

Loyalsock Township School District

Meeting of School Directors

August 13, 2025

7:01 p.m.

***Board Conference Room
1605 Four Mile Drive
Williamsport, PA 17701***

MINUTES

- 1. Call to Order – President**
- 2. Pledge of Allegiance**
- 3. Administrative Report/Executive Session Purpose – Mr. Christopher Kenyon, Solicitor**
6:00-6:56 pm; Personnel; Contracts; Policies
- 4. Roll Call – Mr. M. Daniel Egly, Board Secretary**

MEMBER

x David Bjorkman
ab Charles W. Edmonds, Ed.D.
x Lynn Frey, Vice President
x Hal C. Gee, Jr., President
x Robert D. Leidhecker
x JacLynne Lindsay, Treasurer
*Absent: Edmonds (resigned)

MEMBER

x David W. Pfleeger, II
x Melvin E. Wentzel
x Michael J. Zicolello
x *Christopher Kenyon, Solicitor
x *Gerald L. McLaughlin, Superintendent
x *M. Daniel Egly, Business Mgr./Bd.Secretary
x *Brooke Beiter, Ph.D., Assistant Superintendent
*(Non-Voting Member)

Benjamin A. Hepburn was appointed as a School Board Director. (See Item 6.B.)

OTHERS

x Stephen Hafele, High School Principal
x Richard Cummings, Secondary Principal
x Rachelle Ackerman, Middle School Principal
x Dayne Waller, Middle School Assistant Principal
x Marc Walter, Elementary Principal
x Megan Renninger, Elementary Assistant Principal
x Eric Gee, Director of Technology
x Lisa Fisher, Supervisor of Special Education
x Teri Key, Supervisor of Curriculum & Instruction

- 5.**
 - A. Recognition of Guests or Scheduled Speakers/Public Comments – None**
 - B. Public Comments Relative to Agenda Items – None**

C. Agenda Item – Removal

President Gee announced that the District honored the request of a continuance of an employee hearing.

Hal Gee requested a motion to remove Item 10. Personnel, L. Employee Resolution; It is recommended the Board approve the Resolution regarding Employee #2757-2025; from the agenda due to the continuance of the employee hearing.

Motion: Mrs. Lindsay Second: Mr. Zicoello
Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicoello
No: None
Absent: Edmonds
Result: Motion Carried

6. School Board Director

A. Resignation of School Board Director

It is recommended the Board accept the resignation from Charles Edmonds as a School Board Director effective August 13, 2025.

Motion: Mrs. Lindsay Second: Mr. Bjorkman
Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicoello
No: None
Absent: Edmonds
Result: Motion Carried

B. Appointment of School Board Director

It is recommended the Board appoint Benjamin A. Hepburn, 692 Palmer Hill Road, Williamsport, PA 17701, as a School Board Director, effective August 13, 2025. *It should be noted that this appointment will fill the vacancy as a result of the resignation of Charles Edmonds.*

Motion: Mr. Wentzel Second: Mr. Leidhecker
Yes: Bjorkman, Frey, Gee, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicoello
No: None
Absent: None
Result: Motion Carried

C. Validation of Documentation of School Board Director – Board Secretary

Motion: Mrs. Lindsay Second: Mr. Wentzel
Yes: Bjorkman, Frey, Gee, Hepburn, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicoello
No: None
Absent: None
Result: Motion Carried

9. School/District Programs and Operations

A. Number Worlds K-5 Math Intervention

It is recommended (Supervisor of Curriculum & Instruction) the Board approve the McGraw Hill Number Worlds K-5 math intervention (Tier II) pilot program for the fall semester of the 2025-2026 school year.

Motion: Mrs. Lindsay Second: Mr. Wentzel
Yes: Bjorkman, Frey, Gee, Hepburn, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicoello
No: None
Absent: None
Result: Motion Carried

10. Personnel

A. LTEA Personnel

It is recommended (Superintendent/Building Principal/Supervisor of Special Education) the Board appoint the following individual, pending documentation/certification:

- Kelly Day as a Professional Employee assigned as a Special Education teacher effective September 22, 2025. Ms. Day will receive a salary based on Step 4-M of the Teacher Salary Schedule.

Motion: Mrs. Lindsay Second: Mr. Wentzel
Yes: Bjorkman, Frey, Gee, Hepburn, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicoello
No: None
Absent: None
Result: Motion Carried

B. LTESPA Personnel

It is recommended (Administration) the Board approve the following (pending documentation):

- Teresa Kessler; full-time paraprofessional; Ms. Kessler will receive an hourly rate of \$15.85.
- Veronica Bubb; part-time paraprofessional; Ms. Bubb will receive an hourly rate of \$15.60.
- Rosetta Carpenter; part-time custodian; effective August 11, 2025; Ms. Carpenter will receive an hourly rate of \$15.85.
- Nathaniel Ziminski; full-time maintenance; Mr. Ziminski will receive an hourly rate of \$18.35.
- John Ziminski; full-time custodian; Mr. Ziminiski will receive an hourly rate of \$15.85.
- Ernest Wheeler; full-time custodian; Mr. Wheeler will receive an hourly rate of \$19.14.

