

Loyalsock Township School District

Meeting of School Directors

November 5, 2025

7:00 p.m.

***Loyalsock Township School District
Secondary Campus
Multi-Purpose Room (D10/11)
2101 Loyalsock Drive
Williamsport, PA 17701***

AGENDA

- 1. Call to Order – President**
- 2. Pledge of Allegiance**
- 3. Administrative Report/Executive Session Purpose – Mr. Christopher Kenyon, Solicitor**
- 4. Roll Call – Mr. M. Daniel Egly, Board Secretary**

MEMBER

_____ David Bjorkman
_____ Lynn Frey, Vice President
_____ Hal C. Gee, Jr., President
_____ Benjamin Hepburn
_____ Robert D. Leidhecker
_____ JacLynne Lindsay, Treasurer

MEMBER

_____ David W. Pfleegor, II
 _____ Melvin E. Wentzel
 _____ Michael J. Zicolello
 _____ *Christopher Kenyon, Solicitor
 _____ *Brooke Beiter, Ph.D, Superintendent
 _____ *M. Daniel Egly, Business Mgr./Bd.Secretary
 *(Non-Voting Member)

OTHERS

- _____ Stephen Hafele, High School Principal
- _____ Richard Cummings, Secondary Principal
- _____ Rachelle Ackerman, Middle School Principal
- _____ Dayne Waller, Middle School Assistant Principal
- _____ Marc Walter, Elementary Principal
- _____ Megan Renninger, Elementary Assistant Principal
- _____ Eric Gee, Director of Technology
- _____ Lisa Fisher, Supervisor of Special Education
- _____ Teri Key, Supervisor of Curriculum & Instruction

- 5. A. Recognition of Guests or Scheduled Speakers/Public Comments**

B. Recognition of Dedicated Service of School Board Directors

C. Public Comments Relative to Agenda Items

6. Minutes

A. Approval of Minutes

It is recommended (Board Secretary) the Board approve the Minutes of the following meetings:

- October 1, 2025 – School Board
- October 30, 2025 – Work Session

Motion:	Second:
Yes:	
No:	
Absent:	
Result:	

7. Finance

A. Approval of Bills – July 2025

It is recommended (Business Manager) the Board approve expenditures from July 1, 2025 through July 31, 2025, in the amount of \$1,834,819.18.

Motion:	Second:
Yes:	
No:	
Absent:	
Result:	

B. Treasurer's Report – July 2025

It is recommended (Business Manager) the Board approve the attached Treasurer's Report for the month of July 2025.

Motion:	Second:
Yes:	
No:	
Absent:	
Result:	

C. Authorization to Transfer Funds for Future Capital Projects

It is recommended (Business Manager) the Board authorize the transfer of funds from the general fund unassigned fund balance to the capital projects fund for future capital projects in the amount of \$500,000.00.

Motion: Second:
Yes:
No:
Absent:
Result:

8. School/District Programs and Operations

A. Educational Trip Abroad Experience – Costa Rica & Panama

It is recommended (Administration) the Board approve an educational trip to Costa Rica & Panama (tentatively Summer 2027) as outlined in the attached proposal, subject to change depending on health and safety concerns. There is no cost to the district for this request.

Motion: Second:
Yes:
No:
Absent:
Result:

B. Resolution Regarding Electronic Signatures – Pennsylvania Department of Education

It is recommended (Superintendent) the Board adopt the attached Resolution regarding the use of electronic signatures for contracts with the Pennsylvania Department of Education's e-grants system.

Motion: Second:
Yes:
No:
Absent:
Result:

9. Policy

A. Policy

It is recommended (Superintendent) the Board adopt the following policy as attached:

- Policy 317 (Revised) – Conduct/Disciplinary Procedures

Motion: Second:
Yes:
No:
Absent:
Result:

10. Personnel

A. LTEA Personnel

It is recommended (Superintendent/Secondary Building Administration) the Board appoint the following individual:

- Heather Leigey as a Temporary Professional Employee assigned as an art teacher effective November 10, 2025. Ms. Leigey will receive a salary based on Step 1-B of the Teacher Salary Schedule.

Motion: Second:
Yes:
No:
Absent:
Result:

B. Act 93 Administrative Personnel – Job Description

It is recommended (Superintendent) the Board approve the following job description for Act 93 Administrative Personnel:

- Director of Innovation & Instructional Technology
It is noted that this position will be added to the Act 93 Administrative Compensation Plan and will replace the position of Director of Technology upon the retirement of the current Director of Technology.

Motion: Second:
Yes:
No:
Absent:
Result:

C. Act 93 Administrative Support Personnel – Job Description

It is recommended (Superintendent) the Board approve the following job description for Act 93 Administrative Support Personnel:

- Data & Logistics Coordinator
It is noted that this position will replace the position of Data Coordinator in the Act 93 Administrative Support Compensation Plan.

Motion:

Second:

Yes:

No:

Absent:

Result:

D. Termination of Employee

It is recommended (Business Manager) the Board terminate (discharge without recourse) Ernest Wheeler as a full-time custodial employee effective October 16, 2025. *Mr. Wheeler was a probationary employee.*

Motion:

Second:

Yes:

No:

Absent:

Result:

E. Athletic Personnel – Resignations

The Board acknowledges notice of the following athletic personnel resignations:

- Ronald Insinger; Boys' Basketball Head Coach; effective September 19, 2025
- Mark Pysher; Girls' Soccer Head Coach; effective September 30, 2025

F. Fall Athletic Personnel – Stipend

It is recommended (Athletic Director) the Board appoint Emily Mort as the girls' soccer head coach for the remainder of the fall season. Ms. Mort will receive a stipend in the amount of \$780.00. This amount is in addition to her stipend for serving as the girls' soccer assistant coach.

Motion:

Second:

Yes:

No:

Absent:

Result:

G. Winter Athletic Personnel – Revised

It is recommended (Athletic Director) the Board approve the attached list of winter athletic personnel (pending documentation) for the 2025-2026 sports season.

Motion: Second:
Yes:
No:
Absent:
Result:

H. Retirements/Resignations

The Board acknowledges notice of the following resignations/retirements:

- Lynette Pauling; Paraprofessional; Resignation effective November 21, 2025
- Victor Wright; Paraprofessional; Retirement effective September 30, 2025
- Suhavi Shah; Food Service Employee; effective November 14, 2025

11. Other

A. Award School Bus Bids – 2025 72-Passenger School Bus (3)

It is recommended (Business Manager) the Board award the 2025 72-passenger three school bus bid at a total cost of \$339,000.00, to Wolfington Body Company, PO Box 218, Exton, PA 19341. *(Sourcewell Account #102623-ICB) Funds for the purchase will come from the Capital Projects Fund.*

Motion: Second:
Yes:
No:
Absent:
Result:

B. Purchase of Software – Business Privilege Tax

It is recommended (Business Manager) the Board purchase software from York Adams Tax Bureau for the Loyalsock Tax Office for the purpose of Business Privilege Tax collection pursuant to the attached quote. The cost is shared with the Township and the District's share will not exceed an annual cost of \$7,100.00.

Motion: Second:
Yes:
No:
Absent:
Result:

C. Adoption of Resolution – Student #32056

It is recommended the Board adopt the attached Resolution relating to Student #32056.

Motion: Second:

ROLL CALL

Yes:

No:

Absent:

Result:

D. Facility Improvement Project – Locker Room/Restrooms Secondary Campus

i. Authorization of Change Orders

It is recommended (Business Manager) the Board approve the following Change Orders:

- Electrical Construction/Lecce – Unused allowances at a credit of \$17,280.00
- Mechanical Construction/Myco – Unused allowances at a credit of \$23,789.69
- Plumbing Construction/Myco – Unused allowances at a credit of \$12,931.00
- Plumbing Construction/Myco – Concrete pour by General Construction Contractor at a credit of \$4,100.00
- Plumbing Construction/Myco – Unused Alternate (Shower stalls) at a credit of \$20,000.00
- General Construction/J&M– Unused allowances at a credit of \$25,000.00

Motion: Second:

Yes:

No:

Absent:

Result:

E. River Valley Internet – airFiber60 Links

It is recommended (Director of Technology) the Board approve the installation and purchase (quote attached) of three airFiber60 Links from River Valley Internet, PO Box 1, Montoursville, PA 17754, at a cost of \$19,620.00. This hardware will provide Internet connectivity backup among three campuses. *Funds for the purchase will come from the assigned technology fund.*

Motion: Second:

Yes:

No:

Absent:

Result:

F. Adoption of Resolution – School Solicitor

It is recommended the Board adopt the attached Resolution authorizing the school solicitor to assist the presiding officer in reestablishing order at meetings of the School Board.

Motion:

Second:

ROLL CALL

Yes:

No:

Absent:

Result:

12. Information/Discussion Items

A. Board Comments/Reports

- Community Wide Safety Committee – Mr. Bjorkman
- Recreation Board – Mr. Leidhecker
- Wellness Committee – Mr. Pfleegor
- IU 17 – Mr. Zicoello
- Act 48 Committee – Mr. Wentzel
- LycoCTC – Mrs. Frey
- The Lancer Foundation – TBD
- PSBA Liaison – Mrs. Lindsay

B. Administrative Reports/Discussion

13. Public Comments & Responses to Public Comments at Previous Meeting

14. Upcoming Board Meeting – December 3, 2025 Reorganization & School Board

15. Adjournment

Motion:

Second:

Loyalsock Township School District

Meeting of School Directors

October 1, 2025

7:02 p.m.

