

Loyalsock Township School District

Meeting of School Directors

February 19, 2025

7:03 p.m.

***Loyalsock Township School District
Secondary Campus
Multi-Purpose Room (D10/11)
2101 Loyalsock Drive
Williamsport, PA 17701***

MINUTES

- 1. Call to Order – President**
- 2. Pledge of Allegiance**
- 3. Administrative Report/Executive Session Purpose – Mr. Christopher Kenyon, Solicitor**
6-7 p.m. – Personnel; Contracts
- 4. Roll Call – Mr. M. Daniel Egly, Board Secretary**

MEMBER

 x David Bjorkman
 ab Charles W. Edmonds, Ed.D., Treasurer
 x Lynn Frey, Vice President
 x Hal C. Gee, Jr., President
 x Robert D. Leidhecker
 x JacLynne Lindsay
 *Absent-Edmonds; Richardson – Personal

MEMBER

 ab Tyler B. Richardson
 x Melvin E. Wentzel
 x Michael J. Zicolello
 x *Christopher Kenyon, Solicitor
 x *Gerald L. McLaughlin, Superintendent
 x *M. Daniel Egly, Business Mgr./Bd.Secretary
 *(Non-Voting Member)

OTHERS

 x Stephen Hafele, High School Principal
 x Richard Cummings, High School Assistant Principal
 x Rachelle Ackerman, Middle School Principal
 x Dayne Waller, Middle School Assistant Principal
 x Marc Walter, Elementary Principal
 x Megan Renninger, Elementary Assistant Principal
 x Eric Gee, Director of Technology
 x Lisa Fisher, Supervisor of Special Education
 x Teri Key, Supervisor of Curriculum & Instruction
_____, *Williamsport Sun-Gazette*

- 5. A. Recognition of Guests or Scheduled Speakers/Public Comments**
 - FBLA Presentation
 - Charles Luppert, 1618 Heather Lane, Williamsport, PA 17701 – Personnel (Appointment and Creation of Assistant Superintendent position)

B. Public Comments Relative to Agenda Items – None

Mr. Zicoello made an omnibus motion to approve Items 6A-8c. Seconded by Mrs. Lindsay.

Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello

No: None

Absent: Edmonds, Richardson

Result: Motion Carried

6. Minutes

A. Approval of Minutes

It is recommended (Board Secretary) the Board approve the Minutes of the following meeting:

- January 15, 2025 – School Board

Motion: Mr. Zicoello Second: Mrs. Lindsay

Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello

No: None

Absent: Edmonds, Richardson

Result: Motion Carried

7. Finance

A. Student Activities Fund Quarterly Report

It is recommended (Business Manager) the Board approve the attached Student Activities Fund Quarterly Report for the period ended September 2024.

Motion: Mr. Zicoello Second: Mrs. Lindsay

Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello

No: None

Absent: Edmonds, Richardson

Result: Motion Carried

B. Approval of Bills – October 2024

It is recommended (Business Manager) the Board approve expenditures from October 1, 2024 through October 31, 2024, in the amount of \$1,436,045.27.

Motion: Mr. Zicoello Second: Mrs. Lindsay

Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello

No: None

Absent: Edmonds, Richardson

Result: Motion Carried

C. Treasurer's Report – October 2024

It is recommended (Business Manager) the Board approve the attached Treasurer's Report for the month of October 2024.

Motion: Mr. Zicoello Second: Mrs. Lindsay
Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello
No: None
Absent: Edmonds, Richardson
Result: Motion Carried

D. Approval of Bills – November 2024

It is recommended (Business Manager) the Board approve expenditures from November 1, 2024 through November 30, 2024, in the amount of \$1,120,920.69.

Motion: Mr. Zicoello Second: Mrs. Lindsay
Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello
No: None
Absent: Edmonds, Richardson
Result: Motion Carried

E. Treasurer's Report – November 2024

It is recommended (Business Manager) the Board approve the attached Treasurer's Report for the month of November 2024.

Motion: Mr. Zicoello Second: Mrs. Lindsay
Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello
No: None
Absent: Edmonds, Richardson
Result: Motion Carried

8. School/District Programs and Operations

A. Memorandum of Understanding (Career & Technical Programming)

It is recommended (High School Administration) the Board approve the attached Memorandum of Understanding with the Williamsport Area School District. The purpose of the agreement is for the Williamsport Area School District to continue to provide career and technical programming to senior high students on an as-needed basis.

