Loyalsock Township School District

Meeting of School Directors

June 9, 2026

7:04 p.m.

Loyalsock Township School District
Secondary Campus
Multi-Purpose Room (D10/11)
2101 Loyalsock Drive
Williamsport, PA 17701

MINUTES

1. **Call to Order – President**

2. **Pledge of Allegiance**

3. **Administrative Report/Executive Session Purpose – Mr. Christopher Kenyon, Solicitor**
5:45-7:00 p.m. Personnel; Safe School & Security Report presented by School Safety & Security Coordinator; In accordance with Section 1309(b) of the PA Public School Code and Act 44 of 2018, the report included the district's current safety and security practices and identified strategies to improve school safety and security.

4. **Roll Call – Mr. M. Daniel Egly, Board Secretary**

MEMBER	**MEMBER**
x Larry Allison, Jr.	x Ben Marzo (remote)
x David Bjorkman, President	x David Steele
x Lynn Frey	x Michael J. Zicolello, Vice President
x Benjamin Hepburn	x *Christopher Kenyon, Solicitor
ab JacLynne Lindsay, Treasurer	x *Brooke Beiter, Ph.D., Superintendent
x Rob Lytle	x *M. Daniel Egly, Business Mgr./Bd.Secretary
Remote – Marzo; Absent – Lindsay	*(Non-Voting Member)

OTHERS

x Stephen Hafele, High School Principal
x Richard Cummings, Secondary Principal
x Rachelle Ackerman, Ed.D., Middle School Principal
ab Dayne Waller, Middle School Assistant Principal
ab Marc Walter, Elementary Principal
x Megan Renninger, Elementary Assistant Principal
x Lisa Fisher, Supervisor of Special Education
ab Teri Key, Ed.D., Supervisor of Curriculum & Instruction
x Justin Van Fleet, Director of Innovation and Instructional Technology

5.

A. **Recognition of Guests or Scheduled Speakers/Public Comments**

- Lycoming Career and Technology Center Presentation

B. Public Comments Relative to Agenda Items

- Kallan Waller – Softball Coach
- Sofia Mileto – Softball Coach
- Kinsie Phillips – Softball Coach
- Scott Wertz – Softball Coach
- Kelly Howell – Softball Coach
- David Bjorkman provided a statement – Attached

6. Minutes

A. Approval of Minutes

It is recommended (Board Secretary) the Board approve the Minutes of the following meetings:

- May 6, 2026 – School Board
- May 20, 2026 – Work Session

Motion: Mr. Hepburn Second: Mrs. Frey
Yes: Allison, Bjorkman, Frey, Hepburn, Lytle, Steele, Zicolello
No: None
Absent: Lindsay, Marzo
Result: Motion Carried

7. Finance

A. Approval of Bills – April 2026

It is recommended (Business Manager) the Board approve expenditures from April 1, 2026 through April 30, 2026, in the amount of $3,432,992.57.

Motion: Mr. Lytle Second: Mrs. Frey
Yes: Allison, Bjorkman, Frey, Hepburn, Lytle, Steele, Zicolello
No: None
Absent: Lindsay, Marzo
Result: Motion Carried

B. Treasurer's Report – April 2026

It is recommended (Business Manager) the Board approve the attached Treasurer's Report for the month of April 2026.

Motion: Mr. Hepburn Second: Mr. Lytle
Yes: Allison, Bjorkman, Frey, Hepburn, Lytle, Marzo, Steele, Zicolello
No: None
Absent: Lindsay
Result: Motion Carried

C. 2026-2027 Final Budget

It is recommended (Business Manager) the Board adopt the 2026-2027 final budget with revenues and expenditures of $31,563,523.00 with taxes as follows:

- Real Estate — 16.00 mills *(2025/2026-15.35 mills)*
- Realty Transfer — 1%
- Earned Income — 1.65% (1.15% to Loyalsock Twp. School District; .50 to Loyalsock Twp.)
- Local Services Tax — $5/per individual employed within Loyalsock Township
- Business Privilege — 1 mill/Wholesale Gross Sales
- Business Privilege — 1.5 mills/Retail, Service or Rental Gross

Motion: Mrs. Frey Second: Mr. Hepburn
ROLL CALL
Yes: Bjorkman, Frey, Hepburn, Lytle, Marzo, Steele, Zicolello
No: None
Abstain: Allison
Absent: Lindsay
Result: Motion Carried

D. 2026-2027 Homestead and Farmstead Exclusion Resolution

It is recommended (Business Manager) the Board adopt the attached Homestead and Farmstead Exclusion Resolution for the 2026-2027 school year effective July 1, 2026.