*Loyalsock Township School District
Secondary Campus
Multi-Purpose Room (D10/11)
2101 Loyalsock Drive
Williamsport, PA 17701*

MINUTES

- 1. Call to Order – President**
- 2. Pledge of Allegiance**
- 3. Administrative Report/Executive Session Purpose – Mr. Christopher Kenyon, Solicitor**
 - 9/25/2025 5:30-6:45 p.m.; District Service Center, 1605 Four Mile Drive, Williamsport, PA 17701; Board & Solicitor; Pfleegor Absent; proposed Superintendent/Contract
 - 10/01/2025 6:00-7:00 p.m.; Personnel; Contracts; Legal
- 4. Roll Call – Mr. M. Daniel Egly, Board Secretary**

MEMBER

x David Bjorkman
x Lynn Frey, Vice President
x Hal C. Gee, Jr., President
x Benjamin Hepburn
ab Robert D. Leidhecker
x JacLynne Lindsay, Treasurer
Absent-Leidhecker/Personal

MEMBER

x David W. Pfleegor, II
x Melvin E. Wentzel
x Michael J. Zicolello
x *Christopher Kenyon, Solicitor
x *Brooke Beiter, Ph.D., Superintendent
x *M. Daniel Egly, Business Mgr./Bd.Secretary
*(Non-Voting Member)

OTHERS

x Stephen Hafele, High School Principal
x Richard Cummings, Secondary Principal
x Rachelle Ackerman, Middle School Principal
x Dayne Waller, Middle School Assistant Principal
x Marc Walter, Elementary Principal
x Megan Renninger, Elementary Assistant Principal
x Eric Gee, Director of Technology
x Lisa Fisher, Supervisor of Special Education
x Teri Key, Supervisor of Curriculum & Instruction

- 5. A. Recognition of Guests or Scheduled Speakers/Public Comments**
 - Jazz Band Ensemble (Auditorium)

B. Public Comments Relative to Agenda Items

6. Minutes

A. Approval of Minutes

It is recommended (Board Secretary) the Board approve the Minutes of the following meeting:

- September 3, 2025 – School Board

Motion: Mr. Bjorkman Second: Mr. Pfleegor
Yes: Bjorkman, Frey, Gee, Hepburn, Lindsay, Pfleegor, Wentzel, Zicoello
No: None
Absent: Leidhecker
Result: Motion Carried

7. School/District Programs and Operations

President Hal Gee announced that Item 7.A. was removed from the Agenda.

~~A. Educational Trip Abroad Experience Costa Rica & Panama~~

It is recommended (Administration) the Board approve an educational trip to Costa Rica & Panama (tentatively Summer 2027) as outlined in the attached proposal, subject to change depending on health and safety concerns. There is no cost to the District for this request. The District assumes no liability or responsibility for this trip.

B. Agreement with Nittany Learning Services (AEDY)

It is recommended (Administration) the Board approve the attached agreement with Nittany Learning Services, 247 Pennsylvania Avenue, Sunbury, PA 17801, for educational services during the 2025-2026 school year.

Motion: Mr. Wentzel Second: Mrs. Lindsay
Yes: Bjorkman, Frey, Gee, Hepburn, Lindsay, Pfleegor, Wentzel, Zicoellello
No: None
Absent: Leidhecker
Result: Motion Carried

Motion: Mr. Pfleegor Second: Mr. Bjorkman
Yes: Bjorkman, Frey, Gee, Hepburn, Lindsay, Pfleegor, Wentzel, Zicoellello
No: None
Absent: Leidhecker
Result: Motion Carried

E. Memorandum of Understanding – Head Custodian

It is recommended (Business Manager) the Board approve the attached Memorandum of Understanding regarding the position of head custodian.

Motion: Mrs. Lindsay Second: Mr. Pfleegor
Yes: Bjorkman, Frey, Gee, Hepburn, Lindsay, Pfleegor, Wentzel, Zicoello
No: None
Absent: Leidhecker
Result: Motion Carried

F. Winter Athletic Personnel

It is recommended (Athletic Director) the Board approve the attached list of winter athletic personnel (pending documentation) for the 2025-2026 sports season.

Motion: Mr. Wentzel Second: Mr. Pfleegor
Yes: Bjorkman, Frey, Gee, Hepburn, Lindsay, Pfleegor, Wentzel, Zicoello
No: None
Absent: Leidhecker
Result: Motion Carried

G. Retirements/Resignations

The Board acknowledges notice of the following resignations/retirements:

- Matthew Little; Network Specialist; Resignation effective September 12, 2025
- Noah Green; Staff Accountant; Resignation effective September 7, 2025
- Eric Wolfgang; School Police Officer; Resignation effective September 4, 2025
- Connie Bickel; Food Service Employee; Resignation effective October 3, 2025
- Andrew Magyar; Custodial Employee; Retirement effective October 24, 2025

9. Other

A. Consulting Services Agreement

It is recommended the Board approve the attached agreement for consulting services with Gerald McLaughlin.

Motion: Mrs. Lindsay Second: Mr. Pfleegor
Yes: Bjorkman, Frey, Gee, Hepburn, Lindsay, Pfleegor, Wentzel, Zicoello
No: None
Absent: Leidhecker
Result: Motion Carried

Mr. Zicolello made an Omnibus Motion for Item 9B. Seconded by Mrs. Lindsay.

B. PSBA Election of Officers

It is recommended the Board Secretary cast the necessary ballots for the following 2026 PSBA Officers on behalf of the Board of School Directors of the Loyalsock Township School District:

- i. President-Elect-Holly Arnold
- ii. Vice President-Matt Vannoy
- iii. 2026-2027 C-1 Sectional Advisor-Duane Naugle
- iv. 2026-2028 Central Zone Representative-Julie Preston
- v. PSBA Insurance Trustees-Kathy Swope & Roberta Marcus

Yes: Bjorkman, Frey, Gee, Hepburn, Lindsay, Pfleegor, Wentzel, Zicolello
No: None
Absent: Leidhecker
Result: Motion Carried

10. Information/Discussion Items

A. Board Comments/Reports

- Community Wide Safety Committee – Mr. Bjorkman
- Recreation Board – Mr. Leidhecker
- Wellness Committee – Mr. Pfleegor
- IU 17 – Mr. Zicolello
- Act 48 Committee – Mr. Wentzel
- LycoCTC – Mrs. Frey
- The Lancer Foundation – TBD
- PSBA Liaison – Mrs. Lindsay

B. Administrative Reports/Discussion

11. Public Comments & Responses to Public Comments at Previous Meeting

- Anna Thompson – Donor Sign on School Property

12. Upcoming Board Meeting – November 5, 2025

13. Adjournment @ 7:59 p.m.

Motion: Mrs. Lindsay
Second: Mr. Pfleegor

M. Daniel Egly

Loyalsock Township School District

Work Session

October 30, 2025

6:00 p.m.

*Loyalsock Township School District
Secondary Campus
Multi-Purpose Room (D10/11)
2101 Loyalsock Drive
Williamsport, PA 17701*

MINUTES

- 1. Call to Order – President**
- 2. Pledge of Allegiance**
- 3. Administrative Report/Executive Session Purpose – Mr. Christopher Kenyon, Solicitor**
8:30-9:53 PM; Personnel; Policy; Safety & Security; Contracts; Litigation
- 4. Roll Call – Mr. M. Daniel Egly, Board Secretary**

MEMBER

x David Bjorkman
x Lynn Frey, Vice President
x Hal C. Gee, Jr., President
x Benjamin Hepburn
ab Robert D. Leidhecker
x JacLynne Lindsay, Treasurer
Absent-Leidhecker, Pfleegor; Personal

MEMBER

ab David W. Pfleegor, II
x Melvin E. Wentzel
x Michael J. Zicolello
x *Christopher Kenyon, Solicitor
x *Brooke Beiter, Ph.D., Superintendent
x *M. Daniel Egly, Business Mgr./Bd.Secretary
*(Non-Voting Member)

OTHERS

ab Stephen Hafele, High School Principal
x Richard Cummings, Secondary Principal
x Rachelle Ackerman, Middle School Principal
ab Dayne Waller, Middle School Assistant Principal
x Marc Walter, Elementary Principal
ab Megan Renninger, Elementary Assistant Principal
x Eric Gee, Director of Technology
x Lisa Fisher, Supervisor of Special Education
x Teri Key, Supervisor of Curriculum & Instruction

- 5. Presentations/Discussion Items**
 - District Goals: Looking Back & Looking Ahead

6. Public Comments – None

7. Adjournment @ 8:24 PM

Motion: Mr. Gee

Second: Mrs. Lindsay

M. Daniel Egly

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - GENERAL FUND **Payment Dates:** 07/01/2025 - 07/31/2025 **Omit Dates:** 2025-07-27

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000066558	07/10/2025	"UNITED STATES TREASURY"	PCORI FEE FOR PLAN YEAR ENDING 2024		879.06
0000066559	07/10/2025	21ST CENTURY CYBER CHARTER SCHOOL	RECONCILIATION OF SY 2024-25 CHARTER SCHOOL		2,935.39
0000066560	07/10/2025	ALLEGHENY SAFE AND LOCK INC	RENEW DOOR HOSTED SOFTWARE MAINT AGREEMENT		3,678.80
0000066561	07/10/2025	APPLE INC	2003943711-APPLE EQUIPMENT		192,893.77
0000066562	07/10/2025	ARBITERSPORTS LLC	Enc Transfer from FY25 3 YEAR RENEWAL OF ARBITER PAY		3,195.00
0000066563	07/10/2025	BRIAN BUBB	HEALTH INS PREMIUM		210.00
0000066564	07/10/2025	BSN SPORTS LLC	Enc Transfer from FY25 WHITE FOOTBALL PANTS	GIRLS VARSITY SOFTBALL SOCKS	5,111.77
0000066565	07/10/2025	CASEY WALLER	HEALTH INS PREMIUM		240.00
0000066566	07/10/2025	CHRISTIAN TYMESON	HEALTH INS PREMIUM		215.00
0000066567	07/10/2025	CM REGENT LLC	COBRA-JUNE 2025		214.00 #
0000066568	07/10/2025	CM REGENT LLC	LIFE	LONG TERM DISABILITY	2,908.52
0000066569	07/10/2025	COMMONWEALTH CHARTER ACADEMY	RECONCILIATION OF SY 2024-25 CHARTER SCHOOL		79,799.80
0000066570	07/10/2025	COMMONWEALTH OF PA	CHEAP 3D FILAMENTS	ROBERT LYNN SR	671.50 #
0000066571	07/10/2025	DEBORAH SUDERS	UNCLAIMED PROPERTY-REISSUE		10.00 #
0000066572	07/10/2025	DELTA DENTAL OF PENNSYLVANIA	EMPLOYEE CONTRIBUTIONS	SELF-PAYS	757.56 #
0000066573	07/10/2025	DOROTHY R. WHITE MERTZ- OA & PC	BPT & LICENSES-JULY 2025		5,344.00
0000066574	07/10/2025	DOROTHY WHITE MERTZ	QRTY LOCAL SERVICES TAX PAYMENT		3,408.00 #
0000066575	07/10/2025	FRONTLINE TECHNOLOGIES GROUP LLC	SCHICK	HS	13,220.09
0000066576	07/10/2025	GLENN DRICK	FLEET SPECIALIST-7/1, 7/2, 7/3/25	FLEET SPECIALIST-6/30/25	540.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - GENERAL FUND **Payment Dates:** 07/01/2025 - 07/31/2025 **Omit Dates:** 2025-07-27

