Loyalsock Township School District

Meeting of School Directors

June 11, 2025

7:02 p.m.

Loyalsock Township School District Secondary Campus Multi-Purpose Room (D10/11) 2101 Loyalsock Drive Williamsport, PA 17701

MINUTES

- 1. Call to Order - President
- 2. Pledge of Allegiance
- 3. Administrative Report/Executive Session Purpose – Mr. Christopher Kenyon, Solicitor

6:40-7:00 p.m. Safe School & Security Report presented by School Safety & Security Coordinator; In accordance with Section 1309(b) of the PA Public School Code and Act 44 of 2018, the report included the district's current safety and security practices and identified strategies to improve school safety and security. Personnel

4. Roll Call - Mr. M. Daniel Egly, Board Secretary

MEMBER MEMBER

- x David Bjorkman **x** David W. Pfleegor, II
- x Melvin E. Wentzel ab Charles W. Edmonds, Ed.D. ab Lynn Frey, Vice President x Michael J. Zicolello
- x Hal C. Gee, Jr., President x *Christopher Kenyon, Solicitor x Robert D. Leidhecker x *Gerald L. McLaughlin, Superintendent
- **x** JacLynne Lindsay, Treasurer *M. Daniel Egly, Business Mgr./Bd.Secretary
 - *Absent:Edmonds; Frey-Personal x *Brooke Beiter, Ph.D., Assistant Superintendent *(Non-Voting Member)

OTHERS

- x Stephen Hafele, High School Principal
- x Richard Cummings, High School Assistant Principal
- x Rachelle Ackerman, Middle School Principal
- x Dayne Waller, Middle School Assistant Principal
- ab Marc Walter, Elementary Principal
- ab Megan Renninger, Elementary Assistant Principal
- x Eric Gee, Director of Technology
- ab Lisa Fisher, Supervisor of Special Education
- x Teri Key, Supervisor of Curriculum & Instruction

5.

Recognition of Guests or Scheduled Speakers/Public Comments A.

- B. Core Knowledge Language Arts Presentation Dr. Teri Key
- C. Public Comments Relative to Agenda Items None

6. Minutes

A. Approval of Minutes

It is recommended (Board Secretary) the Board approve the Minutes of the following meetings:

- May 7, 2025 School Board
- May 21, 2025 Work Session

Motion: Mrs. Lindsay Second: Mr. Bjorkman

Yes: Bjorkman, Gee, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicolello

No: None

Absent: Edmonds, Frey Result: Motion Carried

7. Finance

A. Approval of Bills – April 2025

It is recommended (Business Manager) the Board approve expenditures from April 1, 2025 through April 30, 2025, in the amount of \$3,293,286.01.

Motion: Mr. Wentzel Second: Mr. Leidhecker

Yes: Bjorkman, Gee, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicolello

No: None

Absent: Edmonds, Frey Result: Motion Carried

B. Treasurer's Report – April 2025

It is recommended (Business Manager) the Board approve the attached Treasurer's Report for the month of April 2025.

Motion: Mrs. Lindsay Second: Mr. Bjorkman

Yes: Bjorkman, Gee, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicolello

No: None

C. <u>2025-2026 Final Budget</u>

It is recommended (Business Manager) the Board adopt the 2025-2026 final budget with revenues and expenditures of \$30,109,367 with taxes as follows:

• Real Estate 15.35 mills (2024/2025-15.35 mills)

• Realty Transfer 1%

• Earned Income 1.65% (1.15% to Loyalsock Twp. School

District; .50 to Loyalsock Twp.)

• Local Services Tax \$5/per individual employed within Loyalsock

Township

• Business Privilege 1 mill/Wholesale Gross Sales

• Business Privilege 1.5 mills/Retail, Service or Rental Gross

Motion: Mr. Wentzel Second: Mrs. Lindsay

ROLL CALL

Yes: Bjorkman, Gee, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicolello

No: None

Absent: Edmonds, Frey Result: Motion Carried

D. <u>2025-2026 Homestead and Farmstead Exclusion Resolution</u>

It is recommended (Business Manager) the Board adopt the attached Homestead and Farmstead Exclusion Resolution for the 2025-2026 school year effective July 1, 2025.

