

Loyalsock Township School District

Meeting of School Directors

November 5, 2025

7:00 p.m.

*Loyalsock Township School District
Secondary Campus
Multi-Purpose Room (D10/11)
2101 Loyalsock Drive
Williamsport, PA 17701*

MINUTES

1. **Call to Order – President**
2. **Pledge of Allegiance**
3. **Administrative Report/Executive Session Purpose – Mr. Christopher Kenyon, Solicitor**
5:35-5:52 p.m. – Student Discipline; 6:00-6:37 p.m. – Personnel, Contracts, Policy
4. **Roll Call – Mr. M. Daniel Egly, Board Secretary**

MEMBER

x David Bjorkman
x Lynn Frey, Vice President
x Hal C. Gee, Jr., President
x Benjamin Hepburn
ab Robert D. Leidhecker
x JacLynne Lindsay, Treasurer
Absent-Leidhecker, Pfleegor/Personal

MEMBER

ab David W. Pfleegor, II
x Melvin E. Wentzel
x Michael J. Zicolello
x *Christopher Kenyon, Solicitor
x *Brooke Beiter, Ph.D., Superintendent
x *M. Daniel Egly, Business Mgr./Bd.Secretary
*(Non-Voting Member)

OTHERS

x Stephen Hafele, High School Principal
x Richard Cummings, Secondary Principal
x Rachelle Ackerman, Middle School Principal
ab Dayne Waller, Middle School Assistant Principal
x Marc Walter, Elementary Principal
x Megan Renninger, Elementary Assistant Principal
x Eric Gee, Director of Technology
x Lisa Fisher, Supervisor of Special Education
x Teri Key, Supervisor of Curriculum & Instruction

5. **A. Recognition of Guests or Scheduled Speakers/Public Comments**

B. Recognition of Dedicated Service of School Board Directors

C. Public Comments Relative to Agenda Items – None

6. Minutes

A. Approval of Minutes

It is recommended (Board Secretary) the Board approve the Minutes of the following meetings:

- October 1, 2025 – School Board
- October 30, 2025 – Work Session

Motion: Mrs. Lindsay Second: Mr. Zicoello
Yes: Bjorkman, Frey, Gee, Hepburn, Lindsay, Wentzel, Zicoello
No: None
Absent: Leidhecker, Pfleegor
Result: Motion Carried

7. Finance

A. Approval of Bills – July 2025

It is recommended (Business Manager) the Board approve expenditures from July 1, 2025 through July 31, 2025, in the amount of \$1,834,819.18.

Motion: Mr. Wentzel Second: Mrs. Lindsay
Yes: Bjorkman, Frey, Gee, Hepburn, Lindsay, Wentzel, Zicoello
No: None
Absent: Leidhecker, Pfleegor
Result: Motion Carried

B. Treasurer's Report – July 2025

It is recommended (Business Manager) the Board approve the attached Treasurer's Report for the month of July 2025.

Motion: Mrs. Lindsay Second: Mr. Wentzel
Yes: Bjorkman, Frey, Gee, Hepburn, Lindsay, Wentzel, Zicoello
No: None
Absent: Leidhecker, Pfleegor
Result: Motion Carried

- Motion: Mr. Zicoello Second: Mrs. Lindsay
Yes: Bjorkman, Frey, Gee, Hepburn, Lindsay, Wentzel, Zicoello
No: None
Absent: Leidhecker, Pfleegor
Result: Motion Carried

C. Act 93 Administrative Support Personnel – Job Description

It is recommended (Superintendent) the Board approve the following job description for Act 93 Administrative Support Personnel:

- Data & Logistics Coordinator
It is noted that this position will replace the position of Data Coordinator in the Act 93 Administrative Support Compensation Plan.

Motion: Mr. Wentzel Second: Mrs. Frey
Yes: Bjorkman, Frey, Gee, Hepburn, Lindsay, Wentzel, Zicoello
No: None
Absent: Leidhecker, Pfleegor
Result: Motion Carried

D. Termination of Employee

It is recommended (Business Manager) the Board terminate (discharge without recourse) Ernest Wheeler as a full-time custodial employee effective October 16, 2025. *Mr. Wheeler was a probationary employee.*

Motion: Mrs. Lindsay Second: Mr. Bjorkman
Yes: Bjorkman, Frey, Gee, Hepburn, Lindsay, Wentzel, Zicoello
No: None
Absent: Leidhecker, Pfleegor
Result: Motion Carried

E. Athletic Personnel – Resignations

The Board acknowledges notice of the following athletic personnel resignations:

- Ronald Insinger; Boys' Basketball Head Coach; effective September 19, 2025
- Mark Pysher; Girls' Soccer Head Coach; effective September 30, 2025

F. Fall Athletic Personnel – Stipend

It is recommended (Athletic Director) the Board appoint Emily Mort as the girls' soccer head coach for the remainder of the fall season. Ms. Mort will receive a stipend in the amount of \$780.00. This amount is in addition to her stipend for serving as the girls' soccer assistant coach.

