

# ***Loyalsock Township School District***

## ***Meeting of School Directors***

***January 14, 2026***

***7:02 p.m.***

***Loyalsock Township School District  
Secondary Campus  
Multi-Purpose Room (D10/11)  
2101 Loyalsock Drive  
Williamsport, PA 17701***

## ***MINUTES***

1. **Call to Order – President]**
2. **Pledge of Allegiance**
3. **Administrative Report/Executive Session Purpose – Mr. Christopher Kenyon, Solicitor**  
01/08/2026 – 6-9 pm; District Service Center; Board Conference Room; Personnel, Legal Matters  
01/14/2026 – 5:30-6:58 pm; Student Discipline, Personnel
4. **Roll Call – Mr. M. Daniel Egly, Board Secretary**

### **MEMBER**

x Larry Allison, Jr.  
x David Bjorkman, President  
x Lynn Frey  
x Benjamin Hepburn  
x JacLynne Lindsay, Treasurer  
x Rob Lytle

### **MEMBER**

x Ben Marzo  
x David Steele  
x Michael J. Zicolello, Vice President  
x \*Christopher Kenyon, Solicitor  
x \*Brooke Beiter, Ph.D., Superintendent  
x \*M. Daniel Egly, Business Mgr./Bd.Secretary  
\*(Non-Voting Member)

### **OTHERS**

x Stephen Hafele, High School Principal  
x Richard Cummings, Secondary Principal  
x Rachelle Ackerman, Ed.D., Middle School Principal  
ab Dayne Waller, Middle School Assistant Principal  
ab Marc Walter, Elementary Principal  
x Megan Renninger, Elementary Assistant Principal  
x Eric Gee, Director of Technology  
ab Lisa Fisher, Supervisor of Special Education  
x Teri Key, Ed.D., Supervisor of Curriculum & Instruction

5. **A. Recognition of Guests or Scheduled Speakers/Public Comments**

### B. School Board Recognition

**C. Public Comments Relative to Agenda Items – None**

## 6. Minutes

### A. Approval of Minutes

It is recommended (Board Secretary) the Board approve the Minutes of the following meetings:

- December 3, 2025 – Reorganization
- December 3, 2025 – School Board

Motion: Mr. Allison                      Second: Mrs. Lindsay  
Yes: Allison, Bjorkman, Frey, Hepburn, Lindsay, Lytle, Marzo, Steele, Zicolello  
No: None  
Absent: None  
Result: Motion Carried

## 7. Finance

*Mr. Zicoello made an Omnibus Motion for Items 7A. through 7G. Seconded by Mrs. Frey.*

### **A. Approval of Bills – September 2025**

It is recommended (Business Manager) the Board approve expenditures from September 1, 2025 through September 30, 2025, in the amount of \$2,395,312.04.

Motion: Mr. Zicolello                      Second: Mrs. Frey  
Yes: Allison, Bjorkman, Frey, Hepburn, Lindsay, Lytle, Marzo, Steele, Zicolello  
No: None  
Absent: None  
Result: Motion Carried

## **B. Treasurer's Report – September 2025**

It is recommended (Business Manager) the Board approve the attached Treasurer's Report for the month of September 2025.

Motion: Mr. Zicoello                      Second: Mrs. Frey  
Yes: Allison, Bjorkman, Frey, Hepburn, Lindsay, Lytle, Marzo, Steele, Zicoello  
No: None  
Absent: None  
Result: Motion Carried

**C. Student Activities Fund Quarterly Report**

It is recommended (Business Manager) the Board approve the attached Student Activities Fund Quarterly Report for the period ended September 2025.

Motion: Mr. Zicolello                      Second: Mrs. Frey  
Yes: Allison, Bjorkman, Frey, Hepburn, Lindsay, Lytle, Marzo, Steele, Zicolello  
No: None  
Absent: None  
Result: Motion Carried

**D. Approval of Bills – October 2025**

It is recommended (Business Manager) the Board approve expenditures from October 1, 2025 through October 31, 2025, in the amount of \$1,753,165.56.

Motion: Mr. Zicolello                      Second: Mrs. Frey  
Yes: Allison, Bjorkman, Frey, Hepburn, Lindsay, Lytle, Marzo, Steele, Zicolello  
No: None  
Absent: None  
Result: Motion Carried

**E. Treasurer's Report – October 2025**

It is recommended (Business Manager) the Board approve the attached Treasurer's Report for the month of October 2025.

Motion: Mr. Zicolello                      Second: Mrs. Frey  
Yes: Allison, Bjorkman, Frey, Hepburn, Lindsay, Lytle, Marzo, Steele, Zicolello  
No: None  
Absent: None  
Result: Motion Carried

**F. Approval of Bills – November 2025**

It is recommended (Business Manager) the Board approve expenditures from November 1, 2025 through November 30, 2025, in the amount of \$1,022,785.52.

Motion: Mr. Zicolello                      Second: Mrs. Frey  
Yes: Allison, Bjorkman, Frey, Hepburn, Lindsay, Lytle, Marzo, Steele, Zicolello  
No: None  
Absent: None  
Result: Motion Carried

### **G. Treasurer's Report – November 2025**

It is recommended (Business Manager) the Board approve the attached Treasurer's Report for the month of November 2025.

