Loyalsock Township School District

Meeting of School Directors

August 13, 2025

7:01 p.m.

Board Conference Room 1605 Four Mile Drive Williamsport, PA 17701

MINUTES

- 1. Call to Order President
- 2. Pledge of Allegiance
- 3. Administrative Report/Executive Session Purpose Mr. Christopher Kenyon, Solicitor 6:00-6:56 pm; Personnel; Contracts; Policies
- 4. Roll Call Mr. M. Daniel Egly, Board Secretary

<u>MEMBER</u>

x David Bjorkman	x David W. Pfleegor, II
ab Charles W. Edmonds, Ed.D.	x Melvin E. Wentzel
x Lynn Frey, Vice President	x Michael J. Zicolello
x Hal C. Gee, Jr., President	x *Christopher Kenyon, Solicitor
x Robert D. Leidhecker	x *Gerald L. McLaughlin, Superintendent
x JacLynne Lindsay, Treasurer	x *M. Daniel Egly, Business Mgr./Bd.Secretary
*Absent: Edmonds (resigned)	x *Brooke Beiter, Ph.D., Assistant Superintendent
	*(Non-Voting Member)

Benjamin A. Hepburn was appointed as a School Board Director. (See Item 6.B.)

OTHERS

- x Stephen Hafele, High School Principal
- x Richard Cummings, Secondary Principal
- x Rachelle Ackerman, Middle School Principal
- x Dayne Waller, Middle School Assistant Principal
- x Marc Walter, Elementary Principal
- x Megan Renninger, Elementary Assistant Principal
- x Eric Gee, Director of Technology
- x Lisa Fisher, Supervisor of Special Education
- x Teri Key, Supervisor of Curriculum & Instruction

5.

- A. Recognition of Guests or Scheduled Speakers/Public Comments None
- B. Public Comments Relative to Agenda Items None

C. Agenda Item – Removal

President Gee announced that the District honored the request of a continuance of an employee hearing.

Hal Gee requested a motion to remove Item 10. Personnel, L. Employee Resolution; It is recommended the Board approve the Resolution regarding Employee #2757-2025; from the agenda due to the continuance of the employee hearing.

Motion: Mrs. Lindsay Second: Mr. Zicolello

Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicolello

No: None Absent: Edmonds Result: Motion Carried

6. School Board Director

A. Resignation of School Board Director

It is recommended the Board accept the resignation from Charles Edmonds as a School Board Director effective August 13, 2025.

Motion: Mrs. Lindsay Second: Mr. Bjorkman

Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicolello

No: None Absent: Edmonds Result: Motion Carried

B. Appointment of School Board Director

It is recommended the Board appoint Benjamin A. Hepburn, 692 Palmer Hill Road, Williamsport, PA 17701, as a School Board Director, effective August 13, 2025. *It should be noted that this appointment will fill the vacancy as a result of the resignation of Charles Edmonds*.

Motion: Mr. Wentzel Second: Mr. Leidhecker

Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicolello

No: None Absent: None

Result: Motion Carried

C. <u>Validation of Documentation of School Board Director</u> – Board Secretary

Page 3 Loyalsock Township School Directors Minutes August 13, 2025

7. Minutes

A. Approval of Minutes

It is recommended (Board Secretary) the Board approve the Minutes of the following meeting:

■ July 9, 2025 – School Board

Motion: Mr. Wentzel Second: Mrs. Lindsay

Yes: Bjorkman, Frey, Gee, Hepburn, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicolello

No: None Absent: None

Result: Motion Carried

8. Finance

A. Approval of Bills – June 2025

It is recommended (Business Manager) the Board approve expenditures from June 1, 2025 through June 30, 2025, in the amount of \$1,694,710.58.

Motion: Mrs. Lindsay Second: Mr. Pfleegor

Yes: Bjorkman, Frey, Gee, Hepburn, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicolello

No: None Absent: None

Result: Motion Carried

B. <u>Treasurer's Report – June 2025</u>

It is recommended (Business Manager) the Board approve the attached Treasurer's Report for the month of June 2025.

Motion: Mr. Leidhecker Second: Mr. Wentzel

Yes: Bjorkman, Frey, Gee, Hepburn, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicolello

No: None Absent: None

Result: Motion Carried

C. Student Activities Fund Quarterly Report

It is recommended (Business Manager) the Board approve the attached Student Activities Fund Quarterly Report for the period ended June 2025.

Motion: Mrs. Lindsay Second: Mr. Wentzel

Yes: Bjorkman, Frey, Gee, Hepburn, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicolello

No: None Absent: None

Page 4
Loyalsock Township School Directors
Minutes
August 13, 2025

9. School/District Programs and Operations

A. Number Worlds K-5 Math Intervention

It is recommended (Supervisor of Curriculum & Instruction) the Board approve the McGraw Hill Number Worlds K-5 math intervention (Tier II) pilot program for the fall semester of the 2025-2026 school year.