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000066577	07/10/2025	GREGORY PRIDE	UNCLAIMED PROPERTY-REISSUE		24.08 #
0000066578	07/10/2025	HIGHMARK BLUE SHIELD	VISION-EMPLOYEE PAID	RETIREE/SELF PAYS	1,654.24
0000066579	07/10/2025	JEFFREY EVERETT	UNCLAIMED PROPERTY-REISSUE		69.50 #
0000066580	07/10/2025	LANCER FOUNDATION	LANCER FOUNDATION CONTRIBUTIONS		256.00 #
0000066581	07/10/2025	LINDA LaCOE	HEALTH INS PREMIUM		240.00
0000066582	07/10/2025	LISA HNATIN	UNCLAIMED PROPERTY-REISSUE		10.00 #
0000066583	07/10/2025	LOYALSOCK TWP ED SUPPORT PROFESSIONALS ASSN	LTESPA-VOLUNTARY DEDUCTIONS	LTESPA-VOLUNTARY DEDUCTIONS-6/27/25	624.25
0000066584	07/10/2025	LYCOMING CAREER & TECHNOLOGY CENTER	STUDENT TUITION 2025-26 PYMT 1 OF 10	CAPITAL RESERVE 2025-26 PYMT 1 OF 4	32,564.75
0000066585	07/10/2025	MARK GODFREY	UNCLAIMED PROPERTY-REISSUE		20.00 #
0000066586	07/10/2025	MERIDIAN STUDENT PLANNERS	ELLIS-TEAM ORDER		723.75
0000066587	07/10/2025	MFAC LLC	GIRLS TRACK & FIELD	BOYS TRACK & FIELD	2,336.40
0000066588	07/10/2025	NITTANY LEARNING SERVICES	2025-26 BSS AND ISS SERVICES- SCHICK FOR YR	MS	106,000.00
0000066589	07/10/2025	PASA	SY-25-26 PASA & AASA MEMBERSHIP FEE-B BEITER		1,688.00
0000066590	07/10/2025	PASBO	RENEWAL FEE-PASBO LEA TIER 1 SY25-26		400.00
0000066591	07/10/2025	PATRICIA COZZA	HEALTH INS PREMIUM		240.00
0000066592	07/10/2025	PENNSYLVANIA ASCD	RENEW MEMBERSHIP FEE-7/1/25- 6/30/26-B BEITER		99.00
0000066593	07/10/2025	PSBA INSURANCE	SY 2025-26 ALL ACCESS PACKAGE MEMBERSHIP DUES		14,010.15
0000066594	07/10/2025	PSBA INSURANCE	JUL2025-JUNE2026 BUCS BASIC ADMIN FEE		1,467.00
0000066595	07/10/2025	PYRAMID SCHOOL PRODUCTS	BASEBALL-VARSITY	GIRLS SOFTBALL-VARSITY	2,931.92
0000066596	07/10/2025	ROGUE FITNESS	WEIGHT ROOM EQUIPMENT		5,023.03

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - GENERAL FUND **Payment Dates:** 07/01/2025 - 07/31/2025 **Omit Dates:** 2025-07-27

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000066597	07/10/2025	SCHOOL SPECIALTY LLC	Enc Transfer from FY25 PRE-K WISH LIST ITEMS		1,436.69 #
0000066598	07/10/2025	SONOVA USA INC	HEARING IMPAIRED COMP SERVICE PLAN		725.00
0000066599	07/10/2025	SPORTDECALS INC	HELMET DECAL SETS		968.00
0000066600	07/10/2025	SPORTSMANS	BOYS BASKETBALL-VARSITY	GIRLS BASKETBALL-VARSITY	6,008.65
0000066601	07/10/2025	THE HARTMAN AGENCY INC	25-26 CYBER POLICY		11,428.00
0000066602	07/10/2025	VEX ROBOTICS INC	VEX HS	VEX MS	3,613.42
0000066603	07/10/2025	VICTORIA KROUT	HEALTH INS PREMIUM		215.00
0000066604	07/10/2025	VOLLEYCART	COURT CART-GIRLS BASKETBALL		399.00
0000066605	07/10/2025	X-GRAIN SPORTSWEAR	GIRLS BASKETBALL BACKPACKS		1,064.00
0000066606	07/24/2025	AMERICAN WELDING & GAS INC.	CYLINDER RENTAL-JUNE 2025		132.68 #
0000066607	07/24/2025	APR SUPPLY CO	PRESS 2-1/2 BRZ CXC	PRESS 1 BRZ CXC	367.52 #
0000066608	07/24/2025	ASCENDANCE TRUCKS PENNSYLVANIA LLC	PA INSPECTION & REPAIR	BUS PARTS	4,675.01
0000066609	07/24/2025	BLAST IU 17	2024-25 FAIR SHARE		315.79 #
0000066610	07/24/2025	BORTEK INDUSTRIES INC	HS	MS	1,467.57
0000066611	07/24/2025	COLUMN SOFTWARE PBC	ADVERTISING		187.44
0000066612	07/24/2025	COMCAST CABLE	COMMUNICATIONS-DSC		15.90
0000066613	07/24/2025	ENGIE POWER & GAS LLC	GAS-SCHICK UNIT 1		141.20 #
0000066614	07/24/2025	FRED HAMM INC.	RENTAL		3,671.78 #
0000066615	07/24/2025	FULMER'S STORAGE TRAILERS	RENTAL OF CONTAINER & PICKUP		235.00 #
0000066616	07/24/2025	INTEGRITEC INC	SCHICK	HS	1,800.00
0000066617	07/24/2025	JOHNSON CONTROLS FIRE PROTECTION LP	MS	HS	8,388.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

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Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000066618	07/24/2025	LOWE'S	SIMPSON 50FT REPLACEMENT ETC	FLANGE, JOHNI BOTS, RING FLNG	435.72
0000066619	07/24/2025	LOYALSOCK CAFETERIA FUND	MS SUMMER SCHOOL SNACKS		432.00
0000066620	07/24/2025	MADISON ENERGY INVESTMENT II LLC	MS	HS	12,797.48 #
0000066621	07/24/2025	MARCO TECHNOLOGIES LLC	MX-4111N DSC USAGE	MX-4111N DSC UPSTAIRS	1,115.32 #
0000066622	07/24/2025	MCCARTHY TIRE SERVICE CO	MOUNTED TIRES ON BUSES		790.54
0000066623	07/24/2025	MIRABITO ENERGY PRODUCTS	GASOLINE-1777369	BIODIESEL 1777351	1,844.28
0000066624	07/24/2025	NORTH CENTRAL SIGHT SRVC	SHREDDING-SCHICK		50.00 #
0000066625	07/24/2025	PENNWOOD CYBER CHARTER SCHOOL	CYBER CHARTER SCHOOL-JUNE 2025		1,062.56
0000066626	07/24/2025	PORT ELEVATOR INC	SCHICK	MS	542.88
0000066627	07/24/2025	PPL ELECTRIC UTILITIES	HS	MS	8,490.18 #
0000066628	07/24/2025	PRO SUPPLY	HS	MS	425.06 #
0000066629	07/24/2025	QUADIENT LEASING USA INC	QTLY LEASE PYMT-POSTAGE MACHINE-SCHICK		345.00
0000066630	07/24/2025	REXEL USA INC d/b/a THE HITE COMPANY	BLUE CABLE DATA CAT5E		803.64
0000066631	07/24/2025	RIVER VALLEY TRANSIT AUTHORITY	JUNE 2025 TRIPS		240.00 #
0000066632	07/24/2025	ROBERT M SIDES	INSTRUMENT REPAIR-MS	INSTRUMENT REPAIR-SCHICK	0.00 #
0000066633	07/24/2025	ROHRER BUS SERVICE-DUNCANNON	FINANCE FEE		1.26 #
0000066634	07/24/2025	SURPLUS CITY INC	SNAP SAFETY & CHAIN WELL		128.64
0000066635	07/24/2025	THE HARTMAN AGENCY INC	PROPERTY LIABILITY POLICY	SPORTS AD&D STUDENT ACCIDENT & CATAST POLICY	157,749.00
0000066636	07/24/2025	TRANE US INC	MOTOR 1 HP	FAN 4 BLADE STEEL	3,348.46
0000066637	07/24/2025	TULPEHOCKEN MOUNTAIN SPRING WATER	BOTTLED WATER		29.65 #

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - GENERAL FUND **Payment Dates:** 07/01/2025 - 07/31/2025 **Omit Dates:** 2025-07-27