Motion: Mr. Hepburn Second: Mrs. Frey
ROLL CALL
Yes: Allison, Bjorkman, Frey, Hepburn, Lytle, Marzo, Steele, Zicolello
No: None
Absent: Lindsay
Result: Motion Carried

8. Policy

A. Policy

It is recommended (Superintendent) the Board adopt the following policy as attached:

- Policy No. 707 (Revised) – Use of School Facilities

Motion: Mr. Lytle Second: Mr. Steele
Yes: Allison, Bjorkman, Frey, Hepburn, Lytle, Marzo, Steele, Zicolello
No: None
Absent: Lindsay
Result: Motion Carried

9. School/District Programs and Operations

A. Comprehensive Testing/Assessment Program for the 2026-2027 School Year

It is recommended (Supervisor of Curriculum & Instruction) the Board approve the attached list of tests/assessments as part of the district's Comprehensive Testing/Assessment Program for the 2026-2027 school year.

Motion: Mrs. Frey Second: Mr. Hepburn
Yes: Allison, Bjorkman, Frey, Hepburn, Lytle, Marzo, Steele, Zicolello
No: None
Absent: Lindsay
Result: Motion Carried

B. Agreement with River Rock Academy

It is recommended (Superintendent) the Board approve the attached agreement with River Rock Academy, LLC, 1605 Sheridan Street, Williamsport, PA 17701, for educational services during the 2026-2027 school year.

Motion: Mr. Zicolello Second: Mr. Steele
Yes: Allison, Bjorkman, Frey, Hepburn, Lytle, Marzo, Steele, Zicolello
No: None
Absent: Lindsay
Result: Motion Carried

10. Personnel

A. LTEA Personnel

It is recommended (Superintendent/Building Principal) that the Board appoint the following individuals, pending documentation:

- Grace Andrews as a Temporary Professional Employee assigned as a Business/Computer Information Technology Teacher effective August 24, 2026. Ms. Andrews will receive a salary based on Step 1-B of the Teacher Salary Schedule.
- Rebecca Hatchell as a Temporary Professional Employee assigned as a Social Studies Teacher effective August 24, 2026. Ms. Hatchell will receive a salary based on Step 2-B of the Teacher Salary Schedule.

Motion: Mrs. Frey Second: Mr. Zicolello
Yes: Allison, Bjorkman, Frey, Hepburn, Lytle, Marzo, Steele, Zicolello
No: None
Absent: Lindsay
Result: Motion Carried

B. <u>LTESPA Personnel</u>

It is recommended (Elementary Principal) the Board approve the following transfer:

- Veronica Bubb – Transfer from part-time paraprofessional to full-time paraprofessional effective August 24, 2026.

Motion: Mr. Hepburn Second: Mr. Lytle
Yes: Allison, Bjorkman, Frey, Hepburn, Lytle, Marzo, Steele, Zicolello
No: None
Absent: Lindsay
Result: Motion Carried

C. <u>Intervention Specialist – Job Description</u>

It is recommended (Superintendent) that the Board approve the attached job description for Intervention Specialist I & II.

Motion: Mr. Steele Second: Mrs. Frey
Yes: Allison, Bjorkman, Frey, Hepburn, Lytle, Marzo, Steele, Zicolello
No: None
Absent: Lindsay
Result: Motion Carried

D. <u>Intervention Specialist – Appointments</u>

It is recommended (Superintendent/Administration) that the Board approve the following Intervention Specialists:

- Terrence Samuel – Transfer from Intervention Specialist to Intervention Specialist II (244 days) at an hourly rate of $20.00, effective July 1, 2026.
- Stephanie Smith – Transfer from full-time paraprofessional to Intervention Specialist II (244 days) at an hourly rate of $20.00, effective July 1, 2026.
- Julian Wilson – Appoint as an Interventionalist I (190 days) at an hourly rate of $17.50, effective August 24, 2026, pending documentation.