Motion: Mr. Zicoello                      Second: Mrs. Frey  
Yes: Allison, Bjorkman, Frey, Hepburn, Lindsay, Lytle, Marzo, Steele, Zicoello  
No: None  
Absent: None  
Result: Motion Carried

## 8. Personnel

### A. LTESPA Personnel

It is recommended (Superintendent/Business Manager) the Board approve the following individuals:

- Terrence Samuel – Full-time paraprofessional effective December 18, 2025. Mr. Samuel will receive an hourly rate of \$15.60.
- Justin Cowles – Full-time custodial employee effective January 5, 2026. Mr. Cowles will receive an hourly rate of \$16.10.
- Alexis Miller – Full-time paraprofessional effective January 15, 2026. Ms. Miller will receive an hourly rate of \$15.85.

Motion: Mr. Hepburn                      Second: Mrs. Lindsay  
Yes: Allison, Bjorkman, Frey, Hepburn, Lindsay, Lytle, Marzo, Steele, Zicolello  
No: None  
Absent: None  
Result: Motion Carried

**B. Act 93 – Administrative Support Personnel (Salary Adjustments)**

It is recommended (Superintendent) the Board approve a salary of \$50,000.00 for Jannette Lacomba, Technology Specialist, effective January 15, 2026, due to increased responsibilities.

Motion: Mrs. Lindsay                      Second: Mr. Zicoello  
Yes: Allison, Bjorkman, Frey, Hepburn, Lindsay, Lytle, Marzo, Steele, Zicoello  
No: None  
Absent: None  
Result: Motion Carried

**C. Addendum to Agreement with Act 93 Support Personnel**

It is recommended (Superintendent) the Board approve the attached Addendum #1 to the Agreement between Loyalsock Township School District and Loyalsock Township Act 93 Support Personnel. *The purpose of the addendum is to add the position of Director of Public Relations to the Act 93 Support Personnel Agreement.*

Motion: Mr. Lytle                      Second: Mrs. Lindsay  
Yes: Allison, Bjorkman, Frey, Hepburn, Lindsay, Lytle, Marzo, Steele, Zicolello  
No: None  
Absent: None  
Result: Motion Carried

#### D. School Bus Driver

It is recommended (Business Manager) the Board appoint Brittnei Heiligman as a school bus driver pending documentation.

Motion: Mr. Hepburn                      Second: Mrs. Lindsay  
Yes: Allison, Bjorkman, Frey, Hepburn, Lindsay, Lytle, Marzo, Steele, Zicoello  
No: None  
Absent: None  
Result: Motion Carried

### E. Event Staff

It is recommended (Business Manager) the Board appoint Raymond Paulhamus as event staff effective January 15, 2026.

Motion: Mr. Lytle                      Second: Mr. Steele  
Yes: Allison, Bjorkman, Frey, Hepburn, Lindsay, Lytle, Marzo, Steele, Zicolello  
No: None  
Absent: None  
Result: Motion Carried

### F. School Van Driver

It is recommended (Business Manager) the Board appoint Raymond Paulhamus as a school van driver effective January 15, 2026.

Motion: Mr. Marzo                      Second: Mr. Lytle  
Yes: Allison, Bjorkman, Frey, Hepburn, Lindsay, Lytle, Marzo, Steele, Zicolello  
No: None  
Absent: None  
Result: Motion Carried

### G. Assistant Band Director

It is recommended (High School Administration) the Board appoint Brittany Naculich as an Assistant Band Director for the 2025-2026 school year. Ms. Naculich will receive a prorated stipend.

Motion: Mrs. Lindsay                      Second: Mr. Steele  
Yes: Allison, Bjorkman, Frey, Hepburn, Lindsay, Lytle, Marzo, Steele, Zicolello  
No: None  
Absent: None  
Result: Motion Carried

## H. Termination of Employee

It is recommended (Business Manager) the Board terminate (discharge without recourse) John Ziminski as a full-time custodial employee effective December 15, 2025. *Mr. Ziminski was a probationary employee.*

Motion: Mr. Hepburn                      Second: Mrs., Lindsay  
Yes: Allison, Bjorkman, Frey, Hepburn, Lindsay, Lytle, Marzo, Steele, Zicolello  
No: None  
Absent: None  
Result: Motion Carried

## I. Retirements/Resignations

The Board acknowledges notice of the following resignation/retirement:

- James Newcomer; Substitute Cleaning Attendant; Resignation effective December 11, 2025
- Cheryl Creveling; Paraprofessional; Resignation effective January 23, 2026

**9. Board Representatives**

**A. 2026 Board Representatives**

It is recommended the Board approve the Board representatives listed below.

	2026 Members
Recreation Board	Mr. Hepburn & Mr. Marzo (Alternate)
Tax Review Board (2)	Mrs. Lindsay & Mr. Zicolello
Wellness Committee (1)	Mr. Marzo
Act 48 Committee (1)	Mrs. Lindsay
LycosCTC	Mrs. Frey & Mr. Steele (alternate)
The Lancer Foundation (1)	Mr. Allison
Community-Wide Safety (2)	Mr. Bjorkman & Mr. Lytle
PSBA Liaison (1)	Mrs. Lindsay
BLaST IU 17	Mr. Zicolello <i>(July 1, 2026 – June 30, 2029)</i>

Motion: Mr. Hepburn                      Second: Mrs. Lindsay  
Yes: Allison, Bjorkman, Frey, Hepburn, Lindsay, Lytle, Marzo, Steele, Zicolello  
No: None  
Absent: None  
Result: Motion Carried

**10. Information/Discussion Items**

**A. Board Comments/Reports**

**B. Administrative Reports/Discussion**

**11. Public Comments & Responses to Public Comments at Previous Meeting – None**

**12. Upcoming Board Meeting – February 4, 2026**

**13. Adjournment @ 7:30 p.m.**

Motion: Mrs. Lindsay  
Second: Mr. Zicolello

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M. Daniel Egly