Motion: Mrs. Lindsay Second: Mr. Wentzel

Yes: Bjorkman, Frey, Gee, Hepburn, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicolello

No: None Absent: None

Result: Motion Carried

10. Personnel

A. LTEA Personnel

It is recommended (Superintendent/Building Principal/Supervisor of Special Education) the Board appoint the following individual, pending documentation/certification:

 Kelly Day as a Professional Employee assigned as a Special Education teacher effective September 22, 2025. Ms. Day will receive a salary based on Step 4-M of the Teacher Salary Schedule.

Motion: Mrs. Lindsay Second: Mr. Wentzel

Yes: Bjorkman, Frey, Gee, Hepburn, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicolello

No: None Absent: None

Result: Motion Carried

B. <u>LTESPA Personnel</u>

It is recommended (Administration) the Board approve the following (pending documentation):

- Teresa Kessler; full-time paraprofessional; Ms. Kessler will receive an hourly rate of \$15.85.
- Veronica Bubb; part-time paraprofessional; Ms. Bubb will receive an hourly rate of \$15.60.
- Rosetta Carpenter; part-time custodian; effective August 11, 2025; Ms. Carpenter will receive an hourly rate of \$15.85.
- Nathaniel Ziminski; full-time maintenance; Mr. Ziminski will receive an hourly rate of \$18.35.
- John Ziminksi; full-time custodian; Mr. Ziminiski will receive an hourly rate of \$15.85.
- Ernest Wheeler; full-time custodian; Mr. Wheeler will receive an hourly rate of \$19.14.

Page 5 Loyalsock Township School Directors Minutes August 13, 2025

Motion: Mrs. Lindsay Second: Mr. Leidhecker

Yes: Bjorkman, Frey, Gee, Hepburn, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicolello

No: None Absent: None

Result: Motion Carried

C. Food Service Personnel

It is recommended (Business Manager) the Board approve the attached list of assignments and salaries for food service personnel for the 2025-2026 school year.

Motion: Mrs. Lindsay Second: Mr. Wentzel

Yes: Bjorkman, Frey, Gee, Hepburn, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicolello

No: None Absent: None

Result: Motion Carried

D. Appointment of Fall Athletic Personnel – Revised

It is recommended (Athletic Director) the Board approve the attached list of fall athletic personnel (pending documentation) for the 2025-2026 sports season.

Motion: Mr. Wentzel Second: Mr. Pfleegor

Yes: Bjorkman, Frey, Gee, Hepburn, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicolello

No: None Absent: None

Result: Motion Carried

E. Approval of Increase-Intervention Specialists

It is recommended (Superintendent) the Board approve a 3.5% hourly increase for Intervention Specialists, retroactive to July 1, 2025.

Motion: Mr. Wentzel Second: Mrs. Lindsay

Yes: Bjorkman, Frey, Gee, Hepburn, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicolello

No: None Absent: None

F. School Bus/Van Drivers

It is recommended (Business Manager) the Board approve the attached list of school bus/van drivers for the 2025-2026 school year.

Motion: Mrs. Lindsay Second: Mr. Pfleegor

Yes: Bjorkman, Frey, Gee, Hepburn, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicolello

No: None Absent: None

Result: Motion Carried

G. Event Staff

It is recommended (Superintendent) the Board approve the attached list of event staff for the 2025-2026 school year.

Motion: Mr. Wentzel Second: Mrs. Lindsay

Yes: Bjorkman, Frey, Gee, Hepburn, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicolello

No: None Absent: None

Result: Motion Carried

H. <u>Crossing Guards/Traffic Control Personnel, Cafeteria/Playground Monitors, High School/Middle School Monitors, Transportation Monitors, Event Staff & Substitute Cleaning Attendants</u>

It is recommended (Business Manager) the Board approve the attached list of rates for crossing guards/traffic control personnel, cafeteria/playground monitors, high school/middle school monitors, transportation monitors, event staff & substitute cleaning attendants for the 2025-2026 school year.

Motion: Mr. Pfleegor Second: Mrs. Lindsay

Yes: Bjorkman, Frey, Gee, Hepburn, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicolello

No: None Absent: None

Result: Motion Carried

I. <u>Network Administrator – Job Description</u>

It is recommended (Assistant Superintendent) the Board approve the attached job description for the position of Network Administrator.

Motion: Mr. Leidhecker Second: Mr. Pfleegor

Yes: Bjorkman, Frey, Gee, Hepburn, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicolello

No: None Absent: None

J. Network Administrator

It is recommended (Assistant Superintendent) the Board approve Jeremy Black as the network administrator at a prorated salary of \$78,000.00 for the 2025-2026 school year pending documentation, tentative effective date is October 13, 2025. The network administrator will receive benefits in accordance with the Act 93 Administrative Compensation Plan.

