Loyalsock Township School District

Meeting of School Directors

July 9, 2025

7:00 p.m.

Board Conference Room
1605 Four Mile Drive
Williamsport, PA 17701

MINUTES

1. **Call to Order – President**

2. **Pledge of Allegiance**

3. **Administrative Report/Executive Session Purpose – Mr. Christopher Kenyon, Solicitor**
   6:00-6:58 p.m. Personnel; Contracts; 7:33-8:20 p.m. Personnel; Legal
4. **Roll Call – Mr. M. Daniel Egly, Board Secretary**

MEMBER		MEMBER	
x	David Bjorkman	*x	David W. Pfleegor, II
x	Charles W. Edmonds, Ed.D.	x	Melvin E. Wentzel
x	Lynn Frey, Vice President	x	Michael J. Zicolello
x	Hal C. Gee, Jr., President	x	*Christopher Kenyon, Solicitor
ab	Robert D. Leidhecker	x	*Gerald L. McLaughlin, Superintendent
x	JacLynne Lindsay, Treasurer	x	*M. Daniel Egly, Business Mgr./Bd.Secretary
	*Absent: Leidhecker; Remote: Pfleegor	x	*Brooke Beiter, Ph.D., Assistant Superintendent
			*(Non-Voting Member)

OTHERS

x	Stephen Hafele, High School Principal
x	Richard Cummings, High School Assistant Principal
ab	Rachelle Ackerman, Middle School Principal
ab	Dayne Waller, Middle School Assistant Principal
ab	Marc Walter, Elementary Principal
ab	Megan Renninger, Elementary Assistant Principal
x	Eric Gee, Director of Technology
ab	Lisa Fisher, Supervisor of Special Education
x	Teri Key, Supervisor of Curriculum & Instruction

5.

A. **Recognition of Guests or Scheduled Speakers/Public Comments**

B. **Public Comments Relative to Agenda Items** **– None**

6. Minutes

A. Approval of Minutes

It is recommended (Board Secretary) the Board approve the Minutes of the following meeting:

- June 11, 2025 – School Board

Motion: Mr. Wentzel Second: Mrs. Lindsay
Yes: Bjorkman, Edmonds, Frey, Gee, Lindsay, Pfleegor, Wentzel, Zicolello
No: None
Absent: Leidhecker
Result: Motion Carried

7. Finance

A. Approval of Bills – May 2025

It is recommended (Business Manager) the Board approve expenditures from May 1, 2025 through May 31, 2025, in the amount of $1,166,184.00.

Motion: Mrs. Lindsay Second: Mr. Wentzel
Yes: Bjorkman, Edmonds, Frey, Gee, Lindsay, Pfleegor, Wentzel, Zicolello
No: None
Absent: Leidhecker
Result: Motion Carried

B. Treasurer's Report – May 2025

It is recommended (Business Manager) the Board approve the attached Treasurer's Report for the month of May 2025.

Motion: Mr. Bjorkman Second: Mr. Zicolello
Yes: Bjorkman, Edmonds, Frey, Gee, Lindsay, Pfleegor, Wentzel, Zicolello
No: None
Absent: Leidhecker
Result: Motion Carried

8. School/District Programs and Operations

A. 2024-2025 School Calendar Final/Revised

It is recommended (Superintendent) the Board approve the attached Final/Revised 2024-2025 school calendar.

Motion: Mrs. Lindsay   Second: Dr. Edmonds
Yes: Bjorkman, Edmonds, Frey, Gee, Lindsay, Pfleegor, Wentzel, Zicolello
No: None
Absent: Leidhecker
Result: Motion Carried

B. Curriculum Management Plan

It is recommended (Assistant Superintendent/Supervisor of Curriculum & Instruction) the Board approve the attached Curriculum Management Plan.

Motion: Mrs. Lindsay   Second: Dr. Edmonds
Yes: Bjorkman, Edmonds, Frey, Gee, Lindsay, Pfleegor, Wentzel, Zicolello
No: None
Absent: Leidhecker
Result: Motion Carried

9. Personnel

A. LTESPA Personnel

It is recommended (Supervisor of Special Education) that the Board appoint the following individual, pending documentation:

- Melissa Boldt as a full-time paraprofessional effective August 18, 2025. Ms. Boldt will receive an hourly rate of $16.10.

Motion: Mr. Wentzel   Second: Mrs. Lindsay
Yes: Bjorkman, Edmonds, Frey, Gee, Lindsay, Pfleegor, Wentzel, Zicolello
No: None
Absent: Leidhecker
Result: Motion Carried

B. <u>Appointment of Fall Athletic Personnel</u>

It is recommended (Athletic Director/Superintendent) the Board appoint the attached list of fall athletic personnel (pending documentation) for the 2025-2026 sports season.

Motion: Mrs. Lindsay Second: Mr. Zicolello
Yes: Bjorkman, Edmonds, Frey, Gee, Lindsay, Pfleegor, Wentzel, Zicolello
No: None
Absent: Leidhecker
Result: Motion Carried

C. <u>Salary Adjustment – Technology Specialist</u>

It is recommended (Superintendent) the Board approve a salary of $70,000.00 for Matthew Little, Technology Specialist, effective July 1, 2025, due to increased responsibilities.