Motion: Mrs. Lindsay Second: Mr. Leidhecker
Yes: Bjorkman, Frey, Gee, Hepburn, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicoello
No: None
Absent: None
Result: Motion Carried

C. Food Service Personnel

It is recommended (Business Manager) the Board approve the attached list of assignments and salaries for food service personnel for the 2025-2026 school year.

Motion: Mrs. Lindsay Second: Mr. Wentzel
Yes: Bjorkman, Frey, Gee, Hepburn, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicoello
No: None
Absent: None
Result: Motion Carried

D. Appointment of Fall Athletic Personnel – Revised

It is recommended (Athletic Director) the Board approve the attached list of fall athletic personnel (pending documentation) for the 2025-2026 sports season.

Motion: Mr. Wentzel Second: Mr. Pfleegor
Yes: Bjorkman, Frey, Gee, Hepburn, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicoello
No: None
Absent: None
Result: Motion Carried

E. Approval of Increase-Intervention Specialists

It is recommended (Superintendent) the Board approve a 3.5% hourly increase for Intervention Specialists, retroactive to July 1, 2025.

Motion: Mr. Wentzel Second: Mrs. Lindsay
Yes: Bjorkman, Frey, Gee, Hepburn, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicoello
No: None
Absent: None
Result: Motion Carried

11. Policy

A. Policies

It is recommended (Assistant Superintendent) the Board adopt the following policies as attached:

- Policy 226 (Revised) - Searches
- Policy 227 (Revised) - Controlled Substances/Paraphernalia
- Policy 227.1 (Revised) - Student Drug Testing
- Policy 236.1 (Revised) - Threat Assessment
- Policy 805 (Revised) - Emergency Preparedness and Response
- Policy 806 (Revised) - Child Abuse
- Policy 819 (Revised) - Suicide Awareness, Prevention, and Response

Motion: Mrs. Lindsay

Second: Mr. Pfleegor

Yes: Bjorkman, Frey, Gee, Hepburn, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicoello

No: None

Absent: None

Result: Motion Carried

12. Other

A. School Based Outreach Services – Letter of Agreement

It is recommended (Superintendent) the Board approve the attached Letter of Agreement for School Based Outreach Services between the Lycoming-Clinton Joinder Board and the Loyalsock Township School District.

Motion: Mr. Wentzel

Second: Mrs. Lindsay

Yes: Bjorkman, Frey, Gee, Hepburn, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicoello

No: None

Absent: None

Result: Motion Carried

B. Student Assistance Program Services – Letter of Agreement

It is recommended (Superintendent) the Board approve the attached Letter of Agreement for Student Assistance Program Services between the Lycoming-Clinton Joinder Board and the Loyalsock Township School District.

Motion: Mrs. Lindsay

Second: Mr. Pfleegor

Yes: Bjorkman, Frey, Gee, Hepburn, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicoello

No: None

Absent: None

Result: Motion Carried

C. BLaST IU 17 – Web Hosting Agreement

It is recommended (Director of Technology) the Board approve the attached BLaST Intermediate Unit 17 2025-2026 Web Hosting Agreement.

Motion: Mrs. Lindsay Second: Mr. Pfleegor
Yes: Bjorkman, Frey, Gee, Hepburn, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicoello
No: None
Absent: None
Result: Motion Carried

D. Suicide Prevention Coordinators

It is recommended (Assistant Superintendent) the Board appoint Kendall Sauers as District Suicide Prevention Coordinator. *It is noted that the following building level suicide prevention coordinators remain from previous board approval on September 12, 2018.*

- *Elementary School – Jennifer Cooley*
- *Middle School – Kate Preisch*
- *High School – Nicole Rippey*

Motion: Mrs. Lindsay Second: Mr. Bjorkman
Yes: Bjorkman, Frey, Gee, Hepburn, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicoello
No: None
Absent: None
Result: Motion Carried

13. Information/Discussion Items

A. Board Comments/Reports

- **Superintendent's Evaluation**
On July 9, 2025, the Board of School Directors of the Loyalsock Township School District assessed the performance of Superintendent Gerald McLaughlin for the 2024-2025 school year. Mr. McLaughlin received an overall rating of Proficient. Criteria used to achieve this rating include: Student Growth and Achievement, Organizational Leadership, District Operations and Financial Management, Communications and Community Relations, Human Resource Management, Professionalism, and Annual Performance Goals. The Superintendent's salary for the 2025-2026 was adjusted in accordance to his current contract.
- Community Wide Safety Committee – Mr. Bjorkman
- Recreation Board – Mr. Leidhecker
- Wellness Committee – Mr. Pfleegor
- IU 17 – Mr. Zicolello
- Act 48 Committee – Mr. Wentzel
- LycoCTC – Mrs. Frey
- The Lancer Foundation – Dr. Edmonds
- PSBA Liaison – Mrs. Lindsay

B. Administrative Reports/Discussion

14. Public Comments & Responses to Public Comments at Previous Meeting

**15. Upcoming Board Meetings – Special Meeting, August 21, 2025
September 3, 2025**

16. Adjournment @ 7:38 p.m.

Motion: Mrs. Lindsay
Second: Mr. Pfleegor

M. Daniel Egly