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000066638	07/24/2025	VERIZON WIRELESS	VERIZON WIRELESS-CELL PHONES	VERIZON WIRELESS-MACH/MACH UNLIMITED	570.88 #
0000066639	07/24/2025	WEBB WEEKLY	ADVERTISING		190.00
0000066640	07/24/2025	WELD-TEC SERVICE & SALES INC	QRTY TANK RENTAL-JUL -SEPT		72.00
0000066641	07/24/2025	WILLIAMSPORT SUN-GAZETTE	ADVERTISING		704.40 #
0000066642	07/24/2025	WINDSTREAM	COMMUNICATIONS-DSC		15.46
0000066643	07/24/2025	AMY BRUNO	REIMBURSE 3 CREDITS		1,620.00 #
0000066644	07/24/2025	BEN LORSON	MILEAGE REIMBURSEMENT		533.40 #
0000066645	07/24/2025	CAMISHA VINCENT	MS CREDIT RECOVERY FEE REIMBURSEMENT-J VINCENT		122.50
0000066646	07/24/2025	EAST LYCOMING SCHOOL DST	2024-2025 MAINSTREAMING TUITION- 2 STUDENTS		5,558.87
0000066647	07/24/2025	EGOLD FAX	FAX OVERAGE CHARGE-7/1/25- 7/18/25	FAX OVERAGE CHARGES-6/19/25- 7/18/25	13.10
0000066648	07/24/2025	EMILY MORT	REIMBURSE 6 CREDIT		3,528.00
0000066649	07/24/2025	ESS NORTHEAST LLC	HOURLY NURSE SUBSTITUTE- SCHICK		2,757.21 #
0000066650	07/24/2025	FOCUS ON TRAINING USA LLC	REGISTRATION FEE-NOAH BOWER		300.00
0000066651	07/24/2025	GLENN DRICK	FLEET SPECIALIST-7/7/25-7/12/25		540.00
0000066652	07/24/2025	HANNAH LILLEY	MS CREDIT RECOVERY FEE REIMBURSEMENT-J HELLON		122.50
0000066653	07/24/2025	JAMES HILL	MS CREDIT RECOVERY FEE REIMBURSEMENT-A HILL		122.50
0000066654	07/24/2025	JOHN AND ROBIN TEBBS	REFUND OF TAXES		45.66
0000066655	07/24/2025	JOSTENS INC.	DIPLOMA		38.75 #
0000066656	07/24/2025	LARRY BREON	FIELD TRIP SCHICK		10.00 #
0000066657	07/24/2025	LISA HNATIN	BUS DRIVERS-CLEARANCE REIMBURSE		13.00

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - GENERAL FUND **Payment Dates:** 07/01/2025 - 07/31/2025 **Omit Dates:** 2025-07-27

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000066658	07/24/2025	LOJON PROPERTY LLC	REFUND OF TAXES		2,042.09
0000066659	07/24/2025	LOYALSOCK CAFETERIA FUND	SCHICK SUMMER SCHOOL SNACK BILL		1,163.75
0000066660	07/24/2025	LYCOMING CAREER & TECHNOLOGY CENTER	2025-26 CTC PROGRAM-PYMT 2 OF 10	2025-26 CAPITAL RESERVE-PYMT 2 OF 4	32,564.75
0000066661	07/24/2025	MARCO TECHNOLOGIES LLC	KYOCERA-P2040W DSC		33.23
0000066662	07/24/2025	MCCORMICK LAW FIRM	LTSD-00000 LTSD 6/1/25-6/30/25	LTSD-00101 BOARD MEETINGS 6/1/25-6/30/25	1,012.25 #
0000066663	07/24/2025	NAVIGATE360 LLC	MS PBIS REWARDS SERVICES PROGRAM		1,622.48
0000066664	07/24/2025	PHAC	PHAC-2025-26 ANNUAL SPORTS DUES		3,225.00
0000066665	07/24/2025	PSADA	PSADA & NIAAA MEMBERSHIP DUES		150.00
0000066666	07/24/2025	REXEL USA INC d/b/a THE HITE COMPANY	LIGHT BULBS		1,015.14
0000066667	07/24/2025	SHELBY YOUNG	REIMBURSE 6 CREDITS		3,294.00
0000066668	07/24/2025	SHERI SUMMERS	MS CREDIT RECOVERY FEE REIMBURSEMENT-J MAYER		122.50
0000066669	07/24/2025	SHIKELLAMY SOFTBALL BOOSTERS CLUB	2025-26 JH TOURNAMENT FEE		200.00
0000066670	07/24/2025	WEX HEALTH INC.	HRA-HSA MONTHLY-JUNE 2025		0.00 #
0000066671	07/24/2025	WORK CENTER SUSQUEHANNA PHYSICIAN SERVICES	BUS DRIVERS PHYSICALS		225.00 #
0000066672	07/29/2025	AMAZON CAPITAL SERVICES	Enc Transfer from FY25 PRE-K ITEMS	TITLE 1 SUPPLIES-DEITRICK	2,406.61 #
* 0000ET6609	07/01/2025	LYCOMING COUNTY INSURANCE	ACTIVE-DIST EXPENSE	EMPLOYEE CONTRIBUTIONS	269,163.42
* 0000ET6610	07/01/2025	WEX HEALTH INC.	EMPLOYER CONTRIBUTION-S SMITH	EMPLOYER CONTRIBUTION-K PIETRASKI	7,600.00
* 0000ET6611	07/03/2025	EASTERN ALLIANCE INSURANCE GROUP	WORKER'S COMPENSATION INS PREMIUM		11,895.00
* 0000ET6612	07/03/2025	UGI UTILITIES INC	GAS-SCHICK		1,287.38

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - GENERAL FUND **Payment Dates:** 07/01/2025 - 07/31/2025 **Omit Dates:** 2025-07-27

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
* 0000ET6613	07/03/2025	UGI UTILITIES INC	HS	MS	2,288.25
* 0000ET6614	07/07/2025	UGI UTILITIES INC	GAS-SCHICK UNIT 1		137.19
* 0000ET6615	07/08/2025	DELTA DENTAL OF PENNSYLVANIA	DELTA DENTAL CLAIMS PAID		3,028.00
* 0000ET6616	07/08/2025	KEYSTONE COLLECTIONS GROUP	KEYSTONE COLLECTIONS GROUP		59,312.02
* 0000ET6617	07/11/2025	PA DEPT OF LABOR & INDUSTRY	UNEMPLOYMENT COMPENSATION TAX		2,549.89
* 0000ET6618	07/11/2025	PA STATE INCOME TAX	PA INCOME TAX WITHHELD		14,102.88
* 0000ET6619	07/11/2025	ELECTRONIC PAYMENT TRANSFER	FIT WITHHOLDINGS	EE SOCIAL SECURITY	107,817.00
* 0000ET6620	07/11/2025	VOYA FINANCIAL	VOYA FINANCIAL-RET VOY-EMPLOYEE	VOYA FINANCIAL-EMPLOYER	4,522.72
* 0000ET6621	07/11/2025	WEX HEALTH INC	HSA EMPLOYEE CONTRIBUTIONS		12,694.63
* 0000ET6622	07/21/2025	DELTA DENTAL OF PENNSYLVANIA	DELTA DENTAL CLAIMS PAID		618.00
* 0000ET6623	07/23/2025	WMWA	2607-0	339-0	4,090.97
* 0000ET6624	07/23/2025	DELTA DENTAL OF PENNSYLVANIA	EMPLOYEE CONTRIBUTIONS	SELF-PAYS	519.20
* 0000ET6625	07/25/2025	DELTA DENTAL OF PENNSYLVANIA	DELTA DENTAL CLAIMS PAID		4,394.40
* 0000ET6626	07/25/2025	PA STATE INCOME TAX	PA INCOME TAX WITHHELD		14,170.75
* 0000ET6627	07/25/2025	ELECTRONIC PAYMENT TRANSFER	FIT WITHHOLDINGS	ER SOCIAL SECURITY	107,857.11
* 0000ET6628	07/25/2025	LOYALSOCK TOWNSHIP EDUCATION ASSOCIATION	LTEA VOLUNTARY UNION DUES		8,930.50
* 0000ET6629	07/25/2025	TSA CONSULTING GROUP INC	EE CONTRIBUTIONS	ER CONTRIB. MCLAUGHLIN-KM	28,162.44
* 0000ET6630	07/25/2025	VOYA FINANCIAL	EMPLOYEE	EMPLOYER	4,630.81
* 0000ET6631	07/25/2025	WEX HEALTH INC	HSA EMPLOYEE CONTRIBUTIONS		12,844.63

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - GENERAL FUND **Payment Dates:** 07/01/2025 - 07/31/2025 **Omit Dates:** 2025-07-27

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
* 0000ET6632	07/28/2025	AFLAC	AFLAC-SHORT TERM DISABILITY		539.25
* 0000ET6633	07/29/2025	MARCO TECHNOLOGIES LLC	MONTHLY LEASE AGREEMENT 025-1694436	SCHICK E HALL	16,636.70
* 0000ET6634	07/31/2025	PSERS	TRANSACTION #2917102	TRANSACTION #2924705	1,437.72
* 0000ET6635	07/31/2025	PSERS	PAYROLL DEDUCT W/H-RETIREMENT		71,760.31
* 0000ET6636	07/31/2025	LYCOMING COUNTY INSURANCE	ACTIVE-DIST EXPENSE	EMPLOYEE CONTRIBUTIONS	271,371.33
10 - GENERAL FUND					1,833,019.18
50 - FOOD SERVICE FUND					1,800.00
Grand Total All Funds					1,834,819.18
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					0.00
Grand Total Manual Checks					(1,198.50)
Grand Total Other Disbursement Non-negotiables					1,044,362.50
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					791,655.18
Grand Total Virtual Payments					0.00
Grand Total All Payments					1,834,819.18