Motion: Mr. Zicolello Second: Mrs. Frey
Yes: Allison, Bjorkman, Frey, Hepburn, Lytle, Marzo, Steele, Zicolello
No: None
Absent: Lindsay
Result: Motion Carried

E. **Food Service Personnel**

It is recommended (Business Manager) that the Board appoint Madyson Smith as Assistant Head Cook Supervisor (192 days) effective August 3, 2026, at an hourly rate of $20.00, pending documentation.

Motion: Mr. Lytle Second: Mr. Hepburn
Yes: Allison, Bjorkman, Frey, Hepburn, Lytle, Marzo, Steele, Zicolello
No: None
Absent: Lindsay
Result: Motion Carried

F. **Chief of School Police/School Safety & Security Coordinator – Job Description**

It is recommended (Superintendent) that the Board approve the attached job description for Chief of School Police/School Safety & Security Coordinator.

Motion: Mr. Lytle Second: Mr. Hepburn
Yes: Allison, Bjorkman, Frey, Hepburn, Lytle, Marzo, Steele, Zicolello
No: None
Absent: Lindsay
Result: Motion Carried

G. **Chief of School Police/School Safety & Security Coordinator – Appointment**

It is recommended (Superintendent) that the Board appoint Michael Knight as the Chief of School Police/School Safety & Security Coordinator effective immediately.

Motion: Mr. Lytle Second: Mrs. Frey
Yes: Allison, Bjorkman, Frey, Hepburn, Lytle, Marzo, Steele, Zicolello
No: None
Absent: Lindsay
Result: Motion Carried

H. **Fall Athletic Personnel**

i. **Golf** – It is recommended (Athletic & Activities Director) the Board appoint Jackson DeVol as the Varsity Coed Golf Head Coach (pending documentation) for the 2026-2027 sports season. Mr. DeVol will receive a stipend of $3,000.00.

Motion: Mr. Hepburn Second: Mr. Lytle
Yes: Allison, Bjorkman, Frey, Hepburn, Lytle, Marzo, Steele, Zicolello
No: None
Absent: Lindsay
Result: Motion Carried

ii. **Cheer**

a) **Head Coach** – It is recommended (Athletic & Activities Director) the Board appoint Abigail Dabback as the Head Cheer Coach for the 2026-2027 sports season. Ms. Dabback will receive a stipend of $2,600.00.

Motion: Mr. Hepburn Second: Mr. Steele
Yes: Hepburn, Marzo, Steele
No: Allison, Bjorkman, Frey, Lytle, Zicolello
Absent: Lindsay
Result: Motion Failed

b) **Assistant Coach** – ~~Contingent upon Board approval of Head Coach, it is recommended (Athletic & Activities Director) the Board appoint Erika Wilk as the Assistant Cheer Coach (pending documentation) for the 2026-2027 sports season. Ms. Wilk will receive a stipend of $2,300.00.~~

Motion to remove Item b. Assistant Coach was made by Mr. Lytle with a Second by Mr. Hepburn.

Yes: Allison, Bjorkman, Frey, Hepburn, Lytle, Marzo, Steele, Zicolello
No: None
Absent: Lindsay
Result: Motion Carried

iii. **Revised List**

It is recommended (Athletic & Activities Director) the Board approve the attached list of fall coaches for the 2026-2027 sports season.

Motion: Mr. Zicolello Second: Mrs. Frey
Yes: Allison, Bjorkman, Frey, Hepburn, Lytle, Marzo, Steele, Zicolello
No: None
Absent: Lindsay
Result: Motion Carried

I. Termination of Employee

It is recommended (Business Manager) the Board terminate Heather Cherry as a full-time food service employee effective May 27, 2026.

Motion: Mrs. Frey Second: Mr. Zicolello
Yes: Allison, Bjorkman, Frey, Hepburn, Lytle, Marzo, Steele, Zicolello
No: None
Absent: Lindsay
Result: Motion Carried

J. <u>Retirements/Resignations</u>

The Board acknowledges notice of the following retirements/resignations:

- Daisy Clouser; Elementary Secretary; Resignation; effective May 30, 2026
- Linda Wolfe; Transportation Paraprofessional; Retirement; effective June 10, 2026
- Audrey Earnest; School Bus Driver; Retirement; effective June 5, 2026
- Noah Bower; Transportation & Facilities Supervisor; Resignation; effective June 19, 2026

11. Other

A. <u>Agreement with Loyalsock Township Education Association</u>

It is recommended (Superintendent/Business Manager) the Board approve the attached agreement between Loyalsock Township School District and the Loyalsock Township Education Association for the period July 1, 2026 – June 30, 2030.

