

# ***Loyalsock Township School District***

## **Meeting of School Directors**

***April 9, 2025***

***7:01 p.m.***

***Loyalsock Township School District  
Secondary Campus  
Multi-Purpose Room (D10/11)  
2101 Loyalsock Drive  
Williamsport, PA 17701***

## ***MINUTES***

- 1. Call to Order – President**
- 2. Pledge of Allegiance**
- 3. Administrative Report/Executive Session Purpose – Mr. Christopher Kenyon, Solicitor**  
6-6:56 pm –Personnel; Contracts; Legal
- 4. Roll Call – Mr. M. Daniel Egly, Board Secretary**

### **MEMBER**

**x** David Bjorkman (remote)  
**ab** Charles W. Edmonds, Ed.D., Treasurer  
**x** Lynn Frey, Vice President  
**x** Hal C. Gee, Jr., President  
**x** Robert D. Leidhecker  
**x** JacLynne Lindsay  
Absent – Richardson & Edmonds; Personal

### **MEMBER**

**ab** Tyler B. Richardson  
**x** Melvin E. Wentzel  
**x** Michael J. Zicolello  
**x** \*Christopher Kenyon, Solicitor  
**x** \*Gerald L. McLaughlin, Superintendent  
**x** \*M. Daniel Egly, Business Mgr./Bd.Secretary  
**x** \*Brooke Beiter, Ph.D., Assistant Superintendent  
\*(Non-Voting Member)

### **OTHERS**

**x** Stephen Hafele, High School Principal  
**x** Richard Cummings, High School Assistant Principal  
**x** Rachelle Ackerman, Middle School Principal  
**x** Dayne Waller, Middle School Assistant Principal  
**ab** Marc Walter, Elementary Principal  
**x** Megan Renninger, Elementary Assistant Principal  
**x** Eric Gee, Director of Technology  
**x** Lisa Fisher, Supervisor of Special Education  
**x** Teri Key, Supervisor of Curriculum & Instruction

- 5. A. Recognition of Guests or Scheduled Speakers/Public Comments**
  - Omer Award Recipient, Marshall Johnson
  - Michelle Bartley, Odyssey of the Mind Advisor

## B. Public Comments Relative to Agenda Items

## 6. Minutes

### **A. Approval of Minutes**

It is recommended (Board Secretary) the Board approve the Minutes of the following meeting:

- March 5, 2025 – School Board

Motion: Mr. Wentzel                      Second: Mrs. Lindsay  
Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello  
No: None  
Absent: Edmonds, Richardson  
Result: Motion Carried

## 7. Finance

### **A. Approval of Bills – January 2025**

It is recommended (Business Manager) the Board approve expenditures from January 1, 2025 through January 31, 2025, in the amount of \$1,005,932.42.

Motion: Mr. Leidhecker                      Second: Mrs. Lindsay  
Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello  
No: None  
Absent: Edmonds, Richardson  
Result: Motion Carried

### **B. Treasurer's Report – January 2025**

It is recommended (Business Manager) the Board approve the attached Treasurer's Report for the month of January 2025.

Motion: Mr. Bjorkman                      Second: Mr. Wentzel  
Yes:     Bjorkman, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello  
No:     None  
Absent: Edmonds, Richardson  
Result: Motion Carried

### C. Approval of Bills – February 2025

It is recommended (Business Manager) the Board approve expenditures from February 1, 2025 through February 28, 2025, in the amount of \$887,120.62.

Motion: Mrs. Lindsay                      Second: Mr. Zicoello  
Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello  
No: None  
Absent: Edmonds, Richardson  
Result: Motion Carried

#### **D. Treasurer's Report – February 2025**

It is recommended (Business Manager) the Board approve the attached Treasurer's Report for the month of February 2025.

