

Loyalsock Township School District

Meeting of School Directors

August 5, 2026

7:00 p.m.

***Loyalsock Township School District
Secondary Campus
Multi-Purpose Room (D10/11)
2101 Loyalsock Drive
Williamsport, PA 17701***

MINUTES

- 1. Call to Order – Vice President**
- 2. Pledge of Allegiance**
- 3. Administrative Report/Executive Session Purpose – Mr. Nicholas Grimes, Solicitor**
07/15/2026 6:02-6:41 pm; District Service Center (remote: Allison, Frey; absent: Lytle) Superintendent's Evaluation
08/05/2026 6:03-6:38 pm; Legal, Personnel
- 4. Roll Call – Mr. Greg Hayes, Alternate Assistant Board Secretary**

MEMBER

x Larry Allison, Jr.
ab David Bjorkman, President
x Lynn Frey
x Benjamin Hepburn
x JacLynne Lindsay, Treasurer
ab Rob Lytle

Absent: Bjorkman, Lytle-Personal; Remote: Egly

MEMBER

x Ben Marzo
x David Steele
x Michael J. Zicolello, Vice President
x *Nicholas Grimes, Solicitor
x *Brooke Beiter, Ph.D., Superintendent
x *M. Daniel Egly, Business Mgr./Bd.Secretary

*(Non-Voting Member)

OTHERS

ab Stephen Hafele, High School Principal
x Richard Cummings, Secondary Principal
x Marc Walter, Middle School Principal
x Dayne Waller, Principal of Teaching & Learning (Grades 6-12)
ab Megan Renninger, Elementary Principal
ab Lisa Fisher, Supervisor of Special Education
x Rachelle Ackerman, Ed.D., Supervisor of Curriculum & Instruction
x Justin Van Fleet, Director of Innovation and Instructional Technology

- 5.**
 - A. Recognition of Guests or Scheduled Speakers/Public Comments – None**
 - B. Public Comments Relative to Agenda Items**

- Mel Wentzel — Item 12.A. Superintendent evaluation and salary transparency issue

6. Minutes

A. Approval of Minutes

It is recommended (Board Secretary) the Board approve the Minutes of the following meeting:

- July 8, 2026 – School Board

Motion: Mrs. Lindsay Second: Mrs. Frey
Yes: Allison, Frey, Hepburn, Lindsay, Marzo, Steele, Zicoello
No: None
Absent: Bjorkman, Lytle
Result: Motion Carried

7. Finance

A. Approval of Bills – June 2026

It is recommended (Business Manager) the Board approve expenditures from June 1, 2026 through June 30, 2026, in the amount of \$2,400,158.30.

Motion: Mrs. Lindsay Second: Mrs. Frey
Yes: Allison, Frey, Hepburn, Lindsay, Marzo, Steele, Zicoello
No: None
Absent: Bjorkman, Lytle
Result: Motion Carried

B. Treasurer's Report – June 2026

It is recommended (Business Manager) the Board approve the attached Treasurer's Report for the month of June 2026.

Motion: Mrs. Lindsay Second: Mrs. Frey
Yes: Allison, Frey, Hepburn, Lindsay, Marzo, Steele, Zicoello
No: None
Absent: Bjorkman, Lytle
Result: Motion Carried

C. Student Activities Fund Quarterly Report

It is recommended (Business Manager) the Board approve the attached Student Activities Fund Quarterly Report for the period ended June 2025.

Motion: Mrs. Lindsay Second: Mrs. Frey
Yes: Allison, Frey, Hepburn, Lindsay, Marzo, Steele, Zicoello
No: None
Absent: Bjorkman, Lytle
Result: Motion Carried

8. Policy

A. Policies

It is recommended (Superintendent) the Board adopt the following policies as attached:

- Policy No. 209.1 (New) – Food Allergy Management
- Policy No. 209.2 (Renumbered/Revised) – Diabetes Management *Renumbered from 210.2*
- Policy No. 210.1 (Revised) – Possession/Use of Asthma Inhalers/Epinephrine Auto-Injectors
- Policy No. 823 (Renamed/Revised) Opioid Antagonist *Renamed from Naloxone*