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

LOYALSOCK TOWNSHIP SCHOOL DISTRICT
GENERAL FUND
CASH RECEIPTS AND DISBURSEMENTS SUMMARY
FOR THE MONTH OF JULY 31, 2025

WOODLANDS BANKS

BEGINNING BALANCE - JULY 1, 2025 WOODLANDS CHECKING ACCOUNT GF:	5,136,246.85
Business Privilege Tax	10,879.35
Delinquent Taxes	20,620.31
Donation/Grant	9,500.00
Earned Income Tax	284,300.00
Interest	14,774.99
Ipad Revenue	1,150.00
Local Services Tax	786.91
Manually break out	72,673.79
Miscellaneous Revenue	1,093.04
Pay to Play	13,450.00
Real Estate Taxes	1,547,153.25
Recoverable Disbursements - Insurance	3,759.56
Total Receipts:	1,980,141.20
Other Transfers-Woodlands Quarterly CD Interest	43,083.37
Total Funds Available:	7,159,471.42
Disbursements: Accts Payable Expenses	1,834,819.18
Net Payroll	615,820.09
Total Disbursements:	2,450,639.27
Ending Balance - Woodland's Checking Account GF Yield 3.75%	4,708,832.15
Ending Balance - Woodland's Federated Government Obligations T/M Fund Yield 4.20%	14,062.56
Ending Balance - Woodland's 24 Month CD - Evolve BK & TR West Memphis Yield 4.35%	249,000.00
Ending Balance - Woodland's 12 Month CD - Flagstar Bank Yield 4.20%	250,000.00
Ending Balance - Woodland's 6 Month CD - BK Miami FLA Yield 4.30%	249,000.00
Ending Balance - Woodland's 12 Month CD - Merrick Bank, UT Yield 4.25%	250,000.00
Ending Balance - Woodland's 12 month CD - Morgan Stanley Private Bank Yield 4.30%	244,000.00
Ending Balance - Woodland's 18 Month CD - Oakstar Bank Mo Yield 4.15%	250,000.00
Ending Balance - Woodland's - 15 Month CD - Southern First Bank Yield 4.30%	249,000.00
Ending Balance - Woodland's - 9 Month CD - Wells Fargo Bank Yield 4.20%	250,000.00

Ending Balance - PLGT 12 Month CD, FINANCIAL FEDERAL SAVINGS BANK Yield 4.25%	242,033.34
Ending Balance - PLGT 12 Month CD, PRIORITY BANK Yield 4.25%	245,071.41
Ending Balance - PLGT 12 Month CD, NEXBANK Yield 4.30%	245,071.41
Ending Balance - PLGT 6 Month CD, FIRSTBANK SOUTHWEST Yield 4.30%	246,838.22
Ending Balance - PLGT 9 Month CD, CROSSFIRST BANK Yield 4.25%	242,069.02
Ending Balance - PLGT 12 Month CD, GBANK Yield 4.45%	247,133.23
Ending Balance - PLGT 12 Month CD, BANK OF CHINA Yield 5.75%	246,406.58
Ending Balance - PLGT 12 Month CD, MISSION NATIONAL BANK Yield 4.35%	241,278.68
Ending Balance - PLGT 12 Month CD, NANO BANC Yield 4.35%	241,278.68
Ending Balance - PLGIT General Fund Yield 4.13%	<u>2,001,862.67</u>
TOTAL GENERAL FUND ENDING BALANCE JULY 31, 2025:	<u>10,912,937.95</u> =====

LOYALSOCK TOWNSHIP SCHOOL DISTRICT
GENERAL FUND
CASH RECEIPTS AND DISBURSEMENTS SUMMARY
FOR THE MONTH OF JULY 31, 2025
Average Yield 4.13%

PLGIT

BEGINNING BALANCE - JULY 1, 2025 PLGIT GENERAL FUND:	1,997,203.11
Receipts:	
Interest	<u>6,998.86</u>
Total Receipts:	<u>6,998.86</u>
Total Funds Available:	2,004,201.97
Disbursements:	
June Purchase Card Transactions	<u>2,339.30</u>
Total Disbursements:	<u>2,339.30</u>
ENDING BALANCE - PLGIT GENERAL FUND JULY 31, 2025:	2,001,862.67 =====

CAPITAL RESERVE FUND
CASH RECEIPTS AND DISBURSEMENTS SUMMARY
FOR THE MONTH OF JULY 31, 2025
Average Yield 4.13%

PLGIT

BEGINNING BALANCE - JULY 1, 2025 PLGIT CAPITAL RESERVE	1,505,451.39
Receipts:	
Interest - PLGIT Regular	5,256.89
Transfer	<u>-</u>
Total Receipts:	<u>5,256.89</u>
Total Funds Available:	1,510,708.28
Disbursements:	
Checks:	
1672 STS Innovative Interiors-HS Art Room Furniture	6,905.85
1673 STS Innovative Interiors-Office Furniture	<u>6,958.21</u>
Total Disbursements:	<u>13,864.06</u>
Less Outstanding Checks:	
ENDING BALANCE - PLGIT CAPITAL RESERVE JULY 31, 2025:	1,496,844.22 =====

LOYALSOCK TOWNSHIP SCHOOL DISTRICT
CAPITAL RESERVE CONSTRUCTION FUND
CASH RECEIPTS AND DISBURSEMENTS SUMMARY
FOR THE MONTH OF JULY 31, 2025
Average Yield 4.13%

	PLGIT
BEGINNING BALANCE - JULY 1, 2025 CAPITAL RESERVE CONSTRUCTION FUND	1,761,688.63
Receipts:	
Interest	5,520.49
Total Receipts:	5,520.49
Total Funds Available:	1,767,209.12
Disbursements:	
Checks:	
1367 Marotta/Main Architects	3,270.00
1368 J&M Construction-GC	188,100.00
1369 Lecce Electric, Inc.-EC	19,359.00
1370 Myco Mechanical, Inc.-PC	299,163.42
1371 Myco Mechanical, Inc.-MC	149,512.71
Total Disbursements:	659,405.13
Prior Outstanding - Cleared in July	
1361 Oak Leaf Environmental	10,531.00
1365 Hawbaker Engineering	247.50
1366 J&M Construction Speciality	121,950.00
Total:	132,728.50
Less Outstanding Checks:	-
CAPITAL RESERVE CONSTRUCTION FUND JULY 31, 2025:	975,075.49
	=====
TOTAL ENDING BALANCE - JULY 31, 2025 CAPITAL RESERVE FUND:	2,471,919.71
	=====

September 24th 2025

Dear Members of the School Board,

I am writing to respectfully request approval for an international educational trip to Costa Rica and Panama in June 2027, organized through EF Educational Tours.

I have previously led successful trips abroad with our students to Peru, the Dominican Republic, and Spain. Each of these experiences proved to be safe, enriching, and transformative for our learners, expanding their cultural knowledge and global perspective.

This upcoming tour will provide students with meaningful opportunities to engage in hands-on cultural, linguistic, and environmental learning experiences. Highlights include:

- Exploring the biodiversity of Rincón de la Vieja National Park in Costa Rica.
- Participating in adventure activities such as snorkeling, ziplining, kayaking, and whitewater rafting.
- Discovering the cultural richness of Panama through guided tours of Casco Viejo, Cinta Costera, and the Biomuseo.
- Learning about global commerce and engineering at the Panama Canal's Miraflores Visitor Center.
- Experiencing cultural exchange through a folklore evening with traditional Panamanian food, music, and dance.

In addition to these unique learning opportunities, traveling with EF Educational Tours provides:

- Safety & Support: A full-time bilingual Tour Director, vetted accommodations, and 24/7 worldwide support.
- Educational Value: Curriculum-aligned experiential learning in science, history, culture, and world languages.
- Accessibility: Flexible payment options to increase participation.

- Experience & Reliability: Over 50 years of success as the world's largest student travel organization.
- Global Citizenship: Students develop independence, intercultural awareness, and career/college readiness skills.

The trip is scheduled for June 9–17, 2027 (with possible travel flexibility June 6–20) and will depart from the New York area. A full proposed itinerary is attached for your review.

I believe this program will inspire our students to broaden their horizons, connect classroom learning with real-world experiences, and create lasting memories. I respectfully request the Board's approval to offer this opportunity to our students and families.

Thank you for your consideration and continued support of global learning experiences. Please let me know if additional information is needed.

Respectfully,

Noelia Huertas

Hi Elina! Here’s an outline of the itinerary you selected. I’ll keep you posted as details like flights and hotels are confirmed.



Bridget Nolan

 [GET IN TOUCH](#)

Travel Dates

2027

JUN 6	JUN 9 – JUN 17	JUN 20
Earliest departure	Requested dates	Latest return

Departing from

New York, NY area (incl. Newark, NJ)

Flights & Hotels

We’ll post details here as soon as they’re available.





The map illustrates a travel itinerary across Costa Rica. It starts in Liberia, moves to Guanacaste (2), then to the Arenal region (2), Alajuela (1), and Sarapiquí. From Sarapiquí, the route goes to Gatun Lake, then to El Palmar, and finally to Panama City (3). A dotted line indicates a flight from Panama City to Cartagena (3). Airplane icons mark the start and end points of the flights.

DAY 1

Fly to Costa Rica

Travel to the Arenal region

Enjoy the rainforest from the unique perspective of a zipline through the canopy

(For safety reasons, weight and size restrictions may apply)

Enjoy a kayaking trip on Lake Arenal

Visit La Fortuna Waterfall

Visit the Arenal hot springs

Travel via Sarapiquí to Alajuela

Enjoy a whitewater rafting excursion

Travel to San José

Fly to Panama City

Enjoy a walking tour of Cinta Costera

Take a guided tour of Casco Viejo



Surfing lesson

Learn to surf on the white sand beaches of one of Panama's premier surfing locations. Here, an instructor will teach you how to stand on your board as well as how to paddle and pass waves. Once in the water, you'll have the chance to surf by yourself under the supervision of your instructor.

Take a boat ride on Gatun Lake in the Panama Canal where you will learn about the different species on Monkey Island

Visit the Biomuseo

Visit the Miraflores Visitor Center at the Panama Canal



Folklore evening

Opt to spend the evening learning about the rich cultural traditions of the region over a traditional Panamanian dinner. After dinner, an interactive dance show will make this a night to remember.