Motion: Mr. Zicoello                      Second: Mr. Wentzel  
Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello  
No: None  
Absent: Edmonds, Richardson  
Result: Motion Carried

### E. 2025-2026 Tentative Budget

## Budget Presentation

It is recommended (Business Manager) the Board adopt the 2025-2026 tentative budget with revenues and expenditures of \$30,059,367 with taxes as follows:

- Real Estate 15.6 mills (2024/2025-15.35 mills)
- Realty Transfer 1%
- Earned Income 1.65% (1.15% to Loyalsock Twp. School District; .50 to Loyalsock Twp.)
- Local Services Tax \$5/per individual employed within Loyalsock Township
- Business Privilege 1 mill/Wholesale Gross Sales
- Business Privilege 1.5 mills/Retail, Service or Rental Gross

Motion: Mr. Leidhecker                      Second: Mr. Zicoletto

## ROLL CALL

Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello  
No: None  
Absent: Edmonds, Richardson  
Result: Motion Carried

## 8. School/District Programs and Operations

### **A. Secondary – Program of Studies**

It is recommended (Secondary Administration) the Board approve the attached Program of Studies for the Loyalsock Township High School and the Loyalsock Township Middle School for the 2025-2026 school year.

Motion: Mrs. Lindsay                      Second: Mr. Leidhecker  
Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello  
No: None  
Absent: Edmonds, Richardson  
Result: Motion Carried

## B. 2025-2028 K-12 Guidance Plan

It is recommended (Supervisor of Curriculum & Instruction) the Board adopt the 2025-2028 K-12 Guidance Plan as presented. The document has been available for public inspection since March 5, 2025.

Motion: Mrs. Lindsay                      Second: Mr. Leidhecker  
Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello  
No: None  
Absent: Edmonds, Richardson  
Result: Motion Carried

### C. Agreement with River Rock Academy

It is recommended (Superintendent) the Board approve the attached agreement with River Rock Academy, LLC, 1605 Sheridan Street, Williamsport, PA 17701, for educational services during the 2025-2026 school year.

Motion: Mr. Wentzel                                 Second: Mr. Zicoello  
Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello  
No: None  
Absent: Edmonds, Richardson  
Result: Motion Carried

Motion: Mr. Wentzel                                 Second: Mrs. Lindsay  
Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello  
No: None  
Absent: Edmonds, Richardson  
Result: Motion Carried

**C. Retirements/Resignations**

The Board acknowledges notice of the following resignations/retirements:

- Brian Bubb; Supervisor of Buildings & Grounds; Retirement; effective June 30, 2025
- Cynthia Woodward; Food Service Employee; Retirement; effective March 1, 2025
- Camilo Lopez-Medina; Special Education Teacher; Resignation; effective June 30, 2025
- Kaylene Francis; Elementary Teacher; Resignation; effective June 30, 2025
- Mikenah Hoffman; Custodial Employee; Resignation; effective April 4, 2025
- Jamie Diemer; High School Secretary; Resignation; effective March 18, 2025

**11. Other**

**A. Adoption of Resolution – Student #33175**

It is recommended the Board adopt the attached Resolution relating to Student #33175.

Motion: Mr. Wentzel

Second: Mr. Leidhecker

**ROLL CALL**

Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicolello

No: None

Absent: Edmonds, Richardson

Result: Motion Carried

**B. Resignation of School Board Director**

It is recommended the Board accept the attached letter of resignation from Tyler Richardson as a School Board Director effective March 6, 2025. *Due to the resignation of Mr. Richardson, there is a School Board Director vacancy.*

Motion: Mrs. Lindsay

Second: Mrs. Frey

Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicolello

No: None

Absent: Edmonds

Result: Motion Carried

**C. Band Shell at James Short Park**

It is recommended (Business Manager) the Board contribute up to \$20,500.00 to Loyalsock Township toward the cost of a band shell at James Short Park.

Motion: Mr. Wentzel

Second: Mr. Leidhecker

Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicolello

No: None

Absent: Edmonds

Result: Motion Carried

**D&E - Facilities Improvement Project Information – Recommended by Business Manager**

**D. Facility Improvement Project – Secondary Campus Parking Lot**

**i. Site Testing & Inspection Services – Proposal**

It is recommended the Board approve the attached proposal for site testing and inspection services CMT Laboratories, Inc., 2701 Carolean Industrial Drive, State College, 16801, at a cost not to exceed \$22,500.00. *Funds for these services will come from the Capital Projects Fund.*

Motion: Mrs. Lindsay                      Second: Mr. Zicolello  
Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicolello  
No: None  
Absent: Edmonds  
Result: Motion Carried

**ii. Site Construction**

It is recommended the Board award the bid and approve for the site construction for the secondary campus parking lot to Glenn O. Hawbaker, Inc., 1952 Waddle Road, Suite 203, State College, PA 16803, in the amount of \$309,550.00. *Funds for these services will come from the Capital Projects Fund.*

Motion: Mrs. Frey                              Second: Mr. Wentzel  
Yes: Bjorkman, Frey, Leidhecker, Lindsay, Wentzel, Zicolello  
No: None  
Abstain: Gee  
Absent: Edmonds  
Result: Motion Carried

**iii. Authorization to Execute Contracts**

It is recommended the Board authorize Gerald McLaughlin or M. Daniel Egly to execute construction contracts relating to the Facility Improvements – Secondary Campus Parking Lot.