Motion: Mrs. Lindsay Second: Mr. Steele
Yes: Allison, Frey, Hepburn, Lindsay, Marzo, Steele, Zicoello
No: None
Absent: Bjorkman, Lytle
Result: Motion Carried

9. School/District Programs and Operations

A. Program of Studies

It is recommended (High School Administration) the Board approve to amend the Program of Studies for the Loyalsock Township High School for the 2026-2027 school year to include the following Technology Education course:

Video Production & Streaming; Weight – 1.0; Open to Grades: 9-12; Prerequisites – None; Credit – 1.0

This course will provide students with the opportunity to develop skills in video production, broadcasting, digital media, and communication while serving as the home for our Loyalsock Live Video Broadcast. The course will support student engagement by allowing students to create meaningful content highlighting school events, activities, athletics, and other important aspects of our school community.

Motion: Mrs. Lindsay Second: Mrs. Frey
Yes: Allison, Frey, Hepburn, Lindsay, Marzo, Steele, Zicoello
No: None
Absent: Bjorkman, Lytle
Result: Motion Carried

10. Personnel

A. Act 93 – Administrative Personnel

It is recommended (Superintendent) the Board approve the following individual, pending documentation, in accordance with the Act 93 Administrative Personnel Agreement:

- Devin Way; Assistant Principal/Donald E. Schick Elementary School; effective upon receipt of documentation. Mrs. Way will receive a prorated salary of \$86,000.00 for the 2026-2027 school year.

Motion: Mrs. Lindsay Second: Mrs. Frey
Yes: Allison, Frey, Hepburn, Lindsay, Marzo, Steele, Zicoello
No: None
Absent: Bjorkman, Lytle
Result: Motion Carried

B. Act 93 – Administrative Support Personnel

It is recommended (Superintendent/Business Manager) the Board approve the following individuals in accordance with the Act 93 Administrative Support Personnel Agreement:

- Jeremy Wilton; Transportation Supervisor, effective August 3, 2026. Mr. Wilton will receive a prorated salary of \$65,000.00 for the 2026-2027 school year.
- Michael Schaeffer; Buildings & Grounds Supervisor; effective August 17, 2026. Mr. Schaeffer will receive a prorated salary of \$85,000.00 for the 2026-2027 school year.

Motion: Mrs. Lindsay Second: Mrs. Frey
Yes: Allison, Frey, Hepburn, Lindsay, Marzo, Steele, Zicoello
No: None
Absent: Bjorkman, Lytle
Result: Motion Carried

C. LTESPA Personnel

It is recommended (Middle School Administration) the Board approve the following individual, pending documentation, in accordance with the LTESPA Agreement:

- Cheryl Gilbert as a full-time (203 days) secretary assigned at the Loyalsock Township Middle School, effective August 12, 2026. Ms. Gilbert will receive an hourly rate of \$17.90.

Motion: Mr. Hepburn Second: Mr. Steele
Yes: Allison, Frey, Hepburn, Lindsay, Marzo, Steele, Zicoello
No: None
Absent: Bjorkman, Lytle
Result: Motion Carried

D. Appointment of 190-day Intervention Specialist I

It is recommended (Supervisor of Special Education) the Board appoint the following Intervention Specialist I pending documentation:

- Michael Alston; \$17.50/hr.; effective August 24, 2026

Motion: Mr. Hepburn Second: Mr. Steele
Yes: Allison, Frey, Hepburn, Lindsay, Marzo, Steele, Zicoello
No: None
Absent: Bjorkman, Lytle
Result: Motion Carried

E. School Resource/Police Officer

It is recommended (Superintendent) the Board appoint David Podgorney as a School Resource/Police Officer and to grant David Podgorney jurisdiction to exercise said authority and power of a School Resource/Police Officer for the Loyalsock Township School District, pending documentation/certification and an Order of the Court of Common Pleas of Lycoming County pursuant to the Public School Code at 24 P.S. § 2-201, *et seq.*

Motion: Mr. Hepburn Second: Mr. Steele
Yes: Allison, Frey, Hepburn, Lindsay, Marzo, Steele, Zicoello
No: None
Absent: Bjorkman, Lytle
Result: Motion Carried

Mr. Zicoello made an Omnibus Motion for Items 10.F through 10.K. Seconded by Mrs. Frey.

