contracted	Swinehart/Pepper	Districts	0.05	\$ 7,921,314
24	Transportation EI	Swinehart/Pepper	State	0.08	\$ 912,129
25	Institutionalized Child	Swinehart/Pepper	State/Districts	0.06	\$ 243,294
26	State Early Intervention	Swinehart/Hindman/Pepper	State Grant	0.08	\$ 4,717,711
33	Preschool 619	Swinehart/Hindman/Pepper	Federal	0.08	\$ 309,902
40	IDEA Part B-School Age C-2 and C-3	Gibboney/Pepper	Federal	0	\$ 7,725,348*
40	IDEA PART B- EI	Swinehart/Hindman/Pepper	Federal	0.08	\$ 775,761
41	PATTAN	McNett/Pepper	Federal	0.08	\$ 1,915,476
44	T1 D	McNett/Beck	Federal	0	\$ 132,418
46	Paraeducator Preparedness	Beck/Pepper		0.0756	\$ 64,000
49	Data Governance	Gibboney/Beck	State	0.08	\$ 12,000
49	STEM State	Gibboney/Beck	State	0	\$ 90,500
49	CDT Focus and Support	Gibboney/Beck	State	0	\$ 5,600
49	A-TSI	Gibboney/Beck	State	0	\$ 50,350
49	Accelerated Learning Title I	Gibboney/Beck	State	0.08	\$ 73,460
49	Accelerated Learning Title II	Gibboney/Beck	State	0.08	\$ 81,200
49	Social and Emotional Wellness	Gibboney/Beck	State	0	\$ 118,960
68	PCCD SAEDR	Swinehart/Beck	State	0	\$ 247,388
51	PCCD Targeted Non-Public	Beck/Pepper	State	0.05	\$ 210,000
53	Professional Certification Testing	Beck/Pepper	State	0	\$ 80,960
52	Access	McNett/Pepper	Federal	0	\$ 310,818
57	WAN	McNett/Paulhamus	State	0	\$ 502,200
59	ELECT	McNett/Beck	State	0.08	\$ 362,386
61	TI D	McNett/Beck	Federal	0.08	\$ 134,726
70	North Partial	Swinehart/Pepper	Districts	0.05	\$ 706,810
71	Lycoming Partial	Swinehart/Pepper	Districts	0.05	\$ 446,239
72	South Partial	Swinehart/Pepper	Districts	0.05	\$ 999,301
73	Tioga Partial	Swinehart/Pepper	Districts	0.05	\$ 331,128
74	LaSaQuik	Swinehart/Pepper	Districts	0.05	\$ 182,285
75	Clear Vision	Swinehart/Pepper	Districts	0.05	\$ 370,117
76	Lycoming Day Treatment	Swinehart/Pepper	Districts	0.05	\$ 405,820
77	Intergrated Studies South	Swinehart/Pepper	Districts	0.05	\$ 1,595,608
78	Intergrated Studies North	Swinehart/Pepper	Districts	0.05	\$ 1,551,651
79	Elkland Partial	Swinehart/Pepper	Districts	0.05	\$ 154,484
82	Software Resell Budget	Confer	Districts	0	\$ 665,000
					\$ 38,327,481

IU 17 Assessment History

The following is a HISTORY OF GENERAL OPERATIONS ASSESSMENT TO DISTRICTS

Fiscal Year	\$ Assessment		Fiscal Year	\$ Assessment
1971-72	0		2011-12	0
1972-73	0		2012-13	0
1973-74	0		2013-14	0
1974-75	10,000		2014-15	0
1975-76	54,218		2015-16	0
1976-77	70,755		2016-17	0
1977-78	12,020		2017-18	0
1978-79	10,080		2018-19	0
1979-80	0		2019-20	0
1980-81	0		2020-21	0
1981-82	20,980		2021-22	0
1982-83	5,000		2022-23	0
1983-84	41,650		2023-24	0
1984-85	43,260		2024-25	0
1985-86	0			
1986-87	39,815			
1987-88	0			
1988-89	0			
1989-90	0			
1990-91	0			
1991-92	0			
1992-93	0			
1993-94	0			
1994-95	0			
1995-96	0			
1996-97	0			
1997-98	0			
1998-99	0			
1999-00	0			
2000-01	0			
2001-02	0			
2002-03	0			
2003-04	0			
2004-05	0			
2005-06	0			
2006-07	0			
2007-08	0			
2008-09	0			
2009-10	0			
2010-11	0		Total	\$309,778

BOARD OF DIRECTORS

Athens Area School District
Canton Area School District
East Lycoming School District
Jersey Shore Area School District
Loyalsock Township School District
Montgomery Area School District
Montoursville Area School District
Muncy School District
Northeast Bradford School District
Northern Tioga School District
Sayre Area School District
Southern Tioga School District
South Williamsport Area School District
Sullivan County School District
Towanda Area School District
Troy Area School District
Wellsboro Area School District
Williamsport Area School District
Wyalusing Area School District