RESOLUTION

BE IT RESOLVED, by authority of the **Board of School Directors** of the **Loyalsock Township School District**, and it is hereby resolved by authority of the same, that **Brooke Beiter**, who is the **Superintendent of Schools** of the above named body is authorized and directed to sign any and all contracts, agreements, grants and/or licenses (hereinafter collectively referred to as contract(s)) with the Pennsylvania Department of Education (Department); and

BE IT FURTHER RESOLVED, that the body consents to the use of electronic signatures by the above named individual and that no handwritten signature from the above named individual shall be required in order for any contract with the Department to be legally enforceable and that by affixing his/her electronic signature to an electronic file of the contract via the Department's e-grants system, the above designated authorized individual shall have effectively executed and delivered the contract, binding the **Loyalsock Township School District** to comply with the terms of said contract; and

BE IT FURTHER RESOLVED, that no writing shall be required in order to make the contract valid and legally binding, provided that the Department and all other necessary Commonwealth approvers affix their signatures electronically and an electronically-printed copy of the Contract is e-mailed or is otherwise made available to the body by electronic means; and

BE IT FURTHER RESOLVED, that the body will not contest the due authorization, execution, delivery, validity or enforceability of the electronic Contract under the provisions of a statute of frauds or any other applicable law. The Contract, if introduced as evidence on paper in any judicial, arbitration, mediation, or administrative proceedings, will be admissible as between the parties to the same extent and under the same conditions as other business records originated and maintained in documentary form and the admissibility thereof shall not be contested under either the business records exception to the hearsay rule or the best evidence rule; and

BE IT FURTHER RESOLVED, that the body will notify the Department's Bureau of Management Services promptly in the event that the above named individual is no longer authorized to execute agreements on behalf of the body electronically and that the Department shall be entitled to rely upon the above named officer's authority to execute agreements electronically on behalf of the body until such notice is received by the Department's Office of Chief Counsel.

ATTEST

(individual receiving signatory authority may not attest on behalf of himself/herself)

Signature (President/Chair or Vice-President/Chair)

Signature (Treasurer or Secretary)

Hal Gee, Jr. Board President
Print/type Name Title

M. Daniel Egly Board Secretary
Print/type Name Title

TO BE EXECUTED BY SECRETARY OF THE GOVERNING BODY:

I, M. Daniel Egly, Secretary, of Loyalsock Township School District, do certify that the foregoing is a true and correct copy of the Resolution adopted at a regular meeting of the Loyalsock Township School District Board of School Directors, held the 5th day of November, 2025.

Dated: _____
Signature (Secretary)

M. Daniel Egly Board Secretary
Print/type Name Title

TO BE EXECUTED BY AUTHORIZED SIGNATORY:

As the person authorized to sign on behalf of the above named body, I agree that I shall not provide any other person with my e-grants password or otherwise authorize any other individual to affix my electronic signature to any agreement with the Department.

Dated: _____
Signature (authorized signatory)

Brooke Beiter Superintendent of Schools
Print/type Name Title

Book	Policy Manual
Section	300 Employees
Title	Conduct/Disciplinary Procedures
Code	317
Status	Active
Adopted	July 1, 2013
Revised	November 5, 2025

Authority

All administrative, professional and support employees are expected to conduct themselves in a manner consistent with appropriate and orderly behavior. Effective operation of district schools requires the cooperation of all employees working together and complying with a system of Board policies, administrative regulations, rules and procedures, applied fairly and consistently.

The Board requires employees to maintain professional, moral and ethical relationships with students at all times.[\[1\]](#)[\[2\]](#)

The Board directs that all district employees shall be informed of conduct that is required and is prohibited during work hours and the disciplinary actions that may be applied for violation of Board policies, administrative regulations, rules and procedures.[\[3\]](#)[\[4\]](#)

Delegation of Responsibility

All district employees shall comply with state and federal laws and regulations, Board policies, administrative regulations, rules and procedures. District employees shall endeavor to maintain order, perform assigned job functions and carry out directives issued by supervisors.[\[3\]](#)

Certificated employees shall comply with the Code of Professional Practice and Conduct for Educators, in accordance with applicable law and regulations.[\[1\]](#)

When engaged in assigned duties, district employees shall not participate in activities that include, but are not limited to, the following:

1. { X } Physical or verbal abuse, or threat of harm, to anyone.
2. { X } Nonprofessional relationships with students.[\[2\]](#)
3. { X } Causing intentional damage to district property, facilities or equipment.
4. { X } Forceful or unauthorized entry to or occupation of district facilities, buildings or grounds.

5. { X } Use, possession, distribution, or sale of alcohol, drugs or other illegal substances.[5]
6. { X } Use of profane language.
7. { X } Breach of confidential **student, staff or district** information.
8. { X } Failure to comply with directives of district officials, security officers or law enforcement officers.[\[6\]](#)
9. { X } Carrying **or** possessing a weapon on school grounds without authorization from the appropriate school administrator.
10. { X } Violation of Board policies, administrative regulations, rules or procedures.[\[6\]](#)
11. { X } Violation of federal, state, or applicable municipal laws or regulations.[\[6\]](#)

The district may take disciplinary action for employee conduct that occurs during or outside of assigned duties when such conduct has a direct nexus to or obstructs, disrupts, or interferes with the teaching, research, service, operations, administrative or disciplinary functions of the district, or any district-sponsored activity.

The Superintendent or designee shall develop and disseminate disciplinary rules for violations of Board policies, administrative regulations, rules and procedures that provide progressive penalties, including but not limited to

- { X } verbal warning
- { X } written warning
- { X } reprimand
- { X } suspension
- { X } demotion[\[7\]](#)
- { X } dismissal[\[6\]](#)
- { X } pursuit of civil and **legal remedies.**

Prior to considering demotion or dismissal of an employee, and at other times when employee conduct has been reported, the Superintendent or designee shall investigate allegations that an employee has violated Board policies, administrative regulations, rules or procedures and shall recommend appropriate action to the Board, in accordance with applicable law and regulations.[\[4\]](#)[\[6\]](#)[\[8\]](#)[\[9\]](#)

When demotion or dismissal charges are filed against a certificated administrative or professional employee, a Board hearing shall be provided as required by applicable law. Noncertificated administrative and support

employees may be entitled to a Local Agency Law hearing, at the employee's request.[\[4\]](#)[\[6\]](#)[\[8\]](#)[\[9\]](#)[\[10\]](#)[\[11\]](#)[\[12\]](#)[\[13\]](#)[\[14\]](#)[\[15\]](#)[\[16\]](#)[\[17\]](#)

Arrest or Conviction Reporting Requirements

Employees shall use the designated form to report to the Superintendent or designee, within seventy-two (72) hours of the occurrence, an arrest or conviction required to be reported by law.[\[18\]](#)[\[19\]](#)

Employees shall also report to the Superintendent or designee, in writing, within seventy-two (72) hours of notification, that the employee has been named as a perpetrator in a founded or indicated report pursuant to the Child Protective Services Law.[\[20\]](#)

The Superintendent may also receive notice from the PA Department of Education when a certificated educator has a pending record of arrest, indictment or charge entered upon their state record in the Teacher Information Management System (TIMS).

An employee shall be required to submit new criminal history background checks if the Superintendent or designee has a reasonable belief that the employee was arrested or has been convicted of an offense required to be reported by law, and the employee has not notified the Superintendent or designee.[\[18\]](#)[\[21\]](#)

An employee shall be required immediately to submit a new child abuse history certification if the Superintendent or designee has a reasonable belief that the employee was named as a perpetrator in a founded or indicated report or has provided written notice of such occurrence.[\[20\]](#)[\[21\]](#)

Failure to accurately report such occurrences may subject the employee to disciplinary action up to and including termination and criminal prosecution.[\[18\]](#)[\[20\]](#)

Legal

1. 22 PA Code 235.1 et seq

2. Pol. 824

3. 24 P.S. 510

4. 24 P.S. 514

5. Pol. 351

6. 24 P.S. 1122

7. 24 P.S. 1151

8. 24 P.S. 1121

9. 24 P.S. 1127

10. 24 P.S. 1126

11. 24 P.S. 1128

12. 24 P.S. 1129

13. 24 P.S. 1130

14. 24 P.S. 1131

15. 24 P.S. 1132

16. 24 P.S. 1133

17. 2 Pa. C.S.A. 551 et seq

18. 24 P.S. 111

19. 24 P.S. 2070.9a

20. 23 Pa. C.S.A. 6344.3

21. Pol. 806

23 Pa. C.S.A. 6301 et seq

24 P.S. 2070.1a et seq

Neal Follman v. School District of Philadelphia (Department of Education), 320 A.3d 882 (Commw. Ct. 2024)

Pol. 317.1



Sales Proposal

Contract # 102623-ICB

IC Bus & Wolfington Body Company is pleased to provide you with this proposal on Sourcewell School Bus Contract # 102623-ICB awarded to IC Bus, LLC. If you have any questions regarding enrollment in Sourcewell or detailed contract terms and conditions, please see your sales representative.

Proposal Prepared For:

Proposal Prepared By:

<i>Sourcewell Member</i>	Loyalsock Township School District	Wolfington Body Company
<i>Contact</i>	Noah Bower	Conner Saltzer
<i>Address</i>	1605 4 Mile Drive	30 Pottstown Pike
<i>City/State/Zip</i>	Williamsport, PA 17701	Chester Springs, PA 19425
<i>Phone</i>	570-326-6508	800-662-2435
<i>Email</i>	nbower@ltsd.k12.pa.us	csaltzer@wolfington.com

Date	10/23/2025
Quantity of this Specification	3
Single Sourcewell Transaction Total Volume	3

72p IC BUS- Wolfington Stock	
(3) 2025 72p Next Gen Diesel School Bus	\$113,000.00
TOTAL	
3 Units	\$339,000.00

Pricing is based on current Sourcewell contract.

Loyalsock Township School District

PRESENTED TO:

Loyalsock Township School District
2151 Loyalsock Drive
Williamsport PA 17701

WOLFINGTON
body company, inc.