F. Food Service Personnel

It is recommended (Business Manager) the Board approve the attached list of assignments and salaries for food service personnel for the 2026-2027 school year.

Motion: Mr. Zicoello Second: Mrs. Frey
Yes: Allison, Frey, Hepburn, Lindsay, Marzo, Steele, Zicoello
No: None
Absent: Bjorkman, Lytle
Result: Motion Carried

G. Appointment of Fall Athletic Personnel – Revised

It is recommended (Athletic Director) the Board approve the attached list of fall athletic personnel (pending documentation) for the 2026-2027 sports season.

Motion: Mr. Zicolello Second: Mrs. Frey
Yes: Allison, Frey, Hepburn, Lindsay, Marzo, Steele, Zicolello
No: None
Absent: Bjorkman, Lytle
Result: Motion Carried

H. School Bus/Van Drivers

It is recommended (Business Manager) the Board approve the attached list of school bus/van drivers for the 2026-2027 school year.

Motion: Mr. Zicolello Second: Mrs. Frey
Yes: Allison, Frey, Hepburn, Lindsay, Marzo, Steele, Zicolello
No: None
Absent: Bjorkman, Lytle
Result: Motion Carried

I. Event Staff

It is recommended (Superintendent) the Board approve the attached list of event staff for the 2026-2027 school year.

Motion: Mr. Zicolello Second: Mrs. Frey
Yes: Allison, Frey, Hepburn, Lindsay, Marzo, Steele, Zicolello
No: None
Absent: Bjorkman, Lytle
Result: Motion Carried

J. Crossing Guards, Traffic Control Personnel, & Event Staff

It is recommended (Business Manager) the Board approve the attached list of rates for crossing guards, traffic control personnel and event staff for the 2026-2027 school year.

Motion: Mr. Zicolello Second: Mrs. Frey
Yes: Allison, Frey, Hepburn, Lindsay, Marzo, Steele, Zicolello
No: None
Absent: Bjorkman, Lytle
Result: Motion Carried

K. Retirements/Resignations

The Board acknowledges notice of the following retirements/resignations:

- Deanna Snyder, Food Service Employee, Resignation effective July 22, 2026
- Terrence Samuel, Intervention Specialist, Resignation effective July 31, 2026

11. Other

A. Settlement Agreement & General Release

It is recommended (Superintendent) the Board approve a Settlement Agreement and General Release in the matter of Jane Doe vs. Loyalsock Township School District.

Michael Zicoello provided a statement – Attached

Motion: Mrs. Frey Second: Mrs. Lindsay
Yes: Allison, Frey, Hepburn, Lindsay, Marzo, Steele, Zicoello
No: None
Absent: Bjorkman, Lytle
Result: Motion Carried

12. Information/Discussion Items

A. Board Comments/Reports

- Superintendent's Evaluation
 - On July 15, 2026, the Board of School Directors of the Loyalsock Township School District assessed the performance of Superintendent Brooke Beiter for the 2025-2026 school year. Dr. Beiter received an overall rating of Proficient. Criteria used to achieve this rating include: Student Growth and Achievement, Organizational Leadership, District Operations and Financial Management, Communications and Community Relations, Human Resource Management, Professionalism, and Annual Performance Goals. The Superintendent's salary for the 2026-2027 school year was adjusted in accordance with her current contract.*
- Recreation Board – Mr. Hepburn & Mr. Marzo
- Wellness Committee – Mr. Marzo
- Act 48 Committee – Mrs. Lindsay
- LycoCTC Committee – Mrs. Frey, Mr. Steele (alt)
- The Lancer Foundation – Mr. Allison
- Community-Wide Safety Committee – Mr. Bjorkman & Mr. Lytle
- PSBA Liaison – Mrs. Lindsay
- BLaST IU 17 – Mr. Zicoello
- Building & Grounds Advisory Committee – Mr. Allison & Mr. Zicoello

B. Administrative Reports/Discussion

13. Public Comments & Responses to Public Comments at Previous Meeting – None

14. Upcoming Board Meeting – September 2, 2026

15. Adjournment @ 7:30 p.m.

Motion: Mrs. Lindsay

Second: Mrs. Frey

Greg Hayes/M. Daniel Egly