Motion: Mr. Zicoello Second: Mrs. Lindsay
Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello
No: None
Absent: Edmonds, Richardson
Result: Motion Carried

B. Summer School & Remediation Programs

It is recommended (Superintendent) the Board approve summer school and remediation programs during the summer of 2025. The programs will be staffed by current or contracted employees

Motion: Mr. Zicoello Second: Mrs. Lindsay
Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello
No: None
Absent: Edmonds, Richardson
Result: Motion Carried

C. Approval of 2025 Summer School Breakfast/Lunch Program

It is recommended (Superintendent) the Board approve a 2025 Summer School Breakfast/Lunch Program. The program will be staffed by current employees. There is no estimated cost to the District.

Motion: Mr. Zicoellelo Second: Mrs. Lindsay
Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoellelo
No: None
Absent: Edmonds, Richardson
Result: Motion Carried

9. Personnel

A. Food Service Personnel

It is recommended (Business Manager) the Board appoint Felicia Auman (pending documentation) as a substitute food service employee. Ms. Auman will receive an hourly rate of \$15.00.

Motion: Mrs. Frey Second: Mrs. Lindsay
Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello
No: None
Absent: Edmonds, Richardson
Result: Motion Carried

B. Appointment of Spring Athletic Personnel

It is recommended (Athletic Director/Superintendent) the Board appoint the attached list of spring athletic personnel (pending documentation) for the 2024-2025 sports season.

Motion: Mr. Wentzel Second: Mrs. Frey
Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello
No: None
Absent: Edmonds, Richardson
Result: Motion Carried

C. Retirements/Resignations

The Board acknowledges notice of the following retirements/resignations:

- Kymberly Dunlap; Elementary Teacher; Retirement; effective June 6, 2025
- Jean Roush; Paraprofessional; Retirement; effective June 6, 2025

10. Other

A. Memorandum of Understanding – Law Enforcement

It is recommended (Superintendent) the Board approve the attached Memorandum of Understanding between the Pennsylvania State Police and Loyalsock Township School District effective July 1, 2025 through June 30, 2027. The Memorandum of Understanding must be reviewed and re-executed every two years.

Motion: Mr. Bjorkman Second: Mrs. Lindsay
Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello
No: None
Absent: Edmonds, Richardson
Result: Motion Carried

B. Athletic Field House – Lockers

It is recommended (Business Manager) the Board approve the attached proposal for the purchase of lockers for the Athletic Field House from CM Eichenlaub, Co., 1500 Ardmore Boulevard, Suite 303, Pittsburgh, PA 15221, in the amount of \$117,829.00. COSTARS #014-E23-315. *Funds for this project will come from the Capital Projects Fund.*

Motion: Mr. Wentzel Second: Mr. Leidhecker
Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello
No: None
Absent: Edmonds, Richardson
Result: Motion Carried

C. Purchase of Secondary Campus Digital Display

It is recommended (Business Manager) the Board approve the replacement of the secondary campus digital display (proposal attached; with contingencies: payment of 50% down, remaining payment after completion; must be completed by May 1; if not completed by May 1, a \$250/day liquidated damages fee will be imposed until completed) from WJ Strickler Signs, Inc., 3999 Carlisle St, New Oxford, PA 17350, in the amount of \$27,560.00. COSTARS # 032-E22-055. *Funds for this project will come from the Capital Projects Fund.*

Motion: Mrs. Lindsay Second: Mr. Zicoello
Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello
No: None
Absent: Edmonds, Richardson
Result: Motion Carried

11. Information/Discussion Items

A. Board Comments/Reports

- Community Wide Safety Committee – Mr. Bjorkman
- Recreation Board – Mr. Leidhecker & Mr. Richardson
- Wellness Committee – Mr. Bjorkman
- IU 17 – Mr. Zicoello
- Act 48 Committee – Mr. Wentzel
- LycoCTC – Mrs. Frey
- The Lancer Foundation – Dr. Edmonds
- PSBA Liaison – Mrs. Lindsay

B. Administrative Reports/Discussion

C. Policy Discussion

The Board reviewed Policies 113.1, 113.2, 202, 218, 218.1 and 218.2.

12. Public Comments & Responses to Public Comments at Previous Meeting

13. Upcoming Board Meeting – March 5, 2025

14. Adjournment @ 7:48 p.m.

Motion: Mrs. Lindsay
Second: Mr. Zicoello

M. Daniel Egly