Vacated
Arica Jennings
Craig Dudek
Jessie Edwards
Michael Zicoello
Vacant
Sharon Meyer
Scott Johnson
Peggy Hughes
Julie Preston
Debra Agnew
Chad Riley
Cathy Bachman
Heather Hanna
Brady Finogle
Abramo Capece
Jerry Curreri
Lori Baer
Duane Naugle

ADVISORY COUNCIL OF SUPERINTENDENTS

Athens Area School District
Canton Area School District
East Lycoming School District
Jersey Shore Area School District
Loyalsock Township School District
Montgomery Area School District
Montoursville Area School District
Muncy School District
Northeast Bradford School District
Northern Tioga School District
Sayre Area School District
South Williamsport Area School District
Southern Tioga School District
Sullivan County School District
Towanda Area School District
Troy Area School District
Wellsboro Area School District
Williamsport Area School District
Wyalusing Area School District

Craig Stage
Amy Martell
Mark Stamm
Brian Ulmer
Gerald McLaughlin
Daphne Bowers
Daniel Taormina
Craig Skaluba
Matthew Holmes
Kristopher Kaufman
Jill Daloisio
Eric Briggs
Sam Rotella, Jr.
Douglas Lindner
Erick Cummings
Janilyn Elias
Alanna Huck
Timothy Bowers
Gary Otis

IU 17 NONDISCRIMINATION POLICY

BLaST INTERMEDIATE UNIT 17, AN EQUAL OPPORTUNITY EMPLOYER, WILL NOT DISCRIMINATE IN EMPLOYMENT, EDUCATIONAL PROGRAMS OR ACTIVITIES, BASED ON RACE, COLOR, RELIGIOUS CREED, NATIONAL ORIGIN, SEX, AGE, ANCESTRY, NON-RELEVANT HANDICAPS AND DISABILITIES, OR UNION MEMBERSHIP. THIS POLICY OF NONDISCRIMINATION EXTENDS TO ALL OTHER LEGALLY PROTECTED CLASSIFICATIONS. PUBLICATION OF THIS POLICY IN BLaST, INTERMEDIATE UNIT 17's DOCUMENTS IS IN ACCORDANCE WITH STATE AND FEDERAL LAWS INCLUDING TITLE VI OF THE CIVIL RIGHTS ACT OF 1964, TITLE IX OF THE EDUCATION AMENDMENTS OF 1972, SECTIONS 503 AND 504 OF THE REHABILITATION ACT OF 1973, THE AGE DISCRIMINATION ACT OF 1975, AND THE AMERICANS WITH DISABILITIES ACT OF 1990 (ADA).

FOR INFORMATION REGARDING CIVIL RIGHTS OR GRIEVANCE PROCEDURES, CONTACT CHRISTINA STEINBACHER-REED, TITLE IX, SECTION 503 / 504 COORDINATOR, AT, 2400 REACH ROAD, WILLIAMSPORT, PA. FOR INFORMATION REGARDING THE AMERICANS WITH DISABILITIES ACT PROCEDURES, SERVICES, ACTIVITIES, AND FACILITIES WHICH ARE ACCESSIBLE TO AND USEABLE BY HANDICAPPED PERSONS, CONTACT CHRISTINA STEINBACHER-REED, EXECUTIVE DIRECTOR, AT 2400 REACH ROAD, WILLIAMSPORT, PA 17701.

Resolution

Concerning Intermediate Unit Budget

Section 914-A (6)(i)(ii) Act 102 of 1970, requires that the intermediate unit budget shall be approved by “at least a majority of the school districts comprising the intermediate unit and at least a majority of the proportionate votes of all school directors...”

At a meeting on _____, 2025 by a vote of _____ to _____, with _____ abstaining and _____ absent, as recorded in the minutes, the members of the Board of Directors of _____

School district, a member of BLaST Intermediate Unit 17,

Please Check One

approved _____ or

disapproved _____

the budget of Intermediate Unit 17 for the fiscal year July 1, 2025 to June 30, 2026.

President

Attest:

Secretary

SEAL

Instructions: *Each school district* will file one copy of this form with the intermediate unit office and it shall be made part of the intermediate unit budget file to confirm compliance with Section 914-A (6)(i)(ii) Act 102 of 1970.



