

Loyalsock Township School District

Meeting of School Directors

September 3, 2025

7:03 p.m.

*Loyalsock Township School District
Secondary Campus
Multi-Purpose Room (D10/11)
2101 Loyalsock Drive
Williamsport, PA 17701*

MINUTES

- 1. Call to Order – President**
- 2. Pledge of Allegiance**
- 3. Administrative Report/Executive Session Purpose – Mr. Christopher Kenyon, Solicitor**
5:50-7:02 pm – Student Discipline, Personnel, Legal, Safety & Security
7:42-8:19 pm – Legal; Personnel
- 4. Roll Call – Mr. M. Daniel Egly, Board Secretary**

MEMBER

x David Bjorkman
x Lynn Frey, Vice President
x Hal C. Gee, Jr., President
x Benjamin Hepburn
x Robert D. Leidhecker
x JacLynne Lindsay, Treasurer

MEMBER

x David W. Pfleegor, II
x Melvin E. Wentzel
x Michael J. Zicolello
x *Christopher Kenyon, Solicitor
x *Gerald L. McLaughlin, Superintendent
x *M. Daniel Egly, Business Mgr./Bd.Secretary
x *Brooke Beiter, Ph.D., Assistant Superintendent

*(Non-Voting Member)

OTHERS

x Stephen Hafele, High School Principal
x Richard Cummings, Secondary Principal
x Rachelle Ackerman, Middle School Principal
x Dayne Waller, Middle School Assistant Principal
x Marc Walter, Elementary Principal
x Megan Renninger, Elementary Assistant Principal
x Eric Gee, Director of Technology
x Lisa Fisher, Supervisor of Special Education
x Teri Key, Supervisor of Curriculum & Instruction

- 5. A. Recognition of Guests or Scheduled Speakers/Public Comments**
 - Food Service Presentation

B. Public Comments Relative to Agenda Items

6. Minutes

A. Approval of Minutes

It is recommended (Board Secretary) the Board approve the Minutes of the following meetings:

- August 13, 2025 – School Board
- August 21, 2025 – Special Meeting

Motion: Mrs. Lindsay Second: Mr. Bjorkman
Yes: Bjorkman, Frey, Gee, Hepburn, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicoello
No: None
Absent: None
Result: Motion Carried

7. Personnel

A. Long-Term Substitute Nurse

It is recommended (Superintendent/Building Principal) that the Board appoint Laura Fry as a Long-Term Substitute School Nurse effective August 18, 2025. Ms. Fry will receive a salary based on Step 2-M of the Teacher Salary Schedule. It is noted that Ms. Fry will become a Temporary Professional Employee upon receipt of her Level I Certification-School Nurse.

Motion: Mr. Bjorkman Second: Mrs. Lindsay
Yes: Bjorkman, Frey, Gee, Hepburn, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicoello
No: None
Absent: None
Result: Motion Carried

B. Food Service Personnel

It is recommended (Business Manager) that the Board appoint Deanna Snyder as a food service substitute effective August 28, 2025. Ms. Snyder will receive an hourly rate of \$15.00.

Motion: Mrs. Lindsay Second: Mr. Pfleegor
Yes: Bjorkman, Frey, Gee, Hepburn, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicoello
No: None
Absent: None
Result: Motion Carried

C. Appointment of Fall Athletic Personnel – Revised

It is recommended (Athletic Director) the Board approve the attached list of fall athletic personnel (pending documentation) for the 2025-2026 sports season.

Motion: Mr. Wentzel Second: Mrs. Lindsay
Yes: Bjorkman, Gee, Hepburn, Leidhecker, Pfleegor, Wentzel
No: Frey, Lindsay, Zicolello
Absent: None
Result: Motion Carried

D. Retirements/Resignations

The Board acknowledges notice of the following resignations/retirements:

- Shannon Butters; Data Coordinator; Resignation; effective August 22, 2025
- Vicki Killian; Food Service Employee; Resignation; effective August 4, 2025
- Suwarna Bhagat; Food Service Employee; Resignation; effective September 4, 2025
- Maria Cornejo; Paraprofessional; Resignation; effective August 7, 2025
- Joseph Schneider; Custodial Employee; Resignation; effective August 25, 2025

8. Policy

A. Policies

It is recommended (Assistant Superintendent) the Board adopt the following policies as attached:

- Policy 805.1 (New) – Relations with Law Enforcement
- Policy 805.2 (Revised) – School Security Personnel

Motion: Mr. Leidhecker Second: Mrs. Lindsay
Yes: Bjorkman, Frey, Gee, Hepburn, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicoello
No: None
Absent: None
Result: Motion Carried

9. Other

A. Agreement for Contracted Data Coordinator Services

It is recommended (Superintendent) the Board approve the attached Agreement for Contracted Data Coordinator Services with Shannon Butters.

Motion: Mr. Bjorkman Second: Mr. Pfleegor
Yes: Bjorkman, Frey, Gee, Hepburn, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicoello
No: None
Absent: None
Result: Motion Carried

B. Adoption of Resolution – Student #27170

It is recommended the Board adopt the attached Resolution relating to Student #27170.

Motion: Mr. Wentzel Second: Mr. Bjorkman
ROLL CALL
Yes: Bjorkman, Frey, Gee, Hepburn, Leidhecker, Lindsay, Pfleegor, Wentzel, Zicoello
No: None
Absent: None
Result: Motion Carried

10. Information/Discussion Items

A. Board Comments/Reports

- Community Wide Safety Committee – Mr. Bjorkman
- Recreation Board – Mr. Leidhecker
- Wellness Committee – Mr. Pfleegor
- IU 17 – Mr. Zicoello
- Act 48 Committee – Mr. Wentzel
- LycoCTC – Mrs. Frey
- The Lancer Foundation – TBD
- PSBA Liaison – Mrs. Lindsay

B. Administrative Reports/Discussion

11. Public Comments & Responses to Public Comments at Previous Meeting – None

12. Upcoming Board Meeting – October 1, 2025

13. Adjournment @7:36 p.m.

Motion: Mrs. Frey
Second: Mrs. Lindsay