Wolffington Body Company

P.O. Box 218

Exton, PA 19341

Toll Free: 800-662-2435



NEW TO YOUR FLEET

(3) 2025 72p IC CE PB110 - Diesel

3 ×



IC BUS CE SERIES SCHOOL BUS

Wolffington Body Company

P.O. Box 218

Exton, PA 19341

Toll Free: 800-662-2435



- 1. Purchase Agreement** - By signing Seller's proposal, Buyer accepts these terms and agrees to purchase the specified vehicle(s) from Wolffington Body Company, hereinafter referred to as Seller, in accordance with the terms outlined in this Agreement.
- 2. Vehicle Description, Inspection, and Acceptance** - The Seller warrants that the vehicle being sold is accurately described, and its condition is as stated in the accompanying documentation. Any additional features or modifications must be agreed upon in writing. It is agreed that said vehicle has not been represented as a model of any particular year, and that the vehicle is sold by model or type, and not by calendar year of manufacture. Buyer must inspect the goods within two (2) days of receipt and notify the Seller in writing of any nonconforming goods during this period, providing supporting documentation. If notified, the Seller may replace, refund, or accept return at Seller's sole discretion and with the Buyer responsible for shipping costs.
- 3. Purchase Price and Payment Terms** - The Buyer agrees to pay the agreed-upon purchase price for the vehicle including any and all additional fees, charges, taxes, tariffs, or other amounts beyond Seller's control. A non-refundable deposit of 10% of the total purchase price is required to secure the vehicle, unless otherwise noted. The remaining balance is due upon delivery. If Buyer does not accept delivery, Seller may, at Seller's sole discretion, either sell the goods to another Buyer or hold the goods until Buyer accepts delivery with Buyer paying a daily storage fee of fifty dollars (\$50) per day. Buyer agrees to pay interest at the maximum amount permitted by law on all late payments, and agrees to pay the cost of court fees and reasonable attorney's fees incurred by Seller to collect payments owed and to otherwise enforce these terms.
- 4. Delivery, Title, and Ownership** - The goods will be delivered within thirty (30) days of notice availability. Seller is not liable for delays, loss, or damage in transit. The Buyer must take delivery within thirty (30) days after receiving notice of availability. Partial shipments are allowed, and each shipment is a separate sale. If the Buyer fails to accept delivery, risk of loss passes to the Buyer, and the goods are deemed delivered. The Seller may store the goods at the Buyer's expense if delivery is not accepted. Title and ownership of the vehicle will be provided to the Buyer upon receipt of full payment. The Seller will provide all necessary documents for the transfer of title.
- 5. Warranties** - Warranties for the goods are provided solely by the manufacturer, and the Seller offers no additional warranties, whether express or implied, including those of merchantability, or fitness for a particular purpose. The manufacturer is not liable for warranty breaches unless the Buyer provides written notice of defects within two (2) days of discovery, allows examination of the goods, and the manufacturer verifies the defect. The manufacturer is not liable if defects arise from the Buyer's failure to follow instructions or for unauthorized alterations.
- 6. Indemnification and Limitation of Liability** - Buyer shall indemnify, defend, and hold harmless Seller and its affiliates against all losses, damages, liabilities, claims, actions, judgments, and expenses, including court costs and reasonable attorneys' fees, arising from third-party claims related to the products purchased and/or Buyer's negligence or misconduct, and/or Seller's enforcement of these terms. Seller's liability, if any, is strictly limited to direct damages and shall not exceed the total amount paid by Buyer for the Goods. Seller shall not be liable for any consequential, indirect, incidental, special, exemplary, punitive, or enhanced damages, including lost profits or revenues, regardless of foreseeability or advisement of such damages.
- 7. Venue and Choice of Law** - This Agreement and related documents are governed by the laws of the Commonwealth of Pennsylvania, without regard to its conflict of laws principles. Any legal action related to this Agreement must be brought in the US District Court for the Eastern District of Pennsylvania or, in the Chester County Court of Common Pleas, Pennsylvania.

Wolffington Body Company

P.O. Box 218

Exton, PA 19341

Toll Free: 800-662-2435



Vehicle Configuration	Quantity	Price per Unit	Extended Price
Vehicle Description 2025 IC CE Diesel <i>STOCK #</i> TBD <i>VIN#</i> TBD	3	\$113,000	\$339,000

Sub-Total **\$339,000***Tags & Title Fees* *\$TBD**Taxes* *\$NA*

Required Deposit	\$3,000
-------------------------	----------------

Remaining Balance \$339,000

Accepted by:

**Loyalsock Township School
District
2151 Loyalsock Drive
Williamsport PA 17701**

Purchasers Signature _____

Name _____

Date _____

LOCATIONS

Headquarters

30 Pottstown Pike
Chester Springs, PA 19425

Exton Parts Center

60 Senn Drive
Chester Springs, PA 19425

New Jersey

1315 NJ Route 38
Hainesport, NJ 08036

Western Pennsylvania

100 Marland Drive
Mars, PA 16046

Central Pennsylvania

3210 Susquehanna Trail
Duncannon, PA 17020

Delaware

961 E Masten Circle,
Milford, DE 19963

www.wolfingtonbody.com

1-800-662-2435

@wolfingtonbody

WOLFINGTON
body company, inc.

LOYALSOCK TAX OFFICE

Dorothy R. White Mertz
Tax Collector

To Loyalsock School District

Proposal for new Business Privilege Tax Program

York Adams Tax Bureau quote- set up and Master data transfer	\$2500
Annual fee	\$11,688
Total set up and annual fee cost first year	\$14,188

(split between Twp and School is \$7094 each)

Work Station, Printer, Network upgrades and Security
Not to exceed \$4400

Chris Cooley IT liaison and set up for Work Station and Network
\$75.00 per hour, not to exceed \$2400

Additional labor for duplicate entry and data entry and mailings
This may be additional person or OT or both, postage, printing.
\$20.00 per hr not to exceed \$5000

Training from York Adams at \$100 per hour, estimate 20 hours

Thank you for your consideration and support.

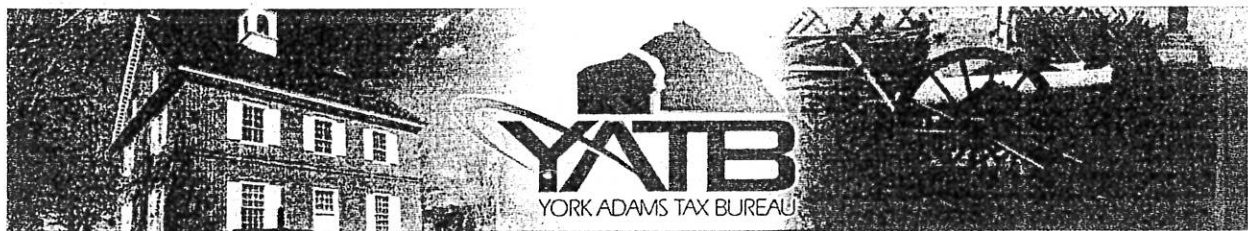


Dottie White Mertz

Tax Administrator

October 15, 2025

25TwpSchBPTproposal2



Estimated Initial Costs

These items are required only once and are needed to establish the office and system to work with it.

Estimated Initial Costs	Cost
Windows 11 License	\$200.00
System Set-up and Master Data Import (25 hours)	\$2,500.00

Monthly Recurring Costs

The Township will essentially be leasing computing, storage, and backup services from YATB. Whereas larger offices pay an annual fee, for your office we're arranging for the fees to be paid monthly if needed. We prefer to invoice annually but can support monthly or quarterly invoicing.

Monthly Item	Cost
Server, database, backup	\$200.00
Microsoft Office Government (for Microsoft 365 Applications) *	\$25.00
MBP Application Monthly (w/25% discount)	\$312.00
LST Application Monthly (w/25% discount)	\$437.00
Monthly	\$974.00
Yearly	\$11,688.00

* The tax apps require Microsoft Excel & Word for some features like producing letters and reports. We'll provide a YATB MS G365 license unless Dottie has an Office license that would support use of the apps on a Windows 11 VM.

Ongoing Support

General support for the tax application is included in this arrangement. Support issues requiring extended support may become billable, and you'll be advised when this occurs. Chris Cooley is expected to provide the "front line" local support the office needs, but extended support is considered hourly support.

Support Costs	Cost
Training	\$100.00/hr
Hourly Support on demand	\$100.00/hr

CHANGE ORDER

AIA DOCUMENT G701-2001

x ARCHITECT x OWNER
x CONTRACTOR FIELD

PROJECT: MS/HS Restroom and Locker Room Renovations
1801 Loyalsock Drive
Williamsport, PA 17701

CHANGE ORDER NUMBER: EC - 01
DATE OF INITIATION: October 1, 2025
ARCHITECT'S PROJECT NUMBER: 24-LTSD-01
CONTRACT DATE: April 11, 2025
CONTRACT FOR: Electrical Construction

TO CONTRACTOR:
Lecce Electric, Inc.
1843 Liberty Drive
Williamsport, PA 17701

The Contract is changed as follows:

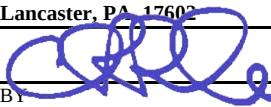
	COST
EC-01.01 Deduct for remaining contract allowances.	(\$17,280.00)

	TOTAL THIS CHANGE ORDER	\$	(\$17,280.00)
The original Contract Sum was		\$	169,800.00
The net change by previously authorized Change Orders		\$	0.00
The Contract Sum prior to this Change Order was		\$	169,800.00
The Contract Sum will decrease			
by this Change Order in the amount of		\$	(17,280.00)
The new Contract Sum including this Change Order will be		\$	152,520.00
The Contract Time will be increased by Zero (0) days.			
The date of Substantial Completion as of the date of this Change Order therefore is			UNCHANGED

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

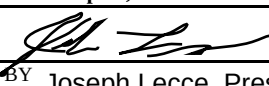
NOTE: NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

MM architects, inc.
Architect
214 North Duke Street
Address
Lancaster, PA 17602

BY 

DATE 10/8/2025

Lecce Electric, Inc.
Contractor
1843 Liberty Drive
Address
Williamsport, PA 17701

BY  Joseph Lecce, President

DATE 10/8/25

Loyalsock Township School District
Owner
1801 Loyalsock Drive
Address
Williamsport, PA 17701

BY

DATE

CHANGE ORDER

AIA DOCUMENT G701-2001

x ARCHITECT x OWNER
x CONTRACTOR FIELD

PROJECT:

MS/HS Restroom and Locker Room Renovations
1801 Loyalsock Drive
Williamsport, PA 17701

CHANGE ORDER NUMBER:

MC - 01

DATE OF INITIATION:

October 7, 2025

ARCHITECT'S PROJECT NUMBER:

24-LTSD-01

CONTRACT DATE:

April 11, 2025

CONTRACT FOR:

Mechanical Construction

TO CONTRACTOR:

Myco Mechanical, Inc.
1 North Washington Street
Telford, PA 18969

The Contract is changed as follows:

COST

MC-01.01 Deduct for remaining contract allowances.