Motion: Mr. Leidhecker Second: Mr. Pfleegor

ROLL CALL

Yes: Bjorkman, Gee, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicolello

No: None

Absent: Edmonds, Frey Result: Motion Carried

E. Agreement with Larson, Kellett & Associates to Perform Auditing Services

It is recommended (Business Manager) the Board authorize a contract with Larson, Kellett & Associates, P.C., 40 Choate Circle, Montoursville, PA 17754, to perform auditing services for Loyalsock Township School District for the years ended June 30, 2025, through June 30, 2027, pursuant to the terms of the attached agreement.

Motion: Mrs. Lindsay Second: Mr. Leidhecker

Yes: Bjorkman, Gee, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicolello

No: None

8. School/District Programs and Operations

A. <u>Core Knowledge Language Arts – Pilot Program</u>

It is recommended (Supervisor of Curriculum & Instruction) the Board approve the Amplify Core Knowledge Language Arts pilot program for the 2025-2026 school year at a cost not to exceed \$28,240.00 \$64,718.08.

Motion: Mrs. Lindsay Second: Mr. Zicolello

Yes: Bjorkman, Gee, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicolello

No: None

Absent: Edmonds, Frey Result: Motion Carried

B. <u>Textbook/Resource Adoption</u>

It is recommended (Supervisor of Curriculum & Instruction) the Board adopt the attached list of textbooks/resources for the 2025-2026 school year.

Motion: Mrs. Lindsay Second: Mr. Leidhecker

Yes: Bjorkman, Gee, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicolello

No: None

Absent: Edmonds, Frey Result: Motion Carried

C. <u>Lackawanna College Pre-College Agreement</u>

It is recommended (Superintendent) the Board approve the attached Pre-College Agreement with Lackawanna College for the 2025-2026 school year.

Motion: Mrs. Lindsay Second: Mr. Pfleegor

Yes: Bjorkman, Gee, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicolello

No: None

Absent: Edmonds, Frey Result: Motion Carried

D. <u>Comprehensive Testing/Assessment Program for the 2025-2026 School Year</u>

It is recommended (Assistant Superintendent/Supervisor of Curriculum & Instruction) the Board approve the attached list of tests/assessments as part of the district's Comprehensive Testing/Assessment Program for the 2025-2026 school year.

Motion: Mr. Wentzel Second: Mrs. Lindsay

Yes: Bjorkman, Gee, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicolello

No: None

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9. Personnel

A. LTEA Personnel

It is recommended (Superintendent/Building Principal) that the Board appoint the following individuals, pending documentation/certification:

- Adin Hinojosa as a Temporary Professional Employee assigned as a music teacher effective August 18, 2025. Mr. Hinojosa will receive a salary based on Step 1-B of the Teacher Salary Schedule.
- Ashley Russo as a Temporary Professional Employee assigned as a Special Education teacher effective August 18, 2025. Ms. Russo will receive a salary based on Step 6-M of the Teacher Salary Schedule.

Motion: Mr. Leidhecker Second: Mr. Wentzel

Yes: Bjorkman, Gee, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicolello

No: None

Absent: Edmonds, Frey Result: Motion Carried

B. <u>Summer Custodial/Maintenance Workers – Revised</u>

It is recommended (Business Manager) the Board approve the attached (revised) list of custodial/maintenance employees for the summer of 2025. Summer custodial/maintenance employees will receive an hourly rate of \$14.00.

Motion: Mrs. Lindsay Second: Mr. Pfleegor

Yes: Bjorkman, Gee, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicolello

No: None

Absent: Edmonds, Frey Result: Motion Carried

C. Transportation & Facilities Supervisor – Job Description

It is recommended (Business Manager) the Board combine the positions of Building & Grounds Supervisor and Transportation Supervisor into the position of Transportation & Facilities Supervisor, and approve the attached job description, effective July 1, 2025.