Motion: Mr. Wentzel Second: Mrs. Lindsay
Yes: Bjorkman, Edmonds, Frey, Gee, Lindsay, Pfleegor, Wentzel, Zicolello
No: None
Absent: Leidhecker
Result: Motion Carried

D. <u>Act 93 Administrative Personnel – Job Description</u>

It is recommended (Superintendent) the Board approve the following job description for Act 93 Administrative Personnel effective July 1, 2025:

- High School Assistant Principal to Secondary Principal of Student Programs & Services

Motion: Mrs. Lindsay Second: Mr. Zicolello
Yes: Bjorkman, Edmonds, Frey, Gee, Lindsay, Pfleegor, Wentzel, Zicolello
No: None
Absent: Leidhecker
Result: Motion Carried

E. <u>Act 93 Administrative Personnel</u>

It is recommended (Superintendent) the Board approve the following Act 93 Administrative Personnel:

- Richard Cummings; Transfer from Assistant High School Principal to Secondary Principal of Student Programs & Services; effective July 1, 2025. Mr. Cummings will receive a prorated salary of $91,000.00 for the 2025-2026 school year. *It is noted that Mr. Cummings will continue to collaborate with Mr. Hafele to lead the Loyalsock Township High School.*

Motion: Mrs. Lindsay Second: Mr. Wentzel
Yes: Bjorkman, Edmonds, Frey, Gee, Lindsay, Pfleegor, Wentzel, Zicolello
No: None
Absent: Leidhecker
Result: Motion Carried

F. <u>Retirements/Resignations</u>

The Board acknowledges notice of the following resignations/retirements:

- Amy Fessler; School Nurse; Resignation; effective June 16, 2025

10. Policy

A. <u>Policy</u>

i. **<u>Policy Discussion</u>**

- Policy Review – 227.1 Student Drug Testing

ii. **<u>Policy Adoption</u>**

It is recommended (Assistant Superintendent) the Board adopt the following policies as attached:

- Policy No. 626 (Revised) – Federal Fiscal Compliance
- Policy No. 626.1 (Revised) – Travel Reimbursement - Federal Programs
- Policy No. 827 (Revised) – Conflict of Interest

Motion: Dr. Edmonds Second: Mr. Zicolello
Yes: Bjorkman, Edmonds, Frey, Gee, Lindsay, Pfleegor, Wentzel, Zicolello
No: None
Absent: Leidhecker
Result: Motion Carried

11. Other

A. <u>Purchase of Smart Boards</u>

It is recommended (Director of Technology) the Board authorize the purchase and installation of Smart Boards (see attached quote) from ePlus Technology, Inc., 13595 Dulles Technology Drive, Herndon, VA 20171, at an estimated cost of $202,339.05. *COSTARS #3-078. Funds for this purchase will come from the general assigned fund balance fund (technology).*

Motion: Mrs. Frey Second: Mrs. Lindsay
Yes: Bjorkman, Edmonds, Frey, Gee, Lindsay, Pfleegor, Wentzel, Zicolello
No: None
Absent: Leidhecker
Result: Motion Carried

B. <u>Baseball Field Renovations & Services</u>

It is recommended (Business Manager) the Board approve the attached proposal from Field Symmetry, 323 McClary Court W, State College, PA 16801, for renovations and services for the baseball field at an estimated cost of $22,775.00. *Funds for the purchase will come from the Capital Projects Fund.*

Motion: Mr. Wentzel Second: Dr. Edmonds
Yes: Bjorkman, Edmonds, Frey, Gee, Lindsay, Pfleegor, Wentzel, Zicolello
No: None
Absent: Leidhecker
Result: Motion Carried

C. <u>Loyalsock Township Recreation Budget</u>

It is recommended (Business Manager) the Board approve the attached budget of $34,472.75 from the Loyalsock Township Recreation Board for programs during the 2025-2026 school year.

Motion: Mrs. Lindsay Second: Dr. Edmonds
Yes: Bjorkman, Edmonds, Frey, Gee, Lindsay, Pfleegor, Wentzel, Zicolello
No: None
Absent: Leidhecker
Result: Motion Carried

12. Information/Discussion Items

A. Board Comments/Reports

- Community Wide Safety Committee – Mr. Bjorkman
- Recreation Board – Mr. Leidhecker
- Wellness Committee – Mr. Pfleegor
- IU 17 – Mr. Zicolello
- Act 48 Committee – Mr. Wentzel
- LycoCTC – Mrs. Frey
- The Lancer Foundation – Dr. Edmonds
- PSBA Liaison – Mrs. Lindsay

B. Administrative Reports/Discussion

13. Public Comments & Responses to Public Comments at Previous Meeting

14. Upcoming Board Meeting – July 10, 2025 Special Meeting; Mr. Gee announced that the August 13, 2025 meeting will be held at the District Service Center due construction at the secondary campus.

15. Adjournment @ 7:32 p.m.

Motion: Mrs. Lindsay
Second: Mr. Zicolello

M. Daniel Egly