Motion: Mrs. Frey Second: Mr. Bjorkman
Yes: Bjorkman, Frey, Gee, Hepburn, Lindsay, Wentzel, Zicoello
No: None
Absent: Leidhecker, Pfleegor
Result: Motion Carried

G. Winter Athletic Personnel – Revised

It is recommended (Athletic Director) the Board approve the attached list of winter athletic personnel (pending documentation) for the 2025-2026 sports season.

Motion: Mrs. Lindsay Second: Mrs. Frey
Yes: Bjorkman, Frey, Gee, Hepburn, Lindsay, Wentzel, Zicoello
No: None
Absent: Leidhecker, Pfleegor
Result: Motion Carried

H. Retirements/Resignations

The Board acknowledges notice of the following resignations/retirements:

- Lynette Pauling; Paraprofessional; Resignation effective November 21, 2025
- Victor Wright; Paraprofessional; Retirement effective September 30, 2025
- Suhavi Shah; Food Service Employee; Resignation effective November 14, 2025

11. Other

A. Award School Bus Bids – 2025 72-Passenger School Bus (3)

It is recommended (Business Manager) the Board award the 2025 72-passenger three school bus bid at a total cost of \$339,000.00, to Wolfington Body Company, PO Box 218, Exton, PA 19341. *(Sourcewell Account #102623-ICB) Funds for the purchase will come from the Capital Projects Fund.*

Motion: Mrs. Frey Second: Mrs. Lindsay
Yes: Bjorkman, Frey, Gee, Hepburn, Lindsay, Wentzel, Zicoello
No: None
Absent: Leidhecker, Pfleegor
Result: Motion Carried

B. Purchase of Software – Business Privilege Tax

It is recommended (Business Manager) the Board purchase software from York Adams Tax Bureau for the Loyalsock Tax Office for the purpose of Business Privilege Tax collection pursuant to the attached quote. The cost is shared with the Township and the District's share will not exceed an annual cost of \$7,100.00.

Motion: Mrs. Lindsay Second: Mr. Wentzel
Yes: Bjorkman, Frey, Gee, Hepburn, Lindsay, Wentzel, Zicoello
No: None
Absent: Leidhecker, Pfleegor
Result: Motion Carried

C. Adoption of Resolution – Student #32056

It is recommended the Board adopt the attached Resolution relating to Student #32056.

Motion: Mrs. Lindsay

Second: Mr. Bjorkman

ROLL CALL

Yes: Bjorkman, Frey, Gee, Hepburn, Lindsay, Wentzel, Zicoello

No: None

Absent: Leidhecker, Pfleegor

Result: Motion Carried

D. Facility Improvement Project – Locker Room/Restrooms Secondary Campus

i. Authorization of Change Orders

It is recommended (Business Manager) the Board approve the following Change Orders:

- Electrical Construction/Lecce – Unused allowances at a credit of \$17,280.00
- Mechanical Construction/Myco – Unused allowances at a credit of \$23,789.69
- Plumbing Construction/Myco – Unused allowances at a credit of \$12,931.00
- Plumbing Construction/Myco – Concrete pour by General Construction Contractor at a credit of \$4,100.00
- Plumbing Construction/Myco – Unused Alternate (Shower stalls) at a credit of \$20,000.00
- General Construction/J&M– Unused allowances at a credit of \$25,000.00

Motion: Mrs. Frey

Second: Mrs. Lindsay

Yes: Bjorkman, Frey, Gee, Hepburn, Lindsay, Wentzel, Zicoello

No: None

Absent: Leidhecker, Pfleegor

Result: Motion Carried

E. River Valley Internet – airFiber60 Links

It is recommended (Director of Technology) the Board approve the installation and purchase (quote attached) of three airFiber60 Links from River Valley Internet, PO Box 1, Montoursville, PA 17754, at a cost of \$19,620.00. This hardware will provide Internet connectivity backup among three campuses. *Funds for the purchase will come from the assigned technology fund.*

Motion: Mr. Wentzel

Second: Mrs. Lindsay

Yes: Bjorkman, Frey, Gee, Hepburn, Lindsay, Wentzel, Zicoello

No: None

Absent: Leidhecker, Pfleegor

Result: Motion Carried

F. Adoption of Resolution – School Solicitor

It is recommended the Board adopt the attached Resolution authorizing the school solicitor to assist the presiding officer in reestablishing order at meetings of the School Board.

Motion: Mrs. Frey

Second: Mrs. Lindsay

ROLL CALL

Yes: Bjorkman, Frey, Gee, Hepburn, Lindsay, Wentzel, Zicolello

No: None

Absent: Leidhecker, Pfleegor

Result: Motion Carried

12. Information/Discussion Items

A. Board Comments/Reports

- Community Wide Safety Committee – Mr. Bjorkman
- Recreation Board – Mr. Leidhecker
- Wellness Committee – Mr. Pfleegor
- IU 17 – Mr. Zicolello
- Act 48 Committee – Mr. Wentzel
- LycoCTC – Mrs. Frey
- The Lancer Foundation – TBD
- PSBA Liaison – Mrs. Lindsay

B. Administrative Reports/Discussion

13. Public Comments & Responses to Public Comments at Previous Meeting – None

14. Upcoming Board Meeting – December 3, 2025 Reorganization & School Board

15. Adjournment @ 7:36 p.m.

Motion: Mrs. Lindsay

Second: Mrs. Frey

M. Daniel Egly