

Loyalsock Township School District

Meeting of School Directors

January 14, 2026

7:02 p.m.

*Loyalsock Township School District
Secondary Campus
Multi-Purpose Room (D10/11)
2101 Loyalsock Drive
Williamsport, PA 17701*

MINUTES

1. **Call to Order – President]**
2. **Pledge of Allegiance**
3. **Administrative Report/Executive Session Purpose – Mr. Christopher Kenyon, Solicitor**
01/08/2026 – 6-9 pm; District Service Center; Board Conference Room; Personnel, Legal Matters
01/14/2026 – 5:30-6:58 pm; Student Discipline, Personnel
4. **Roll Call – Mr. M. Daniel Egly, Board Secretary**

<u>MEMBER</u>	<u>MEMBER</u>
<u><input checked="" type="checkbox"/></u> Larry Allison, Jr.	<u><input checked="" type="checkbox"/></u> Ben Marzo
<u><input checked="" type="checkbox"/></u> David Bjorkman, President	<u><input checked="" type="checkbox"/></u> David Steele
<u><input checked="" type="checkbox"/></u> Lynn Frey	<u><input checked="" type="checkbox"/></u> Michael J. Zicolello, Vice President
<u><input checked="" type="checkbox"/></u> Benjamin Hepburn	<u><input checked="" type="checkbox"/></u> *Christopher Kenyon, Solicitor
<u><input checked="" type="checkbox"/></u> JacLynne Lindsay, Treasurer	<u><input checked="" type="checkbox"/></u> *Brooke Beiter, Ph.D., Superintendent
<u><input checked="" type="checkbox"/></u> Rob Lytle	<u><input checked="" type="checkbox"/></u> *M. Daniel Egly, Business Mgr./Bd.Secretary *(Non-Voting Member)

<u>OTHERS</u>
<u><input checked="" type="checkbox"/></u> Stephen Hafele, High School Principal
<u><input checked="" type="checkbox"/></u> Richard Cummings, Secondary Principal
<u><input checked="" type="checkbox"/></u> Rachelle Ackerman, Ed.D., Middle School Principal
<u><input checked="" type="checkbox"/></u> Dayne Waller, Middle School Assistant Principal
<u><input checked="" type="checkbox"/></u> Marc Walter, Elementary Principal
<u><input checked="" type="checkbox"/></u> Megan Renninger, Elementary Assistant Principal
<u><input checked="" type="checkbox"/></u> Eric Gee, Director of Technology
<u><input checked="" type="checkbox"/></u> Lisa Fisher, Supervisor of Special Education
<u><input checked="" type="checkbox"/></u> Teri Key, Ed.D., Supervisor of Curriculum & Instruction

5.
 - A. **Recognition of Guests or Scheduled Speakers/Public Comments**

B. School Board Recognition

C. Public Comments Relative to Agenda Items – None

6. Minutes

A. Approval of Minutes

It is recommended (Board Secretary) the Board approve the Minutes of the following meetings:

- December 3, 2025 – Reorganization
- December 3, 2025 – School Board

7. Finance

Mr. Zicolello made an Omnibus Motion for Items 7A. through 7G. Seconded by Mrs. Frey.

A. Approval of Bills – September 2025

It is recommended (Business Manager) the Board approve expenditures from September 1, 2025 through September 30, 2025, in the amount of \$2,395,312.04.

Motion: Mr. Zicolello Second: Mrs. Frey
Yes: Allison, Bjorkman, Frey, Hepburn, Lindsay, Lytle, Marzo, Steele, Zicolello
No: None
Absent: None
Result: Motion Carried

B. Treasurer's Report – September 2025

It is recommended (Business Manager) the Board approve the attached Treasurer's Report for the month of September 2025.

Motion: Mr. Zicolello Second: Mrs. Frey
Yes: Allison, Bjorkman, Frey, Hepburn, Lindsay, Lytle, Marzo, Steele, Zicolello
No: None
Absent: None
Result: Motion Carried

C. Student Activities Fund Quarterly Report

It is recommended (Business Manager) the Board approve the attached Student Activities Fund Quarterly Report for the period ended September 2025.

Motion: Mr. Zicolello Second: Mrs. Frey
Yes: Allison, Bjorkman, Frey, Hepburn, Lindsay, Lytle, Marzo, Steele, Zicolello
No: None
Absent: None
Result: Motion Carried

D. Approval of Bills – October 2025

It is recommended (Business Manager) the Board approve expenditures from October 1, 2025 through October 31, 2025, in the amount of \$1,753,165.56.

Motion: Mr. Zicolello Second: Mrs. Frey
Yes: Allison, Bjorkman, Frey, Hepburn, Lindsay, Lytle, Marzo, Steele, Zicolello
No: None
Absent: None
Result: Motion Carried

E. Treasurer's Report – October 2025

It is recommended (Business Manager) the Board approve the attached Treasurer's Report for the month of October 2025.

Motion: Mr. Zicolello Second: Mrs. Frey
Yes: Allison, Bjorkman, Frey, Hepburn, Lindsay, Lytle, Marzo, Steele, Zicolello
No: None
Absent: None
Result: Motion Carried

F. Approval of Bills – November 2025

It is recommended (Business Manager) the Board approve expenditures from November 1, 2025 through November 30, 2025, in the amount of \$1,022,785.52.