Motion: Mrs. Lindsay Second: Mr. Pfleegor

Yes: Bjorkman, Frey, Gee, Hepburn, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicolello

No: None Absent: None

Result: Motion Carried

K. Color Guard Instructor

It is recommended (High School Administration) that the Board reappoint Larry Trimble as a Color Guard Instructor for the 2025-2026 school year.

Motion: Mr. Leidhecker Second: Mr. Pfleegor

Yes: Bjorkman, Frey, Gee, Hepburn, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicolello

No: None Absent: None

Result: Motion Carried

L. <u>Employee Resolution</u>

Agenda item was removed. See agenda item 5.C.

M. Retirements/Resignations

The Board acknowledges notice of the following resignations/retirements:

- Alexis Joyce; Art Teacher; Resignation, effective date to be determined
- Julie Sparks; Paraprofessional; Resignation effective July 28, 2025
- Ashley Russo; Special Education Teacher; Resignation received on July 22, 2025; It is noted that Ms. Russo rescinded employment with the District.
- Eric Gee; Director of Technology; Retirement effective no later than June 5, 2026

Page 8
Loyalsock Township School Directors
Minutes
August 13, 2025

11. Policy

A. Policies

It is recommended (Assistant Superintendent) the Board adopt the following policies as attached:

- Policy 226 (Revised) Searches
- Policy 227 (Revised) Controlled Substances/Paraphernalia
- Policy 227.1 (Revised) Student Drug Testing
- Policy 236.1 (Revised) Threat Assessment
- Policy 805 (Revised) Emergency Preparedness and Response
- Policy 806 (Revised) Child Abuse
- Policy 819 (Revised) Suicide Awareness, Prevention, and Response

Motion: Mrs. Lindsay Second: Mr. Pfleegor

Yes: Bjorkman, Frey, Gee, Hepburn, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicolello

No: None Absent: None

Result: Motion Carried

12. Other

A. School Based Outreach Services – Letter of Agreement

It is recommended (Superintendent) the Board approve the attached Letter of Agreement for School Based Outreach Services between the Lycoming-Clinton Joinder Board and the Loyalsock Township School District.

Motion: Mr. Wentzel Second: Mrs. Lindsay

Yes: Bjorkman, Frey, Gee, Hepburn, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicolello

No: None Absent: None

Result: Motion Carried

B. Student Assistance Program Services – Letter of Agreement

It is recommended (Superintendent) the Board approve the attached Letter of Agreement for Student Assistance Program Services between the Lycoming-Clinton Joinder Board and the Loyalsock Township School District.

Motion: Mrs. Lindsay Second: Mr. Pfleegor

Yes: Bjorkman, Frey, Gee, Hepburn, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicolello

No: None Absent: None

C. BLaST IU 17 – Web Hosting Agreement

It is recommended (Director of Technology) the Board approve the attached BLaST Intermediate Unit 17 2025-2026 Web Hosting Agreement.

Motion: Mrs. Lindsay Second: Mr. Pfleegor

Yes: Bjorkman, Frey, Gee, Hepburn, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicolello

No: None Absent: None

Result: Motion Carried

D. Suicide Prevention Coordinators

It is recommended (Assistant Superintendent) the Board appoint Kendall Sauers as District Suicide Prevention Coordinator. It is noted that the following building level suicide prevention coordinators remain from previous board approval on September 12, 2018.

• Elementary School – Jennifer Cooley

• Middle School – Kate Preisch

• *High School – Nicole Rippey*

Motion: Mrs. Lindsay Second: Mr. Bjorkman

Yes: Bjorkman, Frey, Gee, Hepburn, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicolello

No: None Absent: None

Result: Motion Carried

13. Information/Discussion Items

A. Board Comments/Reports

Superintendent's Evaluation

On July 9, 2025, the Board of School Directors of the Loyalsock Township School District assessed the performance of Superintendent Gerald McLaughlin for the 2024-2025 school year. Mr. McLaughlin received an overall rating of Proficient. Criteria used to achieve this rating include: Student Growth and Achievement, Organizational Leadership, District Operations and Financial Management, Communications and Community Relations, Human Resource Management, Professionalism, and Annual Performance Goals. The Superintendent's salary for the 2025-2026 was adjusted in accordance to his current contract.

- Community Wide Safety Committee Mr. Bjorkman
- Recreation Board Mr. Leidhecker
- Wellness Committee Mr. Pfleegor
- IU 17 Mr. Zicolello
- Act 48 Committee Mr. Wentzel
- LycoCTC Mrs. Frey
- The Lancer Foundation Dr. Edmonds
- PSBA Liaison Mrs. Lindsay

B. Administrative Reports/Discussion

Page 10 Loyalsock Township School Directors Minutes August 13, 2025

- 14. Public Comments & Responses to Public Comments at Previous Meeting
- 15. Upcoming Board Meetings Special Meeting, August 21, 2025 September 3, 2025
- 16. Adjournment @ 7:38 p.m.

Motion: Mrs. Lindsay Second: Mr. Pfleegor

M. Daniel Egly