Motion: Mrs. Lindsay Second: Mr. Pfleegor

Yes: Bjorkman, Gee, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicolello

No: None

D. Act 93 Support Personnel Agreement

It is recommended (Superintendent) the Board approve the attached Act 93 Support Personnel Agreement effective July 1, 2025 – June 30, 2029.

Motion: Mrs. Lindsay Second: Mr. Wentzel

Yes: Bjorkman, Gee, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicolello

No: None

Absent: Edmonds, Frey Result: Motion Carried

E. <u>Transportation & Facilities Supervisor – Appointment</u>

It is recommended (Business Manager) the Board appoint Noah Bower as Transportation & Facilities Supervisor, in accordance with the terms of the Agreement with Act 93 Support Personnel. Mr. Bower will receive a salary of \$75,000.00 for the 2025-2026 school year. It is noted that Mr. Bower served as the Transportation Supervisor.

Motion: Mr. Wentzel Second: Mrs. Lindsay

Yes: Bjorkman, Gee, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicolello

No: None

Absent: Edmonds, Frey Result: Motion Carried

F. Statement of Charges

It is recommended the Board approve the Statement of Charges for Employee #2757-2025.

Motion: Mrs. Lindsay Second: Mr. Pfleegor

ROLL CALL

Yes: Bjorkman, Gee, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicolello

No: None

Absent: Edmonds, Frey Result: Motion Carried

G. Retirements/Resignations

The Board acknowledges notice of the following resignations/retirements:

- Terri Girio; Food Service Employee; Retirement; effective June 6, 2025
- Donna Moyer; Custodial Employee; Resignation; effective May 23, 2025
- Michael Maher; Custodial Employee; Resignation; effective May 21, 2025

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10. Other

A. Loyalsock Township Recreation Budget

It is recommended (Business Manager) the Board approve the attached budget of \$34,472.75 from the Loyalsock Township Recreation Board for programs during the 2025-2026 school year.

President Gee announced that this item is tabled.

B. BLaST IU 17 – Special Education Agreement

It is recommended (Business Manager) the Board approve the attached 2025-2026 BLaST Intermediate Unit 17 Special Education Agreement.

Motion: Mrs. Lindsay Second: Mr. Pfleegor

Yes: Bjorkman, Gee, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicolello

No: None

Absent: Edmonds, Frey Result: Motion Carried

C. <u>BLaST IU 17 – IDEA Agreement</u>

It is recommended (Business Manager) the Board approve the attached 2025-2026 BLaST Intermediate Unit 17 IDEA Agreement.

Motion: Mrs. Lindsay Second: Mr. Pfleegor

Yes: Bjorkman, Gee, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicolello

No: None

Absent: Edmonds, Frey Result: Motion Carried

D. <u>BLaST IU 17 – DARTS Software Agreement</u>

It is recommended (Business Manager) the Board approve the attached 2025-2026 BLaST Intermediate Unit 17 DARTS Software Agreement.

Motion: Mr. Wentzel Second: Mrs. Lindsay

Yes: Bjorkman, Gee, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicolello

No: None

E. BLaST IU 17 – Technology Services Agreement

It is recommended (Technology Director) the Board approve the attached 2025-2026 BLaST Intermediate Unit 17 Technology Services Agreement.

Motion: Mr. Leidhecker Second: Mrs. Lindsay

Yes: Bjorkman, Gee, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicolello

No: None

Absent: Edmonds, Frey Result: Motion Carried

F. BLaST IU 17 – Division of Educational Planning Contract

It is recommended (Supervisor of Curriculum & Instruction) the Board approve the attached contract with BLaST Intermediate Unit 17 Division of Educational Planning Contract for services from July 1, 2025 through June 30, 2028.