Customer Name: LOYALSOCK TOWNSHIP
SCHOOL DIST
Quote No: 23267259
Quote Name: FY25 ERATE Juniper and
APC 470
Quotation Date: 12/30/2024

Sales Support Contact: MELISSA PENHALE
Sales Support Phone: 610-495-1231
Sales Support Email: MPENHALE@EPLUS.COM
Account Executive: Scott Zeigler
Account Executive Phone: 6104951272
Account Executive Email: Scott.Zeigler@eplus.com

Customer PO No:
Order No:
Expiration Date: 02/21/2025

ePlus Technology inc, 13595 Dulles Technology Drive, Herndon, VA, 20171

External Notes:ePlus works with our customers to follow either a BEAR or discount billing (SPI) process for their E-Rate eligible purchases. All School and Library Division (E-Rate) program approvals for the specific items being purchased through the program must be in place before we will process an order leveraging discount billing (SPI). For the BEAR process, applicants will process an order to ePlus under standard net terms for the entire amount and file a BEAR upon potential future approval by E-Rate. This proposal is valid for E-Rate Funding Year 2025 with contract term dates of 04/01/2025 - 09/30/2026. In order for customers to leverage E-Rate-based pricing from most manufacturers, the customer must select ePlus (SPIN 143006553) on their E-Rate Form 471, prior to the processing of an order.

By issuing a purchase order for the entire amount of the quote(s) and/or Statement of Work, customer agrees to utilize the BEAR (FCC Form 472) method for invoicing via USAC. ePlus will process this purchase order as a standard net 30 order. There will be no option for discount billing on each FRN; or for cancellation/return(s) beyond what is normally allowable via manufacturer rules, regardless of final committed amount from USAC.

Customer's signature below or issuance of a purchase order in connection with this quote shall be deemed the Customer's acceptance of the foregoing terms.

*Contract term may be extended per USAC approved extension(s).

Line No.	Part Number	MFG	Description/Line Notes	QTY	Unit Price	Ext Price
APC						
001	SURTD6000RMXLP3U	SCHNEIDER	UPS - RACK-MOUNTABLE - 208V - 4.2 KW - (4) NEMA 5- 20R; (1) NEMA L14-30R; (1) NEM	2	6,101.69	12,203.38
002	SMT2200C	SCHNEIDER	APC SMART-UPS. LINE INTERACTIVE, 2200VA, TOWER, 12 OV, 8X NEMA 5-15R+2X NEMA 5-20	5	1,039.98	5,199.90
Juniper Firewall						
003	SRX1600-AC	JUNIPER	SRX1600 SERVICES GATEWAY INCLUDES HARDWARE AC PSU CABLE RMK	1	8,313.90	8,313.90
Totals						25,717.18
Shipping:				Sub Total (USD):		25,717.18
Packing:				Est. Tax (USD):		TBD if Applicable
				Shp&Hnd (USD):		TBD
				Total (USD):		25,717.18

All orders are governed by your organization's signed agreement with ePlus or applicable public sector contract; if there is no such agreement the Customer Terms and Conditions for Products and/or Services located at www.ePlus.com govern. No additional or contrary terms in a purchase order shall apply, and ePlus' performance shall not be deemed acceptance of any preprinted PO terms. Use of software, subscription services or other products resold by ePlus is subject to manufacturer/publisher end user agreements or subscription terms. Any periodic payment obligations for specific offerings, along with customer-incurred overages, consumption fees, add-ons, quantity adjustments and automatic renewals are non-cancelable for any reason except by public sector customers required by law to terminate due to non-appropriation of funds.

PLEASE NOTE: Recent supply chain disruption and tariffs on certain imports are causing price increases for many IT products, with little or no notice, and beyond ePlus' control. As a result, this quote is subject to change without notice, even before the expiration date reflected above. Related manufacturer policy changes may result in orders being non-cancelable and products non-returnable except in accordance with the manufacturer warranty. Please confirm pricing and other restrictions prior to order placement. Unless freight amount is indicated, or is zero, freight will be added to the invoice. Unless Bill-To company is exempt from Sales Tax, it will be added to the invoice. Recognizing that the global pandemic has disrupted operations for many organizations, ePlus will ship products for delivery in accordance with customer's written ship-to instructions and products will be deemed delivered notwithstanding any failure of customer personnel to sign for receipt due to facility closing or otherwise.

ePlus offers flexible and easy leasing options for your IT equipment. Use leasing to increase your IT acquisition capability, overcome limited budgets, and manage the lifecycle of your assets. Contact an ePlus Leasing Coordinator at 1-703-984-8021 or leasing@eplus.com to receive a lease quote today.

Customer Acceptance Signature: _____ Name: _____ Title: _____ Date: _____ Customer PO #: _____	Bill To LOYALSOCK TOWNSHIP SCHOOL DIST 1605 FOUR MILE DR WILLIAMSPORT PA 17701 UNITED STATES VICKI BAIR	Ship To LOYALSOCK TOWNSHIP SCHOOL DIST UNITED STATES
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