Motion: Mrs. Lindsay                      Second: Mr. Wentzel  
Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicolello  
No: None  
Absent: Edmonds  
Result: Motion Carried

**E. Facility Improvement Project – Locker Room/Restrooms Secondary Campus**

**i. General Construction**

It is recommended the Board award the bid and approve the General Construction Contract for the Facility Improvement Project – Locker Room/Restrooms Secondary Campus, to J&M Construction Specialty, Inc., 799 Foresman Street, Williamsport, PA 17701, in the amount of \$1,069,095.00.

Motion: Mrs. Lindsay                      Second: Mr. Leidhecker  
Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello  
No: None  
Absent: Edmonds  
Result: Motion Carried

**ii. Electrical Construction**

It is recommended the Board award the bid and approve the Electrical Construction Contract for the Facility Improvement Project – Locker Room/Restrooms Secondary Campus, to Lecce Electric, 1843 Liberty Drive, Williamsport, PA 17701, in the amount of \$169,800.00.

Motion: Mr. Wentzel                      Second: Mr. Zicoello  
Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello  
No: None  
Absent: Edmonds  
Result: Motion Carried

**iii. Plumbing Construction**

It is recommended the Board award the bid and approve the Plumbing Construction Contract for the Facility Improvement Project – Locker Room/Restrooms Secondary Campus, to Myco Mechanical, Inc., One North Washington Street, Telford, PA 18969, in the amount of \$757,000.00.

Motion: Mr. Leidhecker                      Second: Mrs. Lindsay  
Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello  
No: None  
Absent: Edmonds  
Result: Motion Carried



iv. **Mechanical Construction**

It is recommended the Board award the bid and approve the Mechanical Construction Contract for the Facility Improvement Project – Locker Room/Restrooms Secondary Campus, to Myco Mechanical, Inc., One North Washington Street, Telford, PA 18969, in the amount of \$306,000.00.

Motion: Mrs. Lindsay                      Second: Mr. Wentzel  
Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello  
No: None  
Absent: Edmonds  
Result: Motion Carried

v. **Authorization to Execute Contracts**

It is recommended the Board authorize Gerald McLaughlin or M. Daniel Egly to execute construction contracts relating to the Locker Room/Restrooms Secondary Campus.

Motion: Mrs. Lindsay                      Second: Mr. Leidhecker  
Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello  
No: None  
Absent: Edmonds  
Result: Motion Carried

F. **Lycoming Career & Technology Center Budget**

It is recommended (Superintendent) the Board approve the attached Lycoming Career & Technology Center Budget (Resolution attached) for the 2025-2026 school year.

Motion: Mrs. Frey                              Second: Mr. Zicoello  
Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Wentzel, Zicoello  
No: None  
Absent: Edmonds  
Result: Motion Carried

**12. Information/Discussion Items**

**A. Board Comments/Reports**

- Community Wide Safety Committee – Mr. Bjorkman
- Recreation Board – Mr. Leidhecker
- Wellness Committee – Mr. Bjorkman
- IU 17 – Mr. Zicolello
- Act 48 Committee – Mr. Wentzel
- LycoCTC – Mrs. Frey
- The Lancer Foundation – Dr. Edmonds
- PSBA Liaison – Mrs. Lindsay

**B. Administrative Reports/Discussion**

**13. Public Comments & Responses to Public Comments at Previous Meeting**

- Julia French – Employment/Title IX

**14. Upcoming Board Meeting – May 7, 2025 (Proposed Final)**

*Meeting will be held at Donald E. Schick Elementary School*

**15. Adjournment @ 8:30 p.m.**

Motion: Mrs. Frey

Second: Mr. Wentzel

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M. Daniel Egly