Motion: Mrs. Lindsay Second: Mr. Pfleegor

Yes: Bjorkman, Gee, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicolello

No: None

Absent: Edmonds, Frey Result: Motion Carried

G. Authorization to File Subsidies, Federal Programs Applications/Grant Applications

It is recommended (Assistant Superintendent) the Board authorize administration to file the attached list of Subsidies, Federal Programs Applications and Grant Applications for the 2025-2026 school year.

Motion: Mrs. Lindsay Second: Mr. Wentzel

Yes: Bjorkman, Gee, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicolello

No: None

Absent: Edmonds, Frey Result: Motion Carried

H. <u>CSIU – Subscription of Hosted Software Services</u>

It is recommended (Business Manager) the Board approve the attached rates for computer services with the Central Susquehanna Intermediate Unit for the 2025-2026 school year.

Motion: Mrs. Lindsay Second: Mr. Leidhecker

Yes: Bjorkman, Gee, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicolello

No: None

I. <u>Facility Improvement Project (Locker Room/Restrooms Secondary Campus) - Change Order Approval Procedures</u>

It is recommended (Business Manager) the Board approve the following change order approval procedures for the Facility Improvement Projects (Locker Room/Restrooms Secondary Campus):

- Business Manager may approve change orders up to the amount of \$10,000.00.
- Superintendent and Business Manager may approve change orders up to the amount of \$20,000.00.
- Superintendent, Business Manager and Facilities Committee may approve change orders up to the amount of \$30,000.00.
- School Board must approve change orders over the amount of \$30,000.00.

Motion: Mrs. Lindsay Second: Mr. Pfleegor

Yes: Bjorkman, Gee, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicolello

No: None

Absent: Edmonds, Frey Result: Motion Carried

J. Purchase of Generator

It is recommended (Business Manager) the Board approve the attached proposal for the purchase and installation of a natural gas generator for the District Service Center from Hunter & Lomison, Inc., 1956 West Fourth Street, Williamsport, PA 17701, (COSTARS #008-E23-1034; Vendor #367938), at a cost not to exceed \$92,680.00. Funds for this project will come from the Capital Projects Fund.

Motion: Mrs. Lindsay Second: Mr. Wentzel

Yes: Bjorkman, Gee, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicolello

No: None

Absent: Edmonds, Frey Result: Motion Carried

K. Sale of 2005 Chevy Truck

It is recommended the Board approve the sale of a 2005 Chevy 2500HD truck with plow (VIN# 1GCHK24U45E28102S) per bid specifications to Daniel Winner, 1785 Liberty Drive, Williamsport PA 17701, at a cost of \$2,600.00.

Motion: Mr. Bjorkman Second: Mr. Pfleegor

Yes: Bjorkman, Gee, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicolello

No: None

L. Student Teacher Placements

It is recommended (Supervisor of Curriculum & Instruction) the Board authorize the Superintendent to enter into affiliation agreements with the following higher education institutions for student teacher/intern/practicum placements:

Eastern University

• Eastern University-School of Nursing (School Nurse Practicum)

Motion: Mr. Bjorkman Second: Mrs. Lindsay

Yes: Bjorkman, Gee, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicolello

No: None

Absent: Edmonds, Frey Result: Motion Carried

11. Information/Discussion Items

A. Board Comments/Reports

- Community Wide Safety Committee Mr. Bjorkman
- Recreation Board Mr. Leidhecker
- Wellness Committee Mr. Pfleegor
- IU 17 Mr. Zicolello
- Act 48 Committee Mr. Wentzel
- LycoCTC Mrs. Frey
- The Lancer Foundation Dr. Edmonds
- PSBA Liaison Mrs. Lindsay

B. Administrative Reports/Discussion

- **Policy Review** It is noted that administration has reviewed the anti-bullying policy as well as policies regarding homeless students, Title I parent involvement, and Title IX.
- 12. Public Comments & Responses to Public Comments at Previous Meeting None
- 13. Upcoming Board Meeting July 9, 2025
- 14. Adjournment @ 8:00 p.m.

Motion: Mrs. Lindsay Second: Mr. Pfleegor