

Loyalsock Township School District

Meeting of School Directors

December 3, 2025

7:13 p.m.

***Loyalsock Township School District
Secondary Campus
Multi-Purpose Room (D10/11)
2101 Loyalsock Drive
Williamsport, PA 17701***

MINUTES

1. **Call to Order – President**
2. **Pledge of Allegiance – *recited at Reorganization Meeting***
3. **Administrative Report/Executive Session Purpose – Mr. Christopher Kenyon, Solicitor**
4. **Roll Call – Mr. M. Daniel Egly, Board Secretary**

MEMBER

x Larry Allison, Jr.
x David Bjorkman, President
x Lynn Frey
x Benjamin Hepburn
x JacLynne Lindsay, Treasurer
x Rob Lytle

MEMBER

x Ben Marzo
x David Steele
x Michael J. Zicolello, Vice President
x *Christopher Kenyon, Solicitor
x *Brooke Beiter, Ph.D., Superintendent
x *M. Daniel Egly, Business Mgr./Bd.Secretary
*(Non-Voting Member)

OTHERS

x Stephen Hafele, High School Principal
x Richard Cummings, Secondary Principal
x Rachelle Ackerman, Ed.D., Middle School Principal
x Dayne Waller, Middle School Assistant Principal
x Marc Walter, Elementary Principal
x Megan Renninger, Elementary Assistant Principal
x Eric Gee, Director of Technology
ab Lisa Fisher, Supervisor of Special Education
x Teri Key, Ed.D., Supervisor of Curriculum & Instruction

5. **A. Recognition of Guests or Scheduled Speakers/Public Comments**

B. Public Comments Relative to Agenda Items – None

6. Minutes

A. Approval of Minutes

It is recommended (Board Secretary) the Board approve the Minutes of the following meeting:

- November 5, 2025 – School Board

Motion: Mrs. Lindsay Second: Mr. Zicolello
Yes: Allison, Bjorkman, Frey, Hepburn, Lindsay, Lytle, Marzo, Steele, Zicolello
No: None
Absent: None
Result: Motion Carried

7. Finance

A. Approval of Bills – August 2025

It is recommended (Business Manager) the Board approve expenditures from August 1, 2025 through August 31, 2025, in the amount of \$1,818,356.76.

Motion: Mrs. Lindsay Second: Mrs. Frey
Yes: Allison, Bjorkman, Frey, Hepburn, Lindsay, Lytle, Marzo, Steele, Zicolello
No: None
Absent: None
Result: Motion Carried

B. Treasurer's Report – August 2025

It is recommended (Business Manager) the Board approve the attached Treasurer's Report for the month of August 2025.

Motion: Mrs. Lindsay Second: Mr. Zicolello
Yes: Allison, Bjorkman, Frey, Hepburn, Lindsay, Lytle, Marzo, Steele, Zicolello
No: None
Absent: None
Result: Motion Carried

C. Act 1 - Resolution

It is recommended (Business Manager) the Board adopt the attached Resolution electing not to increase its tax rate above the index for the 2026-2027 school year.

Motion: Mr. Marzo

Second: Mr. Hepburn

ROLL CALL

Yes: Allison, Bjorkman, Frey, Hepburn, Lindsay, Lytle, Marzo, Steele, Zicolello

No: None

Absent: None

Result: Motion Carried

8. Personnel

A. LTEA Personnel

It is recommended (Superintendent/Secondary Building Administration) the Board appoint the following individual:

- Robert Cashman as a Professional Employee assigned as a social studies teacher. Mr. Cashman will receive a prorated salary based on Step 16-M of the Teacher Salary Schedule. Mr. Cashman's effective date will be determined by release of his current employer and receipt of pending documentation.

Motion: Mrs. Lindsay

Second: Mr. Zicolello

Yes: Allison, Bjorkman, Frey, Hepburn, Lindsay, Lytle, Marzo, Steele, Zicolello

No: None

Absent: None

Result: Motion Carried

B. LTESPA Personnel

It is recommended (Business Manager) the Board approve the following transfer:

- Rosetta Carpenter – Transfer from part-time to full-time custodial employee effective November 17, 2025.

Motion: Mrs. Frey

Second: Mr. Zicolello

Yes: Allison, Bjorkman, Frey, Hepburn, Lindsay, Lytle, Marzo, Steele, Zicolello

No: None

Absent: None

Result: Motion Carried

C. Act 93 – Administrative Support Personnel

It is recommended (Business Manager) the Board approve the following individual:

- Amber Whited; Staff Accountant; effective December 2, 2025. Ms. Whited will receive a prorated salary of \$62,000.00 for the 2025-2026 school year.

Motion: Mr. Hepburn Second: Mrs. Lindsay
Yes: Allison, Bjorkman, Frey, Hepburn, Lindsay, Lytle, Marzo, Steele, Zicolello
No: None
Absent: None
Result: Motion Carried

D. Food Service Personnel

It is recommended (Business Manager) the Board approve the following transfer:

- Felica Auman – Transfer from substitute to part-time food service employee effective December 2, 2025. Ms. Auman will receive an hourly rate of \$15.50.

Motion: Mr. Hepburn Second: Mrs. Lindsay
Yes: Allison, Bjorkman, Frey, Hepburn, Lindsay, Lytle, Marzo, Steele, Zicolello
No: None
Absent: None
Result: Motion Carried

E. Salary Adjustment – Strength & Conditioning Coach

It is recommended (Superintendent) the Board approve a prorated salary of \$31,000.00 for Kenneth Hampe, Strength & Conditioning Coach, effective December 15, 2025.

Motion: Mr. Steele Second: Mrs. Lindsay
Yes: Allison, Bjorkman, Frey, Hepburn, Lindsay, Lytle, Marzo, Steele, Zicoello
No: None
Absent: None
Result: Motion Carried

F. Winter Athletic Personnel – Revised

It is recommended (Athletic Director) the Board approve the attached list of winter athletic personnel (pending documentation) for the 2025-2026 sports season.

Motion: Mrs. Lindsay Second: Mrs. Frey
Yes: Allison, Bjorkman, Frey, Hepburn, Lindsay, Lytle, Marzo, Steele, Zicolello
No: None
Absent: None
Result: Motion Carried

9. Information/Discussion Items

A. Board Comments/Reports

B. Administrative Reports/Discussion

10. Public Comments & Responses to Public Comments at Previous Meeting

11. Upcoming Board Meeting – January 14, 2026

12. Adjournment @ 7:27 p.m.

Motion: Mrs. Lindsay
Second: Mr. Zicolello

M. Daniel Egly