Motion: Mr. Steele Second: Mrs. Frey
Yes: Allison, Bjorkman, Frey, Hepburn, Lytle, Marzo, Steele, Zicolello
No: None
Absent: Lindsay
Result: Motion Carried

B. <u>BLaST IU 17 – Special Education Agreement</u>

It is recommended (Business Manager) the Board approve the attached 2026-2027 BLaST Intermediate Unit 17 Special Education Agreement.

Motion: Mrs. Frey Second: Mr. Zicolello
Yes: Allison, Bjorkman, Frey, Hepburn, Lytle, Marzo, Steele, Zicolello
No: None
Absent: Lindsay
Result: Motion Carried

C. <u>BLaST IU 17 – IDEA Agreement</u>

It is recommended (Business Manager) the Board approve the attached 2026-2027 BLaST Intermediate Unit 17 IDEA Agreement.

Motion: Mrs. Frey Second: Mr. Zicolello
Yes: Allison, Bjorkman, Frey, Hepburn, Lytle, Marzo, Steele, Zicolello
No: None
Absent: Lindsay
Result: Motion Carried

D. <u>BLaST IU 17 – DARTS Software Agreement</u>

It is recommended (Business Manager) the Board approve the attached 2026-2027 BLaST Intermediate Unit 17 DARTS Software Agreement.

Motion: Mr. Lytle Second: Mr. Hepburn
Yes: Allison, Bjorkman, Hepburn, Lytle, Marzo, Steele, Zicolello
No: None
Absent: Lindsay, Frey
Result: Motion Carried

E. <u>BLaST IU 17 – Technical Services Agreement</u>

It is recommended (Director of Innovation and Instructional Technology) the Board approve the attached 2026-2027 BLaST Intermediate Unit 17 Technical Services Agreement.

Motion: Mr. Lytle Second: Mr. Hepburn
Yes: Allison, Bjorkman, Hepburn, Lytle, Marzo, Steele, Zicolello
No: None
Absent: Lindsay, Frey
Result: Motion Carried

F. <u>Authorization to File Subsidies, Federal Programs Applications/Grant Applications</u>

It is recommended (Supervisor of Curriculum & Instruction) the Board authorize administration to file the attached list of Subsidies, Federal Programs Applications and Grant Applications for the 2026-2027 school year.

Motion: Mr. Zicolello Second: Mr. Hepburn
Yes: Allison, Bjorkman, Frey, Hepburn, Lytle, Marzo, Steele, Zicolello
No: None
Absent: Lindsay
Result: Motion Carried

G. <u>Contract to Resurface Track</u>

It is recommended (Business Manager) the Board authorize the resurfacing of the synthetic track (see attached proposal) with Miller Sports Construction, 827 Lincoln Avenue Suite 15, West Chester, PA 19380, at a cost of $176,600.00. (COSTARS 014-E23-327) *Funds for this project will come from the Capital Projects Fund.*

Motion: Mr. Steele Second: Mr. Hepburn
Yes: Allison, Bjorkman, Frey, Hepburn, Lytle, Marzo, Steele, Zicolello
No: None
Absent: Lindsay
Result: Motion Carried

H. **Loyalsock Township Board of Supervisors – Resurfacing/Paving Bid**

It is recommended (Business Manager) the Board award the bid for resurfacing/paving (per bid specifications by Loyalsock Township Board of Supervisors) to Glenn O. Hawbaker, Inc., 2801 Canfield Lane, Montoursville, PA 17754, in the amount of $128,599.50. Resurfacing/paving will occur at the Donald E. Schick Elementary School lower lot. *Funds for this project will come from the Capital Projects Fund.*

Motion: Mr. Steele Second: Mr. Hepburn
Yes: Allison, Bjorkman, Frey, Hepburn, Lytle, Marzo, Steele, Zicolello
No: None
Absent: Lindsay
Result: Motion Carried

I. **Purchase of Scrubber**

It is recommended (Business Manager) the Board approve the purchase of a Trident scrubber (proposal attached) from Hillyard, 40 Ash Circle, Warminster, PA 18974, at a total cost of $17,687.27. (COSTARS #005-E23-205) *Funds for this purchase will come from the Capital Projects Assigned Fund.*