Motion: Mr. Zicolello Second: Mrs. Frey
Yes: Allison, Bjorkman, Frey, Hepburn, Lindsay, Lytle, Marzo, Steele, Zicolello
No: None
Absent: None
Result: Motion Carried

G. Treasurer's Report – November 2025

It is recommended (Business Manager) the Board approve the attached Treasurer's Report for the month of November 2025.

Motion: Mr. Zicolello Second: Mrs. Frey
Yes: Allison, Bjorkman, Frey, Hepburn, Lindsay, Lytle, Marzo, Steele, Zicolello
No: None
Absent: None
Result: Motion Carried

8. Personnel

A. LTESPA Personnel

It is recommended (Superintendent/Business Manager) the Board approve the following individuals:

- Terrence Samuel – Full-time paraprofessional effective December 18, 2025. Mr. Samuel will receive an hourly rate of \$15.60.
- Justin Cowles – Full-time custodial employee effective January 5, 2026. Mr. Cowles will receive an hourly rate of \$16.10.
- Alexis Miller – Full-time paraprofessional effective January 15, 2026. Ms. Miller will receive an hourly rate of \$15.85.

Motion: Mr. Hepburn Second: Mrs. Lindsay
Yes: Allison, Bjorkman, Frey, Hepburn, Lindsay, Lytle, Marzo, Steele, Zicolello
No: None
Absent: None
Result: Motion Carried

B. Act 93 – Administrative Support Personnel (Salary Adjustments)

It is recommended (Superintendent) the Board approve a salary of \$50,000.00 for Jannette Lacomba, Technology Specialist, effective January 15, 2026, due to increased responsibilities.

Motion: Mrs. Lindsay Second: Mr. Zicolello
Yes: Allison, Bjorkman, Frey, Hepburn, Lindsay, Lytle, Marzo, Steele, Zicolello
No: None
Absent: None
Result: Motion Carried

C. Addendum to Agreement with Act 93 Support Personnel

It is recommended (Superintendent) the Board approve the attached Addendum #1 to the Agreement between Loyalsock Township School District and Loyalsock Township Act 93 Support Personnel. *The purpose of the addendum is to add the position of Director of Public Relations to the Act 93 Support Personnel Agreement.*

D. School Bus Driver

It is recommended (Business Manager) the Board appoint Brittni Heiligman as a school bus driver pending documentation.

Motion: Mr. Hepburn Second: Mrs. Lindsay
Yes: Allison, Bjorkman, Frey, Hepburn, Lindsay, Lytle, Marzo, Steele, Zicolello
No: None
Absent: None
Result: Motion Carried

E. Event Staff

It is recommended (Business Manager) the Board appoint Raymond Paulhamus as event staff effective January 15, 2026.

Motion: Mr. Lytle Second: Mr. Steele
Yes: Allison, Bjorkman, Frey, Hepburn, Lindsay, Lytle, Marzo, Steele, Zicolello
No: None
Absent: None
Result: Motion Carried

F. School Van Driver

It is recommended (Business Manager) the Board appoint Raymond Paulhamus as a school van driver effective January 15, 2026.

G. Assistant Band Director

It is recommended (High School Administration) the Board appoint Brittany Naculich as an Assistant Band Director for the 2025-2026 school year. Ms. Naculich will receive a prorated stipend.

Motion: Mrs. Lindsay Second: Mr. Steele
Yes: Allison, Bjorkman, Frey, Hepburn, Lindsay, Lytle, Marzo, Steele, Zicolello
No: None
Absent: None
Result: Motion Carried

H. Termination of Employee

It is recommended (Business Manager) the Board terminate (discharge without recourse) John Ziminski as a full-time custodial employee effective December 15, 2025. *Mr. Ziminski was a probationary employee.*

Motion: Mr. Hepburn Second: Mrs., Lindsay
Yes: Allison, Bjorkman, Frey, Hepburn, Lindsay, Lytle, Marzo, Steele, Zicolello
No: None
Absent: None
Result: Motion Carried

I. Retirements/Resignations

The Board acknowledges notice of the following resignation/retirement:

- James Newcomer; Substitute Cleaning Attendant; Resignation effective December 11, 2025
- Cheryl Creveling; Paraprofessional; Resignation effective January 23, 2026

9. Board Representatives

A. 2026 Board Representatives

It is recommended the Board approve the Board representatives listed below.

2026 Members	
Recreation Board	Mr. Hepburn & Mr. Marzo (Alternate)
Tax Review Board (2)	Mrs. Lindsay & Mr. Zicolello
Wellness Committee (1)	Mr. Marzo
Act 48 Committee (1)	Mrs. Lindsay
LycoCTC	Mrs. Frey & Mr. Steele (alternate)
The Lancer Foundation (1)	Mr. Allison
Community-Wide Safety (2)	Mr. Bjorkman & Mr. Lytle
PSBA Liaison (1)	Mrs. Lindsay
BLaST IU 17	Mr. Zicolello (<i>July 1, 2026 – June 30, 2029</i>)

Motion: Mr. Hepburn

Second: Mrs. Lindsay

Yes: Allison, Bjorkman, Frey, Hepburn, Lindsay, Lytle, Marzo, Steele, Zicolello

No: None

Absent: None

Result: Motion Carried

10. Information/Discussion Items

A. Board Comments/Reports

B. Administrative Reports/Discussion

11. Public Comments & Responses to Public Comments at Previous Meeting – None

12. Upcoming Board Meeting – February 4, 2026

13. Adjournment @ 7:30 p.m.

Motion: Mrs. Lindsay

Second: Mr. Zicolello

M. Daniel Egly