(\$23,789.69)

TOTAL THIS CHANGE ORDER \$ (\$23,789.69)

The original Contract Sum was	\$	306,000.00
The net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	306,000.00
The Contract Sum will decrease		
by this Change Order in the amount of	\$	(23,789.69)
The new Contract Sum including this Change Order will be	\$	282,210.31
The Contract Time will be increased by Zero (0) days.		
The date of Substantial Completion as of the date of this Change Order therefore is		UNCHANGED

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOTE: NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

MM architects, inc.

Architect

214 North Duke Street

Address

Lancaster, PA 17602

BY

10/7/25

DATE

Myco Mechanical, Inc.

Contractor

1 North Washington Street

Address

Telford, PA 18969

BY

10/7/2025

DATE

Loyalsock Township School District

Owner

1801 Loyalsock Drive

Address

Williamsport, PA 17701

BY

DATE

CHANGE ORDER

AIA DOCUMENT G701-2001

x ARCHITECT x OWNER
x CONTRACTOR FIELD

PROJECT:

MS/HS Restroom and Locker Room Renovations
1801 Loyalsock Drive
Williamsport, PA 17701

CHANGE ORDER NUMBER:

PC - 03

DATE OF INITIATION:

October 1, 2025

ARCHITECT'S PROJECT NUMBER:

24-LTSD-02

CONTRACT DATE:

April 11, 2025

CONTRACT FOR:

Plumbing Construction

TO CONTRACTOR:

Myco Mechanical, Inc.
1 North Washington Street
Telford, PA 18969

The Contract is changed as follows:

COST

PC-03.01 Concrete pour provided by GC subcontractor.

(\$4,100.00)

PC-03.02 Credit for unused Allowances.

(\$12,931.00)

TOTAL THIS CHANGE ORDER \$ (\$17,031.00)

The original Contract Sum was	\$	757,000.00
The net change by previously authorized Change Orders	\$	(21,046.76)
The Contract Sum prior to this Change Order was	\$	735,953.24
The Contract Sum will decrease		
by this Change Order in the amount of	\$	(17,031.00)
The new Contract Sum including this Change Order will be	\$	718,922.24
The Contract Time will be increased by Zero (0) days.		
The date of Substantial Completion as of the date of this Change Order therefore is		UNCHANGED

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOTE: NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

MM architects, inc.

Architect

214 North Duke Street

Address

Lancaster, PA 17602

BY

10/06/2025

DATE

Myco Mechanical, Inc.

Contractor

1 North Washington Street

Address

Telford, PA 18969

BY

10/6/2025

DATE

Loyalsock Township School District

Owner

1605 Four Mile Drive

Address

Williamsport, PA 17701

BY

DATE

CHANGE ORDER

AIA DOCUMENT G701-2001

x ARCHITECT x OWNER
x CONTRACTOR FIELD

PROJECT:

MS/HS Restroom and Locker Room Renovations
1801 Loyalsock Drive
Williamsport, PA 17701

CHANGE ORDER NUMBER:

PC - 02

DATE OF INITIATION:

August 27, 2025

ARCHITECT'S PROJECT NUMBER:

24-LTSD-02

CONTRACT DATE:

April 11, 2025

CONTRACT FOR:

Plumbing Construction

TO CONTRACTOR:

Myco Mechanical, Inc.
1 North Washington Street
Telford, PA 18969

The Contract is changed as follows:

COST

PC-02.01 Credit for unused Alternate 01 - Non-ADA Shower Stalls.

(\$20,000.00)

TOTAL THIS CHANGE ORDER \$ (\$20,000.00)

The original Contract Sum was	\$	757,000.00
The net change by previously authorized Change Orders	\$	(1,046.76)
The Contract Sum prior to this Change Order was	\$	755,953.24
The Contract Sum will decrease by this Change Order in the amount of	\$	(20,000.00)
The new Contract Sum including this Change Order will be	\$	735,953.24
The Contract Time will be increased by Zero (0) days.		
The date of Substantial Completion as of the date of this Change Order therefore is		UNCHANGED

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOTE: NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

MM architects, inc.

Architect

214 North Duke Street

Address

Lancaster, PA 17602

BY

9/2/25

DATE

Myco Mechanical, Inc.

Contractor

1 North Washington Street

Address

Telford, PA 18969

BY

DATE

Loyalsock Township School District

Owner

1605 Four Mile Drive

Address

Williamsport, PA 17701

BY

DATE

CHANGE ORDER

AIA DOCUMENT G701-2001

x ARCHITECT x OWNER
x CONTRACTOR FIELD

PROJECT:

MS/IIS Restroom and Locker Room Renovations
1801 Loyalsock Drive
Williamsport, PA 17701

CHANGE ORDER NUMBER:

GC - 01

DATE OF INITIATION:

October 7, 2025

ARCHITECT'S PROJECT NUMBER:

24-LTSD-02

CONTRACT DATE:

April 11, 2025

CONTRACT FOR:

General Construction

TO CONTRACTOR:

J&M Construction Specialty
799 Foresman Road
Williamsport, PA 17701

The Contract is changed as follows:

COST

GC-01.01 Credit for unused allowances.

(\$25,000.00)

TOTAL THIS CHANGE ORDER \$ (\$25,000.00)

The original Contract Sum was	\$	1,073,195.00
The net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	1,073,195.00
The Contract Sum will decrease		
by this Change Order in the amount of	\$	(25,000.00)
The new Contract Sum including this Change Order will be	\$	1,048,195.00
The Contract Time will be increased by Zero (0) days.		
The date of Substantial Completion as of the date of this Change Order therefore is		UNCHANGED

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOTE: NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

MM architects, inc.

Architect

214 North Duke Street

Address

Lancaster, PA 17603

BY

DATE

J&M Construction Specialty

Contractor

799 Foresman Road

Address

Williamsport, PA 17701

BY

DATE

Loyalsock Township School District

Owner

1605 Four Mile Drive

Address

Williamsport, PA 17701

BY

DATE

QUOTE

Loyalsock School District

Date
Nov 3, 2025

Quote Number
QU-0003

River Valley Internet
P.O. Box 1
MONTOURSVILLE PA
17754
USA

Three airFiber60 Links

River Valley Internet will install 3 airFiber60 links at a height of 91 feet on the Vertical Bridge Tower at the following Azimuths:
AZ1: 113
AZ2: 269
AZ3: 302

We will install the other side of the links on rooftops using non-pen roof mounts with rubber mats underneath to protect the roof:
* Administrative Building
* High School
* Middle School

Description	Quantity	Unit Price	Amount USD
airFiber60 Wireless Radios	6.00	800.00	4,800.00
Non-Pen Roof Mount	3.00	300.00	900.00
Miscellaneous Hardware	1.00	500.00	500.00
3 Days - 4 Man Crew	96.00	70.00	6,720.00
Installation of Power at Tower	1.00	2,000.00	2,000.00
Monopole Equipment Mounting Collar - UGLM-DCP	1.00	2,000.00	2,000.00
Man Lift	1.00	2,700.00	2,700.00
Subtotal			19,620.00
TOTAL TAX			0.00
TOTAL USD			19,620.00

Terms

NET30
50% Prior to job start
50% Within 30 days of job completion and acceptance

A RESOLUTION OF THE BOARD OF SCHOOL DIRECTORS OF THE LOYALSOCK TOWNSHIP SCHOOL DISTRICT AUTHORIZING THE SCHOOL SOLICITOR TO ASSIST THE PRESIDING OFFICER IN REESTABLISHING ORDER AT BOARD MEETINGS

WHEREAS, the Board of School Directors of the Loyalsock Township School District (the "Board") is committed to conducting its public meetings in an orderly and respectful manner, and in full compliance with the Pennsylvania Sunshine Act, 65 Pa. C.S. § 701 et seq.; and

WHEREAS, disruptions may occur during public meetings that interfere with the Board's ability to conduct official business and provide a forum for public participation; and

WHEREAS, pursuant to Section 406 of the Public School Code of 1949, 24 P.S. § 4-406, the Board has the authority to define the duties of its Solicitor; and

WHEREAS, the Board desires to formally authorize its Solicitor to provide guidance and take actions necessary to assist the presiding officer in reestablishing order during a meeting;

NOW, THEREFORE, BE IT RESOLVED, by the Board of School Directors of the Loyalsock Township School District as follows:

The Board hereby authorizes and directs the School Solicitor to provide legal advice and direction to the presiding officer during public meetings for the purpose of maintaining order and decorum.

The School Solicitor is authorized to advise the presiding officer on appropriate actions to address disruptions, which may include, but are not limited to:

- Providing legal interpretation of the Sunshine Act and board policy related to public comment and conduct.
- Advising on procedures for issuing warnings to disruptive individuals.
- Advising on procedures for recessing, adjourning, or continuing the meeting in a lawful manner.
- Advising on procedures for the lawful removal of individuals who refuse to cease disruptive behavior after receiving a warning.

This Resolution is intended to protect the rights of all attendees, including the public's right to participate and the Board's right to conduct business, in accordance with all applicable laws and the Board's own rules of procedure.

This Resolution shall take effect immediately upon its adoption.

ADOPTED this 5th day of November, 2025, by the Board of School Directors of the Loyalsock Township School District.

Attest:

Board President

Witness

Board Secretary

Witness