Motion: Mr. Hepburn Second: Mr. Steele
Yes: Allison, Bjorkman, Frey, Hepburn, Lytle, Marzo, Steele, Zicolello
No: None
Absent: Lindsay
Result: Motion Carried

J. **Purchase of Tractor**

It is recommended (Business Manager) the Board approve the purchase of a Ventrac Tractor 4520Y Kubota (proposal attached) from Power Pro Equipment, 2012 Cumberland Street (Route 422), Lebanon, PA 17042, at a total cost of $50,181.80. (Sourcewell Contract #112624-TTC) *Funds for this purchase will come from the Capital Projects Assigned Fund.*

Motion: Mrs. Frey Second: Mr. Hepburn
Yes: Allison, Bjorkman, Frey, Hepburn, Lytle, Marzo, Steele, Zicolello
No: None
Absent: Lindsay
Result: Motion Carried

K. Establish a Buildings & Grounds Advisory Committee

It is recommended (Board) the Board authorize the Superintendent to establish a Buildings & Grounds Advisory Committee co-chaired by the Business Manager & Supervisor of Facilities and will include no more than two (2) Board representatives.

Motion: Mr. Lytle Second: Mr. Zicolello
Yes: Allison, Bjorkman, Frey, Hepburn, Lytle, Marzo, Steele, Zicolello
No: None
Absent: Lindsay
Result: Motion Carried

L. Buildings & Grounds Advisory Committee – Board Representatives

It is recommended (Board) the Board appoint Mr. Zicolello and Mr. Allison to serve as Board Representatives on the Building & Grounds Advisory Committee for the remainder of 2026. It is noted that Board representatives are appointed on an annual basis.

Motion: Mr. Lytle Second: Mr. Zicolello
Yes: Allison, Bjorkman, Frey, Hepburn, Lytle, Marzo, Steele, Zicolello
No: None
Absent: Lindsay
Result: Motion Carried

M. Sale of School Buses

It is recommended (Business Manager) the Board approve the sale (as per bid specifications) of the following school buses:

- 2007 Thomas Freightliner 81 Passenger School Bus (Serial Number 4UZABRCS17CX12148) – The school bus will be sold to Joseph Diehl, 232 Oakwood Drive, Spring Grove, PA 17362, at a cost of $2,050.00.
- 2007 Thomas Freightliner 81 Passenger School Bus (Serial Number 4UZABRCS37CX12149) – The school bus will be sold to Owen Kleinman, 245 Mountain Road, Montoursville, PA 17754, at a cost of $2,300.00.
- 2008 Thomas Freightliner 72 Passenger School Bus (Serial Number 4UZABRDK18CZ06789) – The school bus will be sold to Owen Kleinman, 245 Mountain Road, Montoursville, PA 17754, at a cost of $1,700.00.

Motion: Mrs. Frey Second: Mr. Lytle
Yes: Allison, Bjorkman, Frey, Hepburn, Lytle, Marzo, Steele, Zicolello
No: None
Absent: Lindsay
Result: Motion Carried

12. Information/Discussion Items

A. <u>Board Comments/Reports</u>

- Recreation Board – Mr. Hepburn & Mr. Marzo
- Wellness Committee – Mr. Marzo
- Act 48 Committee – Mrs. Lindsay
- LycoCTC Committee – Mrs. Frey, Mr. Steele (alt)
- The Lancer Foundation – Mr. Allison
- Community-Wide Safety Committee – Mr. Bjorkman & Mr. Lytle
- PSBA Liaison – Mrs. Lindsay
- BLaST IU 17 – Mr. Zicolello

B. <u>Administrative Reports/Discussion</u>

- **Safety & Security Update – SPO Mike Knight**
- **Policy Review –** It is noted that administration has reviewed the anti-bullying policy as well as policies regarding homeless students, Title I parent and family engagement, and Title IX.

13. Public Comments & Responses to Public Comments at Previous Meeting

- Scheduled Public Comment - Mel Wentzel
- Simone Gehr – Cheer Coach

14. Upcoming Board Meetings – July 8, 2026

15. Adjournment @ 9:00 p.m.

Motion: Mrs. Frey
Second: Mr. Zicolello

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M. Daniel Egly